

**PROCEEDINGS OF THE 36<sup>th</sup> MEETING OF THE BOARD OF GOVERNORS, PTU  
HELD ON 23<sup>rd</sup> November 2009 AT 0300 HRS IN THE PUNJAB CIVIL  
SECRETARIAT, CHANDIGARH.**

The following were present in the meeting:

Shri S.C. Agrawal, IAS Chief Secretary to Govt. of Punjab, Chandigarh	Chairman
Dr. Rajneesh Arora Vice-Chancellor, PTU, Jalandhar	Member
Sh. K. B. S. Sidhu, IAS Principal Secretary Dept. of Technical Edu. & Indl. Training Govt. of Punjab, Chandigarh	Member
Shri Anirudh Tiwari, IRS Secretary (Expenditure) Dept. of Finance Govt. of Punjab, Chandigarh	Member
Shri Chandra Mohan Chairman Twenty First Century Battery Ltd. Chandigarh	Member
Dr. M.S. Saini Principal, GNE, Ludhiana	Member
Dr. N.P. Singh Dean (Examinations), PTU, Jalandhar	Member
Dr. Nachhattar Singh Registrar, PTU, Jalandhar	Secretary

Vice-Chancellor welcomed the Chairman and other members of the Board, and with the permission of Chairman requested the Registrar to put regular agenda for discussion.

After this regular agenda was taken up:



**Item No. 36.1 To confirm the proceedings of 34<sup>th</sup> & 35<sup>th</sup> meeting of the BOG held on 3.9.2009 & 22.10.2009 respectively.**

The Board confirmed the proceedings as no comments were received from any BOG Member.

**Item No. 36.2 Action Taken Report on the 34<sup>th</sup> & 35<sup>th</sup> meeting of the Board held on 3.9.2009 & 22.10.2009 respectively.**

Registrar briefed the actions taken on the items of the above meetings on which board expressed its satisfaction.

**Item No. 36.3 To consider the report of the Committee constituted vide item no. 29.5 to examine the employees related issues with reference to Dr. S.P. Singh Committee Report & Recruitment Proposal for C & D Grade Posts.**

Secretary briefed the board about the position of C & D employees in the University. He informed that 424, C and D employees are presently working in the different categories on adhoc / DPL basis and through Manpower Supplier.

Above adhoc & daily wage employees who are working in the University for quite a long time (more than five years) are hard pressing for regularization of their services. To look into the grievances of C & D employees a Committee under the Chairmanship of Dr. S. P. Singh, Ex-Vice-Chancellor, GNDU, Amritsar was constituted by the BOG of PTU in its 27<sup>th</sup> meeting vide Item No. 27.4. This Committee submitted its report in July-2008. To examine Dr. S. P. Singh Committee report and to suggest measures to solve employees related issues the board constituted a Committee vide Item No. 29.3 under the Chairmanship of Vice-Chancellor, PTU. Registrar explained that Vice-Chancellor Committee has submitted its report which has been vetted by HR Committee of the University. VC Committee is of the view that present employees can't be regularized in their present jobs on in-situ basis and hence, University should immediately make direct recruitment for C & D posts. However, relaxation in norms and some weightage should be given to employees already working (in any capacity) in the University.

Board agreed to the proposal of the University and approved the re-designation and creation of posts including 284 new posts as per **annexure-I**; with below mentioned added qualifications :

*All Clerks to be recruited shall have to pass PGDCA from a recognized University within two years from the date of joining, otherwise their increments will be stopped and they will not be eligible for any further promotion till they pass the PGDCA course from any recognized University.*



After detailed deliberations following selection criteria was approved by the Board for C and D posts:

1.	Qualifying Examination Marks	50%
2.	Weightage to be given for the continuous services rendered in any University or State / Central Govt. Department or State / Central Govt. Institution at the rate of one mark per year of continuous service. However employees of PTU will be given three marks per year of service in any capacity (on adhoc, contractual or daily wages basis) (minimum 9 marks for PTU candidates and three marks for other candidates, maximum 30 marks for PTU candidates and 10 marks for other candidates) Year means one completed year. Experience of six or less than six months will Not be counted, however experience of more than six months will be counted as one complete year.	30%
3.	Weightage for Higher Qualifications	5%
4.	Interview	15%

The Board was of the opinion that present working employees of PTU (Adhoc, DPL, Contract) have made a significant contribution to the development of the University and have spent a precious time of their youth in this organization and have gained a valuable experience of internal systems and working procedures of this University. Therefore, some weightage should be given to the employees of PTU while making the regular appointments. Therefore, board agreed to award three marks per year of service rendered in any capacity (on adhoc, contractual or daily wages basis) to PTU employees. However, weightage to be given for the continuous services rendered in any other University or State/Central Government department or State / Centre Govt. Institution at the rate of one mark per year. Experience of six months or less than six months will not be counted, however, experience of more than six months will be counted as one complete year. Marks will be awarded for maximum of 10 years of experience.

