

PUNJAB TECHNICAL UNIVERSITY

JALANDHAR

AGENDA

**53rd MEETING
BOARD OF GOVERNORS**

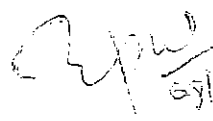


**AT
HOTEL CLARION COLLECTION
ON
06th AUG, 2014 AT 03.00 PM**

**Proceedings of the 53rd meeting of the Board of Governors held on 6.8.2014
at Hotel Clarion Collection, New Delhi at 3.00 p.m**

Following were present:

Shri Sunil Kant Munjal Chairman, Board of Governors & Chairman, Hero Corp. Service Ltd.	Chairman
Dr. Rajneesh Arora Vice-Chancellor, PTU	Member
Dr. R.K. Shevgaonkar Director, IIT Delhi	Member
Dr. M.K. Surappa Director, IIT, Ropar	Member
Dr. S.K. Salwan Chairman Armament Research Board	Member
Dr. Dharinder Tayal Managing Director RH Mechatronix (Pvt.) Ltd.	Member
Ms. Kamna Aggarwala Nominee-President, CII	Member
Sh. B. Purushartha Nominee, Principal Secretary to Govt. of Punjab Dept of Tech. Edu. And Ind. Training, Pb.	Member
Sh. Sher Singh Nominee, Principal Secretary to Govt. of Punjab Dept of Finance	Member
Dr. Buta Singh Sidhu Dean, PTU	Member
Dr. Jaskarn Singh Bhullar Principal, MIMIT, Malout	Member
Dr. Rajneesh K. Sachdeva Registrar, PTU	Secretary


6/8/2014

The following could not attend the meeting and were granted leave of absence:

Dr Pradipta Banerji	Director, IIT, Roorkee
Dr Vijay P. Bhatkar	Chairman, ETH Research Lab
Sh Amrit Sagar Mittal	CMD, Sonalika Group of Industries
Chairman, North West Committee, AICTE	

The Chairman welcomed all the members of the Board of Governors and appreciated the contribution by each member of Board during the last three years.

The meeting started with a detailed presentation by the Vice-Chancellor. (copy enclosed). Following comments and observations were made during the VC presentation:

Various matters like starting of Maharaja Ranjit Singh Technical University, Bhatinda, renaming of PTU, centralised counselling, fee structure of students were discussed. After detailed deliberations, it was decided that joint mechanism between PTU and State Govt. be created to resolve the issues in the overall larger interest of improving the quality of Technical Education for the overall development of the state of Punjab. PTU to take necessary steps towards this objective.

It was suggested that a workshop on improving the quality in technical education be organised. Chairman BOG desired the workshop to be based on devising the mechanism for inducting the tools to be adopted for improving the quality in Technical Education. It was also be suggested that in future all the BOG meetings be conducted in a way that not more than 10% time is devoted on routine matters, 30% on resolution and compliance and updation of actual operations of the University and 60% on strategy and planning. Chairman, BOG desired that each board member should provide inputs every quarter for the growth and development of PTU.

Item No. 53.1 To confirm the proceedings of 52nd meeting of the Board of Governors, PTU held on 20.3.2014.

Board confirmed the proceedings of 52nd meeting of the BOG held on 20.3.2014

Item No. 53.2 Action Taken Report on the 52nd meeting of the Board of Governors, PTU along with Vice-Chancellor's Presentation of University Activities.

The Board noted that the minutes of 17th meeting of DEC were circulated to all members in compliance to the minutes of 52nd meeting of BOGs and approved the termination of Lovely International Trust, Bhupindra Society and GCS Computer Tech Pvt. Ltd.

The recommendations of 18th meeting of DEC were taken up and termination of Vidya Infosys and M/s Image Educational Services was confirmed.

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20.8.14

Item No. 53.3 To approve the minutes of 44th meeting of Academic Council

The Board approved the minutes of 44th meeting of Academic Council of PTU held on 09.06.2014.

Item No. 53.4 To approve the minutes of 41st and 42nd meetings of Standing Building Construction Committee

The Board approved the minutes of 41st & 42nd meetings of Standing Building Construction Committee held on 3.4.2014 & 16.7.2014 respectively.

However matter related to the master plan and estimation approval for PIT-Arniwala and Sikhwala was deferred.

Item No. 53.5 To approve the minutes of 23rd & 24th meeting of HR committee

The Board approved the minutes of 23rd & 24th meeting of HRC held on 24.3.2014 & 11.7.2014.

The Board also noted and approved the re-constitution of HR committee with inclusion of Director (Recruitment) as one of the members and DR(HRD) as the convenor.

Item No. 53.6 Proposal to establish International Resource Center - Universal Human Values & IRC-UHVE

The Board approved the establishment of International Resource Centre-Universal Human Values with the proposed scope of work.

The Board also noted the appointment of Sh. Rajul Asthana as Honorary Director for International Resource Centre-Universal Human Values without any honorarium/remuneration and appreciated the same.

Item No. 53.7 Fellowship/Internship in different areas

The Board approved the fellowship/internship in Rural Technology, Universal Human Values and community development (Sewa fellowship) along with details proposed.

Item No. 53.8 To consider GPF & pension scheme to the officers/faculty/staff

The Board desired that the matter be put up to the next meeting of Finance Committee.

Item No. 53.9 New Courses to be started in PIT's from the session 2014-15.

The Board approved the list of courses to be started in 09 PITs from the session 2014-2015.

Item No. 53.10 To brief about the admission status of 2014

The admission status of 2014 was noted.

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Item No. 53.11 To brief about recruitment status

The Board approved the recommendations of the selection committees as under and directed the University to issue appointment letters accordingly:

A) Registrar :

PIT-Amritsar

Dr. ArunMehraS/o Sh. Om Parkashmehra

PIT-Batala

Mrs. NirmalPandhi D/o Sh. Sat pal

PIT-Dina nagar

Dr. ShahsiKanta D/o Sh. D.P.Gupta

PIT-Ludhiana

Dr.S.K.Tandon

PIT-KhooniMajra

Dr. KiranArora

PIT-GTB GarhMoga

Sh. JatinderGarg

PIT-Hoshiarpur

Dr. Inderjit Singh S/o Sh. Balwant Singh

PIT-SultanpurLodhi

Dr. Paramjit Kumar S/o Sh. Amarnath

PIT-Bhikhiwind

Dr. Chandershekhar S/o Sh. Sham Sunder

PIT-Rajpura

Dr. Vijay Kumar

PITTTTR Jalandhar

Dr. B.P.Garg S/o Amarnath

B) Deputy Librarian----PTU

Mrs. MadhuMidha D/o Sh. KrishanMidha

C) Assistant Registrar (PH)-----PTU


Ms. Vaneeta Bala

D) Assistant Professor----- (IT)

Sh. Dinesh Gupta S/o Sh. Ashok Gupta

Item No. 53.12 To inform about status of court cases

The Board noted the status and desired that the crucial cases be discussed in the BOGs meeting.


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Item No. 53.13 Litigation expenses of PTU Officials, Members of BOG and Consultants.

The Board approved that all legal expenses arising at present and in future for PTU officials, members of BOGs shall be borne by the University even after they cease to hold the positions they are holding at present.

SUPPLEMENTARY AGENDA

Item No. 53.14.1 To approve the award of Ph.D. degrees

The Board approved the award of Ph. D degree to the following candidates:

1. Sh. Bhanu Gupta S/o Sh. Ajit Kumar (Regn. No. 07.22.08) Mathematics
2. Ms. Inderpreet Kaur D/o Sh. Bhupinder Singh (Regn. No.11.52.07) Management
3. Sh. Balraj Singh S/o Sh. Ishar Singh (Regn. No. 02.49.10) Electronics & Comm. Engg.

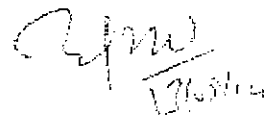
After all the agenda items were discussed, The Chairman declared the house open for discussion and suggestions from all the Board members.

One of the Board members suggested that one of the meetings of board be convened at PTU Campus, Kapurthala.

One of the Board members desired that a consolidated outstanding share of fees payable to LCs be put up to Board in its next meeting.

Various matters including continuous improvement of examination system, curriculum redesigning, improvement in examination system, industrial experience for students, research, keeping an eye on sunrise industries, setting up of incubation centres, strengthening of placement cells, industry-academia interaction, strengthening of laboratories and increase of honorarium for experts were deliberated. University to take necessary action.

Meeting ended with a vote of thanks to the chair.



Agenda for the 53rd meeting of the Board of Governors to be held on August 06, 2014 in Hotel Clarion Collection at 03.00 P.M

Item No.	Item	Page No.	Annexure
53.1	To confirm the proceedings of 52 nd meeting of the BOG.	2	I
53.2	Action Taken Report on 52 nd meeting of the BOG along with Vice-Chancellor's presentation on University Activities	2-5	II
53.3	To approve the minutes of 44 th meeting of Academic Council	5	III
53.4	To approve the minutes of 41 st and 42 nd meetings of Standing Building Construction Committee	5	IV,V
53.5	To approve the minutes of 23 rd & 24 th meeting of HR committee	5	VI, VII
53.6	Proposal to establish International Resource Center - Universal Human Values & IRC-UHVE	5-6	-
53.7	Fellowship/Internship in different areas	6-7	VIII, IX, X
53.8	To consider GPF & pension scheme to the officers/faculty/staff	7-8	XI (A,B,C,D,E,F)
53.9	New Courses to be started in PIT's from the session 2014-15	9	XII
53.10	To brief about the admission Status of 2014	9-10	-
53.11	To brief about recruitment status	10	-
53.12	To inform about status of court cases.	11	XIII
53.13	Litigation expenses of PTU Officials, Members of BOG and Consultants	11	-
53.14	Any other item with the permission of Chair	-	-

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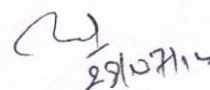
Item No. 53.1 To confirm the proceedings of 52nd meeting of the Board of Governors, PTU held on 20.3.2014.

Proceedings of 52nd meeting of the Board of Governors held on 20.3.2014 were circulated to all the members and are placed at **Annexure I**.

No comments have been received from any of the member of the Board on the proceedings. The proceedings, may therefore be taken as confirmed.

Item No. 53.2 Action Taken Report on the 52nd meeting of the Board of Governors, PTU along with Vice-Chancellor's Presentation of University Activities.**Action Taken Report on the 52nd meeting of the BOG held on 20.3.2014**

Agenda item & Decision	Action taken
To confirm the proceedings of 51st meeting of the Board of Governors, PTU held on 8.10.2013 The Board confirmed the proceedings of 51 st meeting of the BOG held on 8.10.2013	No action required
Action Taken Report on the 51st meeting of the Board of Governors, PTU The Board noted the action taken report on the 51 st meeting of BOGs. With regards to termination of Vidya Infosys, the Board desired that the matter be put up to DEC.	No action required. The Minutes of 18 th meeting of DEC shall be put up to the BOG for approval.
Vice-Chancellor's Report on University Activities The Vice-Chancellor had presented the detailed report by way of presentation on current progress of PTU. The Board members noted the same	Initiatives are being taken by PTU on the detailed activities report presented by Vice-Chancellor. The Progress status shall be put up to BOG in its next meeting.
To approve the minutes of 26th meeting of Finance Committee The Board approved the minutes of 26 th meeting of Finance Committee. The Board desired that expenditure for destination-Punjab Proposal should be made in a transparent and rational manner as per procedure.	Expenditure on Destination Punjab Proposal is being made as desired.
To approve the minutes of 43rd meeting of Academic Council The Board approved the minutes of 43 rd meeting of Academic Council. The Board desired that the new	Initiatives are being taken in this direction



<p>courses should be offered first in those locations where the Industry needs these courses. The Board also resolved that the new courses be incubated for a period of three years before being offered to remaining institutes.</p>	
<p>To approve the minutes of 39th and 40th meetings of Standing Building Construction Committee</p> <p>The Board approved the minutes of 39th and 40th meeting of Standing Building Construction Committee held on 23.12.2013 & 20.1.2014 respectively</p>	<p>The requirement of electric load for the new buildings being constructed for Punjab Institute of Technology, Kapurthala has been revised and finalized.</p> <p>The detailed designing and estimation of External water supply, sewerage and rain water harvesting systems for PIT, Kapurthala and Nandgarh campuses, has been started by the Architect.</p> <p>The work of construction and development of parking area at PTU's Main Campus, Kapurthala has been started by Punjab PWD.</p> <p>PWD has commenced the work of construction of balance portion of boundary wall of PIT, Kapurthala.</p> <p>The requirements of the proposed convention centre at main campus Kapurthala has been finalized and detailed designing has been started by the Architect.</p> <p>The detailed plans of the proposed hostels at Main Campus, Kapurthala has been approved and detailed designing is in progress. PTU has released advance payment to Punjab State Council for Science & Tech. for conducting "Energy Audit" for PTU's administrative building at Main Campus, Kapurthala. It has been informed by them that the audit will be taken up in May-2014.</p>
<p>To approve the minutes of 21st meeting of HR committee</p> <p>The Board approved the minutes of 21st meeting of Human Resource Committee held on 17.1.2014 and recommended inclusion of PSTE or his nominee as member of the Human Resource Committee in future.</p>	<p>Nominee of PSTE attended 23rd & 24th HRC meetings.</p>

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<p>Compliance of High Court orders</p> <p>The Board noted the recommendations of HR Committee at its meeting held on March 13, 2014. The Board desired that the recommendations be reviewed by the HR Committee including PSTE or his nominee. The Board authorized the Chairman to decide considering the recommendations of HR Committee and take final decision before 31st March, 2014 as per directions of Hon'ble High Court.</p>	<p>23rd HRC meeting was held on 24.3.2014 and Chairman approved the minutes of this meeting. Accordingly, the High Court Orders were complied with and decision of the High Court dated 25.4.2014 has been received. The services of 09 adhoc employees had been regularized.</p>
<p>Re-structuring of existing posts in C&D Category</p> <p>The Board approved the minutes of HR Committee meeting held on March 13, 2014 recommending re-structuring of positions of C&D category.</p>	<p>In Process</p>
<p>Appointment of statutory Auditor of the University</p> <p>The Board approved the appointment of M/s K.Bhagat & Co., Jalandhar as statutory auditor of the University. The Board also authorized the vice-Chancellor to fix up remuneration of the Auditor.</p> <p>The Board desired that the University should prepare the terms of reference for appointment of one of the big firms for doing process audit for University Accounting System</p>	<p>Statutory Auditor appointed and remuneration fixed up.</p> <p>In Process</p>
<p>Recruitment Status</p> <p>The Board approved recommendations of the Selection Committees and further directed to take permission of the Election Commission in view of the Code of Conduct for issuance of appointment letters.</p>	<p>Appointment letters to selected candidates were issued after the completion of election code of conduct.</p>
<p>Arbitration between Mindlongicx Infotech limited and Punjab Technical University</p> <p>Dr. S.K. Salwan briefed the Board the history and present status of Arbitration going on between Mindlogicx and PTU. The Board advised the Registrar to connect up the relevant documents of the case before its next hearing in May, 2014. The Board also approved the Committee as under:</p> <ol style="list-style-type: none"> 1. Sh. Jaspal Singh, COE (officiating), Chairman 2. Sh. Sunil Kumar, DR (Comp.), Member 	<p>The legal counsel has been replaced and arbitration hearing has been fixed up in Sept. 2014</p>

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<p>3. Sh. Kishore Luthra, A.R.(Legal), Member</p> <p>4. Sh. B.K.Gupta, (Retd.) Incharge, Computer Centre, GNDU, Amritsar</p> <p>5. Dr. Surjit Singh, (Retd.), GNDU, Amritsar</p>	
<p>Minutes of Distance Education Council</p> <p>The Board desired that DEC recommendations should be circulated to all members for getting their inputs before taking the final decision.</p>	<p>Minutes of 17th meeting of DEC (Annexure-II) were circulated to all members. Since no comments have been received from any of the member, therefore the minutes may be taken as approved.</p>

Vice-Chancellor's report on the University activities shall be put up as a Microsoft Word PPT for the information of the BOG.

Item No. 53.3 To approve the minutes of 44th meeting of Academic Council

The 44th meeting of Academic Council of PTU was held on 09.06.2014. The minutes of the meeting are placed at **Annexure-III** for approval of BOG.

Item No. 53.4 To approve the minutes of 41st and 42nd meetings of Standing Building Construction Committee

The minutes of 41st & 42nd meetings of Standing Building Construction Committee held on 3.4.2014 & 16.7.2014 respectively are placed at **Annexure- IV, V** for approval of the BOG.

Item No. 53.5 To approve the minutes of 23rd & 24th meeting of HR committee

The minutes of 23rd & 24th meeting of HRC held on 24.3.2014 & 11.7.2014 respectively are placed at **Annexure-VI, VII** for the approval of the BOG.

Item No. 53.6 Proposal to establish International Resource Center - Universal Human Values & IRC-UHVE

Punjab Technical University proposes to establish an International Resource Center for Universal Human Values & Ethics (IRC-UHVE) at Punjab Technical University.

(Currently functioning, Department of Human Values (DHV) will be merged into the IRC-UHVE. IRC-UHVE to continue all the responsibilities of the DHV.)

The center will be focused on facilitating the humanization of education globally; in particular professional, technical and higher education. In the long run, the center aspires to be a living model of a humane family making effort for a humane society through humanization of education globally.

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Vice-Chancellor, PTU, will be the Chairman of IRC .

The team to cater to the enhanced scope of work of IRC-UHVE to be augmented.

Scope of Work:

In next 12 months, the IRC intends to ensure that:

1. Foundation course continues to run smoothly at PTU
2. Post Graduate courses are Introduced by IRC at PTU
3. National and International coordination is started particularly with SAARC nations
4. Effort on preparing next generation of resource persons for Punjab is intensified (grooming teachers)

Sh. Rajul Asthana has been requested by the Vice Chancellor to develop IRC-UHVE as Honorary Director. He has been providing voluntary and pro-bono services for the U.H.V. efforts at Punjab Technical University for last 4 years. He has agreed to take up this appointment on an honorary basis until a suitable permanent director is appointed. He is not accepting any remuneration / honorarium, whatsoever for this role.

The matter is placed before the BOG for consideration.

Item No. 53.7 Fellowship/Internship in different areas

Fellowships/Internships are proposed to be offered in the following areas:

1. Rural Technology
2. Universal Human Values
3. Community Development (Sewa Fellowship)

Rural Technology Fellowship (RTF)

RTF is an independent program of PTU aimed at engaging with creative and innovative young persons who have the desire and capability to bring about lasting improvement in the lives of rural population of the state through new imagination for fostering multi sectoral linkages which can pave the way for providing greater opportunities for environmentally-sound and economically-wise development of and in the rural areas. Collectively, the fellows will help create modules of sound environment practices for rural rejuvenation aimed at wider adoption and for influencing policy change.

Details attached in **Annexure-VIII**

Fellowship in Universal Human Values

For young persons with keen interest to make a difference in the society through education, i.e. an education that provides a vision for holistic development and skills for a sustainable lifestyle of happiness and prosperity. Selected fellows will work full-time on practical research in

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Universal Human Values. As a part of their work, they will either develop models or prototypes or implement their research ideas on a small scale. Each fellow will have a mentor to guide their research work.

Details attached in **Annexure-IX.**

Sewa Fellowship:

Bhagat Singh Vivevakananda Vichar Kendra (BVVK) Sewa Internship is for students of PTU. In this program students stay in villages and slums to do the various projects in their summer vacations. The main objectives of the Sewa internship is to understand the problems and hardships of the people living in the villages and slums and to identify their needs and problems and involve them in problem-solving, develop among themselves a sense of social and civic responsibility, utilize their knowledge in finding practical solutions to individual and community problems. This internship will be held under the guidance of faculty member to be identified by BVVK, Youth and cultural affairs, PTU.

Details attached in **Annexure-X**

The item is placed before the Board of Governors for consideration and approval.

Item No. 53.8 To consider GPF & pension scheme to the officers/faculty/staff

To consider the admissibility of Old Pension Scheme including (General Provident Fund) to those employees who join PTU after rendering the service under the Central Govt/Central Autonomous Body or State Govt./State Autonomous Body/recognised universities/other recognised educational institutions including Institutions deemed to be universities under old pension scheme.

A proposal with supporting documents is placed at **Annexure-XI**

Recommendations placed before the Board for consideration & approval.

Previous service of an employee on joining this university will be counted for the purposes of Pension (Old/New only) if they have served under the Central Govt/Central Autonomous Body or State Govt./State Autonomous Body/recognised universities/other recognised educational institutions including Institutions deemed to be universities, subject to the following conditions:

(A) The employees ,who have rendered pensionable service in the above mentioned organisations, shall have to deposit the Pension Fund (including gratuity) with up to date interest received from the previous employer or by the employee concerned himself on joining the post or on sanction of the pension scheme by the Vice Chancellor to this university.

(B) Any employee of the above mentioned organizations who was covered under Old Pension Scheme on 31.12.2003 or prior to that ,and gets selected and joins against a new post in this university after resigning his post on technical grounds/submission of technical resignation will continue to be placed in Old Pension Scheme including General Provident Fund.

(C) Subject to above said Regulations, the rules framed by the Punjab Government relating to

Pension Scheme etc, for their employees along with amendments made from time to time shall be adopted in so far as these are not inconsistent with the Statutes of the university.

(D) The Regulations governing General Provident Fund of Guru Nanak Dev University, Amritsar be adopted as such, since these are on the lines of Punjab Government.

Supporting Documents

1. Perusal of Punjabi University Patiala Calendar, at page 104 under Rule 9 (1) (**Annexure XI C**) provides the sanction of Pension and counting of previous service rendered by the employee.

Guru Nanak Dev University Amritsar Calendar under Rule 10 and Rule 11(i) appearing at page 115 and 116 (**Annexure XI D**) has approved counting of previous service towards sanction of Pension for the new employees.

Punjab University Chandigarh at page 183 of its Calendar under Rule 3.14 also refers to counting of previous service towards sanction of Pension for the employees (**Annexure XI B**)

2. In that event the incumbent has to bring his share of Pension and Gratuity from the former institution as per rules along with update interest.

3. The Circular Issued by Govt. of India No. 6/10/2008-6ivppq/723 dated 24-10-2008 duly adopted by Punjab Government has finally clinched this issue by stating at the end that these instructions have to be followed as such in letter and spirit. These are that employees coming from Central Govt. or State Govt. joining new postings after resigning on technical grounds/submission of technical resignation shall only be placed UNDER OLD PENSION scheme provided that their joining the earlier posting under govt was covered under Old Pension Scheme prior to 1.1.2004.

4. The Civil Service Rule of Punjab Govt. regarding Retiral Benefits of Pension (Old/New) , Gratuity, and C.P.F. have always been followed by the different State Universities of Punjab including Punjab University Chandigarh since their inceptions. Moreover, the university employees were covered under Chapter III Volume II.

5. Guru Nanak Dev University Amritsar in its Calendar Volume 1 at page 115 under Rule 10 has referred to acceptance of all amendments made by Punjab Govt. from time to time. (**Annexure XI D**).

Punjabi University, Patiala has also adopted this regulation to the same effect under para 10 and the decision of syndicate taken on 29.10.2003, para 5 (**Annexure XI C**)

6. The Statutes relating to GPF adopted by Guru Nanak Dev University are enclosed as (**Annexure XI F**)

The matter is placed before the BOG for consideration and approval.

Item No. 53.9 : New Courses to be started in PIT's from the session 2014-15.

The Punjab Government has transferred 20 MDAs (Multi discipline Academies) to Punjab Technical University to develop Centre of Excellence in the rural and economically/educationally backward areas and to promote Technical Education, Research and Innovation, at par with IIT/IIMs.

Out of 20 MDAs following PIT's have become functional.

1. Punjab Institute of Technology, PTU Main Campus, Kapurthala
2. Punjab Institute of Technology, Hoshiarpur
3. Punjab Institute of Technology, Mohali
4. Punjab Institute of Technology, Batala
5. Punjab Institute of Technology, Dinanagar
6. Punjab Institute of Technology, Bhikhiwind
7. Punjab Institute of Technology, Amritsar
8. Punjab Institute of Technology, GTB Garh
9. Punjab Institute of Technology, Nandgarh

List of courses to be started in the above PITs from the session 2014-15 are placed at **Annexure-XII** is placed before Board of Governors for information and approval please.

Item No. 53.10 To brief about the admission status of 2014

Government of Punjab has authorized the Punjab technical University to conduct centralized Counselling for admission to B.Tech, B.Arch, B.Pharm, B.Tech (LE), M.Tech., M.Pharm, MBA and MCA courses vide notifications mentioned below:

UG:

Course	Notification Number
B.Tech	13/4/14-1TE2/639 dated 7.5.2014
B.Arch	13/4/14-1TE2/639 dated 7.5.2014
B.Pharm	13/4/14-1TE2/646 dated 7.5.2014
B.Tech (LE)	13/7/2014-1TE2/262746/1 dated 8.7.2014

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Course	Notification Number
M.Tech	13/105/2010-1TE2/251753/1 dated 25.6.2014
M.Pharm	13/6/2014-1TE2/263143/1 dated 9.7.2014
MBA	08/40/2013-1TE2/250190/5 dated 24.6.2014
MCA	08/40/2013-1TE2/250240/1 dated 24.6.2014

However, Punjab Technical University conducted Online counseling for the following courses only:

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1. B.Tech (1st Year)
2. B.Arch (1st Year)
3. B.Pharmacy (1st Year)

The status of admission is as under:

Sr. No.	Discipline	No. of candidates deposited the counselling fee	Total Filled Seats 2014-15
1	B. Engineering	7972	3079
2	B. Architecture	314	42
3	B. Pharmacy	255	218
	Grand Total	8541	3339

Vide letter no. PTU/VC/260 dated 27.6.2014, the Hon'ble VC has written letter to Principal Secretary TE&IT that the admission process at college level was started much earlier and is almost completed now. It is impractical to conduct centralized counselling at this late stage for session 2014-15 and requested to withdraw these notifications from DTE website to avoid any confusion for student community.

The latest position of Admissions will be put up to BOG on table. The item is placed before the Board for consideration.

