

PUNJAB TECHNICAL UNIVERSITY
JALANDHAR

AGENDA

**46th MEETING
BOARD OF GOVERNORS**



**AT
PUNJAB CIVIL SECRETARIAT, CHANDIGARH
ON
16th APRIL, 2012 AT 12:15 P.M.**

Agenda for the 46th meeting of the Board of Governors to be held on 16.4.2012 at Punjab Civil Secretariat, Chandigarh

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Item No. 46.1 To confirm the proceedings of 45th meeting of the Board of Governors, PTU held on 21.12.2011

Proceedings of 45th meeting of the Board of Governors held on 21.12.2011 were circulated to all the members and are placed at **Annexure-I**.

No comments have been received from any of the member of the Board on the proceedings. The proceedings, may therefore be taken as confirmed.

Item No. 46.2 Action Taken Report on the 45th meeting of the BOG held on 21.12.2011

Agenda item & Decision	Action taken
To confirm the proceedings of 44th meeting of the BOG. The Secretary informed that the proceedings were circulated to all the members. As no comments were received, the Board confirmed the proceedings.	No action required
Action Taken Report on 44th meeting of the BOG. The Board noted the action taken and desired that notification of newly constituted Academic council be circulated to the members of BOG. It was informed by PSTE that order to transfer GZSCET, Bathinda to PTU to be run as its constituent college has been issued.	No action required
Vice-Chancellor's Report on University Activities Vice-Chancellor described the status of admissions in 2011. The Board discussed the issue of branding of University to attract students from deficient states. Board asked the Vice-Chancellor to take all necessary steps to have full admissions in 2012. The Board also noted the other activities of the VC report and appreciated the initiatives being taken by University.	No action required
Court Case on BOG The Board noted the matter and asked the University to take all necessary steps.	Next hearing of the court case has been fixed for 17.5.2012.
To approve the minutes of Academic Council meeting held on 08.11.2011 The Board approved the minutes of the Academic Council meeting held on 8.11.2011 with observation that University should restrict on Technical courses only. Board decided that Chairman, Punjab State Board of Technical	Noted. Letter issued to Chairman Punjab State

Education should be a special invitee of Academic Council meetings.	Board of Technical Education, Chandigarh for attending the meeting of Academic Council as special invitee.
To approve the minutes of the Finance Committee held on 16.12.2011 The Board approved the balance sheet, Annual report for 2011 and other minutes of the Finance Committee meeting held on 16.12.2011.	No action is required
To approve the minutes of Human Resource Committee meeting held on 05.11.2011 The Board considered the minutes of Human Resource Committee and decided that all the posts should be discussed in finance committee for financial implications before putting up in next BOG. As far as possible, posts be filled on deputation basis, through circulation. Board further decided that Director, Thapar University/Nominee, in the capacity of member BOG, be made member of Human Resource Committee.	Matter put up to Finance Committee meeting held on 16.3.2012 Letter to Director Thapar University as Member HR Committee has been issued.
To approve the rough cost estimate (based upon plinth area rates of CPWD) for two towers, one library and seminar hall of the proposed Punjab Institute of Technology (PIT) at PTU's main campus at Jalandhar-Kapurthala Road. The Board decided that University should get the cost estimate checked through an independent agency	The cost estimate for two towers one library & one seminar hall for PIT Kapurthala has been ratified.
To approve the methodology/procedure to be adopted for Execution of works of PIT Kapurthala (main campus). The Board desired that Project Management consultant be appointed through a transparent procedure for all construction work of University.	Tenders have been invited through leading newspapers.
Approval for construction and estimates of Convention Centre, Guest House and Hostels at PTU's main campus on Jalandhar-Kapurthala road The Board deferred the proposal and desired that Project Management consultant be appointed through a transparent procedure for all construction work of University.	Noted.



Operation and management of Multi Disciplinary Academies at various locations in Punjab The Board noted the matter and decided that for timely admission notification, proper survey of PIT's should be done by the University so as to decide the courses to be introduced from session 2012-13.	Matter is placed as Agenda Item No. 46.9
Library Building of the University to be named as Sardar Jassa Singh Ahluwalia Library The Board decided that the University should submit proposal regarding the names for different blocks of the university.	In Process
To brief about the status of PITTR Noted.	Status Placed as agenda item 46.9
Status of Recruitment The board decided that all regular recruitments should be deferred till March 2012 in view of elections. For urgent requirement, arrangement for faculty should be done on Adhoc/lecture basis.	No action required.
To nominate two members of PTU Sports Executive committee Noted.	Notification Issued.
To review the UMC Punishment The Board deliberated on the proposal and decided that the regulations for university should be notified by 31st March, 2012.	Matter to be placed on table as Agenda Item
To ratify the decision about extension in the term of service of Dr. Nachhattar Singh, Advisor to VC. Noted.	No action required
To appoint Standing Counsel for the University. The Board authorized the Vice-Chancellor to appoint a standing Counsel.	In Process
Award of Ph. D. Degree. The Board approved the proposal.	No action required
Implementation of Tele Education solution for Punjab Technical University for the benefit of its students. The Board approved the proposal and decided that University should follow transparent procedure for implementation of Tele Education solution.	Officer Order for constitution of Committee has been issued.



