

Proceedings of the Sixth meeting of the Board of Governors, held under the Chairmanship of Sh N S Rattan, IAS, Principal Secretary, Technical Education & Industrial Training, Punjab and Vice-Chancellor, Punjab Technical University, Jalandhar on 16.10.99 at 11.30 at Punjab Bhawan, Chandigarh.

The following were present:-

Sh. N. S. Rattan, IAS, Principal Secretary, Technical Education & Indl Training, Punjab & Vice & Chancellor PTU, Jalandhar	Chairman
Prof V S Raju, Director, Indian Institute of Technology New Delhi	Member
Dr D C Surana, Chairman NW Regional Committee, AICTE Jodhpur	Member
Dr R. C. Bahl, Principal Shaheed Bhagat Singh College of Engg. & Tech. Ferozepur	Member
Sh Shital K. Vij, Managing Director M/s Shital Fibres Limited Jalandhar	Member
Sh K K Dhir, Registrar Punjab Technical University	Secretary

Convo of absence was granted to:-

Mr. N. C. Nigam, Vice-Chancellor, University of Roorkee
(J.P.)

Sh. Inderdeep Singh, President & Executive Director,
Continental Device India Limited, New Delhi

Sh. S. P. Oswal, Chairman, Vardhman Group of Companies,
Jalandhiana

Sh. Adosh Partap Singh, MLA, MLA Hostel,
Chandigarh

Before taking up the agenda items for discussion, the members of the Board of Governors expressed their heart full condolence on the demise of Dr Parvinder Singh, Chairman, Ranbaxy Laboratory Limited, New Delhi who was a member of the Board of Governors, Punjab Technical University, Jalandhar. The members of the Board stood in silence for two minutes to pay tributes to the departed soul and thereafter passed a condolence resolution copy of which is to be sent to the family of Dr Parvinder Singh.

Item No.1: Confirmation of proceedings of the 5th meeting of the Board of Governors held on 6.3.1999

The Board confirmed the proceedings of the 5th meeting of the Board of Governors held on 6.3.1999 (Annexure I, pages 13-14). However, Dr D C Surana, Chairman, NW Regional Committee, AICTE was not present in that meeting and hence, he had no comments to offer.

Item No.2: Action taken on the proceedings of the 5th meeting of Board of Governors held on 6.3.1999

The Board noted the action taken on the proceedings of the 5th meeting of Board of Governors held on 6.3.1999.

Item No.3: Status Report

The members of the Board appreciated the Status Report included in the agenda. The following observations were made:-

- i) The Registrar should prepare the Annual Report of the University and it should be placed before the Annual General Meeting of the Board for which a suitable date may be fixed;
- ii) The Registrar should also put up a proposal for necessary amendments in the PTU Act;
- iii) The matter may be taken up with the State Government for appointment of the Chairman, Board of Governors;

- iv) The Regulations prepared and sent to the State Government may be brought before the Board of Governors for consideration in its next meeting;
- v) The matters which are considered in the Academic Council and need ratification from the Board of Governors, should be brought as separate agenda item in the next meeting;
- vi) The scheme of examination and syllabi etc. may also be placed before the Board for information;
- vii) The composition of various bodies may also be reported to the Board;
- viii) The Vice-Chancellor may take immediate steps for preparing blue print for campus development. All necessary steps may be taken to ensure the process of campus development at the earliest;
- ix) The University may prepare the Project Report / Prospective Plan of the University and it may be brought before the Board for discussion;
- x) A summarized Status Report about the affiliating Institutions may also be placed before the Board. A check list for inspections and affiliations should also be prepared and placed before the Board.
- xi) The next meeting of the Board of Governors may be held at Jalandhar

Item No.4: Confirmation of proceedings of the 1st meeting of the Finance Committee held on 18.12.1997

The Board confirmed the proceedings of the 1st meeting of the Finance Committee held on 18.12.97 (Annexure II, pages 15-16).

Item No.5: Action taken on the proceedings of the 1st meeting of the Finance Committee held on 18.12.97

The Board noted the action taken on the proceedings of the 1st meeting of the Finance Committee held on 18.12.97.