Item No. 53.11 To brief about recruitment status

University has conducted interviews for the following posts by following proper procedure :

- | | | | |
|-------|----------------------------|---|---------------|
| (i) | Deputy Librarian | : | 16 June, 2014 |
| (ii) | Assistant Registrar (PH) | : | 18 June, 2014 |
| (iii) | Assistant Professor (IT) | : | 14 July, 2014 |
| (iv) | Registrar (PIT Kapurthala) | : | 24 July, 2014 |

The recommendations of Selection committees shall be placed on table.

The matter is placed before the Board for consideration & approval.

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Item No. 53.12 To inform about status of court cases

The court cases status of the University from the last 04 years are placed at **Annexure -XIII** for the Information of the Board. The latest position of court cases will be put up to BOG on table.

Item No. 53.13 Litigation expenses of PTU Officials, Members of BOG and Consultants.

PTU had embarked upon restructuring since 2012 to eliminate the undesirable elements as they were indulging in manipulation and bringing disrepute to the University

The vested, deeply entrenched interests who were indulging in manipulations and exploiting the system are now trying to implicate PTU officials, Member of BOG and Consultants in litigation and police cases.

It is proposed that in case of such a situation, PTU will bear all legal expenses arising at present and in future for PTU officials, Member of BOG and Consultants even after they cease to hold the positions they are holding at present.

PTU will also try to get legal Insurance cover for PTU officials, Members of BOG and Consultants.

The matter is placed before the BOG for consideration and approval.

Item No. 53.14 Any other item with the permission of chair.

By
28/07/14

Proceedings of 52nd meeting of the Board of Governors held on March 20, 2014 in Hotel Clarion Collection at 1200 hrs.

Following were present:

Shri Sunil Kant Munjal

Chairman, Hero Corp. Service Ltd.

Chairman

Dr. Rajneesh Arora

Vice-Chancellor, PTU

Member

Sh. A.R.Talwar

Principal Secretary to Govt. of Punjab
Dept of Tech. Edu. And Ind. Training, Pb.

Member

Dr.D.P.Reddy

Principal Secretary to Govt. of Punjab
Dept of Finance

Member

Dr. M.K Surappa

Director, IIT, Ropar

Member

Dr. S.K Salwan

Chairman Armament Research Board

Member

Dr. Vijay P. Bhatkar

Chairman, ETH, Research Lab

Member

Dr. Dharinder Tayal

Managing Director
RH Mechatronix (Pvt.)Ltd.

Member

Dr.R.K.Shevgaonkar

Director, IIT, Delhi

Member

Dr. Buta Singh Sidhu

Dean, PTU

Member

Dr. Rajneesh Kant Sachdev

Offg. Registrar, PTU

Secretary


21/03/14

The following could not attend the meeting and were granted leave of absence:

Dr Pradipta Banerji	Director, IIT, Roorkee
Sh. Amrit Sagar Mittal	CMD, Sonalika Group of Industries
Dr. Nirmal Singh	Principal, MIMIT, Malout
Dr.R.P.Yadav	Chairman, North West Region, AICTE
Sh.D.L.Verma	President, CII, Punjab

Vice-Chancellor welcomed all the members on annual meeting (2013-14) of BOGs.

Vice-Chancellor informed the Board Members about the news published in Indian Express and Dainik Jagran about the complaint to Election Commission in respect of holding of the meeting during Code of Conduct. However, all the Board Members unanimously resolved that there is no such obstacle in holding the meeting since it is a routine business like activity.

The meeting started with a detailed presentation by the Vice-Chancellor (copy enclosed). Following observations were made on the VC report:

- Chairman emphasized that there is a need to raise the standards and maintain quality and consistency. It was advised that training and research facilities be provided to existing faculty.
- He also desired that brain-storming session of eminent academicians including all Board members be convened and a road map of the University be drawn accordingly.
- Detailed discussions on the change in admission scenario since 2005 were held. The Board members agreed that compliance of admission norms and criteria adopted should be strictly adhered to and the mode of doing admissions either by centralized or de-centralised counselling is entirely the prerogative of the University.


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- The Chairman desired that the University must do a market study of students (existing and potential) for accomplishing good results in "DESTINATION PUNJAB CAMPAIGN". He also advised regular academic auditing of the affiliated institutes and de-affiliation on account of non-performance. He recommended suggestive measures like holding half day workshop on the critical issue of admissions scenario, further analysis of the admission and placement data including Govt. and Private Universities in Punjab and other States.
- Vice-Chancellor apprised the Board about developments in the University during the year 2012-13 (copy of annual report enclosed).
- Status on PTU's Nalanda School of TQM & Entrepreneurship and establishment of incubation centre was noted by the Board.
- Vice-Chancellor apprised the Board that Dr. H.S. Bains, Registrar-PTU has been appointed to the post of Director-Professor at S.S.Giri, Panjab University, Hoshiarpur campus. He had joined his duties on January 23, 2014. Dr.S.K.Salwan informed the Board that Lien is not permissible for the post of Registrar as per rules. The Board advised the University for confirming the rules and appoint new Registrar accordingly.
- The Board ratified the appointment of Dr. Pawan Kapur and advised that in future, the University should fill such coveted posts by a Search Committee duly constituted by the Board. Chairman was authorized for the same.
- The Board advised that the University should do the necessary follow up with PSTE for notification of draft regulations.
- The Board authorised the Chairman for constitution of Independent Boards for running PITs as and where required.
- The Board desired to prepare a detailed proposal for setting up of Institute of Excellence in collaboration with UCSC.
- The matter relating to Nomination of new member for BOG, PTU was deferred.

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- New PIT campuses should be planned on need basis and local industrial requirements. Project reports, budgets and self-sustenance be also taken into account.

After this other agenda items were taken up:

Item No. 52.1 To confirm the proceedings of 51st meeting of the Board of Governors, PTU held on 8.10.2013.

Board confirmed the proceedings of 51st meeting of the BOG held on 8.10.2013 .

Item No. 52.2 Action Taken Report on the 51st meeting of the Board of Governors, PTU

The Board noted the action taken report on the 51st meeting of BOGs. The Board desired that the report of the enquiry committee related to issue of Vidya Infosys be put up to DEC again and authorized the VC to take necessary action accordingly.

Item No. 52.3 Vice-Chancellor's Report

Vice Chancellor's report was covered in VC presentation at the start of the meeting.

Item No. 52.4 To approve the minutes of 26th meeting of Finance Committee

The Board approved the minutes of 26th meeting of Finance Committee. The Board desired that expenditure for destination-Punjab proposal should be made in a transparent and rational manner as per procedure.

Item No. 52.5 To approve the minutes of 43rd meeting of Academic Council

The Board approved the minutes of 43rd meeting of Academic Council. The Board desired that the new courses should be offered first in those locations where the Industry needs these courses. The Board also resolved that the new courses be incubated for a period of three years before being offered to remaining institutes.


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Item No. 52.6 To approve the minutes of 39th & 40th meeting of Standing Building Construction Committee

The Board approved the minutes of 39th and 40th meeting of Standing Building Construction Committee held on 23.12.2013 & 20.1.2014 respectively.

Item No. 52.7 To approve the minutes of 21st meeting of HR Committee.

The Board approved the minutes of 21st meeting of Human Resource Committee held on 17.1.2014 and recommended inclusion of PSTE or his nominee as member of the Human Resource Committee in future.

Item No. 52.8 Compliance of High Court Orders

The Board noted the recommendations of HR Committee at its meeting held on March 13, 2014. The Board desired that the recommendations be reviewed by the HR Committee including PSTE or his nominee. The Board authorized the Chairman to decide considering the recommendations of HR Committee and take final decision before 31st March, 2014 as per directions of Hon'ble High Court.

Item No. 52.9 Re-structuring of existing posts in C&D Category

The Board approved the minutes of HR Committee meeting held on March 13, 2014 recommending re-structuring of positions of C& D Category.

Item No. 52.10 Appointment of statutory Auditor of the University

The Board approved the appointment of M/s K. Bhagat & Co., Jalandhar as statutory auditor of the University. The Board also authorized the Vice-Chancellor to fix up remuneration of the Auditor.

The Board desired that the University should prepare the terms of reference for appointment of one of the big firms for doing process audit for University Accounting System.


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Item No. 52.11 Recruitment Status

The Board approved recommendations of the Selection Committees and further directed to take permission of the Election Commission in view of the Code of Conduct for issuance of appointment letters.

Item No.52.12.1 Arbitration between Mindlogicx Infotech limited and Punjab Technical University.

Dr.S.K.Salwan briefed the Board the history and present status of Arbitration going on between Mindlogicx and PTU. The Board advised the Registrar to connect up the relevant documents of the case before its next hearing in May, 2014. The Board also approved the committee as under:

1. Sh. Jaspal singh, COE(Officiating), Chairman
2. Sh. Sunil Kumar, DR(Comp.), Member
3. Sh. Kishore Luthra, A.R(Legal), Member
4. Sh. B.K.Gupta, (Retd.) Incharge, Computer Centre, GNDU, Amritsar
5. Dr. Surjit Singh, (Retd.) GNDU, Amritsar

Item No.52.12.2 Minutes of Distance Education Council

The Board desired that DEC recommendations should be circulated to all members for getting their inputs before taking the final decision.

Meeting ended with a vote of thanks to the Chair.


Dr. Rajneesh Kant Sachdev
Offg. Registrar, PTU
& Secy. Board of Governors, PTU

Proceedings of 17th Meeting of Distance Education Council of PTU held on 18.02.2014
at 03:30 PM in the Board Room of NITTTR Chandigarh.

The following were present:

- | | |
|---|----------|
| 1. Dr. M.P.Poonia | Chairman |
| Director NITTTR Chandigarh. | |
| 2. Dr. A.K. Saihpal | |
| Prof.(Retd.) USOL, Panjab University Chandigarh | Member |
| 3. Sh. Sandeep Kumar Kajal | Convener |
| Director(DDE) PTU Jalandhar | |

Dr. Ajit Kumar (Prof. School of Engineering & Technology IGNOU, New Delhi), Prof. K.K.Ghai (Ex-coordinator Jalandhar Study Center IGNOU) & Dr. Deepak Garg (Associate Professor, Thapar University Patiala) could not attend the meeting. However they were taken over telephonic conference and have also given email consent on the proceedings.

The meeting began with welcome note given by Sh. Sandeep Kumar Kajal to the Council and thereafter various Agenda Items were taken up.

▪ **Action Taken Report on 16th Meeting of DEC:**

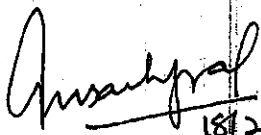
16.2 The Director(DDE) apprised the council about action taken upon recommendations of 16th meeting of DEC which was held at 02:00 PM on dated 03-10-2013 in the Board Room of NITTTR Chandigarh. It was informed by the Director(DDE) that consequent to recommendations of DEC and subsequent approval of BOG, the agreement with M/S Vidya Infosys & Image Educational Services had been terminated vide orders no PTU/Reg/Spl/DDE/156 dated 09-12-2013.

16.3 Reply received from Lovely International Trust against show cause notice is being tabled before the council in the present 17th Meeting today.

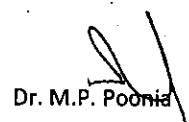
Also different quality enhancement initiatives undertaken by Directorate of Distance Education PTU are being put up to the Council by the Director(DDE) by showing the detailed PPT.

Item No. 17.1: Termination under Section 9 of MoU between Lovely International Trust and PTU

An MoU between Lovely International Trust (LIT) and PTU was signed on 29.03.2012 appointing LIT as a Regional Centre. However, the promoters of Lovely International Trust opened Lovely Professional University (LPU) which resulted in a clash of interest between PTU and LPU.


Prof. A.K. Saihpal 18/2/14


Sh. Sandeep Kumar Kajal 18/2/14


Dr. M.P. Poonia
18/02/14

Since LPU was directly competing with PTU, thereby acting against the interests of PTU, a SHOW CAUSE NOTICE was issued to LIT on 17.10.2013 as to why the MoU should not be terminated.

A reply has been received on 31.10.2013 wherein LIT has accepted that the ODL programmes are being directly offered by the LPU on its own. The reply was considered and not found to be satisfactory.

It is, therefore, proposed that the MoU with LIT be terminated with immediate effect under Section 9.

The complete details of this case including reply received are placed before DEC for consideration and recommendations to BoG.

The Council has examined in detail the complete case of Lovely International Trust. The Council has unanimously concluded that there is clear clash of interest between PTU and Lovely International Trust which is actively indulging in competitive activities especially promoting the same through Lovely Professional University. Also the future interests of LIT are antagonistic with those of PTU. Further the contents of reply to show cause notice filed by LIT are devoid of merit and are not found to be satisfactory.

Hence the Council members unanimously decided to recommend to BOG of PTU that Agreement with M/S Lovely International Trust may be terminated with immediate effect.

Item No. 17.2: Termination under Section 9 of MoU between Bhupindra Society and GCS Computer Tech Private Limited and PTU

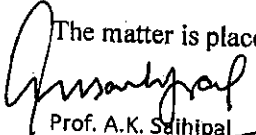
An MoU between Bhupindra Society & GCS Computer Tech Private Limited and PTU was signed on 26.03.2012, appointing them as Regional Centres. However, complaints were received that these regional centres had admitted students in their distance mode but have shown to PTU as admissions under online mode. A sample check was conducted which revealed that this malpractice has been going on, on a large scale for a long time resulting financial loss to PTU.

A SHOW CAUSE NOTICE to both Bhupindra Society and GCS Computer Tech Private Limited was issued on 14.11.2013, 19.11.2013 & 07-12-2013 as to why the MoU should not be terminated.

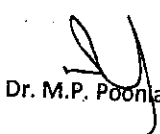
A reply has been received on 25.11.2013 & 16-12-2013 which has been considered and not found to be satisfactory. It is a clear case of mistrust and acting against the interests of PTU.

It is therefore proposed that in order to safeguard the interests of PTU, the MoU with Bhupindra Society and GCS Computer Tech Private Limited be terminated with immediate effect under Section 9.

The matter is placed before DEC for consideration and recommendations to BoG.


Prof. A.K. Saini


Sh. Sandeep Kumar Katar


Dr. M.P. Poonia

The Council members went into full details of this case and examined all documents provided including agreement signed, show cause notices issued dated 14-11-13 & 19-11-13 & 07-12-2013 and subsequent replies received from Bhupindra Society/GCS Computer Tech dated 25-11-2013 and 16-12-2013. The Council members also carefully examined the details of sample survey forms which the university authorities got filled as direct students feedback dated 11-09-2013.

After complete and comprehensive analysis of this case, the council members unanimously conclude that Bhupindra Society/GCS Computer Tech have clearly breached the trust of university by indulging into unfair practices and financial misappropriations. Later on to cover up their misdeeds, they have tried to put lame defence by influencing other stakeholders which is clearly visible from tone and language of documents submitted. Hence the council is unanimously of the view that charges levelled against Bhupindra Society/GCS Computer Tech are upheld and council unanimously recommends to BOG of PTU that agreements signed with M/S Bhupindra Society/GCS Computer Tech may be terminated with immediate effect.

Item No. 17.3: Termination under Section 9 of MoU between Quest Infosys/ Fortune Technologies/ Invasions/ Debest Computer System and PTU

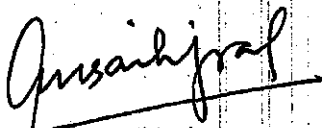
An MoU between Quest Infosys/ Fortune Technologies/ Invasions/ Debest Computer System and PTU was signed on 26.03.2012, appointing them as Regional Centres. However, complaints were received that these regional centres had admitted students in their distance mode but have shown to PTU as admissions under online mode. A sample check was conducted which revealed that this malpractice has been going on, on a large scale for a long time resulting financial loss to PTU.

A SHOW CAUSE NOTICE was issued to Quest Infosys/ Fortune Technologies/ Invasions/ Debest Computer System on 14.11.2013 as to why the MoU should not be terminated.

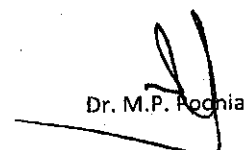
A reply dated 27.11.2013 has been received. However, Quest Infosys and others approached the Court of Civil Judge (Junior Division) Kapurthala praying for restraining PTU from terminating the MoU. The Hon'ble Court directed that the parties shall maintain status quo till further orders. The present position is that the matter is now fixed for 26.02.2014.

The matter is placed before DEC for information only.

The council members went through the complete details of this case as per the documents and records produced. The council members unanimously decided that as it is a sub-judice matter, PTU should follow due course of law as directed by Honourable Court. The further developments of this case may be informed to the council in next DEC meeting.


Prof. A.K. Saihpal


Sh. Sandeep Kumar Kajal


Dr. M.P. Pochia

Item No. 17.4: Termination under Section 9 of MoU between Lally Infosys and PTU

An MoU was signed on 26.03.2012 between Lally Infosys and PTU, appointing it as a Regional Centre. However, complaints were received that these regional centres had admitted students in their distance mode but have shown to PTU as admissions under online mode. A sample check was conducted which revealed that this malpractice has been going on, on a large scale for a long time resulting financial loss to PTU.

A SHOW CAUSE NOTICE to Lally Infosys was issued on 26.12.2013 as to why the MoU should not be terminated.

A reply dated 8.01.2014 has been received. However, Lally Infosys approached the Court of Civil Judge (Junior Division) Jalandhar and the Court directed that both the parties shall maintain status quo regarding existing conditions of the parties till 19.03.2014.

The matter is placed before DEC for information only.

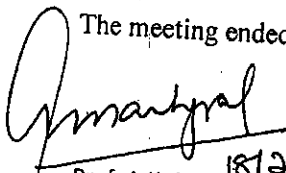
The council members went through the complete details of this case as per the documents and records produced. The council members unanimously decided that as it is a sub-judice matter, PTU should follow due course of law as directed by Honourable Court. The further developments of this case may be informed to the council in next DEC meeting.


Item No. 17.5: Presentation by Director (DDE) regarding activities of PTU since the last DEC meeting.

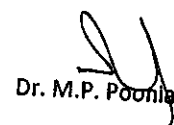
The Director(DDE) gave an elaborate presentation about different quality initiatives undertaken by DDE. The council was apprised about new initiatives of PTU distance education e.g. start of online web portal for depositing students fee and taking online re-admission data, start of new content development for new Self Learning Materials, Open & Distance Learning (ODL) training being provided to DDE faculty, new advertisements being given for recruiting more faculty in DDE, convergence of regular & distance education academic programme & courses/syllabi, convergence of examination systems of regular & distance education to achieve equivalence of regular & distance degrees etc. Council was also apprised about recent UGC visit to PTU on dated 11 & 12 December 2013 and observations given by UGC expert committee.

The Council members unanimously recommended to Director(DDE) to present before the next meeting of council, a detailed report about compliance of UGC observations. Also the members have desired that in the next meeting, latest status of UGC recognition process should be put up to the council.

The meeting ended with vote of thanks to the chair.


Prof. A.K. Salhjal 18/2/14


Sh. Sandeep Kumar Kajal 18/2/14


Dr. M.P. Poonia
18/02/14

MINUTES OF 44th MEETING OF ACADEMIC COUNCIL HELD ON 09th JUNE, 2014 AT 11:00 AM IN CONFERENCE ROOM, PUNJAB TECHNICAL UNIVERSITY, JALANDHAR – KAPURTHALA HIGHWAY

A. STATUTORY AGENDA

44.01 To confirm the minutes of 43rd Academic Council meeting held on 04th March, 2014

The Council confirmed minutes of 43rd Academic Council held on 04th March, 2014.

44.02 Action Taken Report (ATR) of the 43rd Academic Council Meeting.

Council noted the action taken report on the 43rd meeting of the Academic council

B. INFORMATION AGENDA

44.03 Starting of two new self-financed courses at GZS – PTU Campus.

Dean (Academics) informed the council that the GZS-PTU Bathinda is going to start two new course (self-financed) as per details given below :

Course	Branch	Intake	Remarks
B. Tech.	Mechanical Engg.	30	On self finance
B. Tech.	Civil Engg.	30	On self finance

It was also informed that fee structure for these courses is different from the normal fee structure.

The council noted the same.

C. AGENDA FOR DISCUSSION & RECOMMENDATIONS

44.04 Starting of M. Tech. (Electronics System Design and control at PIT, Rajpura

Council approved starting of M.Tech in ELECTRONICS SYSTEM DESIGN AND CONTROL with intake of 18 students from July 2014 at Punjab Institute of Technology, Rajpura (PIT-R)

Handwritten signature and date:
 16/06/14

44.05 Revision of fee structure Non-AICTE courses (except tuition fee)

Dean (Academics) informed that the fee structure of AICTE courses has already been revised. The committee constituted for revision of fee structure of non-AICTE courses (except tuition fee) has revised the fee structure on the pattern of AICTE. The revised fee is as under :

Sl.No.	Present charges	Revised
1.	8100/-	10700/-
2.	11100/-	14700/-

The revised increase in fee shall be applicable to the batched admitted from session 2014-15 onwards.

The council approved the same.

44.06 To ratify Academic Calendar for session 2014-15.

Dean (Academics) informed the Council that the Academic Calendar for the session 2014-15 as approved by the competent authority has been prepared and uploaded on the website. The council ratified the same.

44.07 Credit Based system

Dean (Academics) informed the council that the University is planning to introduce Credit Based System for batch 2014-15 onwards. A committee was constituted regarding the same.

Dean (Academics) informed that as per the existing system internal and externals will continue only marks will be converted to credits as per the syllabus and the same shall be implemented from 2014-15 batch of admission onwards. The credit based scheme will be uploaded on PTU website as well forwarded through email to all the Principals and Academic Council members for suggestions / comments. This scheme is applicable from the new batch starting from academic session 2014-15.

44.08 Centralized Counselling.

It was informed that the government of Punjab has notified admission to the B. Tech. / B. Pharm and B. Arch. Courses through Centralized Online Counselling to be conducted by the PTU for PTU, PAU, Ludhiana and Punjabi University, Patiala

The Counseling fee deposition has already been started. The detailed counseling schedule has been revised and the same shall uploaded on the website soon.

This year the students will be allowed to fill their choices only once.

44.09 Re-constitution of Board of studies

The council approved the constitution of following Board of studies as proposed with slight changes:

1. Electrical Engineering / Electronics and Instrumentation Engineering

Handwritten signature and date:
 16/06/14

2. Chemical Engineering
3. Training and General Fitness
4. Textile Engineering
5. Pharmacy
6. Hotel Management / Service Industry / Airlines Tourism and Hospitality
7. Biotechnology Engineering and Sciences
8. Architecture / Planning / Interior Designing
9. Journalism & Mass Communication
10. Fashion Technology
11. Applied Mathematics
12. Food Technology
13. Applied Chemistry
14. Humanities & Management / Communication Skills
15. Applied Physics / Material Science/ Nano science & Tech
16. Aeronautical Engineering/ Aerospace Engg
17. Human Values & Professional Ethics
18. Foreign Language
19. Agricultural
20. Marine Engineering
21. Medical Laboratory Sciences
22. Clinical Research / Radiology / Speech Therapy & Audiology
23. Civil Engineering / Environmental Science / Mining Engineering
24. Electronics and Communication Engineering/ Electronics and Electrical Engineering
25. Mechanical Engineering/ Production Engineering/ Industrial Engineering/ Automobile Engineering/Automotive Technology/ Automation & Robotics Engineering/Tool Engg.
26. Computer Engg. /Information Technology / Animation and Multimedia Technology/ Computer Applications
27. Management / Commerce/ Business

44.10 Establishment of new Colleges/ Starting of new courses during session 2014-15

It was informed that the final approval for AICTE course will be given by the AICTE and notified by the Punjab Govt. University had invited application to save the time so that approval can be given immediately after the notification made by the Punjab Govt.

Establishment of new non-AICTE colleges / variation in intake of Non-AICTE Courses is under process.

44.11 Formulation of Migration rules and guidelines for Ph. D Programme.

It was informed that at present in the PTU system there are no rule for migration of PhD Students due to which students are facing problem for migration to other Universities even due to valid reasons.

The Council for approved the migration rules as proposed.

44.12 Items received from the different colleges

The decision regarding the items as received from different colleges is placed at Annexure -I.

44.13. Any other item with the permission of the Vice-Chancellor.

By me
16/06/14



SUPPLIMENTARY AGENDA

S-44.01 Award of Ph.D.