<p>Following committee was constituted for implementation of Tele Education solution :</p> <p>(a) Dr. S.K Salwan : Chairman</p> <p>(b) Dr. Buta Singh : Member</p> <p>(c) Dr. A. Karthic (Additional Secretary) : Member (Nominee of Govt.)</p> <p>(d) Dr. R.P. Singh (IGNOU) : Member</p> <p>(e) Dr. S.S. Patnaik (NITTTR) : Member</p> <p>(f) Sh. Sunil Kumar (Deputy Registrar) : Convener</p>	
<p>To approve the Minutes of the 30th Meeting of the Standing Building Construction Committee held on 19.12.2011</p> <p>The Board approved that University to construct boundary walls and fit gate in all PITs at the entrance so as to avoid encroachment.</p> <p>Board approved the construction of the building of PIT, Kapurthala as per revised estimate of earlier approved designs.</p>	<p>Tenders will be invited for the construction work after appointment of PMC. Construction of boundary wall in progress.</p>
<p>Approval of allowances to the faculty members appointed for PITs as per the norms of Punjab Government.</p> <p>The Board declined the proposal and decided that only IIT norms should be followed for the payment of allowances to the faculty of PITs.</p>	<p>Action taken as per directions of the Board.</p>
<p>Extension in deputation period of Dr. H.S. Bains, Registrar</p> <p>Noted.</p>	<p>No action required.</p>
<p>Land for establishment of Institute of Food Technology and research at Sanghera (Barnala) of Punjab Technical University Jalandhar</p> <p>The Board agreed to the proposal of reservation of five seats in the new proposed institute for the students.</p> <p>The Board agreed to the proposal of furnishing an FDR for an amount of Rs. One Crore provided the land is transferred to Punjab Technical University by the Guru Gobind Singh Trust, Sanghera.111</p>	<p>Noted. Status placed at Agenda Item No. 46.9</p>
<p>Evaluation of Distance Education Programme and Extension in terms of Regional Centres.</p>	<p>The extension to the RC's /ARC's have been granted.</p>

The Board decided to extend the term of RCs till March 31, 2013 and desired that the report of EdCII and internal committee of PTU be examined and put up for consideration in next BOG meeting.	
Status report of Opening of Learning Centres overseas under Distance Education Programme. The Board approved the proposal	DDE has opened 10 Learning Centres in Nepal & Bangladesh.

Item No. 46.3 Vice-Chancellor's Report on University Activities.

Vice-Chancellor's Report on University Activities is placed at **Annexure-II**

Item No. 46.4 To approve the minutes of Academic Council meeting held on 13.3.2012

39th meeting of the Academic Council was held on 13.03.2012. Some of the highlights of Academic Council meeting are as follows:

➤ **Academic autonomy for PTU GZS, Bathinda:** Giani Zail Singh College of Engineering & Technology, Bathinda (Now PTU GZS Campus Bathinda) has been selected for Sub Component 1.1: Strengthening Institutions to improve Learning Outcomes and employability of Graduates (Modernization and Strengthening of Laboratories for existing UG) under the Technical Education Quality Improvement Program (TEQIP-II) of the Government of India. For the above purpose autonomous Institution status is required for the Campus.

➤ **Formation of New Faculties :** Formation of the following Faculties in the University was approved

1. Faculty of Electrical, Electronics and Allied Engineering
2. Faculty of Mechanical & Allied Engineering
3. Faculty of Civil & Environment Engineering
4. Faculty of Textile & Fashion Technology
5. Faculty of Chemical & Biotechnology
6. Faculty of Computer Science, Engineering & Allied
7. Faculty of Pharmaceutical Sciences and Allied
8. Faculty of Business & Services Management
9. Faculty of Applied Sciences
10. Faculty of Life Sciences
11. Faculty of Food Science and Technology
12. Faculty of Planning & Architecture
13. Faculty of Languages
14. Faculty of Applied Arts & Social Sciences
15. Faculty of Law

- **New courses and curriculum – Regular:** The council approved starting of following courses

(a) AICTE

1. B. Tech. (Automotive Technology)
2. B. Tech. (Computer Networks)
3. M. Arch.

(b) Non-AICTE

1. Master in Mass Communication and Media Management
2. Master in Education and Counselling Management
3. Master of Science (Hotel Management & Catering Technology)
4. Bachelor in Mobile Computing and Internet
5. Bachelor in Rural Development and Management
6. Bachelor in Infrastructure and Real Estate Management
7. Bachelor in Family Business Management.
8. Post-graduate Diploma in Computer Applications
9. Post-graduate Diploma in Clinical Research
10. Post-graduate Diploma in Regulatory Affairs
11. Post-graduate Diploma in Pharmaceutical Packing
12. Post-graduate Diploma in cosmetology
13. Post-graduate Diploma in Pharm. Business Administration
14. Post-graduate Diploma in Pharm. Marketing.
15. Master of Science (Environmental Science)
16. Post-graduate Diploma in Herbal drugs
17. Post-graduate Diploma in Pharmaceutical Analysis
18. Post-graduate Diploma in Packing and Distribution Management.
19. Bachelor in Health, Spa and Resort Management
20. M. Com(Professional)

- **Web based online application system (ERP system)** : University has given this project to NIC for computerization of all the work and to make online all the departmental file work.

- **Start of new courses at PTU GZS Campus Bathinda:**

Sl.No.	Name of Course	Recommended intake
1.	MBA (Specialization in Finance, Marketing and HRM)	60
2.	MCA	60
3.	M.Sc. (Physics)	60
4.	M.Sc. (Mathematics),	60
5.	M.Sc. (Chemistry)	60
6.	M. Tech. – Electronics and Communication Engg.	25

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7.	M. Tech. – Computer Science & Engineering	25
8.	M. Tech. – Mechanical Engineering	25

➤ **To start M. Tech. Geo-informatics in collaboration with Punjab Remote Sensing Centre, Ludhiana:**

It was informed that PTU is starting M. Tech. (Geo-informatics) in collaboration with Remote Sensing Centre, Ludhiana from session 2012-13 PRSC, Ludhiana will act as Regional Centre of PTU.