Item No.6: Budget estimates for the year 1999-2000

The Board approved the budget estimates for the year 1999-2000 as per details given in Annexure III & IV, pages 17 & 18 with the following observations:-

- i) The Vice-Chancellor may take necessary steps for the construction of Administrative Block and may spend to the extent of Rs 216 lacs out of the savings and this amount may be re-imbursed to the Savings Account as and when the State Government releases the grant;
- ii) No new transport may be purchased and in case of any need, transport may be hired locally;
- iii) The details of computers and allied equipment proposed to be purchased may be placed before the Board in its next meeting;
- iv) The Board appreciated the saving generated by the University. The Board resolved that the State Government may be requested to release funds to the University as per the State Government budget and also keeping in view clause 21(2) of the PTU Act;

Item No.7: Creation of posts

The Board approved the Organizational Chart of the Examination Wing as contained in the agenda and approved the creation of the following posts:-

i)	Assistant Registrars	-2
ii)	Superintendents	-5
iii)	Senior Assistants	-13
iv)	Data Entry Operators	-23
v)	Restorer-cum-Daftri	-1
vi)	Attendants	-6
vii)	Drivers	-2

However, the Board made the following observations:-

- A) The Vice-Chancellor should examine the possibilities for data entry work to be got done on contractual basis and take action accordingly. If this is not found to be feasible or practical from security and secrecy point of the examinations, only then Data Entry Operators should be recruited.
- B) The posts of Drivers may not be filled and the transport may be hired for the purpose locally. The designation of attendants may be suitably changed so that their services can be utilized optimally;
- C) Duty chart of the staff members may be prepared;

Item No.8: Opening of Bank Accounts

The Board noted the investments made by the University in H D F C Bank Jalandhar and Oriental Bank of Commerce, Jalandhar and approved the opening of accounts in the following banks:-

- 1) Punjab & Sind Bank, Jalandhar;
- 2) Canara Bank Jalandhar
- 3) State Bank of Patiala, Jalandhar;
- 4) H D F C Bank Jalandhar;
- 5) Oriental Bank of Commerce, Jalandhar

Item No.9: Creation of Corpus Fund

The Board appreciated the creation of Corpus Fund and also resolved that the State Government may be requested to give matching grant to the University to the extent of saving shown by the University. The proposal to transfer of Rs 4.5 lacs to the Corpus Fund was approved.

Item No.10: Revised Fee Structure for various courses

The Board took a note of the fee structure as contained in Annexure V to VIII, pages 19 to 29.

Item No.11: Audit of Accounts of Punjab Technical University, Jalandhar by Examiner, Local Fund Accounts, Punjab

The Board approved the proposal for sending necessary reply to the Examiner, Local Fund Accounts Punjab that PTU intends to continue with the system of Internal audit because the accounts are further audited by the representatives of the A G Punjab and hence there is no need of another audit by the Examiner, Local Fund Accounts.

Item No.12: Audit of accounts of the University for the year 1997-98

The Board approved the audited accounts for the year 1997-98 as contained in Annexure IX, pages 30 to 37. The Board also took a note of the reply to various audited paras of the A G Punjab regarding the accounts for the year 1997-98. The University may send reply to the A G Punjab on these lines. The Board also authorized the University to send the audited accounts to the State Government for being published in the Punjab Govt. Gazette under clause 23 of the PTU Act.

Item No. 13: Creation of Endowment Fund

The Board decided that its earlier decision for creation of Endowment Fund of Rs 20 lacs by each of the BBA/BCA Institutions may remain operational with the following proviso:-

"The amount of Endowment Fund may be reduced on pro-rata basis if the number of seats sanctioned for BBA/BCA programme is less than the unit of 60. The Vice-Chancellor may permit the institutions to create the Endowment Fund in two instalments"

Item No.14: Nomination on the Finance Committee

The Board authorized the Vice-Chancellor to nominate two members on the Board from amongst the members of the Board of Governors.