The council recommended the following candidates to BOG for the award of Ph.D. Degree :

S. No	Registration No.	Name	F Name	College/Institute	Specialization	Title of Thesis
1	11.33.05	Jasnoor Kaur	Sh. Dharamjit Singh	PCTE Baddowal, Ludhiana, Punjab 142021	Management	A Study on Emerging Trends in Retailing In Northern India
2	02.29.08	Avtar Singh Bhuttar	S. Bachan Singh	PITK, PTU Main Campus	ECE	Computational Intelligent Techniques for Optimization of Frequency assignment Problem in Cellular System

Meeting ended with a vote of thanks to the Chair


 16/06/14
 Registrar-cum-Member Secretary


Annexure - I

Sr. no	College name	Agenda items	Remakes
1	SBSSTC, Ferozepur - 152004 PUNJAB	<p>This is in reference to your letter Ref. No.PTU/DA/282 dated 20/05/2014 for the subject cited. Please consider the following items in the 44th Academic Council Meeting:</p> <ol style="list-style-type: none"> 1. There is need of clear cut guide lines about migration of the students. Is it right of the student? PTU has done migration of student directly even the student has not given any request to the institute. PTU does migration beyond 3rd semester also. 2. Evaluation rate of answer sheet of final PTU examination should be Rs. 25/- per answer sheet. 3. Full examination fee goes to PTU and whole examination work is done by institutes. It affect teaching as teachers are engaged in this work. The faculty/institute made responsible for any kind of mistake in filling of examination forms i.e. name of student or subjects for the students appearing in the examination. 4. There is need of new instruction regarding invigilation duty in the PTU examinations. Which is that "faculty/staff should not be allowed to do invigilation duty in particular session and day of the examination in which any candidate of his/her close relation is appearing. This will help to engage all faculty/staff specially senior for invigilation duty for smooth and fair conduct of PTU examinations. 5. Additional Rs. 2000/- should not be charged for direct admissions for students, who have already registered for PTU online counseling but did not get proper choice/seat. Therefore they take direct admission in PTU affiliated institute/college to meet their choice. 	<ol style="list-style-type: none"> 1. The guidelines / rules regarding migration are already existing and available on website. 2. Referred to Exam Branch. 3. The remuneration is paid to the college for each activity. 4. Referred to Exam Branch. 5. Rs. 2000/- will not be charged again if the student does not change his/her allotted college and the college will submit a certificate that they have not charged any additional Counselling fee for Management Quota / director Admission
2	Malout Institute of Management & Information Technology, (Established & Promoted by Govt. of Punjab) Malout (MIMIT)	As you are aware about the fact, that the students who are detained the subjects in their previous semesters have to clear their detention by attending the classes with 75% attendance in the detained subjects in the upcoming semester. Such students for the sake of clearing their detention in their previous semesters, often skip their regular lectures in their regular semesters. This causes shortage of lectures and further detention in their regular subjects also. So it is suggested that these students may clear their detention during the period of summer vacations in the institute by paying proportionate fees to the institute.	Such student can attend classes during summer vacation i.e. during June and July
3	Universal Institute of Engineering & Technology & UBS Universal Group of Institutions	<p>Proposal to include Communicative English in more semester terms as compulsory course.</p> <p>Proposal to approve the syllabi of the Add-On-Course in Foundation Course for 1st year B.Tech\BCA\BBA (Session 2014-15) on Intellectual Property Rights at Universal Institute of Engineering & Technology, Lalru (Syllabus appended).</p>	Referred to concerned BOS

		<p>FOUNDATION COURSE ON INTELLECTUAL PROPERTY RIGHTS (TWO MONTHS)</p> <p>SYLLABUS:-</p> <p>MODULE -I ORIGIN OF INTELLECTUAL PROPERTY RIGHTS AND ITS DEVELOPMENT</p> <ul style="list-style-type: none"> • Definition of Intellectual Property Right • foundation of Intellectual Property Right • Universal Declaration of Intellectual Right • The IPR protection Act • Intellectual Rights and other IPR Rights <p>MODULE -2 TYPES OF INTELLECTUAL PROPERTY RIGHTS</p> <ul style="list-style-type: none"> • Patents • Trademarks • Registered Designs (industrial designs, trade secrets, confidential information, and Layout-designs of integrated circuits) • Copy Right • Geographical Indication <p>MODULE -3 IP LEGISLATIONS IN INDIA</p> <ul style="list-style-type: none"> • Legislation updates • Free Trade Agreements • IP Resources <p>READINGS</p> <ol style="list-style-type: none"> 1. Managing intellectual capital : organizational, strategic and policy dimensions – oxford press 2. Patent law essentials : a concise guide - Quorum Books 3. Law relating to patents, trademarks, copyright designs & geographical indications - Universal Law Publishing 4. Intellectual property rights in the global economy - Institute for International Economics, Washington 5. Intellectual property law in India - Gogia Law Agency, Hyderabad 	
4	<p>Sri Sukhmani Institute of Engg.& Technology Dera Bassi Distt . Mohali (Pb)</p>	<p>The following points may kindly be incorporated in the forthcoming 44th, Meeting of the Academic Council of the university, agenda for consideration and approval please.</p> <p>1) It has been noted time and again that the remuneration charges which the university has to demit to the colleges in lieu of duties performed by colleges namely for- evaluation of examination answer books, and for examination nodal centre etc. are not paid in time in- spite of our making repeated request to university authorities.</p> <p>Since colleges deposit to university very much in time the money due to be deposited by them for admission and other allied activities, therefore as a plausible</p>	<p>1. Referred to account branch</p>

		<p>solution, the colleges in principle be directed to deposit only the balance amount to avoid unnecessary problem on either side.</p> <p>2) There have been errors in question paper in terms of its normal format. Almost every time, there was some printing lacuna in instructions causing problems to students and examination center. The correction from the university most of the time came only near the end of examination hour when majority of student had already left the examination center. It created embarrassment to the college almost every day. The prompt correction procedure may be incorporated to avoid humiliation of the university in outside world.</p>	2. Referred to Exam Branch
5	IET Bhaddal Technical Campus P.O. Mianpur- 140108, Distt. Ropar, (Punjab) India	<p>1. CoA New Delhi in section 3 of architect act mentions That B.Arch course shall be conducted in 2 stages. Stage 1 shall of 3 years and is to be cleared within 5 years of admission.</p> <p>On the other side under PTU provision , B.Arch Degree course can be cleared in twice the number of years of course duration. For B.Arch course PTU permits 10 years to get B.Arch Degree from date of admission.</p> <p>As such even if one holds B.Arch Degree of PTU , CoA can refuse registration in case student has not cleared first stage within 5 years of admission.</p> <p>This issue needs to be resolved in the Academic council meeting.</p> <p>2. BOS(Arch)PTU has at present 13 regular members. Out of this 8 are from other universities like Chitkara, GNDU. Punjab University CCA and some practicing architects. Only 5 members are from PTU affiliated colleges. Because of these proportions of members major decision gets governed by outside members of board.</p> <p>Besides only 1 Director from Indo Global College of Architecture is only member included in BOS. No other affiliated college Director is part of BoS PTU(Arch). This calls for review. Director, College of Architecture IET Bhaddal should also be part of BoS,PTU(Arch).</p> <p>3. PTU runs 5 years duration B.Arch course. On the other hand other universities like Chitkara. CU university etc. attract students by giving impression that B.Arch course run by them is of 4 years +1 year Training outside college. Fee etc are also reduced for 9th and 10th semester by these universities. Thus students get attracted to these universities resulting in loss to PTU admissions. Since CoA , New Delhi permits 4years + 1 Year training PTU should also revise and be discussed in Academic council.</p> <p>4. System of appointing Examiners for viva voce exams needs revision to avoid uniformity at final exam level. Present evaluation system of VIVA Voce creates imbalance in marking. Only registered/approved examiners should be in panel</p> <p>5. How to curb practice of exaggerated internals by different institutions needs to be looked into to</p>	<p>1. Referred to concerned BOS</p> <p>2. The new Board of studies is being re-constituted.</p> <p>3. Referred to concerned BOS</p> <p>4. Referred to exam branch.</p> <p>5. In the new credit based</p>

		maintain PTU standards.	system it will be taken care.
6	<u>GTBKIET</u> <u>Malout</u>	<ol style="list-style-type: none"> 1. Organization of an Annual Tech Fest zonewise or otherwise. Every institution asked to send atleast one best project in each branch category as major project is part of curriculum of almost all branches. Innovative Projects will be suitably awarded. 2. Revision of curriculum of various branches as per demands of industries. 3. Irrelevant & obsolete subjects must be omitted from the curriculum. 4. As per new syllabus some important subjects as per industrial needs are omitted from syllabus e.g O.R Operation Research subject has been omitted from syllabus of B.Tech Mechanical Engg. 5. Syllabus of Mechanical Engg.:- RAC BTME-804 is in 8th sem. previously it was in 6th sem. Due to level of difficult contents this subject must be in 5th or 6th sem. Contents of AE (Automobile Engg.) BTME-505 are almost obsolete & also very lengthy so revise the contents as per modern technology requisites and also divide its contents in two parts AE-I & AE-II. Mechatronics & Control Engg. Subject will be introduced considering the industrial significance of the subject. Introduce TQM subject as compulsory subject instead of Elective. 6. Industrial Training in 7th/8th sem. Duration must be fixed atleast 6 months. As per academic calendar training started on 6th Jan. & uploading of Training marks will be completed upto 30th May leaving duration less than 5th months. 7. Strict measures must be taken to discourage the growing culture of non-attending B.Tech Degrees. 8. An Entrepreneurship cell will be established at the university level to provide training, guidance & project reports to its students so that they can be able to set up their own enterprises. 9. Appointment of observers during examination. University will appoint observers in the exams on its own as faculty data along with experience available with the university in affiliated colleges' login. 10. Reforms in answer sheets evaluation must be required for timely declaration of sem. as well as reevaluation results. 11. PTU affiliated colleges Faculty will be encouraged to work extensively in research activities. 	<ol style="list-style-type: none"> 1. Referred to cultural affairs department. 2. Already Done 3. Referred to concerned BOS 4. Referred to concerned BOS 5. Referred to concerned BOS 6. Referred to Exam branch to re-consider the uploading date for industrial training students. 7. There is no such rule of non-attending B. Tech. 8. Already exists and Dean (RIC) is incharge 9. Referred to Exam branch 10. Referred to Exam branch 11. Already exists and Dean (RIC) is incharge. PTU is giving grants for foreign conferences and research projects.
7	<u>CGC Jhanjeri</u> <u>Mohali</u>	<ol style="list-style-type: none"> 1. Issue of provisional merit lists Examination cell of PTU is declaring results of various exams well in time however the merit lists are not issued 	<ol style="list-style-type: none"> 1. Referred to exam branch

		<p>along with these results, probably because of possibility of change in these list safter the results of reevaluation. As a solution to this problem and to meet the curiosity of meritorious students it is proposed that provisional merit lists may be issued along with the results and if at all there is some change final merit list may be issued as soon as all the re evaluation results are declared.</p> <p>2. Review of a result by an expert committee before declaring it.</p> <p>At times it is observed that the result of a class in particular subject is extremely poor muh lower than the result of other subjets there can be many reasons for such a situation a committee of 2-3 experts in PTU may be constitutes to review such cases & recommend general grace marks if deemed fit it may not be out of place to mention here that some other universities are following this practice.</p> <p>3. Introduction of CGPA system</p> <p>Some of leading universities& boards including IITs IIMs, thaopar university, GNDU, CBSE etc feloow CGPA system. At times employers are interested in knowing the relative position of a student. This system directly gives relative position of a student in the university.</p>	<p>2. Referred to exam branch</p> <p>3. Is being placed as agenda items</p>
8	<u>Gurukul vidhapeeth</u>	<p>1. 3D Animation & graphics 5th semester onwards</p> <p>Already approved up to 4th semester & since clases are to start for 5th semester in the monthof july so we need to finalize the syllabus for the same before tha start of semester so that student should not suffer.</p> <p>2. Approval of syllabus of b. Tech marine3 enginerring from 3rd semester onwards.</p> <p>Student have completed 1st & 2nd sem now students will be coming to 3rd semester hence we need have the syllabus before the start of semester.</p> <p>3. Approval of syllabus of b.tech petrochem & petroleum refinery enginerring from 3rd semester onwards.</p> <p>Student have complete 1st & 2nd sem now students will be coming to 3rd semester. Hence we need to have the syllabus before the start of semester.</p>	<p>1. Referred to concerned BOS</p> <p>2. Referred to concerned BOS</p> <p>3. Referred to concerned BOS</p>
9	<u>SVIET, banur</u>	<p>1. It has been observed that during the evaluation, massfailure in any of the subject bcauses dissatisfaction among the students. It is suggested that ta proper policy should be framed for the rechecking of the answer sheets in such cases.</p> <p>2. During had theory examinations of the current session ,some of the discrepancies have been observed like.</p> <ul style="list-style-type: none"> The strong question papers were uploaded and the correct question papers were uploaded more than 3 hours late at 12.00 noon . many student had left the centre by that time The instruction written on the question papers did not match with the matter in question paper Question papers were printed with wrong semester and wrong subject names. Paper ID were not mentioned on the question papers. <p>Hence it is proposed that all question papers should be</p>	<p>1. Referred to concerned BOS.</p> <p>2. Referred to exam branch.</p>

		<p>thoroughly checked before uploading.</p> <p>3. When ever a new subject is introduced in the curriculum of any course PTU should organize a work shop on that particular subject.</p> <p>4. In case of subject like computer graphics & dataware housing & mining of MCA 4th sem the answer to question were long and the students complained that number of pages in answer sheet not sufficient to write full answer. It is proposed that pages of the answer sheet be increased.</p>	<p>3. Noted.</p> <p>4. Referred to Exam branch.</p>
10	<u>DKTGI</u> <u>Nawanshahr</u>	<p>We have admitted the Students in B.Tech (LEET) during 2013-14 as per Punjab Govt. instructions issued vide Letter No. 8/42/13-ITE2/2527 dated 13/8/13 as reproduced " The Candidate who have not passed Diploma exam but have appeared in supplementary exam shall be allowed to admit provisionally Subject to condition that they will pass Diploma exam before start of 3rd sem. Exam." Similarly the same condition of passing 10+2/ Bachelor Degree exam was applicable for admission to B.Tech. as per letter no 2507 dated 13/8/13 & 2512 dated 13/8/13 (Copies Enclosed).</p> <p>2. However The result of Diploma final exam was declared very late i.e. just before start of examination of Nov. 2013 and DMC 's were received late from PSBTE&IT Chandigarh and students submitted their final DMC's for B.Tech admissions later than cut off date of PTU.</p> <p>3. The eligibility was checked after cut off date of filling of exam forms without late fee. Hence the exam late fee of Rs. 5000/- was imposed per student. Total late exam fee of Rs. 330000/- was imposed on students (Copy Enclosed). It does not seem to be justified because the declaration of result is not in the domain of the students and admissions were done as per PTU guidelines.</p> <p>4. As the students belong to rural area/ Poor Families and reserve categories, so they are not able to bear it. Even the reserve categories students are pursuing their studies with help of scholarship being provided by Govt. under PMS scheme. This may lead to discontinuation of their study.</p> <p>5. Therefore please waive off Rs. 330000/- the late exam fee charges imposed on Students of DKTGI Rahon in Nov. 2013 exam.</p> <p>We have already taken up the matter via email dt.13/11/13 (as attached) and letter dt.22/05/14.</p> <p>Now you are requested to place it in agenda of 44th Academic Council Meeting for waiving this late exam fee of Nov-13 exam.</p>	<p>1. Not eligible student should not be admitted by the college.</p> <p>2. Not eligible student should not be admitted by the college.</p> <p>3. As per norms the late fee has to be charged.</p> <p>4. As per norms the late fee has to be charged.</p> <p>5. As per norms the late fee has to be charged.</p>
11	<u>PCET</u> <u>Baddowal</u>	<p>(a) <u>Revision of Other Charges (Except Tuition Fee) of Non-AICTE Courses:</u></p> <p>(i) This point has been put up earlier at agenda point 43.20 minutes in the 43rd Academic Council meeting held on 4th March, 2014.</p> <p>(ii) As per University's view a committee was constituted to submit their recommendations, but no recommendations have been communicated so far. You</p>	<p>1. Administrated decision of the recommendation of the committee is under consideration</p>

		<p>are requested to look into the matter and Other Charges may please be revised, so that these can be implemented from the 2014 Session.</p> <p>(b) <u>Revision of Syllabus of BHMCT:</u></p> <p>(i) It is submitted that on perusal of BHMCT Syllabus, it has been found that the syllabus was revised in 2011. In the mean time a large number of new techniques for food processing & preservations have been introduced by the Industry. Therefore, the syllabus of BHMCT needs to be revised. A suggested syllabus was sent vide our Letter No. PCTE/LDH/67/208 dated 28th Feb 2014 to Dean Academic for further solutions to Chairperson of BOS to revise the syllabus in view of students more acceptable in the job market and to settle them in Hotel Industry.</p> <p>(ii) A point was sent to include in the 42nd Academic Council meeting to revise the title of the degree. The point was discuss and University has given it's view that the matter is being referred to Examination Branch. But till date no intimation has been communicated. Please do the needful at the earliest so that student can apply abroad for the higher studies/jobs.</p>	<p>2. Referred to concerned BOS</p> <p>(ii) The name has been amended and matter has been referred to exam branch for necessary action</p>
12	<u>GNIMT, Ludhiana</u>	<p>We are extremely thankful to you for asking the points to be included in the Agenda Points of 44th meeting of Academic Council. It is felt that the points submitted by the Colleges are not taken very seriously in the meeting and the points which are discussed, decisions taken, approved by the Chairman and communicated through minutes of the meetings to all the members are not followed by the University officials in the right spirit. A few decisions taken by the Academic Council and not implemented fully by the PTU staff are given below:</p> <p>(a) Agenda Point 40.2: (Action Taken Report (ATR) of 39th Academic Council Meeting)</p> <p>It was decided that the result and Provisional Merit (top ten) should be announced simultaneously and be given in the Newspapers (State level/national level). The final merit list will be issued after declaration of re-evaluation results. It has been observed that the merit list has still not been issued. On asking the reasons, the excuse given was that lot of students had asked for re-evaluation. Though the Academic Council had very clearly decided that the Provisional List of Top Ten shall be issued along with the results and final merit list will be issued after re-evaluation of the papers</p> <p>(b) Migration:</p> <p>As per the recommendations given by the committee constituted vide Agenda Point 40.17, the comments of the Principals of the Colleges, from where the students want to migrate shall be taken for which a communication will be sent by the PTU to the Colleges and if no reply is given by the Principal, after 15 days of the date of communication only then the ex-parte decision will be</p>	<p>Referred to Exam branch.</p> <p>A letter is issued to the college to give their comments within 15 days.</p>

	<p>taken, otherwise the reasons forwarded by the Principals shall be taken into consideration.</p> <p>It has been observed that the migrations are still being ordered without reference to the Colleges from where the students want to migrate. To add fuel to the fire, the migrations are ordered from the regular courses to the DEP courses and vice versa without reference to the Colleges. If we allow this practice to continue then there will be hardly any students left in the regular courses. This needs proper discussions/decisions on the matter.</p> <p><u>(c) Issue of Identity Cards to the Academic Council members:</u></p> <p>It was decided vide Minutes No. 39.29 (Sr.No.8) that all Academic Council members shall be issued Identity Cards to facilitate their entry to the PTU.</p> <p>Status: No action was taken by the concerned Department to issue the Identity Cards. On request to the concerned Department, the College had to submit the copies of the Academic Council decision and the Notification of the PTU constituting the Academic Council at least three times and at the end of the protracted correspondence, temporary Gate Pass was issued instead of Identity Card.</p> <p>(d) Non-payment of Building Rent and Contingency charges for re-appear students:</p> <p>These charges were denied to the Colleges with effect from December 2010 Exam. and it was not based on any decision, but on verbal orders of some officer. The matter was raised in the 39th Academic Council meeting. A sub-committee constituted for the purpose vide Minute No. 39.29 (Sr.No.5) never met even once inspite of best efforts and when the matter was raised again in the 42nd meeting of Academic Council, the concerned Department informed that a comprehensive revision of all payments is underway, but nothing has been heard since then. At least more than half a dozen times, the exams are run only for the reappear students where all the staff get the remunerations, but the colleges are denied the building rent and the contingency charges.</p> <p>It is, therefore, requested that the implementation of the decisions taken by the Academic Council may please be ensured before any further points from the Colleges are asked for.</p>	<p>Referred to Registrar Office.</p> <p>Referred to Exam Branch</p>
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Er. H.P. Singh
Executive Engineer

ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ

**PTU PUNJAB
TECHNICAL
UNIVERSITY**

Estd. Under Punjab Technical University Act, 1996
(Punjab Act No. 1 of 1997)

Ref. No. PW/ec/326

Dated 07.04.2014

Sh. D.L. Sharma, President,
Vardhman Spg. & Gen. Mills Ltd.,
Chandigarh Road, Ludhiana.

Sh. S.L. Kaushal,
Chief Architect, Punjab (Retd.),
2865, Sector 42-C, Chandigarh.

✓ **Dr. A. P. Singh**, Dean/P&D,
Punjab Technical University,
Jalandhar.

Sh. S. K. Mishra (Special Invitee),
Finance Officer,
Punjab Technical University, Jalandhar.

Sh. A. N. Chowdhry (Special Invitee),
3-B, Jyoti Nagar,
Jalandhar.

Er. J. S. Pabla (Special Invitee),
(Electrical Expert)
House No. 2631, Sector-79,
Mohali.

Sh. Amrit Sagar Mittal
CMD, Sonalika Tractors Ltd,
Hoshiarpur.

The Director,
Department of Technical Education, Punjab,
Plot No. 1, Sector-36A, Chandigarh.

The Registrar,
Punjab Technical University,
Jalandhar.

Dr. Prabhjot Kaur (Special Invitee),
Officiating Director Mohali Campus,
C102B, Phase-7 Industrial Area, Mohali.

Sh. A.K. Parbhkar,
Engineer-in-chief (retd).,
Local Bodies Department, Jalandhar.

Sh. Rajiv Aggarwal, Architect
M/s Archigroup Architects,
A-14, Sector-15, Noida -201301.

**Sub : Construction of new campuses of Punjab Technical University – 41st meeting of the
Standing Building Construction Committee.**

Dear Sir/Madam,

Please find enclosed herewith minutes of the above said meeting for kind information and further necessary action please. Comments, if any, may please be forwarded within 10 days of issue of this letter.

Thanking you

Yours Sincerely,



(H. P. Singh)
Executive Engineer

Copy to : Dr. R. S. Khandpur, DG, PGSC, SCO 60-61, Sector 34-A, Chandigarh.

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Punjab Technical University Jalandhar

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PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

Minutes of the 41st Meeting of the Standing Building Construction Committee held on 03.04.2014 under the Chairmanship of Dr. R. S. Khandpur, Director General, PGSC at his office at Chandigarh.

Following were present in the meeting:

1. Sh. A.K. Parbhakar, Engineer-in-Chief, Local Bodies department (Retd),
 2. Sh. S. L. Kaushal, Chief Architect, Punjab (Retd),
 3. Sh. A. N. Chowdhry, Chief Engineer, PWD (Retd),
 4. Sh. Jaswant Singh Pabla, Chief Engineer, PSPCL (Retd)
 5. Dr. A. P. Singh, Dean, P&D, PTU
 6. Dr. Prabhjot Kaur, officiating Director, PTU's Mohali Campus
 7. Sh. H. P. Singh, Executive Engineer, PTU.
 8. Sh.H.D. Sekhri, Deputy Director, DTE
 9. Sh. Rajiv Aggarwal, Architect
 10. Sh. Jeewan Kapur, Architect
 11. Ms. Prerna Sharma, Architect
- M/s Archigroup Architects, Noida

Item No. 41.1 : To confirm the Minutes of 40th meeting of Standing Building Construction Committee held on 21.01.2014.

As no comments had been received, the minutes of 40th meeting of Standing Building Construction Committee held on 21.01.2014 were confirmed.

Item No. 41.2 : Action taken on various items discussed during previous meetings of Standing Building Construction Committee.

It was informed by Executive Engineer/PTU that following actions have been taken on various items discussed during previous meetings of Standing Building Construction Committee:

- The work relating to detailed design and estimation for External Electrical works for the new buildings being constructed for Punjab Institute of Technology, Kapurthala and Punjab Institute of Technology, Nandgarh based upon the electric load approved by the Building committee in the previous meeting have been started by the Architect.
- The Architect has submitted offer for taking up the works pertaining to 'Griha Rating' in respect of the works of new buildings of Punjab Institute of Technology, main campus, Kapurthala and the same is to be discussed in the present meeting.

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- The Architect has prepared concept plans for Convention centre proposed to be constructed at main campus, Kapurthala based upon the seating capacity and scheme approved in the previous meeting and the same is to be presented in the present meeting.
- The Architect has submitted rough cost estimate for hostels proposed to be constructed at main campus, Kapurthala based upon the concept plans approved in the previous meeting and the same is to be discussed in the present meeting.
- PWD has awarded the works of parking area to be developed at PTU's main campus, Kapurthala and balance portion of boundary wall of Punjab Institute of Technology, main campus, Kapurthala.
- PTU has released advance payment to Punjab State Council for Science and Technology for conducting 'Energy Audit' for PTU's administrative building at main campus, Kapurthala. It has been informed by them that the audit will be taken up after commencement of running of central air-conditioning plant.

Item No. 41.3: To discuss and finalize the plans of proposed convention centre at main campus, Kapurthala.

The concept plans presented by the Architect were discussed in detail and approved with the following suggestions:

- i. Screen proposed by the Architect at front of the stage to be shifted to back of the stage.
- ii. No provision for VIP chairs is to be made. All chairs should be of the same design and style.
- iii. Location for placing wheel chairs of persons with disability to be shifted to corners in place of central area of the hall for their convenience.
- iv. The height of false ceiling is less at rear side of the hall and should be corrected.
- v. Provision for covered shed/area for atleast three cars at VIP entrance portion to be provided.
- vi. The Architect was advised to work-out one/two alternative roofing plans for outside (folded roof slab) portion and present the same in the next meeting.

- Item No. 41.4 :** To discuss and finalize the Master plan and buildings proposed to be constructed under Phase-I in respect of Punjab Institute of Technology, Arniwala, Fazilka.

The master plan and concept plans for 1st phase construction presented by the Architect were discussed in detail and approved.

- Item No. 41.5 :** To discuss and finalize the Master plan and buildings proposed to be constructed under Phase-I in respect of Punjab Institute of Technology, Sikhwala, Mukatsar Sahib.

The master plan and concept plans for 1st phase construction presented by the Architect were deliberated and approved with the suggestion that paragola proposed on three sides of the building should be redesigned or some alternative to be worked out.

- Item No. 41.6 :** To discuss and approve the rough cost estimate for construction of proposed hostels at main campus, Kapurthala.

The rough cost estimates for married accommodation (50 students), Girls hostels (150 students) and Boys hostel (200 students) at PTU's main campus based upon plinth area rate of CPWD amounting to Rs. 6097.44 lacs were approved. However, 70% of this cost shall be taken while making payments to the Architect as detailed estimates being prepared on the basis of Punjab PWD CSR are always lower than the estimates prepared on the basis of plinth area rates of CPWD.

- Item No. 41.7 :** To discuss and approve the plans and rough cost estimate for construction of Director office in balance portion of College Building-3 at Punjab Institute of Technology, main campus, Kapurthala.

- i. The concept plans presented by the Architect were deliberated and approved.
- ii. The rough cost estimates for this work based upon plinth area rate of CPWD amounting to Rs. 295.78 lacs were approved. However, 70% of this cost shall be taken while making payments to the Architect as detailed estimates being prepared on the basis of Punjab PWD CSR are always lower than the estimates prepared on the basis of plinth area rates of CPWD.