- **To award degree of Bachelor in Building Science (BBS):** It was proposed that those students who are not able to continue the B. Arch. degree upto 10th semester (5th Year) can get a degree of Bachelor in Building Science (BBS) after the successful completion of 6 semesters. However following Points has raised by Indo Global College of Architecture, Abhipur, Mohali
1. It is felt that awarding of degree of bachelor in building science after 6th semester of B. Arch. Course will have wider ramifications and repercussions on the architectural institute/ profession and the building industry.
 2. Since the admission of B. Arch course is also based on aptitude test, only those students seek admission to this course who have genuine interest aptitude in the profession of architecture, it is also a presumption that some students are likely to discontinue after 6th semester.
 3. B. arch course of Architecture is five years degree course which entitles the b. arch. Graduates to register as architects and become eligible to practice the profession of architecture whereas from the nomenclature of degree of bachelor in building science. It appears that the bachelor in building science graduate will be a total expert relating to building industry which includes architectural planning/ designing structural designing/ construction at site in addition to designing /providing vital building services such as public health / electrical services etc.
 4. From the above, it appears that the holder of Bachelor in Building Science degree is required to shoulder multifarious professional responsibilities than 5 year B.Arch.Degree holder.
 5. In view of the above, awarding the Degree of bachelor in Building Science after 6th semester to those students who are otherwise not Able/Keen to complete the B.Arch. course, will not be commensurate with the responsibilities expected by the society/Market and building industry and hence it will be detrimental to Architecture/Engineering profession. This will also be contradictory to the vision of the PTU for maintaining high academic standards and professional excellence.
 6. Further it is brought out that the proposal of granting bachelor in building science degree after 6th semester will unnecessarily create uncertainty and confusion and encourage even good students to discontinue their stipulated studies. Many seats will thus fall vacant in 4th 5th year and this will adversely affect the viability and functioning of Architectural Institutes. This point is also relevant in the context that

many of the seats are already lying vacant in various Technical Institutions in the state of Punjab.

➤ **To start PITs in Punjab**

Following have been transferred to Punjab Technical University. The admissions courses are being made to all of these PITs in phased manner.

Sl.No.	PIT at	Proposed Courses
1.	Kapurthala	M. Tech., MBA
2.	Mansa	+1 of integrated B. Tech. course
3.	Bathinda	B. Tech., M. Tech., B. Arch. B.Sc.
4.	Dina Nagar	+1 of integrated B. Tech. course
5.	Batala	+1 of integrated B. Tech. course
6.	Rajpura	+1 of integrated B. Tech. course
7.	Sultanpur	+1 of integrated B. Tech. course
8.	Khuni Majra	+1 of integrated B. Tech. course
9.	Moga	+1 of integrated B. Tech. course
10.	Nandgarh	+1 of integrated B. Tech. course
11.	Barnala	+1 of integrated B. Tech. course
	In Transit Campus	
12.	Amritsar	+1 of integrated B. Tech. course
13.	Bhikwind	+1 of integrated B. Tech. course
14.	Hoshirarpur	+1 of integrated B. Tech. course

The PITs at Kapurthala and Mansa have already been started from session 2011-12 the detail of the same is as follows:

Sl.No.	PIT at	Courses already running
1.	Kapurthala	M. Tech.
2.	Mansa	+1 of integrated B. Tech. course

- Admissions to the PIT Kapurthala were made last year with the approval of the competent authority to M.Tech. (CSE, ECE). Admission could not be made to M.Tech. (ME) and MBA due to non-availability of students. Admission to all these programme will also be made from session 2012-13.

2. Admissions to the PIT Mansa were made last year with the approval of the competent authority to the six year B. Tech. Integrated programme. The PIT has become operational in the transit campus at Nehru Memorial College Mansa. The courses designed to for this PIT Six year Integrated B. Tech. and Five year Integrated BBA/B. Com Professional and B. Sc. Medical etc.. In the first year of six year B. Tech. Integrated programme 30% seats are reserved for the rural weaker section. The admissions were made only to the Engineering course in view of transit campus.

It has been decided to make admissions to Batala, Rajpura and Dinanagar subject to the appointment of faculty.

Sl.No.	PIT at	Courses already running
1.	Batala	+1 of integrated B. Tech. course
2.	Rajpura	+1 of integrated B. Tech. course
3.	Dina Nagar	+1 of integrated B. Tech. course

The admission to all other PIT will be made from session 2013-14.

➤ **Inclusion of name of Punjab Technical University for recognition under Section 12(b) of the UGC Act, 1956**

University has applied to UGC for recognition under Section 12(b) of the UGC Act, 1956.

The objective of the Scheme are -

- (i) To prioritize Government Colleges and Government-aided Private Colleges, which are found wanting in infrastructure and on other quality parameters and which have therefore remained uncovered by UGC development grants;
- (ii) to extend support to these colleges so that these are able to remove the infrastructure deficiencies and become eligible for UGC development grants by the end of the XI Plan period; and
- (iii) to enable these colleges to bridge quality gaps in their functioning, to become part of the mainstream, and to contribute to quality and excellence in higher education in the country.

The salient features of the grant are

- 1 The UGC assistance under the scheme shall be limited to a maximum of Rs.2.00 crore for infrastructure development. The State Government/Trust/Society shall also provide financial assistance to

- remove the deficiencies. All deficiencies shall be removed within one year of receipt of UGC grants.
- 2 The UGC assistance under the Scheme (50 % or 60 %, as the case may be) shall be limited to a maximum of Rs.1.00 crore (Rs.1.20 crore for the North East).
 - 3 The financial assistance from the UGC under the Scheme shall be available only up to the end of the XI Plan period.
 - 4 The college shall utilise the funds given under the Scheme only to construct/extend various types of buildings such as library, laboratory, classrooms, workshop shed, animal house, men's hostel, women's hostel, staff quarters, teachers' hostel (transit), seminar hall, committee room, counseling cell, auditorium, tutorial room, canteen building, non-resident students' centre, health centre, sports facility and others, and not for any recurring expenditure including faculty positions.

The college shall follow the UGC Guidelines for the Construction of Buildings.

The agenda of the Academic Council meeting is placed separately at **Annexure -III**.

The minutes are placed at **Annexure-IV** for approval of the Board.

Item No. 46.5 To approve the minutes of the Finance Committee Meeting held on 16.3.2012 and Revised Budget Estimates for the year 2011-12 and Budget Estimates for the year 2012-13

The meeting of the Finance Committee, PTU was held on 16.3.2012. The agenda of the Finance Committee meeting is placed separately at **Annexure -V**. The minutes of the Finance Committee meeting are placed at **Annexure-VI** and Budget Estimates for the year 2011-12 and Budget Estimates for the Year 2012-13 are placed at **Annexure-VII** for the approval of the Board.