The board desired that the University should initiate the recruitment process and advertise the C and D posts as per cadre approved above. Board further advised PTU to advertise these posts in new pay scales.

#### Item No.36.4 Status of PTU Caparo Society

Secretary informed about the status of the PTU Caparo Society. He explained that in 35<sup>th</sup> Special meeting of the board held on 27.10.2009 BCG had authorized PTU Management to negotiate with the litigants i.e. M/s G. S. Builders, M/s Rajindra Furnitures and others and if the said litigants agree, then the PTU will pay their agreed amounts from its own funds on behalf of the PTU-Caparo Society upon their giving an undertaking of



withdrawing criminal / civil cases in all the concerned courts. This payment of the dues of the said litigants will be subject to the condition that the PTU-Caparo Society accepts the said amount as a liability on the Society by way of Interest free loan advanced to it by the PTU.

In compliance of above, PTU authorities have negotiated with M/s G. S. Builders and M/s Rajindra Furnitures. They have agreed to withdraw all the court cases against PTU Caparo Society and its members individually and have agreed to accept the amounts as full and final payment as under :

M/s G. S. Builders	Rs. 1,75,32,547/-
M/s Rajindra Furniture	Rs. 2,21,750/-

The board agreed to proposal and allowed the University to make payments as above.

BOG was further briefed that Lord Swaraj Paul, Chairman, PTU Caparo Society has desired (on telephone) to withdraw Caparo Group from PTU Caparo Society. Caparo Group has also sent an email on November 3, 2009 vide which they have submitted a fresh proposal, given below, for Caparo Group's withdrawal from PTU Caparo Society:

Details of Claim Amount	Amount
Amount brought in by Caparo as per Clause 1.5 of MoU	5,00,00,000.00
Add : Compound Interest @ 12% for 2.5 years (from 01.04.2007 to 30.09.2009)	1,63,76,600.00
<b>Total</b>	<b>6,63,76,600.00</b>

And all liabilities detailed below should be met by the University :

**Approx Miscellaneous liabilities**

	Principal	Interest
a) Rajindra Furnishers	265,000	39,000
b) GS Builders	18,129,053	5,184,909
c) Staff Salary	460,000	
d) Hawks Security	150,000	
e) D. Gupta & Associates	120,000	
f) Jagdambe Caterers	70,000	
g) National Services	66,000	
h) Miscellaneous (Including Interest c to h)	200,000	
	<b>19,460,053</b>	<b>5,223,909</b>
		<b>24,683,962*</b>

**Total payable to Caparo** **91,060,562**

\*The liability of Rs.24,683,962 can be borne by PTU, and thereafter claim amount would remain to Rs.66,376,600/-.

The board after deliberating upon the matter in detail agreed to the proposal of Caparo Group for smooth withdrawal of Caparo Group from the PTU Caparo Society except the claim for interest part. Board authorized the PTU management to negotiate with the Caparo Group for full and final settlement on the above terms and foregoing the interest component of their proposal. It is on record that a huge state of art infrastructure created (approx. 70,000 Sq. feet) by Society in the shape of an academic building, residential quarters and some utilities will be very useful for the University for starting academic programmes immediately with some more investment.

Board further authorized Chairman of the BOG PTU and Vice-Chancellor, PTU to take any further decision for smooth withdrawal of Caparo Group from PTU Caparo Society, if Caparo Group does not agree to forego of the interest component.

**Item No. 36.5 Implementation of Revised Pay Scale.**

Board desired that the revision of pay-scales should be kept pending till the issuance of notification for revision of pay-scales to Technical Colleges/Institutes of Punjab by Department of Technical Education and Industrial Training, Punjab Government.

**Item no. 36.6 Appointment of consultant to frame Rules & Regulations of the University**

The board approved the proposal and directed the University to engage the Consultants on lump-sum basis, for this specific project, instead of monthly emoluments. The board authorized the University Management to decide the terms and conditions of the contract along with the lump-sum amount.

**Item No. 36.7 Brief on Recruitment Process being initiated by the University**

The board expressed its satisfaction on the matter and authorized Chairman, BOG, PTU (Chief Secretary to Govt. of Punjab) to nominate two members of the selection committee and also to approve the selection criteria.