- Item No. 41.8 :** To discuss and approve the rough cost estimate for construction of buildings under Phase-I of Punjab Institute of Technology, Arniwala, Fazilka.

The rough cost estimates for construction of two-storeyed building under phase-I based upon plinth area rate of CPWD amounting to Rs. 1373.68 lacs were approved. However, 70% of this cost shall be taken while making payments to the Architect as detailed estimates being prepared on the basis of Punjab PWD CSR are always lower than the estimates prepared on the basis of plinth area rates of CPWD.



Item No. 41.9 : To discuss and approve the rough cost estimate for construction of buildings under Phase-I of Punjab Institute of Technology, Sikhwala, Mukatsar Sahib.

The rough cost estimates for construction of two-storeyed building under phase-I based upon plinth area rate of CPWD amounting to Rs. 1374.82 lacs were approved. However, 70% of this cost shall be taken while making payments to the Architect as detailed estimates being prepared on the basis of Punjab PWD CSR are always lower than the estimates prepared on the basis of plinth area rates of CPWD.

Item No. 41.10 : To discuss and approve the scheme and estimate for raising, repairing and painting of existing boundary wall of main campus, Kapurthala.

The Committee approved the scheme for raising, repairing and painting of the existing boundary wall and also approved estimate for an amount of Rs. 43.14 lacs for this work.

Item No. 41.11 : To discuss and finalize the executing agency for construction of campus (1st Phase) of Punjab Institute of Technology, Sikhwala, Mukatsar Sahib.

After detailed discussions, committee suggested that further construction works should be got executed from Punjab PWD as per the MOU signed with PWD.

Item No. 41.12 : To discuss and finalize the agency and its fee for obtaining 'Griha Rating' for new works being executed at main campus, Kapurthala.

After deliberation, it was decided that it will not be appropriate for opting 'Griha Rating' certification for ongoing works at this stage, when all the contractors have been engaged, as lot of changes in the design, items of works, specifications etc. will be required and will result in introduction of extra/non-scheduled items. But, nevertheless, best possible efforts should be made to make the buildings energy efficient by installing energy efficient equipments, lighting systems etc.

The meeting ended with a vote of thanks to the chair.

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Er. H.P. Singh
Executive Engineer

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PTU PUNJAB
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Estd. Under Punjab Technical University Act, 1996
(Punjab Act No. 1 of 1997)

Ref. No. PTU/EE/705

Dated 21.07.2014

Sh. D.L. Sharma, President,
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Chandigarh Road, Ludhiana.

Sh. S.L. Kaushal,
Chief Architect, Punjab (Retd),
2865, Sector 42-C, Chandigarh.

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Sh. Amrit Sagar Mittal
CMD, Sonalika Tractors Ltd,
Hoshiarpur.

Er. A. K. Prabhakar,
OSD to Vice Chancellor,
Punjab Technical University, Jalandhar.

The Director,
Department of Technical Education, Punjab,
Plot No. 1, Sector-36A, Chandigarh.

The Registrar,
Punjab Technical University,
Jalandhar.

Dr. Prabhjot Kaur (Special Invitee),
Officiating Director Mohali Campus,
C102B, Phase-7 Industrial Area, Mohali.

Sh. Rajiv Aggarwal, Architect
M/s Archigroup Architects.
A-14, Sector-15,
Noida -201301.


Sub : Construction of new campuses of Punjab Technical University – 42nd meeting of the Standing Building Construction Committee.

Dear Sir/Madam,

Please find enclosed herewith minutes of the above said meeting for kind information and further necessary action please. Comments, if any, may please be forwarded within 10 days of issue of this letter.

Thanking you

Yours Sincerely,

 21/07/14
(H. P. Singh)
Executive Engineer

Copy to : Dr. R. S. Khandpur, DG, PGSC (Retd), Science House, H. No. 2901, Phase 7,
(Sector 61), Mohali.

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PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

Minutes of the 42nd Meeting of the Standing Building Construction Committee held on 16.07.2014 under the Chairmanship of Dr. R. S. Khandpur, Director General, PGSC (Retd) at PTU's Mohali campus.

Following were present in the meeting:

1. Sh. A.K. Parbhakar, OSD to Vice Chancellor and CVO, PTU
 2. Sh. S. L. Kaushal, Chief Architect, Punjab (Retd),
 3. Sh. A. N. Chowdhry, Chief Engineer, PWD (Retd),
 4. Sh. Jaswant Singh Pabla, Chief Engineer, PSPCL (Retd)
 5. Sh. Inderjit Kumar, Executive Engineer (Retd), Public Health Expert
 6. Dr. Prabhjot Kaur, officiating Director, PTU's Mohali Campus
 7. Sh. H. P. Singh, Executive Engineer, PTU,
 8. Ms. Sangeeta Goyal, Deputy Director, DTE
 9. Sh. Rajiv Aggarwal, Architect
 10. Sh. Nitin Goel, Architect
 11. Ms. Prerna Sharma, Architect
 12. Sh. Praveen Kumar, Consultant
 13. Sh. Tanuj, Consultant
- M/s Archigroup Architects, Noida

Item No. 42.1 : To confirm the Minutes of 41st meeting of Standing Building Construction Committee held on 03.04.2014.

As no comments had been received, the minutes of 41st meeting of Standing Building Construction Committee held on 03.04.2014 were confirmed.

Item No. 42.2 : Action taken on various items discussed during previous meetings of Standing Building Construction Committee.

It was informed by Executive Engineer/PTU that following actions have been taken on various items discussed during previous meeting of Standing Building Construction Committee:

- The concept plans of convention centre (auditorium) has been revised by the Architect based upon the discussions held in the previous meeting and rough cost estimate for the same is to be discussed in the present meeting. Building plans have been submitted to Chief Town Planner, Punjab for approval.
- The detailed designing and estimation for the works to be executed at Punjab Institute of Technology, Sikhwal and Punjab Institute of Technology, Arniwala based upon approved master plan and building plans has been started. Building plans for both the institutes have been submitted to Chief Town Planner, Punjab for approval.

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- The detailed designing and estimation for the hostels to be constructed at main campus has been started by the Architect. Building plans have been submitted to Chief Town Planner, Punjab for approval.
- The detailed estimate for proposed Director's office at Punjab Institute of Technology, Kapurthala has been prepared and sent to PWD for vetting.
- Punjab State Council for Science and Technology has completed 'Energy Audit' for PTU's administrative building at main campus, Kapurthala and their report is awaited.

Item No. 42.3: To discuss and approve the rough cost estimate for construction of proposed auditorium at main campus, Kapurthala.

After detailed discussions and deliberations, committee decided that detailed study, analysis and specifications of the following items are finalized before finalization of the estimate:-

- i. Video presentation system
- ii. Sound reinforcement system
- iii. Stage lighting
- iv. Fire Fighting
- v. Wall panelling
- vi. Acoustic Treatment.

It was decided that experts engaged by the Architect for the above works shall make the presentations on the provisions, specifications, manufacturers etc. considered while preparing the estimate. On approval of the provisions, specifications, manufacturers by the committee, detailed estimate shall be revised by the Architect accordingly.

It was also agreed that a meeting to finalize these issues shall be held on 01.08.2014 at PTU's Mohali campus.

Item No. 42.4 : To discuss and approve the design basis reports submitted by the Architect for Structure, Electrical and Public Health works in respect of Punjab Institute of Technology, Arniwala, Fazilka.

The committee noted that Punjab Cabinet have approved constitution of new technical university at Bathinda and district Fazilka will fall under the jurisdiction of new university. It was opinioned by the committee that new university may have different requirements for this campus and thus it was decided to defer this time for the time being.

Item No. 42.5 : To discuss and approve the design basis reports submitted by the Architect for Structure, Electrical and Public Health works in respect of Punjab Institute of Technology, Sikhwal, Mukatsar Sahib.

The committee noted that Punjab Cabinet have approved constitution of new technical university at Bathinda and district Mukatsar Sahib will fall under the jurisdiction of new university. It was opinioned by the committee that new university may have different requirements for this campus and thus it was decided to defer this time for the time being.

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Item No. 42.6 : To discuss and approve the design basis reports submitted by the Architect for Structure, Electrical and Public Health works of Hostels and auditorium proposed to be constructed at main campus, Kapurthala.

After detailed discussions and deliberations on the reports presented by the Architect, following decisions have been taken by the committee:

1. Structure:

The report presented by the Architect has been approved.

2. Electrical Works:

- i. The calculation of loads may be re-examined in light of the report being submitted by Punjab State Council for Science and Technology for the 'Energy Audit' conducted for PTU's administrative building at main campus, Kapurthala.
- ii. Planning for 66 KVA sub-station is to be done as the total electric load for the entire campus will be more than 4000 KVA after considering the load for auditorium and hostels.
- iii. Provision of two DG sets of 125 KVA capacity each is approved. One of these will be for emergency services of hostels. However, when emergency supply for auditorium will be required, both DG sets will be used for the same and during this period, no emergency supply will be given to the hostels.
- iv. Provision of LED lights for hostels is approved.

3. Public Health Works:

The location of new Sewerage treatment plant for auditorium and hostels shall be near to the existing STP to have low maintenance cost and better control.

4. HVAC works:

The HVAC works for the auditorium should be designed for 25°C and AC load is re-worked out.

Item No. 42.7 : To discuss and approve the finishing schedules (internal and external) for Punjab Institute of Technology buildings at Arniwala, Sikhwala and auditorium & hostels for main campus, Kapurthala.

The discussions on the finishing schedules (internal and external) for Punjab Institute of Technology buildings at Arniwala, Sikhwala was deferred in light of the facts explained under agenda item No. 42.4.

After detailed discussions and deliberations on the finishing schedules presented by the Architect for proposed auditorium & hostels at main campus, Kapurthala, following decisions have been taken by the committee:

1. External Finishes:

i. Auditorium:

The committee agreed for provision of stone for exterior finish of the auditorium. However, it was advised to the Architect that type of stone and pattern is to be got approved from the committee.

ii. Hostels:

The committee agreed for provision of grit wash on entrance and painting for rest of the area. However, it was advised to the Architect that pattern/scheme is to be got approved from the committee.

2. Internal Finishes:

i. Auditorium:

a) Flooring :

Stage	:	Wooden flooring
Inside Auditorium	:	Carpet
Toilets, change rooms, VIP rooms	:	Vitrified tiles

For circulation area and VIP Banquet, it was agreed that a pattern of granite and marble stone will be provided. However, the same shall be prepared by the Architect and got approved from the committee.

b) Walls :

Inside Auditorium	:	Panelling as per acoustic design
Toilets	:	Ceramic tiles
Circulation area	:	Maintenance free dado upto 4'-0" height and painting above.

ii. Hostels:

a) Flooring :

Rooms, corridors, toilets, warden room and sickroom	:	Kota stone
Dinning hall, recreation room and lift lobby	:	Vitrified tiles
Intermediate terraces	:	Crazy flooring with kota stone border

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b) Walls :

Rooms and warden room	:	Synthetic enamel paint
Corridors, toilets, staircase, Dining, recreation, sickroom, Laundry, kitchen and hand wash.	:	Ceramic tiles dado and synthetic enamel paint above.

Item No. 42.8 : To discuss and approve the revised estimate for raising, repairing and painting of existing boundary wall of main campus, Kapurthala.

After detailed discussions and deliberations, committee approved the revised estimate for an amount of Rs.62.49 lacs.

Item No. 42.9 : To discuss and approve the revised estimate for construction of boundary wall of Punjab Institute of Technology, Mansa.

The committee noted that Punjab Cabinet has approved constitution of new technical university at Bathinda and district Mansa will fall under the jurisdiction of new university. It was opined by the committee that new university may have different requirements for this campus. It was apprised by Executive Engineer, PTU that contractor for construction of boundary wall has already been appointed by PTU and major part of the works have already been executed and some materials are lying at site and precast panels have also been fabricated by the contractor. After detailed discussions and deliberations, even though committee agreed for increased cost of the work, it was decided that works upto award value of the works is got executed from the contractor to avoid any litigation with the contractor and contract is foreclosed.

Item No. 42.10 : To discuss and approve the requirement and scheme for construction of buildings for Bank, Post office and shopping centre at main campus, Kapurthala.

After detailed discussions and deliberations on various options presented by the Architect, committee decided the following:

1. The bank and post office should be located near the library building under construction for Punjab Institute of Technology.
2. Local shopping centre is to be housed near proposed outdoor sports stadium and near rear boundary wall.

Item No. 42.11 : To discuss and approve the requirement and scheme for construction of major roads at main campus, Kapurthala.

After considering the overall development of the campus, committee decided that major roads of the campus may be got constructed.

The meeting ended with a vote of thanks to the chair.

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HR

**PUNJAB TECHNICAL UNIVERSITY
KAPURTHALA**

Ref. No :- PTU / Reg / Note / 346

dated : 27.3.2014

In compliance to item no 52.8 of the 52nd meeting of BOG PTU dated 20.3.2014. The meeting of the PTU Human Resource Committee including nominees of Principal Secretary Tech. Education and Industrial Training, Govt. of Punjab was held on 24.3.2014.

The issues related to recruitment of PTU staff under the directions of the Hon'ble Punjab & Haryana High Court, Chandigarh were reconsidered in this meeting. The Minutes of the 23rd Meeting of PTU Human Resource Committee held on 24.3.2014 are hereby enclosed.

The Board in its 52nd meeting has authorized the Chairman BOG to take decision in respect of ratification of the earlier decisions taken by the HR Committee and old BOG from time to time.

Kindly approve the Minutes (as enclosed) so that Hon'ble Punjab & Haryana High Court, Chandigarh can be informed accordingly by 31.3.2014.

Submitted for final approval as above.

*Approved based on the
recommendation of the Human Resource Committee*

(Sh. Sunil Kant Munjal)
Chairman, BOG

Sun
20/3/14

[Signature]
(Dr. Rajneesh Kant Sachdev)
Secretary BOG

DR (HR)
[Signature]
23/03/14

**PUNJAB TECHNICAL UNIVERSITY
KAPURTHALA**

Subject: Minutes of the 23rd Meeting of the PTU Human Resource Committee held on 24.03.2014 in the office of the Director General, Pushpa Gujral Science City, Chandigarh.

The following was present in the meeting:

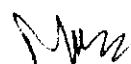
1. Dr. R.S. Khandpur, Chairman
2. Dr. D.K. Patnaik, Registrar, Thapar University, Patiala
3. Sh. Mohanbir Singh, Additional Director, DTE&IT
4. Dr. Buta Singh, Dean (Academics), PTU
(Through Telephonic Record Available)
5. Dr. Rajneesh Kant Sachdev, Officiating Registrar, PTU

The Registrar informed the Committee that the issue of regularization of the staff of PTU under directions of the Hon'ble High Court to the present Board of Governors was deliberated in the PTU Board of Governors meeting held on 20.03.2014 vide Agenda Item No. 52.8. The Board of Governors had discussed the recommendations of the HR Committee made in its meeting held on 13.03.2014. The Board had advised that the matter may be reconsidered by the HR Committee having the Principal Secretary, Technical Education or his nominee in the Committee. Accordingly, Sh. Mohanbir Singh, Additional Director, DTE&IT attended the present meeting as nominee of the Principal Secretary, Technical Education.

The Committee discussed the whole issue once again in detail and categorized the regularization process in the broad three categories:

A) C & D Category

1. It is evident that at the time of inception of the University, there have been number of ad hoc appointments particularly in C&D category in order to start and run the university during its initial phase. The appointments were made in different categories on ad hoc/contract/fixed salaries/DC Rates during the years 1997 to 2002. The said appointments came under the scanner of Vigilance Bureau as criminal case was registered against the then University Management for making such appointments.



The said appointees approached the Hon'ble Punjab & Haryana High Court to get themselves regularized, particularly in view of the law laid down in the Supreme Court judgement on Secretary, State of Karnataka V/s Umma Devi. However, in view of the Vigilance case, no effective one time measure could be evolved or implemented in order to regularize the services of the said employees. These employees were well covered under the above judgement of the Hon'ble Supreme Court and could have been regularized under the above mentioned judgement much earlier i.e. in 2004 itself.


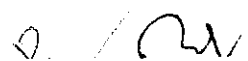
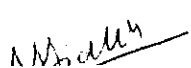
2. During this period, the employees who were working on ad hoc arrangements were agitating and bringing the University to a non-functional level due to often held strikes and demonstrations. The matter was discussed in the various BoG meetings and it was decided that a high level Committee may be formed to look into this issue for permanent solution. For this purpose, a committee under the Chairmanship of Dr. S.P. Singh, Former Vice Chancellor, Guru Nanak Dev University was formed.
3. Dr. S.P. Singh Committee observed that in view of the long service of employees and the interest of the University, they should be regularized as per the procedure laid down by the University / State Govt. The Committee also recommended that this exercise of regularization shall be a one-time offer. However, relaxation in norms and some weightage should be given to employees already working (in any capacity) in the University.
4. The Report of Dr. S. P. Singh Committee and Recruitment Proposal prepared by the University for C & D category posts was considered by the Human Resource Committee. The Committee recommended the recruitment criteria to the BoG broadly based on the suggestions of the Dr. S. P. Singh Committee.
5. The recommendations of the HR Committee were considered by the PTU Board of Governors in its 36th Meeting held on 23.11.2009. The meeting of the BoG was chaired by the then Chief Secretary to Govt. of Punjab in which Principal Secretary, Technical Education and Secretary (Expenditure), Deptt. of Finance were also present. The norms




for recruitment developed by the University and recommended by the HR Committee were thoroughly discussed and approved in the meeting .

In view of the long services rendered by the employees when no other regular employee was available in the University, the BoG approved the norms and the University accordingly took further action for recruitment under a transparent method by advertising the vacancies in the press and constituting selection committees of the experts.

6. It requires consideration that it was only after the decision of criminal trial in the Vigilance Case (whereby all the accused were acquitted) that the above referred comprehensive policy dated 23.11.2009 for the appointment through proper procedure was devised primarily to accommodate the said ad hoc employees who were working in the University since the last more than 10 years. This could have been otherwise one time measure – which also in fact was in compliance of the judgment of Hon'ble Supreme Court in Umma Devi's Case. However, it was clear that the said Recruitment Policy, 2009 was only a one time measure and not to govern future appointments made in the University. The said policy has never been the basis of any further recruitments in the University.
7. The members of the HR Committee were of the opinion that the action taken by the University with the approval of the Board of Governors was prudent and taken in the extraordinary circumstances of University facing a difficult situation of not having a single regular staff member.
8. Sh. Mohanbir Singh, Additional Director, DTE&IT (nominee of Principal Secretary Technical Education, Govt. of Punjab) observed that the 2009 policy adopted by PTU for recruitment of staff did not provide level playing field for the employees of the University and general applicants. This is different from general norms of recruitment in the Government.
9. The Committee considered the observations of Sh. Mohanbir Singh and observed that since the policy was adopted by the University only after it was approved by the Board of Governors, in which senior functionaries of the Govt. were present, the HR

Committee recommends to the Board to approve the procedure followed by the University for regularization of the C & D category Staff and their appointments in the University.

B) ADHOC EMPLOYEES (A & B Category)

10. Regarding 8 ad hoc appointments, it was explained that these were made for meeting the urgent requirements of the University under the powers vested in the Vice Chancellor. 5 out of the 8 appointees have already been relieved as the nature of work allotted to them stands completed. However, 3 posts have been got sanctioned from the BOG and have been advertised for regular recruitments. The process has been presently withheld in view of code of conduct applicable on account of the upcoming Lok Sabha Elections. The 3 ad hoc employees shall be relieved as soon as the regular appointments on the above said posts are made.

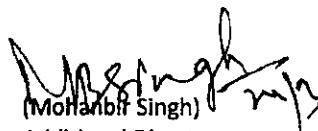
C) 12 ADHOC EMPLOYEES (C & D CATEGORY)

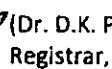
11. The Registrar gave the background of the case with regard to 12 employees who did not take advantage of the Recruitment Policy dated 26.11.2009, and instead approached the Hon'ble Punjab & Haryana High Court seeking regularization of their employment. The said employees have been working on ad hoc appointments since the year 1997-98 and even could have been covered after the one time scheme to regularize the ad hoc employees as laid down by Hon'ble Supreme Court in Umma Devi's judgment in 2004. The said employees could not be regularized, firstly in view of pendency of the criminal case of the Vigilance Bureau and subsequently in view of the pendency of writ petition CWP No. 20050 of 2009 titled as Arjun Singh and others versus state of Punjab and another which was eventually disposed off on 9.10.2013 wherein the Hon'ble High Court directed the Board of Governors to take a final decision for the said employees as well.
12. After in depth deliberations, it has been deemed appropriate that the said employees be given the benefit of regularization of the employment as a one time measure being the first opportunity in their case for implementation of the verdict of the Hon'ble


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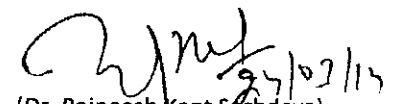
Supreme Court. Thus it is recommended that the services of the said employees be regularized only as one time measure taking into account their long service rendered to the University for more than 15 years and the law laid down by Hon'ble Supreme Court.

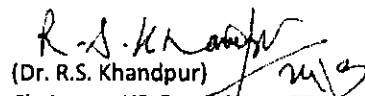
HR Committee reiterates its recommendations on items A & B and further recommends that the Board may take judicious and considered view on item C in view of the long service rendered by the employees and the judgement of the Hon'ble Supreme Court in Umma Devi's Case 2004.


(Mohanbitt Singh)
Additional Director,
DTE&IT


(Dr. D.K. Patnaik)
Registrar,
Thapar University, Patiala


(Dr. Buta Singh)
Dean (Academics), PTU


(Dr. Rajneesh Kant Sachdeva)
Officiating Registrar, PTU


(Dr. R.S. Khandpur)
Chairman, HR Committee, PTU

7/24/2014

Gmail - Re: Amended and approved Minutes of 24th Human Resource Committee Meeting held on 11.07.2014

①



Geet Ik <geetptu@gmail.com>

Re: Amended and approved Minutes of 24th Human Resource Committee Meeting held on 11.07.2014

2 messages

R S Khandpur <rskhandpur@rediffmail.com>
To: geetptu@gmail.com

Wed, Jul 23, 2014 at 4:06 PM

Geet,

Amended and approved Minutes of 24th HRC meeting attached.

Best Wishes,

Dr. R S Khandpur

On Wed, 23 Jul 2014 10:41:32 +0530 Geet wrote
>Respected Sir
Good Morning !

Please find enclosed herewith Draft Minutes of 24th Human Resource Committee held on 11.07.2014 for your kind perusal.

Regards
Geet

Dr. R. S. Khandpur
ex-Director General, Science City
Science House,
H.No. 2901
Phase-7 (Sector-61)
S A S Nagar MOHALI-160062

Mobile: 09876602901
Phone: 0172-5063000
email : rskhandpur@rediffmail.com

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Minutes.doc
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Geet <geetptu@gmail.com>
To: R S Khandpur <rskhandpur@rediffmail.com>

Wed, Jul 23, 2014 at 6:52

<https://mail.google.com/mail/u/0/?ui=2&ik=de0715df5d&view=pt&q=rskhandpur%40rediffmail.com&qs=true&search=query&th=14762cb91ed41ebf&siml=14762>

Minutes of the 24th Meeting of the Human Resource Committee held on 11.7.2014 in the PTU Camp Office, Mohali.

The following were present in the meeting :

1. Dr. R.S Khandpur, Chairman
2. Sh. Mohanbir Singh, Additional Director, DTE & IT
3. Dr. Buta Singh, Dean (Academics), PTU
4. Dr. Rajneesh Kant Sachdev, Offtng Registrar, PTU
5. Dr. A.P Singh, Dean(RIC), PTU (Special Invitee)
6. Dr. R.P Bhardwaj, Director (Recruitment), PTU (Special Invitee)
7. Ms. Geet, Deputy Registrar(HRD) – (Convener)

It was informed by IIT, Ropar that Registrar Dr. A.K Pallanivel has since resigned, Dr. Shridhar has taken over the charge of Officiating Registrar.

Since Dr. Shridhar could not attend the meeting, he was granted leave of absence.

Registrar, Thapar University, Patiala was also granted leave of absence.

The Chairman desired that :

- (a) The minutes of the meeting be circulated to all the members seeking their comments within 10-15 days.
- (b) Agenda be prepared and forwarded to members well in time.
- (c) Confirmation of minutes be invariably done in the subsequent meeting.

The Agenda Items were then taken up and discussed . The committee made recommendations as under :-

Item No. 1 Review of Promotion Policy for the staff working under Category 'A'

The history in respect of Promotions done from time to time as approved by Human Resource Committee & Board of Governors, PTU is annexed.

The fact sheet regarding promotion is as under:

1. In 34th meeting held on 03.09.2009 vide item No. 34.3, Board of Governors approved that new posts of Assistant Registrar and Deputy Registrar be advertized as per UGC Qualification and Pay Scale.
For promotion, it was decided that HR Committee put recommendation in its next meeting.

2. In 37th meeting held on 11.02.2010 vide item No. 37.3, Board of Governors approved promotion of 8 regular officers on the basis of recommendations of Promotion Committee which took note of 10th Board of Governors meeting i.e eligibility for promotion to higher grade may be five years.
3. In 44th Meeting held on 05 Oct 2011, two officers were again promoted as per previous practice of 5 years as per 10th BOG.
4. In 51st meeting held on 08 Oct 2013, Promotion Policy of PTU 2013 was put up in BOG and Board suggested that as regard to Promotion Policy it should be at par with Punjab Govt. Rules and in sync with regulations of PTU.
5. Till date PTU has never adopted UGC regulation for Promotion, only pay scale and Minimum qualification is adopted for recruitment of Officers.

The matter is placed before the HRC for deliberation.

Recommendations of the Committee:

The committee recommended as under :

- (a) To prepare a comprehensive Promotion Policy for the Administrative Staff of the University in respect of Assistant Registrar, Deputy Registrar or all equivalent positions, a Comparative Chart of the Promotion Policies adopted by neighboring Government Universities and UGC & Punjab Govt. be prepared and put up in the next meeting of Human Resource Committee Meeting.
- (b) For positions not existing in other Universities, some suitable rationale be proposed by the University itself for future promotions in the comparative chart.
- (c) Faculty shall continue to be governed by UGC Rules. The screening/Assessment Committee as per UGC may be constituted and the cases of faculty be put up to this committee expeditiously.