The highlights of the Budget Estimates for the year 2012-13 are as follows:

➤ **Budget Estimate for the year 2012-13: Rs. 51785/- lacs**

Revised Budget for the year 2011-12 and Budget Estimate for the year 2012-13 for **Rs. 36942/- lacs** and **Rs. 51785/- lacs** respectively is proposed for the different activity of the University including construction.

- i) Revenue Expenditure
- ii) Capital Expenditure
- iii) New Projects / Schemes

Rs. 42250/- lacs
Rs. 9335/- lacs
Rs. 200/- lacs

Total

Rs. 51785/- lacs

➤ **Centre for Entrepreneurship Development at Mohali.**

Rs. 300 lacs

The University intend to start centre for Entrepreneurship development at the Mohali Campus and will maintain its centre at Chandigarh/Mohali in order to pay attention on development issues. For this purpose budget of Rs. 300 lacs has been allocated for the development of the Mohali campus.

➤ **Punjab Institute of Technical Teachers' Training and Research(PITTTER).**

Rs. 500 Lacs

The University intends to establish centre of faculty training & development at Ladowali Road, Jalandhar in the name of PITTTR in order to create excellence in the Academic aera by providing national and International training. For this purpose Rs. 500 Lacs has been allocated in the budget.

➤ **Travel Grant /Conferences (National / International)**

Rs. 100 Lacs

The University intends to conduct conferences of national and international level and in order to manage the expenditure related to the Hon./ travelling/ boarding & lodging of the invitees and experts delegates and other related expenditure, sum of Rs. 100 Lacs have been kept in the budget.

➤ **Brand Building**

Rs. 500 Lacs

Provision of Rs. 500 lacs has been made for the brand building of the University through print and electronic media.

➤ **Establishment of new Department of Research Innovation and consultancy**

Rs. 1000 Lacs

In order to encourage research, innovation and consultancy work the university has planned to start the new department under the Dean Research innovation and consultancy.

For encouraging innovation a provision of Rs. 250 lacs for Prototype Development Innovation Fund(PDIF) has been included under this provision.

Further to develop and shape up the employability of the students a sum of Rs. 150 lacs has been provided for finishing school under the Industry Academia Interface programme.

For the interaction of the faculty at the international level provision of Rs. 100 lacs has been provided for organizing and attending Travel grants/seminars/conferences for the PTU affiliated colleges.

➤ **Scholarships & SEEM project:**

Rs. 700 lacs

To encourage the admissions and fulfilling the university's responsibility towards the social cause university has proposed provisions for Rs 500.00 lacs as Scholarships under different heads for the needy, not blessed with parents & brainy students and to support the research and development in the Punjab. Towards this a sum of Rs. 250 lacs has been provided for needy students under regular education programme, Rs 250 lacs under distance education programme. Also a sum of Rs 200 lacs has been kept for SEEM project at SBSCET Ferozepur and BCET Gurdaspur.

➤ **Skill Development Programmes:**

Rs. 1000 lacs

It is proposed to establish Punjab World's Skills Development Board and Work Skill Development Institutes. In order to develop the skills and employability of the students, a certified training programmes shall be started for the different students with the involvement of the voluntary organizations. An overall provision Rs 1000 lac is proposed, has been provided in the budget for the same.

➤ **Student facilitation centre and 24x7 Help Desk Centre**

Rs. 50 lacs

To meet the enquiry requirements and providing information to the students across the country a help desk has been established and to develop the same for more facilitation of the students a sum Rs 50 lacs is proposed to be provided for the development of student facilitation centre and call centre to provide 24x7 help line for regular and distance education students.

➤ **Software developments:**

Rs. 110 lacs

In order to strengthen the university ERP system a sum of Rs 110 lacs has been provided for the integration and on line file management system. In the first phase the University has tied up with NIC e- filing system and to freeze the technical specifications and requirements of the University.

➤ **Establishment of Publication Bureau & R& D Centre under Translation mission:**

Rs. 110 lacs

As the University activities are expanding day by day there is an urgent need for the establishment of the Publication, it is proposed for furtherance of making available the books and literature to the students, Rs 110 lac has been provided for R& D Centre under Translation Mission programme.

➤ **Pay & allowances.**

Rs. 2000 lacs

A sum of Rs 2000 lac provided for the payment of pay & allowances and arrears on account of pay revisions increments and enhanced DA etc. to the present staff and also provision has been made for the new recruitment in the University staff.

➤ **New Projects; PITs:**

Rs. 10000 lacs

To cater the need for the society new initiatives have been taken by the university by taking steps towards the establishing of Punjab Institute of Technology's all over the state. For this purpose Rs.10000 lacs has been provided in the budget. The list of PIT is given below which will be established in year 2012-13 :-

- i) PIT Mansa
- ii) PIT Kapurthala
- iii) PIT Rajpura
- iv) PIT Batala
- v) PIT Dina Nagar
- vi) PIT Sikhiwala
- vii) PIT Khunimajra
- viii) PIT Nandgarh

➤ **M.Tech (Part-time) Regional Centres.**

Rs. 1175 lacs

The University is running 27 M.Tech Part Time Regional Centres in Punjab to cater the need of students for Post Graduate Programme. To run the program successfully, Rs. 1175 lacs is proposed for the operation of these programme

➤ **Punjab Technical University Giani Zail Singh Campus, Bathinda.**

Rs. 6614 lacs

To run the Giani Zail Singh Campus, Bathinda, following expenditure has been proposed during 2012-13

i)	Recurring Expenditure	:	Rs. 2472 lacs
ii)	Fixed Assets	:	Rs. 1087 lacs
iii)	Civil Works	:	Rs. 3055 lacs



Item No. 46.6 To approve the minutes of Human Resource Committee meeting held on 22.3.2012

Meeting of Human Resource Committee was held on 22.3.2012. The agenda items and the recommendations of the committee are as follows:

Item No. 1 Sanctioned strength of Clerks, Office Assistants, Attendants for PITs

The University is opening PITs at 20 different locations in the State (**Annexure-VIII**). To ensure the smooth working of the PITs, few Posts in the categories of Clerks, Office Assistants, Attendants are required to be sanctioned. The required no. of posts in each category is as under:

Category	Proposed no. of posts
Clerk	40 @ 2 for each PIT
Office Assistant	20 @ 1 for each PIT
Attendants	20 @ 1 for each PIT
Helpers	--
Drivers	--

Recommendations of the Committee:

The Committee discussed the issue and recommended that the structure of initial staff in each PIT will be as follows:

Director	-01
Asst. to Director	-01
Registrar/Administrative Officer	-01
Asstt. To Registrar	-01
Attendant (To be outsourced)	-02 (01 each for Director & Registrar)

It was advised that the posts may be filled up in a phased manner in relation to the development of the projects.

Item No. 2 Case of pay protection of new employees of the University

The University had appointed employees in different categories from some other organisations. These employees have now requested to grant them the benefit of pay protection they were drawing at their previous employer prior to their joining this University. The detail of all such employees along with their basic pay, nature of job and their previous organization is enclosed at **Annexure-IX**

Recommendations of the Committee:

The committee deliberated upon the issue and desired that the details of all such employees who have rendered their service in a Govt./Semi-Govt. Deptt on regular basis in scale, prior to joining this University, along with the nature of their jobs be put up in the next HR committee meeting

Item No. 3 Case of conversion of present scale to the next higher scale of few employees,

Few employees of the University have requested for converting their scale to the next higher scale as notified under Punjab Government norms.

In this regard it is submitted that the Punjab Govt. has issued notifications granting conversion of few scales into higher pay scales specifying the nature and length of service required. The notifications are at **Annexure-X**

Recommendations of the Committee:

The committee examined the revision of pay scales notified by Punjab Govt. under reference above and recommended the conversion of present lower scale to next higher scale for incumbents presently working as Junior Engineer and Landscape officer as per the notification.

Item No. 4 Granting 3600 GP to the Clerks working in the University prior to their regularization,

This has reference to the notification no. 5/10/09-5FP1/983 dated 15.12.2011 issued by the Government of Punjab, Dept. of Finance, **Annexure-XI** on revision of pay scale of certain categories of the employees. The said notification was taken up through 22nd Finance Committee meeting to the Board of Governors which at its 45th meeting held on 21.11.2011 had approved the implementation of the orders at the University.

Accordingly, the employees appointed in the category of Clerk from October 2010 were granted the conversion of scale of Rs. 5910-20200 (GP 1900) to Rs. 5910-20200 (GP 2400) with initial start of 9880 and 10300-34800 (GP 3200) with initial start of Rs. 13500/-

It is submitted here that the employees of the University who had been working as Clerk on adhoc basis in the University prior to their regularization have requested for allowing them the next higher GP of Rs. 3600 in the pay band 10300-34800 which has been extended to the category of Junior Assistants as per the notification referred above, taking into account the previous service in the cadre of Clerk for five years.

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Recommendations of the Committee:

The Committee desired that the detailed analysis of the employees who may be eligible for the next higher Grade Pay of 3600, be put up in the next meeting along with the details of their regular appointment.

Item No.5 Revised pay scale of Office Assistants

Employees of the University currently working as Office Assistants had submitted a request stating that :-

- Appointment to the post Office Assistant were made after advertisement of the post in 'C' Category by the University in the pay scale of 4900+1650 Grade pay and all these employees were appointed against the said post through a proper selection procedure.
- The Govt vide notification number 5/10/09-5FPI/1023 dated 15 December 2011, has revised pay scales of all the Categories (minus Office Assistants) which has been duly approved by our BOGs on the recommendations of Finance Committee and is in the process of implementation.
- In this notification the Attendants (Category D) have been given higher grade pay of Rs. 1800/- whereas no notification has been made for Office Assistants who are at a grade pay of Rs. 1650/- despite seeing in the 'C' Category.

With the approval of competent authority, the Office Assistants appointed in the pay scale of 4900+1650(Grade Pay) were placed in the grade meant for entry level of 'C' category i.e 5910+1900 Grade Pay (**Annexure-XII**). However, all these employees have been made to give an undertaking that they shall be responsible for any recovery if notified by any statutory body/Govt at a later stage, if the said revision is not found in order and that they shall not claim the conversion of scale of 5910+1900(Grade Pay) to scale as announced by Govt for next higher category of Clerks from time to time.

Recommendations of the Committee

The committee noted the matter.

Item No. 6 Extension in Tenure of employees on adhoc/contract basis

The following Officers were appointed on contract basis to promote the activities of Human Value workshops, Value Education Cell, foreign languages and industrial projects:

Sr. No.	Name of the Officer	Designation	Tenure Period
1.	Shri Jitender Narula	Assistant Registrar (Contractual)	01.02.2011 to 30.04.2011 01.05.2011 to 31.07.2011
2.	Shri Balmukund Meena	Programmer	

		(Contractual)	01.08.2011 to 31.10.2011 01.11.2011 to 31.01.2012 01.02.2012 to 30.04.2012
3.	Sh. Vishawdeep	Assistant Registrar (Contractual)	01.03.2011 to 30.09.2011 01.10.2011 to 31.12.2011 01.01.2012 to 31.03.2012 01.04.2012 to 30.06.2012
4.	Ms. Vandana Naithani	Co-ordinator Industrial Projects (Contractual)	21.06.2011 to 20.12.2011 21.12.2011 to 20.03.2012 21.03.2012 to 20.06.2012

The tenure of above incumbents had expired on the expiry of their respective tenures and were granted extension with the approval of the competent authority for a further period as required to ensure continuation of the assignments they were assigned..

The Board of Governors in its 44th meeting held on 5.10.2011, had authorized the Vice-Chancellor to make adhoc / contract appointments for one year.

Recommendations of the Committee

The committee noted the matter.