**Item No. 36.8 Creation of posts for Construction Cell.**

The board approved the proposal for creation of proposed posts retrospectively w.e.f. 2006. Service conditions and scales for these posts will be as per Govt. of Punjab norms. Board further desired that the posts of Chief Engineer and Advisor (Electrical) should be abolished on the recruitment of regular Executive Engineer.



**Item No. 36.9 To Consider Promotion of Eight Regular Officers in the University**

After deliberating in detail upon the proposal to promote regular officers of the University the board constituted a Committee as under :

- |    |  |          |
|----|--|----------|
| 1. | Vice-Chancellor, PTU   | Chairman |
| 2. | Principal Secretary, Govt. of Punjab<br>Department of Technical Education &<br>Industrial Training, Punjab | Member   |
| 3. | Dr. R. S. Khandpur<br>Director General, PGSC   | Member   |

The Committee has been advised to consider the promotions on case to case basis and put their recommendations to BOG, PTU.

**Item No. 36.10 Recovery of dues from the Affiliated Colleges**

The board appreciated the efforts of the University and advised to recover all the pending dues from the Colleges.

**Item No. 36.11 Extensions to Contractual & Adhoc Staff of the University.**

The board noted the extensions granted to Contractual and Adhoc staff of the University.

**Item No. 36.12 Autonomy to GNDEC, Ludhiana**

With permission of the chair Dr. M. S. Saini, Principal, GNDEC, Ludhiana tabled a special item to grant autonomy to GNDEC Ludhiana an affiliated college of PTU. After deliberations board decided to follow UGC guidelines and directed the University authorities to expedite the case.

Annexure-I

**Detail of Posts Approved**

Sr. No.	Designation	Un-revised Pay Scale	No. of Posts Required	Qualifications & Experience
1.	Clerk 'C' Category	3120-5160	200	Graduation from a recognized University with 3 years experience in relevant field (such as Data Entry / Establishment / Store / Purchase / Accounts / Examination) in a University or State / Central Govt. Department or State / Central Govt. Institutions. Must have capacity to type 5000 key depressions per hour on computer. Must have passed Punjabi as one of the subjects at Matric level.
2.	Driver	3330-6200	10	(a) Middle standard examination from recognized School/Board (b) Must possess valid driving license to drive Light Motor Vehicles / Heavy Motor Vehicles. Experience : An experience of driving light/heavy vehicle for a minimum period of five years and have not been convicted of any offence indicating that he is not capable of performing the duties efficiently of the post of driver
3.	Office Assistant 'C' Category	2820-4400	59	Matriculation from recognized School/Institution/Board with addition of 3 years of experience in relevant field such as establishment /stores / purchase / accounts / examinations in a University or State / Central Govt. Department or State / Central Govt. Institutions. Must have passed Punjabi as one of the subjects at Matric level.
4.	Junior Engineer 'C' Category	5800-9200	02	1 <sup>st</sup> Class Diploma in Civil or Electrical Engineering from recognized State/Board of Technical Education with addition of three years of experience in relevant field in a University or State/Central Govt. Deptt. Or State / Central Govt. Institutions and to delete desirable qualification of B.Tech. Must have passed Punjabi as one of the subjects at Matric level.
5.	Assistant Librarian, Grade-II 'C' Category	5800-9200	02	(a) First Class Bachelor's Degree in Library Science with 3 years professional experience in Library in a University or State/ Central Govt department or State / Central Govt. Institutions. (b) Diploma in Computer Applications from a recognized Institution / University. Must have passed Punjabi as one of the subjects at Matric level.
6.	Research Assistant 'C' Category	5000-8100	02	M.B.A. from a recognized University. Three years experience as Research Assistant in a State/Central University or State/Central Govt. Department or State/Central Govt. Institutions. Must have passed Punjabi as one of the subjects at Matric level.

*[Handwritten Signature]*

Sr. No.	Designation	Un-revised Pay Scale	No. of Posts Required	Qualifications & Experience
7.	Attendants 'D' Category	2720-4260	125	Middle pass with Punjabi as a subject with 3 years experience in the relevant field such as Establishment / Stores / Purchase / Accounts / Examinations / Cleaning / House-Keeping / Canteen / Cooking / Care Taking / Security / Electrical Maintenance / Carpentry / Refrigeration / DG Set Operations / AC Maintenance / Pump Operation in a University or State/ Central Govt. Department or State / Central Govt. Institutions.
8.	Helper 'D' Category	2520-4140	40	Must be able to read and write Punjabi with 3 years experience in the relevant field such as Cleaning / House-Keeping / Canteen / Cooking / Care Taking / Security / Electrical Maintenance / Carpentry / Refrigeration / AC Maintenance / DG Set Operations / Pump Operation in a University or State/ Central Govt. Department or State / Central Govt. Institutions.
TOTAL			440	