Item No. 2 Appointments made on contract basis/adhoc basis

The University has made appointments on contract/adhoc basis as follows:

Sr. No.	Name of Incumbent	Designation	Emoluments to be Paid	Remarks
1.	Dr. Nirmal Singh	Director PIT Hoshiarpur	Last Pay drawn minus pension	Appointment made for a

				period of one year by invitation.
2.	Dr. Rupinder Pal Singh Suker-Chakia	Director PIT Amritsar	Last pay drawn	Appointment made for a period of one year by invitation.
3.	Shri Satnam Singh	Civil Engineer	Last pay drawn minus pension	Appointment made for a period of one year.
4.	Shri Arun Prabhkar	OSD to VC/CVO	Last pay drawn minus pension	Appointment made for a period of one year on contract basis.
5.	Shri Pardeep Singh	Assistant Librarian Grade II-PIT Nandgarh	10300-34800 (GP 3800)	Appointment made on contract basis. Extension given upto 31.8.2014
6.	Shri Navdeep Bagga	Project Officer	16000/- P.M	Appointment made on contract basis for a period of one year
7.	Shri Summer Sharma	Assistant Director (Cultural Activities)	15600-39100 (AGP 6000)	Appointment made on contract basis. Extension given upto 31.7.2014
8.	Shri Kanwarpreet Singh	Technical Assistant	15000/- P.M	Appointment on contract basis for a period of 06 months w.e.f 01.3.2014
9.	Shri Balram Kumar	Co-ordinator (Industrial Projects)	Last Pay drawn minus pension	Appointment made on contract basis for a period of one year.

The matter is placed before HRC for information.

Recommendations of the Committee :

The committee was informed that these appointments have been made by the Vice Chancellor for one year tenure as per relevant rules of PTU . The committee noted the appointments and advised that all such positions be filled up through direct selection following a transparent selection procedure as already decided by Board of Governors in its 49th Meeting vide item no. 49.7 held on 10.04.2013.

Item No. 3 Recruitment of PITs for session 2014-15 (Teaching & non Teaching Staff)

The admissions in various PITs of the University is to be made w.e.f session 2014-15. At present for 10 PITs the administrative and Faculty positions are required to be filled up. The detailed proposal is annexed for the consideration of the Committee.

Recommendations of the committee :

The committee deliberated upon the staff requirement for all the PITs and recommended as under:

- (a) The Ministerial Staff in all PITs will be as per norms already approved by Board of Governors for outsourcing.
- (b) Academic Staff shall be as per IIT norms. The committee also desired that since most of the PITs are not yet operational, the positions be filled up depending on requirement.
- (c) The Committee recommended the change in the proposed staff structure of PIT's by reducing the Number of Programmer from two to one for each PIT.

The Committee also desired that a comprehensive category wise chart be prepared for all the positions sanctioned so far by BOGs-PTU for PTU as well as PITs .

The qualification of the existing staff of PTU will be applicable for Technical positions of PIT. Wherever PTU is silent for qualification for these posts, qualification of Punjab Government shall apply.

Item No. 4 Qualification of Project Officer (Foreign Languages)

The post of Project Officer (Foreign Languages) has been approved by the BOG with the following qualifications:

A Master degree in at least one Foreign Language with 55% marks or its equivalent from a recognized University and 02 years experience in relevant field.

This post was advertised and the Chairman of the Interview Board and the selection committee members opined amendment in the eligibility criteria with regards to qualification for the post of Project Officer (Foreign Language) as per the requirement and expansion plan of the University, since the job profile of the said post is to promote the study/knowledge of Foreign Languages.

In the light of this, the following is proposed:

"Master degree 55% marks or its equivalent from a recognized University. The candidate with master degree having 55% marks from a foreign recognized University shall be considered subject to having two years experience in the relevant field.

The matter is put to HRC for consideration.

Recommendations of the committee:

The matter was discussed in detail by the Committee members and it was recommended that the post of Project officer be abolished and in place one post of Assistant Registrar be filled in the regular scale of Assistant Registrar out of the existing sectioned strength of PTU as per the prescribed Qualifications of UGC. The qualification recommended is as under:

"Masters degree with at least 55% of the marks or its equivalent grade of B in the UGC 7pt scale along with a good academic record as laid down by UGC. The candidate with at least two years administrative experience will be preferred".

Item no. 5 To formulate the Academic Committee to consider the cases of Faculty for Career Advancement Scheme.

The University has recruited the regular faculty for its own campus in the year 2010 onwards. The faculty having Ph.D. degree has requested to promote themselves to the next AGP after the completion of 04 years of regular service as per UGC norms.

The Academic Committee is being constituted which will give their recommendations for this purpose. The recommendations of this Committee will be put up to HR Committee for deliberations.

The matter is placed before the HRC for information.

Recommendations of the committee:

The Committee deliberated upon the issue and recommended that the Committee for CAS should be same as specified by UGC for the purpose. Screening - cum - Evaluation committees be constituted by PTU & the cases of faculty be put up before these committees expeditiously.

Vice-chancellor may, if he so desires, nominate a suitable expert in his place as Chairman of the committee.

Item no. 6 To consider the amendment in qualification for the post of Assistant Professor (Paramedical Sciences) & Assistant Professor (Fashion)

The University has advertised the posts of Assistant Professor (Paramedical Sciences) & Assistant Professor (Fashion):

Assistant Professor Para Medical Sciences: (Payscale Rs. 15600-39100 AGP 6000)

- (i) Good academic record as defined by the concerned University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.
- (ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET)
- (iii) Notwithstanding anything contained in sub-clauses (i) and (ii) to the clause 4.4.1 of UGC regulations, candidates, who are, or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.
- (iv) NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted.

None of the candidate found suitable according to posts advertised as per above qualifications. The Directorate of Distance Education, PTU has sent the revised qualifications according to their requirement as follows:

(I) Assistant Professor-Para Medical Sciences

(Pay Scale-15600-39100 (AGP-6000))

1. Bachelor degree in **Medical Laboratory Technology/Medical Laboratory Sciences** & Master's Degree level in **Medical Laboratory Technology/Medical Laboratory Sciences**. Good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at both Bachelor & Masters level from a recognized Indian University, or an equivalent degree declared by AIU from an accredited foreign university.
2. Besides fulfilling the above qualification, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR, or similar test accredited by the UGC like SLET/SET.
3. Notwithstanding anything contained in sub-clauses (i) and (ii) to the Clause 4.4.1 of UGC Regulations, candidate, who are, or have been awarded the Ph.D degree in accordance with the University Grant Commission (Minimum standards and Procedures for Award of Ph.D Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility conditions of NET/SLET/SET for recruitment and appointment of Assistant Professors or equivalent position in University/ Colleges / institutions.
4. NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted.

(II)Assistant Professor (Fashion Technology)

(Pay Scale – 15600-39100 (AGP-6000))

UG/PG Diploma/Degree in relevant area(as per table 'A') from a recognized Institute or University or national/international repute, with required years of relevant experience in teaching/research/industry.

Candidates with a Ph.D degree in the relevant area will be given preference. All candidates who do not possess PhD degree shall be encouraged to obtain the same within 5 years from the date of appointment.

Total minimum relevant experience required :

- (i) 4-years UG Diploma/degree – 5 years (+1 year if it's a 3 year UG degree/diploma)
- (ii) 2 years PG Diploma/degree – 2 years (+1 year if duration <2 year)

The matter is placed before the HRC for deliberation.

Recommendations of the committee:

AP (Paramedical) : It was informed that the qualifications as included in the Agenda are as per UGC . The Committee accordingly approved the qualification of AP (Paramedical).

A.P (Fashion technology) :The discussion on eligibility criteria for A.P (Fashion technology) was inconclusive because of want of some clarification . It was advised that the item may be put up in the next meeting of HRC.

The meeting ended with a vote of thanks to The Chair.

Rural Technology Fellowship (RTF) for transforming rural landscapes

RTF is an independent program of **PTU** aimed at engaging with creative and innovative young persons who have the desire and capability to bring about lasting improvement in the lives of rural population of the state through new imagination for fostering multisectoral linkages which can pave the way for providing greater opportunities for environmentally-sound and economically-wise development of and in the rural areas. Collectively, the fellows will help create modules of sound environment practices for rural rejuvenation aimed at wider adoption and for influencing policy change.

Fellows will be selected for a period of three years. Fellowship proposal will be evaluated on the basis of the following:

- for creative understanding of the issue under consideration.
- for innovative use of sustainable technology/system.
- for strategic role in transforming the rural landscape.

Eligibility

Young individual, post-graduate in any discipline but having a penchant for applying innovative ideas for transforming peoples' lives and for improving the farm ecosystems, are eligible to avail the opportunity provided the selected fellow is willing to work in rural areas of Punjab.

RTF is open to Indian nationals, resident of any part of the country, who are under 35 years of age. Applicants may represent academia, business, social movements and media. Fellows are likely to be drawn from diverse disciplines viz., social sciences, agriculture, medicine, health, engineering, management, law and education. Strong urge, reasonable exposure and creative commitment to the cause will be the add-on to the candidature.

Preference

- who have plan to apply creative ideas/innovation for change;
- who have realistic objectives and clearly defined goals;
- who have developed indicators for their self-assessment;
- who have a strategy to influence and impact public policy;
- who have a clear follow-up plan.

Fellowships

Fellowship will avail a monthly stipend of Rs 18,000 and will also be eligible to receive an annual contingency grant of Rs 25,000.

Qualification

- Applicant should be Post Graduate in any subject/stream, or
- Applicant should be Graduate with minimum five year work experience either in Government/Voluntary/Corporate/Self Employed in any field.

Actions

Broadly speaking, fellowships may be offered to individuals who wish to evolve innovative approaches, action and/or research initiatives in the focus area. Proposals seeking support for policy advocacy and information dissemination strategies for broadening public understanding of the issues will also be entertained. However, all activities should be action oriented and be rooted in a community/site on Rural Technologies and Sustainable Development (RT&SD).

Conditions

The fellowship will need lead to any award of a degree. It is not intended to provide partial support for any of the ongoing activities. **RTF** will consider only one application from an individual at any given time. In terms of specific activities, **RTF** cannot support any formal academic training, study programs and profit making activities.

Apply

RTF requires that every applicant is linked (formally or informally) to a local mentor. The mentor could either be an individual or an organization, having expertise on specific area/issue. Before applying the applicant should have discussed the idea with the mentor and developed the plan. Mentor should have a clearly defined role and the same needs to be elaborated in the proposal. Applications not meeting this requirement may not be considered.

Process

For availing **RTF** a concept note with requisite details need to be submitted which should not exceed 4 typed pages. Submissions made in any other format will not be considered. Application may be submitted either in Punjabi, English or in Hindi.

The shortlisted applicants will be asked to submit the detailed proposal, along with supporting documents, at a later stage. The multi layered decision-making process of **RTF** involves personal interview and a presentation by the applicant.

The decisions on **RTF** will be made only once a year and the review process may take two months to complete. Only selected applicants shall be notified of the decision.

Focus Area

Rural Technology and Sustainable Development fellowship places its focus on Rural and Local knowledge or local innovation based different technologies and sustainable development in different fields like **agriculture, environmental toxicity, natural resource conservation (water, energy, soil etc.)** and **climate change** in rural areas.

a) Agriculture

Agriculture being prime occupation in rural areas of state so agricultural waste i.e. biomass is proving to be big environment hazard. Moreover rising cost of cultivation is serious threat to rural based economy. RT&SD will promote sustainable technological initiatives for addressing these rising concerns on biomass management and cost of cultivation. The targeted activities may have rural perspective but most

important is for all the interventions to be solution based. Some suggestive activities that could be supported under RS&TD may include those that:

- Demonstrate environmentally sustainable model on agricultural-waste management through suitable local technological interventions.
- Promotion of sustainable techniques for checking costs of cultivation.
- Generate awareness among well-defined target groups in this rural population with clear indicators.
- Involve base line studies with a solution-based approach.
- Draw linkages between waste management and climate change.

b) Environmental Toxicity

Toxicity issues including presence of heavy metals in ground water, pesticides toxicities and persistent organic pollutants among others. RS&TD encourages the following type of activities on the issue:

- Research community impacts of heavy metals and/ or other toxic chemicals, including bio-monitoring
- Generate awareness among well-defined target groups in this case rural population with clear outcome.
- Testing of products for toxicity to establish facts.
- Generate new data on pesticides usages, persistent organic pollutants and other toxic chemicals.
- Identify and promote sustainable technological alternatives- to address environment toxicity.

c) Natural Resource Conservation (water, energy, soil):

Being an agrarian state rural Punjab faces huge problem of natural resource wastage. Results of this has been so that water table in Punjab is fast depleting, soil carbon content has reduced to 0.02% over years and energy wastage either electricity or diesel to run farm equipment's like water pumps, tractors and other implements is un checked. RT&SD Fellowship will focus towards suitable local technological interventions to check this resource wastage. Suggested technological alternatives should be catering to the needs of the region with sustainable approach conserving water, energy and soil. Some suggestive activities that could be supported under RSTD may include those that:

- Demonstrate environmentally sustainable techniques for natural resource management especially in rural areas (water, energy and soil).
- Generate awareness among well-defined target groups in this rural population with clear indicators.
- Involve base line studies with a solution-based approach.
- Draw linkages between natural resource management and climate change.

d) Climate change

Agriculture being prime occupation of rural population has been shown to produce significant effects on climate change, primarily through the production and release of greenhouse gases such as carbon dioxide, methane, and nitrous oxide. Land use change such as deforestation and desertification, together with use of fossil fuels, are the major sources of carbon dioxide; agriculture itself is the major contributor to increasing methane and nitrous oxide concentrations in Earth's atmosphere. Some suggestive activities that could be supported under RSTD may include those that:

- Demonstrating and promoting local sustainable techniques that can check greenhouse gas emission checking climate change.
- Suggested sustainable technical alternatives need to have local applicability and mass acceptability.
- Generate awareness among well-defined target groups in this rural population with clear indicators.
- Draw linkages between natural resource management and climate change.

e) Other activities

- Designing and developing successful environmental friendly sustainable biodiversity Models farms & Kitchen gardens indicating decreasing cost of cultivation, decrease in use of external inputs and increasing productivity.
- Working over NPM technologies (Non Pesticide Management) for pest management, reducing dependence on agro-chemical leading to overall reduction in cost of cultivation and hence improving soil health.
- Searching and documenting suitable sustainable rural innovations and technologies.
- Spreading sustainable farming technologies through conducting on farm trainings, farmer field schools, field visits on sustainable agriculture.
- Awareness creation on existing environment health crisis and toxicity mitigation and preparing community resource persons for spreading the sustainable technologies for addressing the crisis.
- Working over increasing the nutritional security of households through kitchen grading and millet based farming models.
- Developing sustainable crop rotation cycles addressing soil health improvement and enhancing crop production and biodiversity conservation.
- Introducing sustainable management technologies for biomass/crop-residue management.
- Water management techniques like contour farming, rain water conservation and micro irrigation technologies.
- Generating awareness on necessity of conservation of indigenous livestock and available sustainable technologies for rearing livestock based on traditional wisdom.
- Conserving seeds and establishing community seed savior banks for conserving traditional cultivars of trees, vegetables, cereals, pulses, oilseeds.
- Engaging rural Community into tree plantation initiatives of native tree species leading to in-situ genome conservation of indigenous tree species and hence conserving local biodiversity.
- Working on soil health improvement technologies like living manure, composting, Cow Pat Pit (CPP) and green manuring.

Fellowship in Universal Human Values

For young persons with keen interest to make a difference in the society through education, i.e. an education that provides a vision for holistic development and skills for a sustainable lifestyle of happiness and prosperity. Selected fellows will work full-time on practical research in Universal Human Values. As a part of their work, they will either develop models or prototypes or implement their research ideas on a small scale. Each fellow will have a mentor to guide their research work.

All the work must meet 4 essential guidelines:

1. Universal

Whatever is shared as value education needs to be universally applicable to all human beings and be true at all times and all places. It should not depend on sect, creed, nationality, race, gender, etc.

2. Rational

- a. It has to be amenable to logical reasoning.
- b. It should not be based on blind beliefs.

3. Verifiable

- a. The student should be able to verify the values by checking with one's own experience, and is not asked to believe just because it is stated in the course.

4. Leading to Harmony

Values have to enable the student to live in peace and harmony within his/her own self as well as with others (human being and rest of nature).

Duration

2 Years.

Depending on the performance, in the opinion of the mentor, the candidature may be extended to up to 4 years. Candidature may be terminated on basis of inadequate performance, as evaluated by the mentor, with 2 weeks' notice.

Eligibility & Selection

- Postgraduate in any professional field (usually 4 year degree) or equivalent. E.g. ME/M. Tech./MCA/MBA/M. Ed as per UGC norms.
- Resident of India.
- Commitment for independent, hands-on research and field work in Universal Human Values
- Concern for society.
- Proficiency in English, Punjabi and Hindi are desirable.
- Applicants should be willing to work anywhere in India, including Punjab for the duration of their fellowship.
- An expert selection committee will select the candidates. For applicants with relevant experience, the formal qualification requirement may be relaxed at the discretion of the selection committee & their decision will be final and binding.

Scholarship

The scholarship will be as per UGC (JRF/SRF) norms. Currently the amount is Rs. 18,000/- per month with annual contingency of Rs. 25,000/- for eligible expenses on actuals.

Indicative Projects

Projects can be classified in one or more of the dimensions of systems required for a humane society:

1. Education System
2. Health System
3. Production System
4. Justice System
5. System for Enrichment, Protection & Right Utilisation of Nature
6. Exchange & Storage System

Projects should lead toward holistic development, i.e. fulfilling one or more aspects of human goal

1. Right Understanding (understanding of reality as it is)
2. Prosperity
3. Fearlessness (Trust) in society and
4. Co-existence with Nature/in Existence

Projects will be of three types:

1. Study – Observing/Recognizing/Survey/Proposing a solution. e.g. finding out the change in water table in the local area and potential sustainable solutions e.g. Study food security on the basis of relationship (traditional *langar pratha* in Punjab) vis-à-vis food security on the basis of *shasan* (Food security bill of 2013 and schemes like mid-day meal and Rs 2/kg rice)
2. Modeling /Prototyping – Analysing, doing on a small scale and for a short term. e.g. developing a prototype of a pedal driven generator
3. Implementation – on some scale & for the long term. e.g. establishing an evening school for the local community

Reporting and Evaluation

Periodic reports, discussions will be used for evaluating progress.

At the end of the project, the candidates are expected to submit a final project report.

Essential contents of the project report can be decided by the project guide & evaluator. Some suggested essential contents are:

1. Objective
2. Facts
3. Analysis
4. Conclusions
5. How this information can be useful for Humane Society
6. Sum-Up

Sewa Internship

Bhagat Singh Vivevakananda Vichar Kendra (BVVK) Sewa Internship is for students of PTU. In this program students stay in villages and slums to do the various projects in their summer vacations. This internship will be held under the guidance of faculty member to be identified by BVVK, Youth and cultural affairs, PTU.

The main objectives of the Sewa internship is to understand the problems and hardships of the people living in the villages and slums and to identify their needs and problems and involve them in problem-solving, develop among themselves a sense of social and civic responsibility, utilise their knowledge in finding practical solutions to individual and community problems, develop competence required for group-living and sharing of responsibilities, gain skills in mobilising community participation, acquire leadership qualities and democratic attitudes, develop capacity to meet emergencies and natural disasters and practise national integration and social harmony.

Eligibility

Young individual, Graduate or post-graduate in any discipline are eligible to avail the opportunity provided the selected fellow is willing to work in the problems related to community development of Punjab.

Duration period: 2 years

Activities

- Identification of problems of community and find solution.
- To raise the educational level of community
- Awareness about local problems like nutrition, hygiene, cleanliness, conservation of natural resources and traditional knowledge

Background Scenario

There were two kinds of retiral benefits available to the employees serving in Govt Establishments on 31.12.2003 or before i.e., Old Pension Scheme and General Provident Fund and alternatively Contributory Provident Fund Scheme. The Provision of Gratuity was over and above this. The Central Govt. abolished the Old Pension Scheme with effect from 1.1.2004 and replaced it by the New Pension Scheme for incumbents joining on 1.1.2004 and after that. This resulted in two kinds of Pension Schemes. For incumbents joining on 1.1.2004 and after that could opt for C.P.F. or New Pension Scheme. Incumbents in position on 31.12.2003 and before that placed in C.P.F. could shift to New Pension Scheme as the mechanism of deductions was the same or continue with C.P.F. However, the ones placed in Old Pension Scheme would automatically continue to be placed in that

Justification

1. Whereas, we are offering Pay Package at par with that of Indian Institute of Technology to attract the best talent of Quality Teachers, there it is imperative that the post retiral benefits available to them are not less than what they would have got from their former institutions.

2. Since the benefit of Old Pension Scheme and General Provident Fund is available in the Universities of Punjab viz., Guru Nanak Dev University, Punjabi University, Punjab University and Punjab Agriculture University to all those employees who had joined on 31.12.2003 and before, there it is automatic binding that we also offer the same to our employees both in teaching and non-teaching who join Punjab Technical University after resigning their jobs on technical grounds from other State Universities of Punjab including Punjab University, Chandigarh. More so, when this facility in their Regulations and Statutes is available in all other State Universities and as such our university has to reciprocate.

3. There is one simple rule in retiral benefits that no one can change the option after having once exercised regarding Pension or Contributory Provident Fund. It has specifically been mentioned in "C.S.R. Volume II. Section II Rule 4.2 (3)" (**Annexure X A**) "Punjabi University, Patiala at page 102 of the Calendar under Rule 8 (**Annexure X C**) and "Guru Nanak Dev University, Amritsar likewise under Rule 8 at page 115" (**Annexure X D**) in its calendar have reiterated this rule of exercising the option.

Punjab Govt. Keeping in view this rule issued a circular 6/10/2008-6ivppq/723 dated 24-10-2008 on 24.10.2008 (**Annexure X E**) clinching this issue finally according to which any employee placed in Old Pension Scheme would continue to be placed in the same scheme on joining a new post or new department after resigning the Govt. job on technical reasons provided he was in position in that service on 31.12.2003 or before that concluding the Punjab Govt. has directed the strict compliance of this circular to be ensured.

4. All the State Universities have been following till date the Rules of Pension both (Old/New), General Provident Fund, Contributory Provident Fund, and Gratuity as laid by Punjab Govt. in the Civil Service Rules without any kind of amendment how so ever small, it may be. Punjab Technical University cannot be an exception.

SECTION III - Misconduct, Insolvency, or Inefficiency

(5) A Government employee, who becomes blind, deaf, dumb or otherwise orthopaedically handicapped during the service and is retired as a result thereof, shall also be eligible to add to his Service qualifying for superannuation pension, a period of five years."

(No. 3-2 (2) USF (C) - 83/6673, dated 1.8.84).

ANNEXURE A

CHAPTER - IV

Reckoning of Services for Pension

Section I-Introductory

4.1. The conditions and limitations under which service in a post qualifies for pension are laid down in Chapter III. The rule governing additions to service qualifying for superannuation pension, and those relating to the counting of Military Service, periods of leave, suspension, resignations, etc., for pension, and condonation of breaks and deficiencies in service are contained in the succeeding sections of this chapter.

SECTION - II

Special Additions to Service Qualifying for Superannuation pension

4.2. (1) A Government employee appointed to a service or post after the twenty-sixth day of October, 1960, shall be eligible to add to his service qualifying for superannuation pension but not for any other class of pension) the actual period not exceeding one-fourth of the length of service or the actual period by which his age at the time of recruitment exceeded twenty-five years, or a period of five years, whichever is less, if the service or post to which the Government employee is appointed is one-

(a) for which post - graduate research or specialist qualification, or experience in scientific, technological or professional fields, is essential and

(b) to which candidates of more than twenty-five years of age are normally recruited; provided that this concession shall not be admissible to a Government employee unless his actual qualifying service at the time he quits Government service is not less than ten years :

Provided further that this concession shall be admissible only if the recruitment rules in respect of the said service or post contain a specific provision that the service or post is one in which carries the benefit of this rule .

(2) Government employee who is recruited at the age of thirty-five years or more, may within a period of three months from the date of appointment elect to forego his right to pension whereupon he shall be eligible to subscribe to a Contributory Provident Fund .

(3) The option referred to in sub-rule (2) once exercised, shall be final .

(4) A Government employee, who is blind, deaf, dumb or otherwise orthopaedically handicapped or widow at the time of his entry into Government service, shall be eligible to add to his service qualifying for superannuation pension a period of five years .

SECTION - III

Counting of Military Service Towards Civil Pension

4.3. (a) Service rendered by an employee belonging to one of the classes mentioned in the schedule below after attaining the age of 18 years which is pensionable under military rules, but which terminates before a pension has been earned in respect of it, may, at the discretion of the Government, be allowed to count, when followed by service qualifying for pension under civil rules, as part of such service : Provided that any bonus or gratuity received in lieu of pensions, on or since, discharge from military service, shall be refunded in such number of monthly instalments, normally exceeding 36 and beginning from such date, as in each case, the Government may decide. Service so allowed to count shall, however, be restricted to service, within or outside the employees unit or department, in India or elsewhere, which has been paid for from India revenue or from which a pensionary contribution has been received by India revenues. In the case of Defence Security Corps personnel re-employed in any civil post, however, only half of the service rendered by them in the Defence Security Corps shall count for the purpose of pensionary benefits.

(b) Service pensionable under military rules which does not terminate before a pension has been earned in respect of it shall not be allowed to count for pension under civil rules without the sanction of the competent authority.

Note f. -An officer, ex-soldier or ex-airman will not be brought under the operation of this rule, as a matter of course. Each case will be decided on its merits, e.g., there may be a case in which it may be open to a claimant for pension to add military service during the Great War to former pensionable service in the Army in order to claim the benefit of a military pension. In such cases it may be to the paragraph 574 of the Pay and Allowance Regulation of Army in India, Part II, on the position of soldiers of the India Army who re-entered during the Great War, deser-

- (c) the decision of the University on any question of withholding or withdrawing the whole, or, any part of the pension under this Regulation shall be final and conclusive.