Item No. 7. Pay fixation case of Mr. Jashwinder Singh, Senior Technical Assistant

Mr. Jashwinder Singh was appointed as Senior Technical Assistant in the pay scale of Rs. 9300-34800 + GP 4200 and he had joined the duties on 21.10.2011 in the above scale.

In this regard, the following is submitted:

- (a) The post of Senior Technical Assistant was got approved by the BOG in its 41st meeting on creation of Directorate of Distance Education and as per the recommendations of HR committee held on 10.11.2010 as per Punjab Govt. norms. The pay scale of the post was however not mentioned.
- (b) Subsequently, the post was advertized in the scale of Rs. 9300-34800 + GP 4200 on the pattern of the pay scales notified by Central Government as the same or equivalent cadre was not in Punjab Govt. Norms.

- (c) The University is following either the State Govt. /UGC/AICTE norms. To facilitate the release of the salary of the incumbent, the case is submitted for directions for fixing the salary in the scale of Rs. 9300-34800+GP 4200.

Recommendations of the Committee

The Committee discussed the issue and concluded that the matter doesn't need any consideration.

Item No. 8. To hire the employees on contract basis.

The University is hiring the employees in C & D category through Manpower Agency according to requirement raised by the different departments. The Present contract of manpower employees had expired in 31.12.2011 and was given extension with the approval of competent authority for three months w.e.f Jan 2.2012 to 31.3.2012. The following positions are presently filled up by manpower employees.

Sr. No.	Category	No. of Person
1.	Clerk/Data Entry Operator	56
2.	Attendant	42
3.	Driver	04
4.	Bus Helper	04
5.	Lift Operator	04
6.	Head Mali (Gardner)	02
7.	Mali (Gardner)	15

Keeping in view the problems being faced by the manpower employees with regards to their monthly salary and other benefits such as payment of EPF etc. it is proposed that a panel of 150 employees of different categories should be filled up on contract by the University on consolidated salary. These positions should be advertised and selection should be made as per the performance in test(where ever required) and interview. Number of positions, qualification and salary of each category is recommended as below:-

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(k)	Electrician	09	10 th passed and must be in possession of 02 years diploma in Electrical/Electronics from recognized ITI/Board.	01 year	8000/-
(l)	Computer Hardware Technician	01	10 th with Punjabi. One year diploma of Computer Hardware from recognized institution.	01 year	8000/-
Total		150			

The proposed consolidated salary in each category has been proposed taking into consideration the pay scale of Punjab Govt. (i.e. Pay + Grade Pay only). Since, the principal employer is liable to deduct/contribute towards EPF if monthly salary of an employee is Rs. 6500/- or less, the minimum monthly salary is proposed Rs. 6600/-. By adopting this, the University will not be liable towards deduction/contribution of EPF.

The present contract is since till March 31, 2012, it is also proposed that a manpower audit be conducted before the expiry of the contract so as to assess the actual requirement of employees in different categories required in the University.

Recommendations of the Committee:

The Committee deliberated upon the matter in detail and recommended that the present system of hiring the manpower on contract basis through agency be continued.

Item No. 9 Creation of posts for Sports Dept. of the University

The University wishes to create the following posts for the Sports Dept. of the University keeping in view the importance of sports and physical education:

1. Assistant Sports Organizer – 04 (03 male 01 female)

Eligibility :

Master Degree in Physical Education / M.PEd with diploma in NIS and participated in Inter University/Senior National/Federation Cup Tournament.

Financial Implications: 21000/- P.M. (Consolidated)

The contract will be initially for a period of two years and extendable for other period.

2. Clerk – 02 As per Punjab Govt.

Recommendations of the Committee:

The proposal was not approved.

Item No. 10 Inter-se seniority of Faculty members.

The matter of Inter-se seniority of faculty members who are appointed directly and were promoted under CAS is to be decided. As per documents obtained from different Universities (**Annexure-XIII**) the faculty promoted under CAS is at par with faculty recruited directly.

Recommendations of the Committee:

The Committee discussed the issue and concluded that the matter doesn't need any consideration.

Item No. 11 Appointment of Administrative Officers for PITs

Punjab Technical University has opened Punjab Institutes of Technology (PITs) at different locations within the State. Administrative Officers are required to be appointed with the qualification and scale of Registrar on IIT pattern.

Recommendations of the Committee:

The Committee discussed ,recommended the proposal to the Board of Governors and added that the appointment shall be on tenure basis for five years. The tenure may be renewed for not more than two terms depending upon the merit/performance and recommendations of the appointing authority. The number of posts to be sanctioned has already been discussed in agenda item No 1 wherein one post of Registrar is recommended for each PIT.

Item No. 12 Promotion case of Shri Jasvir Singh Attendant

Shri Jasvir Singh joined the Apex Institute of Entrepreneurship on 1.2.1996. This Institute was merged in PTU in the year 2001 with all its assets and liabilities (**Annexure-XIV**). He has claimed that as a senior employee of the University, he is eligible for promotion as per Punjab Govt. Promotion Policy in which 10% reservation is given for promotion from Group C to Group D.

Recommendations of the Committee

The Committee desired that the appropriate rule position be indicated and the detail be put up in the next meeting.

Item No.13 Creation of Posts for Publication Bureau

In a meeting held in the University campus on 17.11.2011, the panel of various subject experts have desired to set up a separate Publication Department (Publication Bureau) in University. In this regard, a series of meetings have been conducted on 15.12.2011 and 29.12.2011 under the

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chairmanship of Sh. Jagjit Singh Walla the Former Director, Publication Bureau, GNDU. The committee constituted for the same has recommended preparing the sketch/outline of Publication Bureau and developing the required infrastructure. To start this, the following positions need to be created and approved:

Director :

Pay Scale : 80,000/- per month consolidated

Qualification : B.Tech with Post Graduation + 15 years experience

Technical Assistant (as per Punjab Govt. Norms) :

Pay Scale : 10300-34800 (Grade pay 3800)

Qualification :

Graduation with 3 years experience in Printing & Publication from Govt. or Semi Govt. Institution.