Item No.15:- Grant of provisional affiliation to the new Institutions
For BBA/BCA courses for the session 1999-2000

The Board approved the grant of provisional affiliation to the following Institutions for running BBA/BCA courses for the session 1999-2000 subject to usual terms & conditions of affiliation:-

Sr No.	Name of the Institution	Duration of the course	Intake	
			BBA	BCA
1.	S.S. Institute of Mgt & Technology (SSM College) Dinanagar	3 Yrs-	30	40
2.	J D Institute of Management & Technology, Muktsar	-do-	30	40
3.	Punjab Institute of Mgt & Technology, Mandi Gobindgarh	-do-	-	60
4.	Punjab College of Technical Education, Ludhiana	-do-	30	40
5.	St Soldier, Institute of Mgt & Tech Institute, Jalandhar	-do-	30	40
6.	Centre for Mgt Trg & Research, Mohali	-do-	30	-
7.	Lala Lajpat Rai Memorial Institute of Mgt & Technology, Sangrur 148 001	-do-	30	40
8.	Gian Jyoti Institute of Mgt & Technology,, Mohali	-do-	-	60
9..	Lala Lajpat Rai Institute of Mgt & Technology, Dhudike (Moga)	-do-	-	40

Item No 16: Grant of extension in provisional affiliation for Master In Computer Application (MCA) programme to Punjab Institute of Management & Technology, Mandi Gobindgarh for the session 1999-2000

The Board approved the extension of affiliation to Punjab Institute of Management & Technology, Mandi Gobindgarh for the session 1999-2000 for MCA course with an intake of 30. The Board, however observed that:-

- i) The Status Report about the Institution may be placed before the Board in its next meeting;
- ii) Before granting any extension in affiliation, the Institution should be inspected by a duly constituted Inspection Committee and the report of the Inspection Committee should be placed before the Board alongwith the proposal for grant /extension of affiliation.

Item No.17: Grant of extension in provisional affiliation to MBA Institutions for the session 1999-2000

The Board approved the extension in provisional affiliation to the following Institutions for the session 1999-2000 for MBA programme with an intake of 60 each :-

1. Malout Institute of Mgt & Information Technology, Malout
2. Mata Gujri Institute of Mgt & Higher Learning, Fatehgarh Sahib
3. Centre for Management Trg & Research, Mohali
4. Gian Jyoti Institute of Mgt & Tech Mohali
5. Lala Lajpat Rai Institute of Mgt & Tech Dhudike (Moga)
6. Apeejay Institute of Management, Jalandhar
7. Punjab Institute of Management & Technology, Mandi Gobindgarh

The Board, however, observed that:-

- i) The Status Report about the Institutions may be placed before the Board in its next meeting;
- ii) Before granting any extension in affiliation, the institution should be inspected by a duly constituted Inspection Committee and the report of the Inspection Committee should be placed before the Board alongwith the proposal for grant /extension of affiliation.

Item No.18: Grant of extension in provisional affiliation to BBA & BCA Institutions for the session 1999-2000

The Board approved the extension in provisional affiliation to the following Institutions for the session 1999-2000 for BBA/BCA programme with an intake mentioned against each:-

Sr No.	Name of the Institution	Duration of the course	BBA	BCA
1.	Apeejay Institute of Management, New Jawahar Nagar, Jalandhar	3 Yrs	60	60
2.	Regional Institute of Management & Administration, Near-Airport, VPO Bhabal, Chandigarh	-do-	30	30
3.	Guru Nanak Institute of Mgt & Technology (For Girls), Gujarkhan Campus, Model Town, Ludhiana	-do-	60	60
4.	Gujranwala Guru Nanak Institute of Mgt & Technology, Civil Lines, Ludhiana	-do-	60	60
5.	Guru Teg Bahadur National College of Vocational Studies, Dakha (Ludhiana)	-do-	-	60
6.	Sanatan Dharam Institute of Mgt & Technology, Ludhiana	-do-	30	-

The Board, however, observed that:-

- i) The Status Report about the Institutions may be placed before the Board in its next meeting;
- ii) Before granting any extension in affiliation, the institution should be inspected by a duly constituted Inspection Committee and the report of the Inspection Committee should be placed before the Board alongwith the proposal for grant /extension of affiliation.