2.4. No recovery may be made from the pension of any employee (whether by reduction of pension or by deduction from pension), which has already been sanctioned, or, which is in the process of being sanctioned.

2.5. Provided that the University reserves the right of withholding, or, withdrawing a pension, or, part of it, whether permanently, or, for a specified period and the right of ordering the recovery from a pension of the whole, or, part of any pecuniary loss caused to the University, if in a departmental, or, judicial proceedings the pensioner is found guilty of grave misconduct, or, negligence during the period of his service including service rendered upon re-employment after retirement.

(iii) Service qualifying for Pension

3.1. Unless otherwise provided by special provision or contract, the service of an employee shall begin to qualify for pension when he takes charge of the post to which he is first appointed.

3.2. Except for compensation gratuity, service does not qualify till the employee has completed eighteen years of age.

3.3. Following are the general conditions which should be fulfilled before service qualifies for pension :-

- | | | |
|--------|---|--|
| First | : | The service must be under the University as defined hereinafter. |
| Second | : | The service must be paid by the University as defined hereinafter. |

3.4. The temporary employees shall be treated at par with permanent employees in respect of all retirement benefits viz : Retiring, Superannuation, Compensation and Invalid Pension, Service gratuity, Death gratuity and Retirement gratuity, provided that temporary service is followed without any interruption.

3.5. Service rendered by an employee as work-charged as also service paid from contingencies, qualifies for pension provided :

- (i) such service is followed by regular employment;
- (ii) such service is full-time job (and not part-time or portion of the day).

3.6. Following periods qualify for pension:

- (i) all duty whether interrupted or continuous;
- (ii) all periods of leave when leave salary is paid;
- (iii) joining time during which pay and allowances are paid;
- (iv) all periods of extraordinary leave which count for increment under the service rules;
- (v) extraordinary leave granted to accept a teaching/administrative post, or fellowship, or research-cum-teaching post, or an assignment of technical/ administrative, or academic work;
- (vi) periods of training if so ordered by the competent authority;
- (vii) service during the period of probation if followed by confirmation on the same or another post;

PANJAB UNIVERSITY EMPLOYEES (PENSION)

- (viii) an employee who is dismissed, or removed from service, but reinstated on appeal or revision, is entitled to count his past service for pension, however, the period of break in service between the date of dismissal, or removal and the date of reinstatement, shall not count, unless regularised as duty, or leave by a specific order of the authority which passed the order of reinstatement;
- (ix) period of suspension, if the employee is fully exonerated of the charges; in other cases, where the employee is not fully exonerated and is reinstated for other reasons, the period of suspension will count only if so decided by the authority which ordered his reinstatement;
- (x) period spent on foreign service in, or outside India, if contributions towards pension are paid to the University by the foreign employer or the employee himself.

3.7. Following periods do not qualify for pension:

- (i) suspension adjudged as a specific penalty;
- (ii) casual or daily rate service;
- (iii) service preceding resignation except where such resignation is allowed to be withdrawn by the appointing authority, as provided in the relevant rules, or when such resignation has been submitted to take up with proper permission, another appointment under the University where service qualified for pension;
- (iv) joining time for which no pay and allowances are paid under the relevant rules;
- (v) service as an apprentice;
- (vi) period of overstay of leave;
- (vii) period of foreign service outside India when no pension contributions are paid to the University.

3.8. Past qualifying service rendered by an employee is forfeited under the following circumstances :

- (i) resignation from service except as provided under Regulation 3.7. (iii);
- (ii) if an unauthorised leave of absence occurs in continuation of authorised leave of absence and if the post of the absentee has been substantively filled up, the past service of the absentee is forfeited;
- (iii) removal from service for misconduct, insolvency and inefficiency shall entail forfeiture of past service, provided that removal from service on account of failure to pass an examination shall not entail forfeiture;
- (iv) an interruption in the service of an employee caused by wilful absence from duty, or unauthorised absence without leave, shall entail forfeiture of the past service.
- (v) wilful abstinence from performing duties by an employee by resort to pendown strike shall be deemed to be wilful absence from duty and shall entail forfeiture of the past service.

3.9. An employee appointed to a service or post, shall be eligible to add to his service qualifying for superannuation pension (but not for any other pension), the actual period, not exceeding one fourth of the length of his service, or the actual period by which his age at the time of recruitment exceeded twenty five years, or a period of five years, whichever is less, if the service or post to which he is appointed is one -

- (a) for which post-graduate research or specialist qualification or experience in scientific, technological or professional field is essential, and
- (b) to which candidates of more than twenty five years of age are normally recruited.

Provided that this concession shall not be admissible to an employee unless this actual qualifying service at the time he quits University service is not less than ten years.

3.10. An employee who is blind, deaf, dumb, or, otherwise orthopaedically handicapped, or widow at the time of his/her entry into service shall be eligible to add to his/her service qualifying for superannuation pension, a period of 5 years.

3.11. An employee who becomes blind, deaf, dumb or otherwise orthopaedically handicapped, during the service, and is retired from service as a result thereof, shall also be eligible to add to his/her service qualifying for pension, a period of five years.

3.12. In the case of an employee retiring voluntarily, as per University Rules, after putting in, not less than 20 years' qualifying service, weightage of five years shall be given in his actual qualifying service, so that the total qualifying service so increased shall not in any case exceed thirty three years, or the period of qualifying service which the employee would have completed had he retired on the date of his superannuation, whichever is less.

3.13. An employee who is declared invalid and retires on invalid Pension shall be granted weightage of five years in the qualifying service. If the qualifying service after the grant of weightage remains below ten years, it shall be raised to ten years for the grant of pension.

3.14. The service rendered by an employee under the Central Govt./Central Autonomous Body, or State Govt./State Autonomous Body/recognised Universities/other recognised educational institutions including Institutions deemed to be Universities, shall, on his/her absorption in University service count for pension subject to the following conditions:

- (i) if he was borne on pensionable establishment, the service rendered by him shall be allowed to be counted towards pension under the University, irrespective of the fact whether he was temporary or permanent, in the previous organisation. The previous organisation shall discharge its pension liability by paying in lumpsum as one time payment the pro-rata pension/Service gratuity, Death gratuity and Retirement gratuity for the service up to the date of absorption in University service, pro-rata pension being determined with reference to the commutation table prescribed under Regulation 7.2.
- (ii) if he was enjoying C.P. Fund benefits under the previous organisation, he will have the option, either to receive C.P. Fund benefits which have accrued to him from the previous organisation and start service afresh under the University, or choose to count his previous service for pension under the University by foregoing employer's share of C.P. Fund with interest received from the previous organisation which shall stand transferred to the University.

(iv) Service Gratuity and Pension

4.1. The amount of pension that may be granted to an employee is determined by length of qualifying service, which shall be computed, in terms of completed half years. Fractions of a year equal to three months and above shall be treated as a complete half year and reckoned as qualifying for determining pension.

4.2. If the qualifying service rendered by an employee is less than ten years (20 half years), he shall be entitled to service gratuity, calculated at the rate of half month's emoluments for every completed six monthly period of service.

CHAPTER-IV PENSION SCHEME

1. A Pension Fund to be called, The Punjabi University Pension Fund, shall be established for the benefit of the employees eligible under these Statutes by creating a 'Corpus' from the University share of the CPF and the State Government will continue to provide to the University the CPF matching contribution in the shape of annual grant-in-aid which will be added to this Fund. This shall come in force on 1.4.90. No additional grant shall be provided by the Punjab Government.
2. All whole time paid employees who were beneficiaries under the existing scheme of CPF (Contributory Provident Fund) except those appointed on contract basis, who on attaining the age of retirement indicated in Statute 38, retire on or after 1.4.90, shall be entitled to the benefit of Pension Scheme including Pre-mature Retirement Pension, Commuted Pension etc. and Family Pension to eligible persons in case of death of employee on or after 1.4.90, unless they specifically opt out in writing to continue under the CPF Scheme.
3. The employees of the categories mentioned at 2 above, who joined the University on or after the date of issue of the Notification of the Statutes, will be governed by the Pension Scheme only.

Provided that such University employee who shall not be completing 10 years service (5 years in the case of University teachers) including permissible previous service, if any, at the time of superannuation shall be allowed to opt for CPF.

4. Employees of the category mentioned at 2 above who joined the University before the date of issue of notification will be given an option to be exercised and conveyed to the Registrar's Office within four months in the form (to be prescribed by the V.C.) if they wish to continue under the CPF Scheme or opt to come over to Pension Scheme. If no option is exercised by them within the stipulated period, such employees will be deemed to have come over to the Pension Scheme. The existing Statutes/ Ordinances relating to CPF will remain operative for employees who opt to continue to be governed by the CPF Scheme.
5. The CPF beneficiaries who were in service on 1.4.90 but have since retired and in whose case retirement benefits have also been paid under the CPF Scheme and in case of such employees as are continuing in service and have obtained loan/advance out of University share of CPF, will also have the option to adopt Pension Scheme provided they refund to the University, the University's contribution (matching) to their contributory provident fund along with interest thereon.
6. In the case of CPF beneficiaries who were in service on 1.4.90 but have since retired and in whose case the CPF benefit has not been paid, (on the date of issue of orders) will be allowed the retirement benefits as if they were borne on pensionable establishment, unless they specifically opt out within four months to have their retirement benefits settled under the CPF Scheme.
7. In the case of CPF beneficiaries who were in service on 1.4.90 but have since died, either before retirement or after retirement the case will be settled in accordance with para 5 or 6 above as the case may be. Options in such cases will be exercised latest within four months by the widow/widower and in the absence of widow/widower by the eldest surviving member of the family who would have otherwise been eligible to the family Pension under Family Pension Scheme, if such scheme were applicable (i.e. on the pattern available in the Punjab Government.)

8. ~~*The option once exercised shall be final.~~

[**Provided that if an employee who has opted for pension, dies without depositing the University share of contributory provident fund along with interest as required under Statute 9, it will be open to the person or persons entitled to family pension to deposit such amount and receive family pension. In case such an option is not exercised within 4 months from the date of death of the employee, the right to family pension shall stand extinguished.]

Provided further that where an employee who has opted for pension but is not found entitled to pension as per rules may be granted retirement benefits under CPF scheme.

- *1. That w.e.f. 23.2.2000 , (the day of Syndicate meeting) the University Employees be given another chance for opting Pension Scheme in relaxation of Statute-8.
2. This Chance would be available only to those employees who are covered under C.P.F Scheme and are desirous of opting pension. The employees who had already opted for Pension but now want to opt C.P.F do not come under the purview of this recommendation.
3. After the approval of the recommendations of the Sub-Committee by the Chancellor, the University will issue a notification asking the employees to exercise their option within a period of one month from the date of release of the notification.
4. On receipt of approval of the Chancellor and subsequent issue of notification by the University, the employees will have to deposit (in one go) with the University, the University Share of C.P.F and interest thereon within a period of six months or before the date of their retirement, whichever is earlier. Those employees who have already retired (after the cut off date) would be required to deposit University Share of C.P.F. together with interest within a period of 3 months from the date of notification. Those who fail to comply with these requirements, shall not be given the benefit of Pension, though they have exercised their option for Pension. Such employees, however, shall get the benefit under C.P.F. Scheme only.

** Shall apply to employees appointed on or after 15/10/1997.

9. In the type of cases covered by paras 5 and 7 involving refund of University contribution to the Contributory Provident Fund together with interest the amount will have to be refunded in toto in such manner and within such period as may be prescribed by the Syndicate out of the GPF, Pay and in case of persons retiring within 5 years, out of gratuity, leave encashment etc. In addition such persons will also pay interest which the amount in reference would have earned till the date of refund, if retained in the CPF Account. Entitlement to Pension Scheme will accrue only on refund of total amount along with interest within the specified period.

Provided that a person who after having served in any Punjab Govt. Deptt./Government College in Punjab has joined this University, shall also be allowed the benefit of previous service while calculating qualifying service under the Pension Scheme at this University at the time of retirement, superannuation or pre-mature retirement, as the case may be, provided he had put in at least 3 years service in his parent Deptt. and no CPF/Pensionary benefits had been obtained for the service rendered in the parent Department.

- 9*. (As amended vide Syndicate dated 23.6.95 Para 109).
In the type of cases covered by paras 5 and 7 involving refund of University contribution to the Contributory Provident Fund together with interest the amount will have to be refunded in toto in such manner and within such period as may be prescribed by the Syndicate out of the GPF, Pay and in case of persons retiring within 5 years, out of gratuity, leave encashment etc. In addition such persons will also pay interest which the amount in reference would have earned till the date of refund, if retained in the CPF Account. Entitlement to Pension Scheme will accrue only on refund of total amount along with interest within the specified period.

* Amended statute shall apply to employees appointed on or after 15/10/1997.

Provided a person who after having served in any Punjab Govt. Deptt./Government College in Punjab/a Statutory Indian University, has joined this University, shall also be allowed the benefit of previous service while calculating qualifying service under the Pension Scheme at this University at the time of retirement, superannuation, or pre-mature retirement, as the case may be provided he had put in at least 3 years service in any Punjab Govt. Deptt/Statutory Indian University, on the condition that such an employee shall contribute the amount of employer's share of CPF as per Statutes of this University along with up-to-date interest accrued thereon in toto to the Pension Fund. It being understood that in case an employee does not want to avail the benefit of previous service, he will not be required to deposit such amount of employer's share of CPF.

Provided further that such benefit shall be allowed to a teacher if he had put in at least 5 years regular service and to a non-teaching employee if he had put in at least 10 years regular service at this University.

Amendment approved by Chancellor subject to following Conditions/modifications :

1. As far as Universities in the state including Punjab University and offices of the Punjab Govt. are concerned, the amendment proposed is accepted with the condition that the employees who have rendered pensionable service in the previous University/Department and deposits the Pension Fund (including gratuity) received from the previous employer immediately on joining the new post, may count such service for pension.
2. In case of employees coming from Universities outside Punjab which have adopted Pension Scheme, the previous service may count for pension if the employee brings his pension fund (including gratuity) and deposits the same with the University immediately on joining the post.

3. The employees governed by the C.P.F rules may be allowed to count previous service provided the difference between the Pension Fund (including gratuity) worked out on the basis of service rendered and the amount of C.P.F received by him is made good by the employee concerned himself.
- *10. Subject to the Statutes above the rules framed by the Punjab Government relating to Pension Scheme for their employees including Commuted Pension, Premature Retirement Pension, Family Pension etc., along with amendments made from time to time be adopted, in so far as the same are not inconsistent with the above statutes.
11. In the case of employees referred to above, who come over or are deemed to have come over to the Pension Scheme, the University contribution to the CPF together with the interest there on credited to the CPF Account of the employees will be resumed by the University in Pension Fund. The employee's own subscription together with the interest thereon at his credit in the CPF Account will be transferred to the General Provided Fund on coming over to the Pension Scheme.
12. Action to discontinue subscription/contribution to CPF Account may be taken only after the last date specified to exercise the option and on refund of total University Share of CPF as mentioned above.
13. The Vice-Chancellor shall be the competent authority to sanction the pension under the scheme.
14. The Syndicate might make Ordinances, as might be necessary for implementation of the scheme.

* Amendments made by the Punjab Government, from time to time, in rules relating to Punjab Govt. pensioners and the notifications issued by that Government regarding benefits extended to its pensioners shall, for their application to the University employees, be approved by the Vice-Chancellor.
(Syndicate Dated 29/10/2003, Para 5)

amount standing to his credit in the Fund at the end of the last month for which his account has been written up.

18.4 Advances for purposes other than those not covered in these Statutes may be sanctioned by the Vice-Chancellor in very special cases.

Note : Annexures A and D to Chapter XIII of the Punjab Civil Services Rules Volume II, may be treated as annexures A and D of these Statutes.

19. The rules regarding withdrawal of refundable and non-refundable advances as amended from time to time by the Punjab Government will automatically become applicable in this University.

Note: 1 These amendments will come into force w.e.f. the date of decision of Syndicate i.e. 7-12-2002.

Note : 2. These amendments have been proposed on the basis of Punjab Government Civil Services Rules (CSR),

Note : 3. Any future amendment made by the Punjab Government in the Punjab Civil Services Rules may also be made applicable from time to time.

PENSION STATUTES

1. A Pension Fund to be called "The Guru Nanak Dev University Pension Fund", shall be established for the benefit of the employees eligible under these Statutes by creating a "Corpus" from the University share of the C.P.F and the State Government will continue to provide to the University the C.P.F. matching contribution in the shape of annual grant-in-aid which will be added to this Fund. This shall come in force on 1.4.1990. No additional grant shall be provided by the Punjab Govt.

2. All whole time paid employees who were beneficiaries under the existing scheme of C.P.F. (Contributory Provident Fund) except those appointed on contract basis, who on attaining the age of retirement indicated in relevant statutes, on or after 1.4.1990 shall be entitled to the benefit of Pension Scheme including premature retirement pension, commuted pension etc. and Family pension to eligible persons in case of death of employee or on after 1.4.1990 if they opt for pension.

3. The employees of the categories mentioned at 2 above who joined the University on or after the date of issue of the notification of the Statutes, will be Governed by the Pension Scheme only.

*Provided that those employees whose date of superannuation / retirement is within ten years from their date of joining Guru Nanak Dev University will be eligible to the benefit of contributory Provident Fund in this University.

*Note : This amendment would be deemed to have come into force w.e.f. 1-3-94.

4. Employees of the category mentioned at 2 above who joined the University before the date of issue of notification will be given an opportunity to exercise option and convey to the Registrar's office if they wish to continue under the C.P.F. Scheme or to come over to Pension Scheme, within stipulated period in the prescribed proforma. If no option is exercised by them within the stipulated period, such employees will be deemed to have opted for C.P.F. Scheme. The existing Statutes relating to C.P.F. will remain operative for employees who opt to continue to be governed by the C.P.F. Scheme.

5. The C.P.F. beneficiaries who were in service on 1.4.1990 but have since retired and in whose case retirement benefits have also been.

paid under the C.P.F. Scheme and in case of such employees as are continuing in service and have obtained loan/advance out of University share of C.P.F. will also have the option to Pension Scheme, provided they refund to the University, the University's contribution (matching) to their Contributory Provident Fund alongwith interest thereon 10 per cent per annum to date.

6. Employees in service on 1.4.1990 who have since retired prior to the date of notification and have not drawn C.P.F. benefit will be allowed the retirement benefits of Pension Scheme, if they opt for the same within stipulated period.

7. In the case of C.P.F. beneficiaries who were in service on 1.4.1990 but have since died, either before retirement or after retirement the case will be settled in accordance with para 5 to 6 above as the case may be. Option in such cases will be exercised by the widow/widower and in the absence of widow/widower by the eldest surviving member of the family who would have otherwise been eligible to the family pension under the Family Pension Schemes, if such schemes were applicable (i.e. on the pattern available in the Punjab Govt.)

8. The option once exercised shall be final.

9. In the type of cases covered by paras 5 & 7 involving refund of University Contribution to the Contributory Provident Fund together with interest @ 10 per cent per annum to date, the amount will have to be refunded in toto in such manner and within such period as may be prescribed by the Syndicate out of G.P.F. pay and in case of persons retiring within 5 years out of Gratuity, leave encashment etc. In addition, such persons will also pay interest which the amount under reference would have earned till the date of refund, if retained in the C.P.F. Account. Entitlement to Pension Scheme will accrue only on refund of total amount alongwith interest within the specified period.

10. Subject to the Statutes above, the rules framed by the Punjab Government relating to Pension scheme for their employees including Commuted Pension, Pre-mature retirement pension, family pension etc. alongwith amendments made from time to time be adopted, in so far as the same are not inconsistent with the above Statutes.

11 (a) Previous service of an employee who has joined this University after rendering service in the Central Govt./Punjab Govt./Universities/Semi. Govt. Bodies established by Centre/State Govt./

Affiliated Colleges (covered under deficit scheme) will be counted towards pension in this University subject to the following conditions:

- (i) As far as Universities in the State including Punjab University and offices of the Punjab Govt. / Centre Government are concerned, the employees, who have rendered pensionable service in the previous University/Government department, shall have to deposit the Pension Fund (including gratuity) received from previous employer or the amount of Pension Fund (including gratuity) worked out on the basis of service rendered is made good by the employee concerned himself on joining the post or on adoption of the pension scheme.
 - (ii) In case of employees coming from Universities outside Punjab who have adopted pension scheme will bring their pension fund (including gratuity) and shall have to deposit the same with the University immediately enjoining the post or on adoption the pension scheme.
 - (iii) The employees governed by the C.P.F. rules shall be allowed to count previous service for pension provided the difference between the pension Fund (including gratuity) worked out on the basis of service rendered and the amount of C.P.F. received by him is made good by the employee concerned himself.
- (b) (i) The intervening period between leaving the service from the previous department and joining Guru Nanak Dev University does not exceed seven days, However, Extra-ordinary Leave without pay taken from this University or from any other institution shall be excluded while determining the service for pension purpose and shall not be treated as break in service, if an employee deposits the pensionary benefits alongwith interest with the University, the said period of Extra-ordinary Leave shall be counted for pensionary benefits.
- (ii) A documentary proof showing monthly share added by previous employer in the C.P.F. alongwith interest would be required. Interest will be charged @ 10 per cent per annum from the date of withdrawal of amount from the previous organisation to the date of repayment in the University Pension Fund.
 - (iii) Those employees who were on pensionable establishment will have to deposit the prorata pension including gratuity of that service alongwith interest @ 10 per cent per annum from the date of withdrawal the amount from that department to the date of refund of amount or the amount of Pension including gratuity of that service alongwith interest @ 10 percent per annum is made good by the employee concerned himself in this University.

(These Statutes 11 (a) & (b) will be applicable to the University employees retiring from Guru Nanak Dev University on or after 1.4.90).

(c) (1) A University employee appointed to a service or post after the twenty-sixth day of October, 1960, shall be eligible to add to his service qualifying for superannuation pension (but not for any other class of pension) the actual period not exceeding one-fourth of the length of his service or the actual period by which his age at the time of recruitment exceeded twenty-five years or a period of five years, whichever is less, if the service or post to which the University employee is appointed is one :-

- (a) for which Post-Graduate / Research Degree or specialist qualification or experience in scientific technological or professional fields, is essential ; and
- (b) to which candidates of more than twenty-five years of age are normally recruited ;

Provided that this concession shall not be admissible to a University employee unless his actual qualifying service at the time he quits University service is not less than ten years.

Provided further that this concession shall be admissible only if the recruitment rules in respect of the said service or post contain a specific provision that the service or post is one which carries the benefit of this rule.

- (2) A University employee who is recruited at the age of thirty-five years or more, may within a period of three months from the date of his appointment elect to forego his right to pension whereupon he shall be eligible to subscribe to a Contributory Provident Fund.
- (3) The option referred to in sub-rule(2) once exercised shall be final.
- (4) A University employee, who is blind, deaf, dumb or otherwise orthopaedically handicapped or widow at the time of his entry into University service, shall be eligible to add his service qualifying for superannuation pension a period of five years.
- (5) A University employee who becomes blind, deaf, dumb or otherwise orthopaedically handicapped during the service and is retired from service as a result thereof, shall also be eligible to add to his service qualifying for superannuation pension, a period of five years.

12. In the case of employees referred to above, who come over or are deemed to have come over to the pension Scheme, the University Contribution to the C.P.F. together with the interest thereon credited to the C.P.F. Account of the employees will be resumed by the University in Pension Fund. The employee's own subscription together with the interest thereon at his credit in the C.P.F. Account will be transferred to the General Provident Fund on coming over to the Pension Scheme.

13. Action to discontinue subscription/contribution to C.P.F. Account may be taken only after the last date specified to exercise the option and on refund of total University share of C.P.F. as mentioned above.