OR

3 Years diploma from recognized Institution with 5 Yea experience in Printing and Publication from Govt. or Semi Govt. Institution.

Note :

1. The required experience is to be in the line of Printing and Publication requirements.
2. Candidate should have an experience or typing and setting in English, Punjabi and Hindi.
3. Candidate should have the required knowledge of working in MS Word, Page Maker, Corel Draw.
4. Before Interview practical test will be conducted to assess the proficiency of the candidates from the required job.

Recommendations of the Committee:

The proposal was not approved.

Item No. 14 Creation of posts for PIT, Mansa

The classes for B.Tech (Six year course) are going on at PIT, Mansa since last session. 03 Laboratories (Physics, Chemistry and Computer) are going to be started very soon. For this the following staff is required :

Junior Lab Assistant--03 (01 for each Lab)

Pay Scale : 5200-20200 (Grade pay 2000)

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Qualification :

Bachelor's degree in Science of 3 years duration in appropriate field, Knowledge of Computer Applications.

Age limit 18 to 27 years

Junior Attendant (Semi-Skilled)/Lab Attendant -03(1 for each Lab)

Pay Scale : 5200-20200 (Grade Pay -1800)

Qualification

Matric pass with one year relevant training in relevant trade.

Recommendations of the Committee:

The Committee examined the proposal and recommended as follows:

- a) Lab Assistant (Computer)—01
Lab Assistant (Sciences)—02
- b) Qualification and Experience: Three years Diploma in Computer/Electronics Engineering/B.Sc /PGDCA/ITI/DoEACC (O level) or equivalent with 1st class + two years relevant experience for Diploma/PGDCA/B.Sc or 5 years relevant experience for ITI/DoEACC (O level)
- c) Pay Scale: 5910-20200 (GP 1900)
- d) IIT norms should be implemented only for faculty positions. For the ministerial and supporting staff, the Punjab Govt. norms as applicable for those positions be followed.

Item No. 15 Any other item with the permission of the Chair

Item No. 15.1 Eligibility criteria for the post of Estate Officer

The Board of Governors at its 43rd meeting held on June 23, 2011 on the recommendation of Human Resource Committee meeting held on May 25, 2011 had approved the eligibility criteria for the post of Estate Officer as:

B.A/B.Sc./Diploma in Engineering +10 years experience in management of Estate including security, Housekeeping, fire fighting, food services and all other activities relating to contractual services.

Or

B.Tech.+ 5 years of experience in the management of Estate affairs.

On advertisement of the post and receipt of applications, it was observed that only one candidate could match the advertised criteria. Accordingly it was desired that the eligibility criteria be re-considered by Human Resource Committee.

Recommendations of the Committee:

The Committee analysed the existing criteria for the post of Estate Officer and recommended that the qualification for the advertised post must clearly mention whole of the eligibility criteria as approved by BOG and not simply management of estate affairs as mentioned in advertisement. The approved criteria is as follows:

B.A/B.Sc./Diploma in Engineering with 10 years experience OR B.Tech with 5 years experience in management of Estate including security, Housekeeping, fire fighting, food services and all other activities relating to contractual services.

Minutes of the meeting are placed as **Annexure-XV** for approval of the Board.

Item no. 46.7 To approve the minutes of Standing Building Construction Committee

The agenda along with the minutes of the Standing Building Construction Committee is as under:

- **To confirm the Minutes of 31st meeting of Standing Building Construction Committee held on 14.03.2012.**

The minutes of 31st meeting of Standing Building Construction Committee held on 14.03.2012 were circulated on 19.03.2012. The minutes circulated are to be confirmed.

Decision:

The minutes of 31st meeting of Standing Building Construction Committee held on 14.03.2012 were confirmed by all the members.

- **Action taken on various items discussed during previous meetings of Standing Building Construction Committee.**

Action taken on various items discussed during previous meeting of Standing Building Construction Committee is as under:

- The scrutiny of the applications received against one post of Assistant Executive Engineer and two posts of Assistant Engineer for Construction cell has been completed and interviews are being organized.



- Based upon the decisions taken in 31st meeting of the Building Committee regarding master plan of PIT Mansa, the Architect has revised the master plan and is being presented in this meeting.

Decision:

Executive Engineer, PTU gave details of action taken on various items discussed during previous meeting of Standing Building Construction Committee which are as under:

- The scrutiny of the applications received against one post of Assistant Executive Engineer and two posts of Assistant Engineer for Construction cell has been completed and interviews for Assistant Executive Engineer is being held on 30.03.2012.
- Based upon the decisions taken in 31st meeting of the Building Committee regarding master plan of PIT Mansa, the Architect has revised the master plan and is being presented in this meeting.
- The contractor for construction of boundary wall of PIT, Nandgarh (Bathinda) has been appointed and the works have been started.
- The contractor for construction of boundary wall of PIT, Mansa has been appointed and the contractor is mobilizing his resources to start the work.
- **To discuss and approve the Master plan of proposed Punjab Institute of Technology at Mansa.**

Based upon the requirements finalized by the University, master plan was presented by the Architect in 31st meeting held on 14.03.2012. The committee advised the Architect to revise this master plan as per the requirements finalized during this meeting (Agenda Item No. 31.5). The Architect has revised the master plan and the same is being presented in this meeting.

Committee may kindly discuss and finalize the master plan of PIT, Mansa (main campus).

Decision

Based upon the suggestions/modifications agreed during 31st meeting of the committee, the revised master plan prepared by the Architect was presented in the meeting. After due deliberations and discussions, committee suggested the following amendments:

1. Master Plan Layout and Space allocation:

- Committee agreed in principal for the second option presented in the meeting, wherein library was placed at the centre.



- A separate building may be planned for Canteen cum Student Activity Centre.
- Common research facilities may be integrated with library and 5-6 rooms of about 600 Sft area each may be kept for the same.
- Sub-station building to be shifted near the Administrative Building as this is one of the requirements of Punjab State power Corporation while granting electric connection and moreover this will be economical as length of cables required will be minimal.