Item No.19: Grant of extension in provisional affiliation to Engg Institutions for her session 1999-2000

The Board approved the extension in provisional affiliation to the following Institutions for the session 1999-2000 for running Engineering courses:-

1. BBS Engineering College, Fatehgarh Sahib
2. Adesh Institute of Engg & Technology, Faridkot
3. G T B Instt of Engg & Technology, Chhapianwali (Malout)
4. S U S Institute of Engg & Technology, Tangori (Mohali)
5. Sri Sukhman Institute of Engg & Technology, Derabassi
6. Lala Lajpat Rai Institute of Engg & Technology, Moga
7. IITT College of Engineering, Pojewal (Nawanshahr)
8. Institute of Engg & Technology, Ropar
9. MIMIT, Malout

The Board, however, observed that:-

- i) The Status Report about the Institutions may be placed before the Board in its next meeting;
- ii) Before granting any extension in affiliation, the institution should be inspected by a duly constituted Inspection Committee and the report of the Inspection Committee should be placed before the Board alongwith the proposal for grant /extension of affiliation.

Item No.20: Grant of provisional affiliation to new institutions for MBA programme for the session 1999-2000

The Board approved the grant of provisional affiliation to the following Institutions for the session 1999-2000 for running MBA programme with an intake of 60 each:-

1. Punjab College of Technical Education, Ludhiana
2. J D Institute of Mgt & Technology, Muktsar
3. Bhai Gurdas Institute of Engg & Technology, Sangrur

The Board, however, observed that:-

- i) The Status Report about the Institutions may be placed before the Board in its next meeting;
- iii) Before granting any extension in affiliation, the institution should be inspected by a duly constituted Inspection Committee and the report of the Inspection Committee should be placed before the Board along with the proposal for grant /extension of affiliation.

Item No 21: Enquiry Report about the CET-1998

The Board appreciated the work done by the Enquiry Committee in preparing the detailed report about the CET-1998. The Board also noted with satisfaction that all the suggestions made in the Enquiry Report have been implemented during CET-1999 and as a result of this, CET-1999 was conducted in a flawless manner. The Board approved an honorarium of Rs 5,000/- for each of the members of the Enquiry Committee as a token of appreciation for the labour put in by the members of the Enquiry Committee.

Item No.22: Constitution of a Search Committee for appointment of Vice-Chancellor, PTU

The Board constituted the following Search Committee for recommending the panel of names for appointment of Vice-Chancellor, PTU:-

- | | | |
|----|------------------------------------------------------------------|------------|
| 1. | Prof V S Raju, Director, IIT New Delhi | - Chairman |
| 2. | Prof. N C Nigam, Vice-Chancellor, University of Roorkee, Roorkee | - Member |
| 3. | Dr D C Surana, Chairman, NWR Committee AICTE Jodhpur | - Member |
| 4. | Sh Shital K. Vij, Managing Director M/s Shital Fibres, Jalandhar | - Member |

The Committee was requested to suggest a panel of not less than 3 and not more than 5 eminent persons in the field of Engineering, Technology, Information Technology & other appropriate related fields.

The Committee was also requested to submit its recommendation as soon as possible but not later than 45 days.

Item No.23: Finalization of Insignia for seal of the University

The Board appreciated the Insignia designed for the University and ratified the action taken by the Vice-Chancellor in finalizing the Insignia.

Item No.24: Appointment of Dr Naresh Kumar Gupta, as Advisor (Academics & Planning) to the Vice-Chancellor on contract basis

The Board ratified the action taken by the Vice-Chancellor in appointing Dr Naresh Kumar Gupta as Advisor to Vice-Chancellor (Academic & Planning) on contract basis for a period of two years on the terms and conditions mentioned in the proposal.

Item No.25: Extension in deputation term of Sh K K Dhir, Registrar

The Board decided to fill the post of Registrar by direct recruitment by inviting applications from eligible candidates. The Board also decided to consider retired person not above the age of 62 years for appointment on contractual basis for 2 years. The Board also decided that in the meantime the tenure of Sh K K Dhir is extended upto 31.12.1999 or joining by the direct appointee whichever is earlier.

Item No.26: Appointment of Dr P S Kalsi, Dean Colleges on contract basis

The Board decided to fill the post of Dean Colleges by direct recruitment by inviting applications from eligible candidates. The Board also decided to consider retired person not above the age of 62 years for appointment on contractual basis for 2 years. The Board also decided that in the meantime the tenure of Dr P S Kalsi is extended upto 31.12.1999 or joining by the direct appointee, whichever is earlier.

The meeting ended with a vote of thanks to the chair.

1. Shri Anant Singh Bawa
2. MS Lata Dawa
3. The meeting ended with a vote of thanks to the chair.
4. Shri R. S. Choudhary
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