14. The Vice-Chancellor shall be the competent authority to sanction pension under the scheme.

15. The Syndicate might make regulations as would be necessary for implementation of the scheme.

ਅਨੁਸਾਰ ਭੇਜੀ ਜਾਵੇ:-

ਲੜੀ ਨੰ:	ਕਰਮਚਾਰੀ ਦਾ ਨਾਮ	ਅਹੁਦਾ	ਪੀ.ਆਰ.ਏ.ਐਨ ਨੰਬਰ	ਬੇਸਿਕ ਤਨਖਾਹ	ਡੀ.ਏ	ਕਰਮਚਾਰੀ ਦੀ ਕਟੌਤੀ	ਮੈਰਿਟਿਗ ਸ਼ੇਅਰ	ਕੁੱਲ ਰਾਸ਼ੀ	ਵਿਸ਼ੇਸ਼ ਕਾਮਨ
1	2	3	4	5	6	7	8	9	
3. ਇਹ ਹਦਾਇਤਾਂ ਸਮੇਤ ਸਬੰਧਤਾਂ ਦੇ ਹਿਸਾਬ ਵਿੱਚ									

3. ਇਹ ਹਦਾਇਤਾਂ ਸਮੂਹ ਸਬੰਧਤਾਂ ਦੇ ਧਿਆਨ ਵਿੱਚ ਪਾਲਣਾ ਹਿੱਤ ਲਿਆ ਦਿੱਤੀਆਂ ਜਾਣ।

ਨੰ: 6/10/2008- 6ਵਿਧਾਨ/970 ਮਿਤੀ

ਵਿਸ਼ਾ - ਸਿਲੇ 13-2004 ਨੂੰ ਜਾਂ ਇਸ ਤੋਂ ਬਾਅਦ ਸਰਕਾਰੀ ਨੌਕਰੀ ਵਿੱਚ ਤਕਨੀਕੀ ਆਧਾਰ ਤੇ ਅਸਤੀਫਾ ਦੇ ਕੇ ਚੁੱਕਣੀ ਜਾਂ ਸਰਕਾਰੀ ਨੌਕਰੀ ਵਿੱਚ ਤਕਨੀਕੀ ਆਧਾਰ ਤੇ ਅਸਤੀਫਾ ਦੇ ਕਰਤੀ ਹੋਏ ਸਰਕਾਰੀ ਕਰਮਚਾਰੀਆਂ ਦੀ ਪਿਛਲੀ ਪੈਨਸ਼ਨਰੀ ਲਾਭ ਲਈ ਗਿਣਨ ਬਾਰੇ।

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਤੇ ਮੈਨੂੰ ਇਹ ਦੱਸਣ ਦੀ ਹਦਾਇਤ ਹੋਈ ਹੈ ਕਿ ਇਸ ਵਿਭਾਗ ਦੇ ਪੱਤਰ ਨੰ: 6/10/2008-6ਵਿਧਪਤ/723 ਮਿਤੀ 24-10-2008 ਰਾਹੀਂ ਕੇਂਦਰ ਸਰਕਾਰ/ਰਾਜ ਸਰਕਾਰ ਦੇ ਕਰਮਚਾਰੀਆਂ ਮਿਤੀ 1-1-2004 ਤੋਂ ਪਹਿਲਾਂ ਸੇਵਾ ਵਿੱਚ ਹੋਵੇ ਅਤੇ ਉਹ ਇਸ ਮਿਤੀ ਤੋਂ ਬਾਅਦ ਕੇਂਦਰ/ਰਾਜ ਸਰਕਾਰ ਵਿੱਚ ਹੋਰ ਆਸਾਮੀ ਤੇ ਨਿਯੁਕਤ ਹੁੰਦਾ ਹੈ, ਨੂੰ ਪੈਨਸ਼ਨਰੀ ਲਾਭ ਦੇਣ ਸਬੰਧੀ ਸਪਸ਼ਟੀਕਰਣ ਜਾਰੀ ਕੀਤਾ ਗਿਆ ਹੈ। ਇਸ ਸਬੰਧ ਵਿੱਚ ਹੁਣ ਕੇਂਦਰ ਸਰਕਾਰ ਨੇ ਪੱਤਰ ਨੰ: 28/30/2004-ਪੀਐੱਡਪੀਡਬਲਿਊ(ਬੀ) ਮਿਤੀ 28-10-2009 ਰਾਹੀਂ ਸੋਧਿਆ ਸਪਸ਼ਟੀਕਰਣ ਜਾਰੀ ਕੀਤਾ ਹੈ, ਜਿਸਨੂੰ ਪੰਜਾਬ ਸਰਕਾਰ ਵੱਲੋਂ ਵਿਚਾਰਿਆ ਉਪਰੰਤ, ਹੇਠ ਅਨੁਸਾਰ ਲਾਗੂ ਕਰਨ ਦਾ ਫੈਸਲਾ ਕੀਤਾ ਗਿਆ ਹੈ:-

- 1) ਰਾਜ ਸਰਕਾਰ ਦਾ ਕੋਈ ਕਰਮਚਾਰੀ ਦਾ ਕੋਈ ਕਰਮਚਾਰੀ ਜੋ ਮਿਤੀ 31-12-2003 ਜਾਂ ਇਸ ਤੋਂ ਪਹਿਲਾਂ ਪੁਰਾਣੀ ਪੈਨਸ਼ਨ ਸਕੀਮ ਅਧੀਨ ਕਵਰ ਹੁੰਦਾ ਸੀ, ਜੋ ਉਹ ਤਕਨੀਕੀ ਆਧਾਰ ਤੇ ਅਸਲੀ ਦੇ ਕੇ ਰਾਜ ਸਰਕਾਰ ਦੀ ਕਿਸੇ ਹੋਰ ਆਸਾਮੀ/ਵਿਭਾਗ ਵਿੱਚ ਨਿਯੁਕਤ ਹੋ ਜਾਂਦਾ ਹੈ ਤਾਂ ਉਹ ਕਰਮਚਾਰੀ ਤੇ ਪੁਰਾਣੀ ਪੈਨਸ਼ਨ ਸਕੀਮ ਹੀ ਲਾਗੂ ਰਹੇਗੀ।
- 2) ਵਿੱਤ ਵਿਭਾਗ ਵੱਲੋਂ ਪੱਤਰ ਨੰ: 16(98)-80-6FR/4309 ਮਿਤੀ 20-5-1982 ਅਤੇ ਪੱਤਰ ਨੰ: 17/2/80-1 ਵਿਪ੍ਰ||/9485/9485 ਮਿਤੀ 14-5-1986 ਗਾਹੀ ਕੇਂਦਰ ਸਰਕਾਰ/ਰਾਜ ਸਰਕਾਰ ਵਿਭਾਗ/ਸੰਸਥਾਵਾਂ ਵਿੱਚ ਅਬਜਾਰਬ ਹੋਣ ਤੇ ਪੈਨਸ਼ਨ ਲਾਇਬਿਲਟੀ ਐਲੋਕੇਸ਼ਨ ਸਬੰਧੀ ਸੀ.ਪੀ.ਐੱਫ. ਉਪਬੰਧ ਲਾਗੂ ਰਹੇਗਾ। ਜਿਹੜਾ ਸਰਕਾਰੀ ਕਰਮਚਾਰੀ ਮਿਤੀ 31-12-2003 ਜਾਂ ਇਸ ਤੋਂ ਪਹਿਲਾਂ ਕੇਂਦਰ ਸਰਕਾਰ/ਰਾਜ ਸਰਕਾਰ ਦੇ ਅਜਿਹੇ ਵਿਭਾਗ/ਸੰਸਥਾ ਵਿੱਚ ਨੌਕਰੀ ਕਰਦਾ ਸੀ ਜਿਥੇ ਉਹ ਸੈਂਟਰਲ/ਸਟੇਟ ਦੀ ਪੈਨਸ਼ਨ ਸਕੀਮ ਲਾਗੂ ਸੀ, ਜੇਕਰ ਉਹ ਮਿਤੀ 1.1.2004 ਜਾਂ ਇਸ ਤੋਂ ਪਹਿਲਾਂ ਤਕਨੀਕੀ ਆਧਾਰ ਤੇ ਅਸਲੀ ਦੇ ਕੇ, ਕੇਂਦਰ ਸਰਕਾਰ/ਰਾਜ ਸਰਕਾਰ ਦੀ ਸੇਵਾ ਚੁਆਕਿਤ ਹੋਵੇਗਾ ਹੈ ਤਾਂ ਉਸਤੇ ਪੁਰਾਣੀ ਪੈਨਸ਼ਨ ਸਕੀਮ ਲਾਗੂ ਹੋਵੇਗੀ। ਜਿੰਨਾਂ ਕਰਮਚਾਰੀਆਂ ਤੇ ਸੀ.ਪੀ.ਐੱਫ. ਲਾਗੂ ਸੀ, ਉਨ੍ਹਾਂ ਨੂੰ 1-1-2004 ਤੋਂ ਨਿਯੁਕਤ ਹੋਣ ਤੇ ਪੁਰਾਣੀ ਪੈਨਸ਼ਨ ਸਕੀਮ ਦਾ ਲਾਗੂ ਹੋਣ ਦਿੱਤਾ ਜਾਵੇਗਾ।

ਇਨ੍ਹਾਂ ਰਦਾਇਤਾਂ ਦੀ ਇੰਨ-ਬਿੰਨ ਪਾਲਣਾ ਨੂੰ ਯਕੀਨੀ ਬਣਾਇਆ ਜਾਵੇ।

ਨੰ: ਨਪਸ/ਪੈਨਸ਼ਨ ਸੈੱਲ/
01/2011/1670 ਮਿਤੀ: ਚੰਡੀਗੜ੍ਹ,
14 ਜਨਵਰੀ, 2011

ਵਿਸ਼ਾ:- ਮਿਤੀ 1.1.2004 ਜਾਂ ਇਸ ਤੋਂ ਬਾਅਦ ਸਰਕਾਰੀ ਨੌਕਰੀ ਵਿੱਚ ਭਰਤੀ ਹੋਣ ਵਾਲੇ ਕਰਮਚਾਰੀਆਂ ਤੇ ਲਾਗੂ ਨਵੀਂ ਡਿਫਾਇੰਡ ਕੰਟਰੀਬਿਊਟਰੀ ਪੈਨਸ਼ਨ ਸਕੀਮ ਅਧੀਨ ਕੋਚਰੋ ਰਿਕਾਰਡ ਕੀਪਿੰਗ ਏਜੰਸੀ ਐਨ.ਐਸ.ਡੀ.ਐਲ ਨਾਲ ਰਜਿਸਟਰੇਸ਼ਨ ਕਰਵਾਉਣ ਅਤੇ ਪੈਨਸ਼ਨ ਫੰਡ ਦੀ ਕਟੌਤੀ ਦੇ ਸ਼ਡਿਊਲ ਖੋਜਣ ਬਾਰੇ।

ਹਵਾਲਾ:- ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਤੇ

2. ਪੰਜਾਬ ਸਰਕਾਰ ਦੀ ਨੋਟੀਫਿਕੇਸ਼ਨ ਨੰ: 3/72/2003-3ਐ.ਪੀ.ਪੀ.ਸੀ/7280 ਮਿਤੀ 12.12.2003 ਦੀ ਕਲਾਜ਼ 10 (ਐਚ) ਅਨੁਸਾਰ ਵਿਭਾਗ ਦੇ ਮੁਖੀ ਵਲੋਂ ਨਵੇਂ ਭਰਤੀ ਹੋਣ ਵਾਲੇ ਕਰਮਚਾਰੀ ਨੂੰ ਪਰਮਾਣਵਿਕ ਪੈਨਸ਼ਨ ਅਕਾਊਂਟ ਨੰਬਰ (ਪੀ.ਪੀ.ਏ.ਐਨ) ਅਲਾਟ ਕੀਤਾ ਜਾਂਦਾ ਹੈ, ਦੀ ਪ੍ਰਥਾ ਨੂੰ ਮਿਤੀ 01.01.2011 ਤੋਂ

GENERAL PROVIDENT FUND

1. These Statutes, called 'The Guru Nanak Dev University General Provident Fund Statutes', shall come into force immediately.

2. (i) 'Emoluments' mean, pay, dearness pay or other allowances except house rent allowance and conveyance allowance.

(ii) The term 'family' shall mean the wife or wives/husband and children of a subscriber, and the widows and children of a deceased son of the subscriber. If a subscriber proves that his wife has been judicially separated from him or has ceased under the customary law of the community to which he belongs to be entitled to maintenance; she shall henceforth be deemed to be no longer a member of the subscriber's family, in matter to which these Statutes relate unless the subscriber subsequently sends an intimation in writing to the Registrar that she shall continue to be so regarded. If a woman subscriber, by intimation in writing to the Registrar, expresses her desire to exclude her husband from her family, the husband shall henceforth be deemed to be no longer a member of the subscriber's family, unless the subscriber subsequently cancels formally in writing her intimation excluding him.

3. (i) The fund shall be maintained at Amritsar.

(ii) All sums paid into the Fund under these Statutes shall be credited in the books of the University to an account named 'The General Provident Fund'. Sums, of which payment has not been taken within six months after they become payable under these Statutes, shall be transferred to 'Deposits' at the end of the year and treated under the ordinary rules relating to deposits.

4.1 A subscriber shall, at the time of joining the Fund, send to the Registrar a nomination conferring on one or more persons the right to receive the amount that may stand to his credit in the Fund, in the event of his death before that amount has become payable or having become payable has not been paid :

Provided that if, at the time of making the nomination the subscriber has a family, the nomination shall not be in favour of any person or persons other than the members of his family.

Provided further that the nomination made by the subscriber in respect of any other Provident fund to which he was subscribing before joining the Fund, shall, if the amount to his credit in such other Fund

has been transferred to his credit in the Fund, be deemed to be a nomination duly made under this Statute until he makes nomination in accordance with this Statute.

Note: 1. An application for admission to the Fund should not be forwarded to the Registrar, until it is accompanied by nomination forms completed by the subscriber.

2. A declaration made by a Mohannmadan subscriber in favour of his adopted child should not be accepted, as adoption is not recognised in Mohammadan Law.

4.2 If a subscriber nominates more than one person under clause 4.1, he shall specify in the nomination the amount or share payable to each of the nominees in such manner as to cover the whole of the amount that may stand to his credit in the fund at any time.

4.3 Every nomination shall be in such one of the forms P.F.LI-A, I-B, or I-C as, is appropriate in the circumstances.

4.4 A subscriber may, at any time, cancel a nomination by sending a notice in writing to the Registrar :

Provided, that the subscriber shall, alongwith such notice, send a fresh nomination made in accordance with the provisions of clauses 4.1 to 4.3.

Note : The proviso to this clause is directory and not mandatory. The additional provision that a fresh nomination should be sent alongwith a notice does not affect the validity or otherwise of the notice. The proviso thus, does not constitute a condition for the validity of the notice. Once a notice is given complying with the above requirements, it operates as a valid and effective notice.

Provided it is given in clear and unambiguous terms. In view of this, it shall not be in order to make the payment of the deposits in the General Provident Fund on the basis of the nomination, which is expressly cancelled by the subscriber by a notice given in clear and unambiguous terms but which is not replaced by another valid nomination. After receiving such a notice of cancellation of a nomination, the nomination should be cancelled forthwith and returned to the subscriber. If the subscriber fails to furnish alongwith notice of cancellation or separately in due course a fresh nomination which is in accordance with the Statutes and the Provident Fund becomes payable as a result of the

death of the subscriber, the payment should be made in accordance with the Statutes of the Fund as if no valid nomination subsists.

4.5. A subscriber may provide in a nomination :

- (a) In respect of any specified nominee, that in the event of his predeceasing the subscriber, the right conferred upon that nominee shall pass to such other person or persons as may be specified in the nomination.

Provided that such other person or persons shall, if the subscriber has other members in his family, be such other member or members.

- (b) that the nomination shall become invalid in the event of happening of a contingency specified therein.

Provided that if at the time of making the nomination the subscriber has no family he shall provide in the nomination that it shall become invalid in the event of his subsequently acquiring a family.

Provided further that if at the time of making the nomination, the subscriber has only one member of the family, he shall provide in the nomination that the right conferred upon the alternative nominee under clause(a) shall become invalid in the event of his subsequently acquiring other member or members in his family.

4.6 Immediately on the death of a nominee in respect of whom no special provision has been made in the nomination under clause (a) of sub-rule 4.5 or on the occurrence of any event by reason of which the nomination becomes invalid in pursuance of clause (b) of the Registrar a notice in writing cancelling the nomination together with a fresh nomination made in accordance with the provisions of Statute.

4.7 Every nomination made by a subscriber shall, to the extent that it is valid, take effect on the date on which it is received by the Registrar.

5. An account shall be prepared in the name of each subscriber and shall show the amount of his subscription with interest there on calculated as prescribed in sub-clause 9.2.

6.1 A subscriber shall subscribe monthly to the Fund except during the period when he is under suspension.

Provided that a subscriber may at his option, elect not to subscribe during period of leave, other than leave on average pay or earned leave of less than one month or 30 days duration as the case may be; but

this option shall not be exercised during vacation when the leave is combined with vacation.

Provided further that a subscriber on reinstatement after a period passed under suspension shall be allowed the option of paying in one sum, or instalments any sum not exceeding the maximum amount of arrear subscriptions payable for the period.

6.2 The subscriber shall intimate his election not to subscribe during leave in the following manner :

- (a) If he is an officer who draws his own pay bills, by making no deduction on account of subscription in his first pay bill drawn after proceeding on leave.
- (b) If he is not an officer who draws his own pay bills, by written communication to the Head of his office before he proceeds on leave. Failure to make due and timely intimation shall be deemed to constitute in election to subscriber.

The option of a subscriber intimated under this sub-Statute shall be final.

6.3 A subscriber, who has under Statute 13 withdrawn the amount standing to his credit in the Fund, shall not subscribe to the Fund after such withdrawal unless he returns to duty.

6.4 All regular and temporary employees in continuous service for more than one year may alone be admitted to the Fund. The re-employed persons can also continue to subscribe to G.P.F. under their old G.P.F. number.

7.1 The amount of subscription shall be fixed by the subscriber himself, subject to the following conditions :

- (a) It shall be expressed in whole rupees ;
- (b) It may be any sum so expressed, not less than 8% of his pay (including dearness pay) and not more than his total pay.

7.2 For the purposes of clause 7.1 the emoluments of a subscriber shall be.

- (a) In the case of a subscriber who Was in University service on the 31 st March of the preceding year, emoluments to which he was entitled on that date.

Provided as follows :

- (i) If the subscriber was on leave on the said date and elected

not to subscribe during such leave or was under suspension on the said date, his emoluments shall be the emoluments to which he was entitled on the first day after his return to duty.

- (ii) If the subscriber was on deputation out of India on the said date or was on leave on the said date and continues to be on leave and has elected to subscribe during such leave, his emoluments shall be the emoluments to which he would have been entitled had he been on duty in India.
- (iii) If the subscriber joined the Fund for the first time, his emoluments shall be the emoluments to which he was entitled on the date he joins the fund.
- (b) In the case of subscriber who was not in University service on the 31st March of the preceding year, the emoluments to which he was entitled on the date he joins the Fund.

7.3 The subscriber shall intimate the fixation of the amounts of his monthly subscription in each year in the following manner :

- (a) If he was on duty on the 31st March of the preceding year, by the deduction which he makes in this behalf from his pay bill for that month.
- (b) If he was on leave on the 31 st March of the preceding year and elected not to subscribe during such leave or was under suspension on that date by the deduction which he makes in this behalf from his first pay bill after his return to duty.
- (c) If he has entered University service for the first time during the year, or joins the Fund for the first time by the deduction which he makes in this behalf, from his pay bill for the month during which he joins the Fund.
- (d) If he was on leave on the 31 st March of the preceding year, and continues to be on leave and has elected to subscribe during such leave, by the deduction which he causes to be made in this behalf from his pay bill for that month.
- (e) If he was on foreign service on 31 st March of the preceding year, by the amount credited by him into the University Fund account of subscription for the month of April in the current year.

7.4 The amount of subscription so fixed shall remain unchanged throughout the year.

Provided that the amount of subscription may be enhanced once at any time during the course of year.

Provided further that if a subscriber is on duty for a part of a month and on leave for the remainder of that month and if he has elected not to subscribe during leave, the amount of the subscription payable shall be proportionate to the number of days spent on duty in the month.

- (i) The amount of subscription originally fixed by a subscriber is not to be varied during the course of the year on account of any increase or decrease in his rate of pay which may ultimately be found to be due in respect of the 31st March preceding.
- (ii) If a subscriber dies during the course of a month, proportionate subscription should be recovered for that month from his emoluments, i.e., for the number of days during which he was alive in the month.

Note: (a) The subscription of piece workers in University Presses are not subject to the minimum limit of five per cent of pay. In their case the maximum limit of 15.5/8 per cent shall be calculated on the highest earnings drawn for any day falling within the period 15th of February to 14th March of the financial year preceding. If, however, a piece worker has been absent during the whole of that period the limit of 15.5/8 per cent shall be calculated on the highest earnings drawn for any day of the first subsequent press month (15th of one month to the 14th of the next month) in which he is employed. The earnings taken for calculating the maximum limit of subscription shall also be taken for the purpose of calculating the limit of three months' pay ordinarily imposed on temporary advances under Statute 10.1.

- (b) The subscriptions of section writers, typists and other piece rate workers who are members of fixed establishment shall be calculated on their earnings for March of the preceding financial year. These earnings will also be taken as the monthly pay for the purposes of watching the limit of three months' pay ordinarily imposed on temporary advances under Statute 10.1.

8.1 When emoluments are drawn from the University Fund, recovery of subscriptions on account of these emoluments and of the

principle and interest of advances shall be made from the emoluments themselves.

82 When emoluments are drawn from any other source, the subscriber shall forward his dues monthly to the Registrar.

83 If a University employee fails to subscribe with effect from the date on which he is required to join the Fund the total amount due, to the Fund on account of arrears of subscription shall, with interest thereon at the rate provided in Statute 9 forthwith be paid by the subscriber to the Fund, or in default, be ordered by the Registrar to be recovered by deduction from the emoluments of the subscriber by instalments or otherwise as may be directed by the authority competent to grant an advance under Statute 10.1.

9.1 Subject to the provisions of clause 9.5 below, University shall pay to the credit of the account of a subscriber interest at such rate as may be determined for each year according to the method of calculation prescribed from time to time by the competent authority.

Provided that, if the rate of interest determined for a year is less than four per cent, all existing subscribers to the Fund in the year preceding that for which the rate has for the first time been fixed at less than four per cent, shall be allowed interest at four per cent.

9.2 Interest shall be credited with effect from the last day in each year in the following manner :

- (i) On the amount at the credit of a subscriber on the last day of the preceding year, less any sums withdrawn during the current year interest for twelve months.
- (ii) On sums withdrawn during the current year interest from the beginning of the current year up to the last day of the month preceding the month of withdrawal.
- (iii) On all sums credited to subscriber's account after the last day of the preceding year interest from the date of deposit up to the end of the current year.
- (iv) The total amount of interest shall be rounded to the nearest whole rupee (fifty paise counting as the next higher rupee).

Provided that when the amount standing at the credit of a subscriber has become payable, interest shall, thereupon, be credited under this clause in respect only of the period from the beginning of the current year

or from the date of deposit, as the case may be up to the date on which the amount standing at the credit of the subscriber became payable.

93 In this Statute the date of deposit shall, in the case of recovery from emoluments be deemed to be the first day of the month in which it is recovered; and in the case of an amount forwarded by the subscriber shall be deemed to be the first day of the month of receipt, if it is received by the Registrar before the tenth day of that month, but if it is received on or after the tenth day of that month, the first day of the next succeeding month.

94 In addition to any amount to be paid under Statutes 12, 13, or 14, interest thereon up to the end of the month preceding that in which the payment is made, or up to the end of the sixth month after the month in which such amount became payable, whichever of these periods be less, shall be payable to the person to whom such amount is to be paid.

Provided that where the Registrar has intimated to that person (or his agent) a date on which he is prepared to make payment in cash, or has posted a cheque in payment to that person, interest shall be payable only up to the end of the month preceding the date so intimated or the date of posting the cheque, as the case may be.

95 Interest shall not be credited to the account of a Mohammadan subscriber if he informs the University that he does not wish to receive it; but if he subsequently asks for interest it shall be credited with effect from the first day of the year in which he asks for it.

96 The interest on amounts which under statute 8.3, 11.5, 12 and 13 are replaced at the credit of the subscriber in the Fund shall be calculated at such rates as may be successively prescribed under Statute 9.1 and so far as may be in the manner described in this Statute.

- Note:* 1. When a subscriber is dismissed from the service of University but has appealed against his removal, the balance at his credit shall not be paid over to him until final orders confirming the decision are passed on his appeal. Interest shall, however, be paid on the balance up to the end of the month preceding that in which such orders are passed.
2. No interest shall be allowed on the amount recovered on account of the subscriptions of the Fund in excess of the actual amount due.

When the excess payment of subscription is adjusted by short payments in subsequent months, interest should be allowed for the later months on the full amount due, the balance having been already received in the former months.

10.1 A temporary advance may be granted to a subscriber from the amount standing to his credit in the Fund at the discretion of the competent authority subject to the following conditions :

- (a) No advance shall be granted unless the sanctioning authority is satisfied that the applicant's pecuniary circumstances justify it, and that it will be expended on the following object or objects and not otherwise.
 - (i) To pay expenses in connection with the prolonged illness of the applicant or any person actually dependent on him;
 - (ii) To pay for the overseas passage only for reasons of health or education of the applicant or any person actually dependent on him. Advances from Provident Fund may also be granted to a subscriber, subject to the usual conditions to meet the cost of education of himself or of any person actually dependent on him in the following types of cases:
 - (1) For education outside India, whether for an academic, technical, professional or vocational course.
 - (2) For medical engineering and other technical or specialised courses in India beyond the High School stage, provided that the course of study is not less than three years.
 - (iii) To pay obligatory expenses on a scale appropriate to the applicant's status which by customary usage the applicant has to incur in connection with marriage, funerals, or other ceremonies of persons actually dependent on him. Provided that the condition of actual dependence shall not apply in the case of son or daughter of the subscriber.

Note : Advances under sub-clause (iii) are also permissible for meeting expenditure in connection with marriage and other ceremonies of the subscriber himself /herself.

- (iv) to meet the cost of legal proceedings instituted by the subscriber for vindicating his position in regard to any allegations made

against him in respect of any act done or purporting to have been done by him in the discharge of his official duty, the advance in this case being available in addition to any advance admissible for the same purpose from any other University source.

Provided that the advance under this sub-clause shall not be admissible to a subscriber who institutes legal proceedings in any court of law either in respect of any matter unconnected with his official duty or against University in respect of any condition of service or penalty imposed on him.

- (v) To meet the cost of his defence where the subscriber is prosecuted by University in any court of law or where the subscriber engages a legal practitioner to defend himself in an inquiry in respect of any alleged official misconduct on his part.

Note : In cases falling under items (i) above, advances may be granted by the sanctioning authority to pay debts incurred, provided an application is made within a reasonable time after the event to which it relates. What is a reasonable time will be determined on the merits of each case. Advance to pay debts incurred in cases falling under items (ii) and (iii) require the sanction of the Registrar.

- (b) The sanctioning authority shall record in writing its reasons for granting the advance :

Provided that if the reason is of a confidential nature it may be communicated to the Finance and Development Officer personally and/ or confidentially.

- (c) An Advance shall not, except for special reasons to be recorded in writing by the sanctioning authority i.e. Registrar ;
 - (i) exceed six months' pay or half the amount at the credit of the subscriber in the Fund, whichever is less, or
 - (ii) Unless the amount already advanced does not exceed $\frac{2}{3}$ rd of the amount admissible under sub-clause (c) (i) be granted until atleast twelve months after the final repayment of all previous advances.

Note : For the purpose of this sub-statute, 'pay' does not include 'dearness pay*'

- (d) Notwithstanding anything contained in clause (c) the advance to be sanctioned for the purposes of sub clause (iv) or sub clause (v) of clause (a) shall not exceed three months pay and shall in no case exceed half the amount at the credit of the subscriber in the funds.

10.2 In fixing the amount of an advance, the instructions given in Annexure A and B to these Statutes should be carefully observed by the authorities competent to sanction the advances.

Note: 1 In sanctioning advances the instructions given in Annexure A and B to this Chapter should be carefully observed by the authority competent to sanction the advances.

Note: 2 The authority competent to sanction advances under these Statutes will be the Registrar.

11.1 An advance shall be recovered from the subscriber in such number of equal monthly instalments as the sanctioning authority may direct; but such number shall not be less than twelve unless the subscriber so elects and more than thirty-six. In special cases where the amount of advance exceeds three months pay of the subscriber under Statute 10.1 (c), the sanctioning authority may fix such number of instalments to be more than thirty-six but in no case more than forty-eight. A subscriber may at his option, repay more than one instalment in a month. Each instalment shall be a number of whole rupees, the amount of the advance being raised or reduced, if necessary, to admit of the fixation of such instalments.

11.2 Recovery shall be made in the manner prescribed in Statute 8 for the realisation of subscriptions and shall commence with the issue of pay for the month following one in which the advance was drawn. Recovery shall not be made, except with the subscriber's consent, while he is on leave or in receipt of subsistence grant and may be postponed on the subscriber's written request by the sanctioning authority during the recovery of an advance of pay granted to the subscriber.

Note: 1. The expression "advance" of pay includes any ordinary advance of pay granted under the relevant Statutes, but does not include

advances for the building or repair of a house, for the purchase of a conveyance or for the payment of passages overseas which are of a different nature.

Note: 2. Vacation combined with leave shall be treated as leave for the purpose of repayment of an advance.

11.3 If more than one advance has been made to a subscriber,
each advance shall be treated separately for the purpose of recovery.

11.4 If an advance has been granted to a subscriber and drawn
by him and the advance is subsequently disallowed before repayment is completed, the whole of the balance of the amount withdrawn, shall forthwith be repaid by the subscriber to the Fund or in default be ordered by Registrar to be recovered by deduction from the emoluments of the subscriber in monthly installments not exceeding twelve.

Provided that Mohammadan subscribers whose deposits in the Fund carry no interest, shall not be required to pay into the Fund any additional installments on account of interest on advances granted to them from the Fund.

11.5 Recoveries made under this Statute shall be credited, as they are made, to the subscriber's account in the Fund.

12. When a subscriber quits the service, the amount standing to his credit in the Fund shall become payable to him.

Provided that a subscriber, who has been dismissed from the service and is, subsequently, reinstated in the service, shall if required, to do so by University, repay any amount paid to him from the Fund in pursuance of this Statute, with interest thereon at the rate provided in Statute 9 in the manner provided in the proviso to Statute 13.

The amount so repaid shall be credited to his account in the Fund.

Note: A subscriber re-employed in University service after retirement is considered to have quitted service from the date of retirement even though his re-employment may have been in continuation of his active service without break. He cannot, therefore, get interest on his accumulation in his fund beyond six months from the date of retirement.

Explanation I: A subscriber, who is granted/refused leave shall be deemed to have quitted the service from the date

of compulsory retirement or on the expiry of an extension of service.

Explanation II: A subscriber, other than one who is appointed on contract or one who has retired from service and is subsequently re-employed with or without a break in service shall not be deemed to quit the service, when he is transferred without any break in service to a new post under any other University or in another Department of the University (in which he is governed by another set of provident Fund Rules) and without retaining any connection with his former post. In such a case, his subscription together with interest thereon shall be transferred :

- (a) to his account in the other Fund in accordance with the rules of the Fund, if the new post is in another Department of University, or
- (b) to a new account under the University concerned if the new post is under any other University and that University consents, by general or special order, to such transfer of subscriptions and interest.

Note : Transfers should be held to include cases of resignations from service in order to take up appointment in another Department of the University, without any break and with proper permission of the University. In cases where there has been a nominal break, it should strictly be limited to the joining time allowed on transfer to a different station. The same shall hold good in cases of retrenchment followed by immediate employment whether under the same or different departments.

Note: 1. In cases where the corporate bodies do not have any Provident Fund Scheme or whose Provident Fund rules do not provide for the acceptance of balances from other Provident Funds, the amount in question should be finally paid to the subscriber concerned at the time of his permanent transfer to such a body.

Note: 2. In case where the Provident Fund money is accepted by the corporate body subject to fulfilment of certain conditions, viz.,

that the University employee should complete the probationary period with them, or that he should be confirmed in a post under them, the Provident Fund money of the persons concerned may be retained with University till such time as it is transferred to the body concerned. In such cases, the Provident Fund Accounts of the individual concerned would cease to be alive on the date of permanent transfer of the person concerned to such a body. In other words, no withdrawals from the Provident Fund will be permitted for any purpose including payment of premium towards Life Insurance Policies. Fresh subscription to the Fund, except recoveries in respect of outstanding advances shall not be accepted. The Provident Fund money held by Government would continue to earn interest at the normal rate till the date of transfer of the amount to the corporate body.

Note : 3. The Registrar will be the competent authority to sanction final withdrawal.

Note: 4. Any employee can avail one non-refundable and two refundable advances in a financial year.

13. When a subscriber :

- (a). has proceeded on leave preparatory to retirement or, if he is employed in a vacation Department, on leave preparatory to retirement combined with vacation; or
- (b) while on leave, has been permitted to retire or has been declared by a competent medical authority to be unfit for further service; the amount standing to his credit in the Fund; shall, upon application made by him in that behalf to the Registrar, become payable to the subscriber.

Provided that the subscriber, if he returns to duty, shall, if required to do so by University, repay to the Fund, for credit to his account, the whole or part of any amount paid to him from the Fund in pursuance of this Statute with interest thereon at the rates provided in Statute 9, in cash or securities, or partly in cash and partly in securities, by instalments or otherwise, by recovery from his emoluments or otherwise, as may be directed by the authority competent to grant an advance under Statute 10.1.

Note : When vacation precedes the leave preparatory to retirement, the amount standing at the credit of a subscriber shall, upon application made to the Registrar, become payable at any time

between the commencement of such vacation and the date of actual retirement.

13. A. (1) In the case of a subscriber to this Fund, the construction or the purchase of a house and purchase of a site or reconstruction for making additions or alteration to a house already owned or acquired by a subscriber be regarded as one of the contingencies on the happening of which deposits in the Fund shall, at his option, become payable, upto a maximum of 75 per cent of the balance at his credit on the date on which such withdrawal is applied for, subject to such restrictions as University may prescribe. If the amount of final withdrawal is more than what shall be actually expended for the purpose, the surplus shall be refunded for being credited to the subscriber's account.

(2) Upon application made to the Registrar in that behalf by a subscriber, a sum not exceeding 75 per cent of the amount standing to his credit shall become payable to him, provided that any amount that may be outstanding against him in respect of an advance already granted to him for this purpose shall, be added to the amount standing to his credit on the date of such application for purposes of computing 75 per cent of the balance payable to him and the outstanding amount shall be adjusted against the amount actually payable.

13.B If a retired University employee who, before his retirement was a subscriber to a Provident Fund governing his conditions of service, is re-employed by the University (whether immediately after his retirement or some time afterwards, but before having drawn the balance outstanding in his old Provident Fund Account) and is permitted to join the General Provident Fund Account, his subscription towards a General Provident Fund will continue against his old General Provident Fund Account number and the University shall pay to the credit of the account of the subscriber interest at such rate as may be determined for each year according to the method of calculation prescribed from time to time by the competent authority. Such interest shall be allowed upto the end of the month preceding the date intimated by the FDO as being the date on which he is prepared to make payment in cash or upto the end of the sixth month after the month in which such an amount become payable, whichever period be less.

13.C A subscriber who has been permitted to withdraw money from the Fund under Statute 13-A (1) shall satisfy the sanctioning authority within a reasonable period as may be specified by that authority that the money has been utilised for the purpose for which it was withdrawn and if he fails to do so, the whole of the sum so withdrawn or so much thereof as has not been applied for the purpose for which it was withdrawn shall forthwith be repaid in lumpsum together with interest thereon at the rate determined under Statute 9 by the subscriber to the Fund, and in default of such payment, it shall be ordered by the sanctioning authority to be a lumpsum or in such number of monthly instalments, as may be determined by the sanctioning authority.

13.D (1) A non-refundable advance may be granted to a subscriber at any time, after completion of 10 years of service (including broken period if any) from the amount standing to his credit in the fund at the discretion of the competent authority i.e. Registrar for one or more of the following purposes namely.

- (i) Building or acquiring a suitable house for his residence including the cost of the site or repaying any outstanding amount on account of loan, expressly taken for this purpose before the date of receipt of the application for withdrawal but not earlier than twelve months of that date, or reconstructing or making addition or alteration to a house already owned or acquired by a subscriber.
- (ii) Purchasing a house-site or repaying any outstanding amount on account of loan expressly taken for this purpose before the date of receipt of the application for withdrawal but not earlier than twelve months of that date.
- (iii) For constructing a house on a site-purchased utilising the sum withdrawn under sub-clause (ii) above.

(2) A competent authority may grant a second non-refundable advance out of the Fund Account for the construction of a second house also to an employee who has already built a house at Amritsar.

Provided that a subscriber who has availed himself of an advance under the scheme of the Ministry of housing for the grant of advances for house-building purposes or has been allowed any assistance in this regard from any other government source, shall be eligible for the grant of a final withdrawal under the provisions of this statute when the amount of that loan and its source would have been declared by him before

this advance is sanctioned by the competent authority except for the purpose of repayment of any loan taken under the aforesaid scheme.

(3) Any sum withdrawn by the subscriber shall not exceed one-half of his credit balance in his fund Account or six months' pay whichever is less at the time he actually applies for the grant of such advance. The sanctioning authority may however, recommend the withdrawal of an amount in excess of this limit up to 3rd/4th of the balance at the credit in the Fund to the Vice-Chancellor for his consideration.

(4) The actual withdrawal from the Fund shall be made only on receipt of an authorisation from the accounts Branch concerned who will arrange this as soon as the formal sanction of the sanctioning authority has been issued.

(5) A subscriber who has been permitted to withdraw money from the Fund under this Statute shall satisfy the sanctioning authority within a reasonable period as may be specified by that authority that the money has been utilised for the purpose for which it was withdrawn and if he fails to do so, the whole of the sum so withdrawn, or so much thereof as has not been applied for the purpose for which it was withdrawn, shall forthwith be repaid in one lump-sum together with interest thereon at the rate determined under University Statute by the subscriber to the Fund, and in default of such payment it shall be ordered by the sanctioning authority to be recovered from his emoluments either in lump-sum or in such number of monthly instalments, as may be determined by Registrar.

(6) The provisions of this Statute will not be applicable for construction/building of a house.

13.E.(1) A non-refundable advance may be granted to a subscriber at any time after completion of 20 years service (including, broken period, if any) or within ten years before the date of retirement on superannuation which ever is earlier from the amount standing to his credit in the fund at the discretion of the Registrar to meet the cost of Education of himself of children actually dependent on him in the following types of cases.

- (i) For education outside India beyond the High School stage whether for an academic, technical, professional or vocational course, And
- (ii) For medical, engineering and other technical or specialised courses in India beyond the High School stage, provided that the course of study is not less than three year's duration.

(2) Any sum withdrawn by the subscriber shall not exceed one-half of his credit balance in his fund account or 6 months pay whichever is less at the time he actually applied for the grant of such advance. The sanctioning authority may, however, recommend the withdrawal an amount in excess of this limit upto third / fourth of the balance at the credit in the fund to the Vice-Chancellor for his consideration.

- (3) The withdrawal will be permissible once in a financial year and the withdrawal were not ordinarily be allowed before the expiry of 6 months from the withdrawal of previous advance.

Provided that the subscriber concerned satisfies the sanctioning authority within a period of six months from the date of drawing the money that it has been utilised for the purpose for which it was intended; otherwise the whole amount of withdrawal together with interest thereon will be liable to recovery in one lumpsum.

Provided further that in cases where a portion of the money withdrawn is not likely to be spent within six months of the date of withdrawal and the officer contemplates making a further withdrawal during the following half year, he may, by notifying in writing to the sanctioning authority before the expiry of the said period of six months, adjust the excess amount in the proposed withdrawal, provided that such excess amount is not more than ten per cent of the amount utilised and action to withdraw the further amount is taken within one month of the expiry of the six months' period. If no further withdrawal is contemplated, the excess amount with the interest thereon should be deposited forthwith in the Provident Fund.

- (4) After the withdrawal has been made by the subscriber concerned, the sanctioning authorities will satisfy themselves within six months of withdrawal that the conditions mentioned above are fulfilled.

- (5) While sanctioning non-refundable advances by the competent authority, the temporary advances outstanding against the subscriber, if any, will not be taken into account.

Note : The courses detailed below should be treated as technical in nature provided that the course of study is of not less than three years duration and is beyond High School stage in India or outside India :

- (a) Diploma courses in the various fields of Engineering and Technology, e.g. Civil Engineering, Mechanical Engineering, Electrical Engineering, Tele-Communication/Radio Engineering, Metallurgy, Automobile Engineering, Textile Technology, Leather Technology, Printing Technology, Chemical Technology, etc. conducted by recognised technical Institutions.

- (b) Degree courses in the various fields of Engineering and Technology, e.g. Civil Engineering, Mechanical Engineering, Electrical Engineering, Tele-Electrical Communication Engineering and Electronics Mining Engineering, Metallurgy, Aeronautical Engineering, Chemical Engineering, Chemical Technology, Textile Technology, Leather Technology, Pharmacy, Ceramics, etc., conducted by Universities and recognised technical Institutions.
- (c) Post-Graduate courses in the various fields of Engineering and Technology conducted by the Universities and recognised Institution.
- (d) Degree and Diploma courses in Architecture, Town planning and allied fields conducted by recognised institutions.
- (e) Diploma and Certificate courses in Commerce conducted by recognised Institutions.
- (f) Diploma courses in Management conducted by recognised Institutions.
- (g) Degree courses in Agriculture, Veterinary Science and allied subjects conducted by recognised Universities and Institutions.
- (h) Courses conducted by Junior Technical Schools.
- (i) Courses conducted by Industrial Training Institutes under the Ministry of Labour and Employment (D.G.E. & T.).
- (j) Degree and Diploma courses in Art/Applied Art and allied subjects conducted by recognised Institutions.
- (k) Draftsmanship courses by recognised Institutions.
- (l) Medical courses.
- (m) All M.Sc. Hons. School courses of Guru Nanak Dev University;
- (n) B.Sc. (Home Science) course of three years duration.

13.F A non-refundable advance may be granted to a subscriber any time, after the completion of ten years service (including broken periods, if any) or within ten years before the date of retirement on superannuation whichever is earlier, from the amount standing to his credit in the Fund, at the discretion of the Registrar to meet the expenses in connection with each marriage of the subscriber's daughters and if the subscriber has no daughter, for any female relation dependent on him, on the following conditions:

(1) The amount of withdrawal in respect of each marriage will normally be limited to one half of his credit balance in the fund account or six months pay whichever is less at the time he actually applies for grant of such advance. The sanctioning authority may, however, recommend the withdrawal of an amount in excess of this limit upto 3rd / 4th of the balance at the credit in the fund to the Vice-Chancellor for his consideration.

Note: If two or more marriages are to be celebrated simultaneously, the amount admissible in respect of each marriage will be determined as if the advances are sanctioned separately one after the other.

(2) In respect of the same marriage, a subscriber may either withdraw the money in terms of this Statute or draw an advance under the ordinary rules.

(3) A subscriber who draws a refundable advance under the ordinary rules, may convert at his discretion by written request addressed to the Registrar, the balance outstanding against him into a final withdrawal on his satisfying the conditions laid down in this Statute.

(4) The withdrawal may be allowed to the subscriber not earlier than three months preceding the month in which the marriage actually takes place.

(5) The subscriber shall furnish a certificate to the sanctioning authority within a period of one month from the date of marriage, or if he is on leave, within one month on return from leave, that the money withdrawn has actually been utilised for a purpose for which it was intended. If the subscriber fails to furnish the requisite certificate or if the amount withdrawn is utilised for a purpose other than that for which sanction was accorded, the entire amount together with interest thereon at the rate provided in Statute 9 from the month of withdrawal, shall be re-deposited into the Fund in a lump-sum.

(6) Any amount actually withdrawn from the Fund, which is found in excess of that actually utilised by the subscriber for the purpose, shall be redeposited forthwith into the Fund, together with interest due thereon at the rate provided in Statute 9 from the month of such withdrawal.

(7) In sanctioning non-refundable advances under these statutes, the temporary advances outstanding against the subscriber, if any, will not be taken into account.

13.G A non-refundable advance may be granted to a subscriber

any time after the completion of ten years service (including broken periods, if any) or within ten years from before the date of his retirement superannuation whichever is earlier from the amount standing to his credit in the Fund at the discretion of the Registrar to meet the expenses in connection with each marriage of the subscriber's sons, on the following conditions:

(1) The amount of withdrawal in respect of each marriage will normally be limited to one half of his credit balance in the fund account or six months pay whichever is less at the time he actually applies for grant of such advance. The sanctioning authority may, however, recommend the withdrawal of an amount in excess of this limit upto $3^{rd} / 4^{th}$ of the balance at the credit in the fund to the Vice-Chancellor for his consideration.

(2) the other conditions will be the same as those laid down in Statute 13.F

13.H. A non-refundable advance may be granted to a subscriber any time, after the completion of 15 years of service or who have less than 8 years to attain the age of superannuation from the General Provident Fund for purchasing the Vehicle in the following manner or for repaying a University loan already taken by him for the purpose subject to the following conditions:

(i) 75% of the actual cost of New Car

or

Rs. 2.50 lac whichever is less.

(ii) 75% of the depreciated cost of the old car

or

Rs. 2.50 lac whichever is less.

(iii) The actual cost of Scooter / Motor cycle or Rs. 30,000/- whichever is less.

(iv) The actual cost of Moped

or

Rs. 15,000/- whichever is less.

(v) The actual cost of cycle or Rs. 2,000/- whichever is less.

Note: The procedural details will be as in the case of other withdrawals.

(14) On the death of a subscriber before the amount standing to his credit has become payable, or where the amount has become payable, before payment has been made.

(i) when the subscriber leaves a family:

(a) If a nomination made by the subscriber in accordance with the provisions of Statute 4 or the corresponding Statute heretofore in force, in favour of a member or members of his family subsists, the amount standing to his credit in the Fund or the part thereof to which the nomination relates shall

become payable to his nominee or nominees in the proportion specified in the nomination.

- (b) If no such nomination in favour of a member or members of the family of the subscriber subsists, or if such nomination relates only to a part of the amount standing to his credit in the Fund, the whole amount or the part thereof to which this nomination does not relate, as the case may be, shall, notwithstanding any nomination purporting to be in favour of any person or persons other than a member or members of his family, become payable to the members of his family in equal shares.

Provided that no share shall be payable to:

- (1) Sons who have attained legal majority.
- (2) Sons of a deceased son, who have attained legal majority.
- (3) Married daughters of a deceased son whose husbands are alive;

If there is any member of the family other than those specified in clause(1), (2) and (3):

Provided further that the widow or widows and the child or children of a deceased son shall receive between them in equal parts only the share which that son would have received if he had survived the subscriber and had been exempted from the provisions of clause (1) of the first proviso.

- (ii) When the subscriber leaves no family: If a nomination made by him in accordance with the provisions of Statute 4 or of the corresponding rule heretofore in force, in favour of any person or persons subsists, the amount standing to his credit in the Fund or the part thereof to which the nomination relates, shall become payable to his nominees in the proportion specified in the nomination.

Note: 1. A posthumous child of the deceased or the posthumous child of a son of the deceased who, had he been alive would have been entitled to a share of the sum at the subscriber's credit shall be treated as a member of the family provided the existence (en ventre de sa mère) of the posthumous child is brought to the notice of the disbursing officer.

Note: 2. When a person named in a form of nomination under

Statute 4 dies before the subscriber, the nomination shall in the absence of a direction to the contrary in the form of nomination, become null and void in respect of that person only and his or her share shall be distributed in the manner prescribed in sub clause(b) of clause(i) above.

15. When the amount standing to the credit of a subscriber in the Fund becomes payable. It shall be the duty of the Accounts Branch to make payment.

16. All sums paid into the Fund under these Statutes shall be credited in the accounts of University to an account named "The General Provident Fund" Sums of which payment has not been taken within six months after they became payable under these Statutes, shall be transferred to "Deposits" at the end of the year and treated under the ordinary rules relating to deposits.

17. When paying a subscription, either by deduction from emoluments or in cash, a subscriber shall quote the number of his account in the Fund which shall be communicated to him by the Accounts Branch. Any change in the number shall similarly be communicated to the subscriber by the Accounts Branch.

18.1 As soon as possible after the close of each year, the Accounts Branch shall send to each subscriber a statement of his Account in the Fund showing the opening balance as on the 1st April of the year, the total amount credited or debited during the year, the total amount of interest credited as on the 31st March of the year and the closing balance on that date. The Accounts Branch shall attach to the statement of account an enquiry whether the subscriber:

- (a) Desires to make any alteration in any nomination made under Statute 4 or under the corresponding rule heretofore in force.
- (b) Has acquired a family in cases where the subscriber has made no nomination in favour of a member of his family under the proviso to Statute 4.1.

18.2 Subscribers should satisfy themselves as to the correctness of the annual statements and errors should be brought to the notice of the Registrar within three months from the date of receipt of the statements.

18.3 The accounts Branch shall, if required by a subscriber, once but not more than once, in a year inform the subscriber of the total

amount standing to his credit in the Fund at the end of the last month for which his account has been written up.

18.4 Advances for purposes other than those not covered in these Statutes may be sanctioned by the Vice-Chancellor in very special cases.

Note : Annexures A and D to Chapter XIII of the Punjab Civil Services Rules Volume II, may be treated as annexures A and D of these Statutes.

19. The rules regarding withdrawal of refundable and non-refundable advances as amended from time to time by the Punjab Government will automatically become applicable in this University.

Note: 1 These amendments will come into force w.e.f. the date of decision of Syndicate i.e. 7-12-2002.

Note : 2. These amendments have been proposed on the basis of Punjab Government Civil Services Rules (CSR),

Note : 3. Any future amendment made by the Punjab Government in the Punjab Civil Services Rules may also be made applicable from time to time.

PENSION STATUTES

1. A Pension Fund to be called "The Guru Nanak Dev University Pension Fund", shall be established for the benefit of the employees eligible under these Statutes by creating a "Corpus" from the University share of the C.P.F. and the State Government will continue to provide to the University the C.P.F. matching contribution in the shape of annual grant-in-aid which will be added to this Fund. This shall come in force on 1.4.1990. No additional grant shall be provided by the Punjab Govt.

2. All whole time paid employees who were beneficiaries under the existing scheme of C.P.F. (Contributory Provident Fund) except those appointed on contract basis, who on attaining the age of retirement indicated in relevant statutes, on or after 1.4.1990 shall be entitled to the benefit of Pension Scheme including premature retirement pension, commuted pension etc. and Family pension to eligible persons in case of death of employee or on after 1.4.1990 if they opt for pension.

3. The employees of the categories mentioned at 2 above who joined the University on or after the date of issue of the notification of the Statutes, will be Governed by the Pension Scheme only.

*Provided that those employees whose date of superannuation / retirement is within ten years from their date of joining Guru Nanak Dev University will be eligible to the benefit of contributory Provident Fund in this University.

***Note :** This amendment would be deemed to have come into force w.e.f. 1-3-94.

4. Employees of the category mentioned at 2 above who joined the University before the date of issue of notification will be given an opportunity to exercise option and convey to the Registrar's office if they wish to continue under the C.P.F. Scheme or to come over to Pension Scheme, within stipulated period in the prescribed proforma. If no option is exercised by them within the stipulated period, such employees will be deemed to have opted for C.P.F. Scheme. The existing Statutes relating to C.P.F. will remain operative for employees who opt to continue to be governed by the C.P.F. Scheme.

5. The C.P.F. beneficiaries who were in service on 1.4.1990 but have since retired and in whose case retirement benefits have also been

Sr.No	Location	Courses	Intake
01	Punjab Institute of Technology, Kapurthala	M. Tech Computer Science Engineering (Big data)	25
		M. Tech Electrical Engineering (Power System)	25
		M. Tech Food Technology (Nutrigenomics)	25
		M.Sc. (Chemistry)	15
		M.Sc. (Physics)	15
		M. Sc. (Mass Communication)	15
		M .Sc .(Mathematics)	15
		M. Phil (Chemistry)	05
		M. Phil (Physics)	05
		M. Phil (Mass Communication)	05
		M. Phil (Environmental Science)	05
02	Punjab Institute of Technology, Hoshiarpur	B.Tech (Lateral Entry) Computer Science Engineering	60
		Civil Engineering	60
		Mechanical Engineering	60
03	Punjab Institute of Technology, GTB Garh	B. Tech (Lateral Entry) Mechanical Engineering	60
		Electrical Engineering	60
04	Punjab Institute of Technology, Batala	B. Tech. (Lateral Entry) Electrical Engineering	60
		Mechanical Engineering	60
		Civil Engineering	60
05	Punjab Institute of Technology, Bhikhiwind	B. Tech (lateral Entry) Mechanical Engineering	60
		Computer Science Engineering)	60
06	Punjab Institute of Technology, Dinanagar	B. Tech (CSE) Lateral Entry	60
		BCA	60
07	Punjab Institute of Technology, Amritsar	B. Tech (Lateral Entry) Civil Engineering	60
		Computer Science Engineering	60
08	Punjab Institute of Technology, Nandgarh	BBA	60

09	Punjab Institute of Technology, Mohali	B. Arch	40
		M. Arch (Architecture Education and Research)	20
		M. Arch (Built Environment	20
		M. Tech Civil (Structures)	20
		M. Tech. Civil (Geo Tech)	20
		M. Tech. Civil (Transportation)	20
		M. Phil (Commerce)	05
		M. Tech- Electronics & Communication Engg. (Electronic System Design & Control)	18

Punjab Technical University, Jalandhar

Status of Court Cases of PTU (2011-2014)

Types of Courts	2011		2012		2013		2014	
	Total	Pending	Total	Pending	Total	Pending	Total	Pending
Distt. Consumer Forum	19	1	61	21	42	30	5	5
State Consumer Commission	7	Nil	1	Nil	6	5	1	1
Civil Courts	3	1	2	2	15	13	9	9
High Courts	33	6	43	9	61	25	31	26
Supreme Court	Nil	Nil	1	1	2	2	Nil	Nil