2. Administrative Block:

- The offices of Deans, which have been located at Ground floor of the proposed building should be shifted to 1st floor of this building.
- One toilet at ground floor is not required and thus may be omitted.
- No open terrace adjoining Director office is to be provided.
- The provision of glass roofs may be re-examined.

3. Typical Engineering Block/Building:

- Shape of the central courtyard to be modified.
- The circulation area for the academic block may be re-examined as the same appears to be on the higher side.
- Provision of one lift for the faculty and two lifts for students to be provided.
- Separate parking for faculty and students to be provided.
- The orientation of class room No. 4 to be re-examined and modified to take care of the natural light.
- The locations of all the doors of the classrooms may be re-examined to take care of the natural light.
- Laboratories of Mechanical Engineering may be housed in workshop area and Civil Engineering department is located at Ground floor of the Engineering block.

4. Junior Science Block

- The location of seminar hall having 150 sitting capacity may be re-examined.



- The rooms earmarked for Art and Activity room should be used for Zoology and Botany labs. It was confirmed by Dean/Academics that with this change, the total requirement of the labs is met.
- The layout of the Faculty rooms should be re-examined.

The Architect was advised to revise the Master plan on the basis of above decisions and present the same in the next meeting of Standing Building Construction Committee proposed to be held in third week of April 2012.

Minutes of the meeting are placed as **Annexure-XVI** before the Board for approval

Item No. 46.8 Transfer of Giani Zail Singh College of Engg. & Technology, Bathinda to the Punjab Technical University

Consequent upon Punjab Government order no. 10/102/11-1TE/2/5077-5079 dated 20.12.2011 regarding the transfer of GZSCET Bathinda to Punjab Technical University, and its development as 2nd campus of PTU Jalandhar, the college shall hereafter be known as Punjab Technical University, Giani Zail Singh Campus Bathinda. In view of this following items are proposed for consideration of Board.

Item: 46.8.1 Appointment of Sh. Rajinder Gupta as Chairman, Board of Governors, Giani Zail Singh College of Engg and Technology, Bathinda.

As per para 4.0 of the order of Pujab Govt. referred above in Item no. 46.8, the Chairman of Board of Governor's of Giani Zail Singh College of Engg. & Technology, Bathinda shall be an eminent educationist or industrialist and he will be nominated by the Board of Governors of Punjab Technical University.

Punjab Govt. vide letter No. 10/102/11-1 TE 2/5080 dated 20.12.2011 (Addressed to the Vice Chancellor, Punjab Technical University) vide para 2.0 informed that matter had further been considered at Government level and it was felt that Sh. Rajinder Gupta Chairman, Trident Group, should be appointed as Chairman Board of Governors of Giani Zail Singh College of Engg. & Technology Bathinda. Punjab Technical University may issue orders appointing Sh. Rajinder Gupta as Chairman Board of Governors of Giani Zail Singh College of Engg. & Technology Bathinda. (**Annexure –XVII**).

Consequently, Sh. Rajinder Gupta has been appointed as Chairman, Board of Governors, Giani Zail Singh College of Engg and Technology, Bathinda vide letter no. PTU/VC/ 08 dated 15.03.2012. Copy of the same is placed at **Annexure-XVIII**.



Item 46.8.2: Ratification of reconstitution of Board of Governor's of Giani Zail Singh College of Engg. & Technology, Bathinda.

The Punjab Govt. vide memo No. 37/203/97-STE 2/888 dated 17.3.04 reconstituted the Society and Board of Governor's of GZS CET Bathinda. Copy of the same at **Annexure-XIX**

As per Engineering College, Bathinda (Autonomous Body) Rules for Society of the College in Memorandum of Association approved in first Meeting of Board of Governor's vide rule 6 (v), "Every other member of the Society or the Board including the Chairman shall cease to be such members on the expiry of three years from the date of their appointment or nomination but shall be eligible for reappointment or re-nomination, as the case may be." Copy of the same is placed at **Annexure - XX**. The three years term has already expired.

Consequent upon the transfer to GZSCET Bathinda as Constituent College of the Punjab Technical University on "As it is where it is" basis, Punjab Technical University will develop the as it's 2nd Campus with the purpose to impart better Technical Education, Post Graduate studies and Research & Development. The Punjab Technical University will bear all the day to day expenses to run & develop the College.

In the light of the facts stated above the Board of Governor's of PTU Giani Zail Singh Campus, Bathinda (Earlier GZSCET Bathinda) needs to be reconstituted.

The Hon'ble Chairman Board of Governor's of GZSCET Bathinda has recommended (Copy enclosed at **Annexure-XXI**) the following new Board of Governor's:-

- | | |
|--|------------------|
| 1. Sh. Rajinder Gupta, Managing Director, Trident Group, Barnala. | Chairman |
| 2. Secretary to Govt. of Punjab, Deptt. of Tech. Edu. & Ind. Trng. Pb. | Member |
| 3. Secretary to Govt. of Punjab, Deptt. of Finance. | Member |
| 4. Vice Chancellor, Central University of Punjab, Bathinda or his Nominee. | Member |
| 5. Director, IIT, Ropar. | Member |
| 6. One representative of All India Council for Technical Education. | Member |
| 7. One Representative of the University Grants Commission. | Member |
| 8. Vice Chancellor, Punjab Technical University. | Member |
| 9. Sh. Rajinder Mittal, Managing Director, Bathinda Chemical Ltd., Bathinda | Member |
| 10. Chief Engineer, Guru Nanak Dev Thermal Plant, Bathinda. | Member |
| 11. Chief Operating Officer, Guru Gobind Singh Refinery, HMEL, Bathinda | Member |
| 12. Dr. Gursharan Singh, Professor & Head, Applied Science Deptt. (Faculty Representative) | Member |
| 13. Prof. G.S. Bath, Associate Professor, Civil Engg. Deptt. (Faculty Representative) | Member |
| 14. Principal, GZSCET, Bathinda. | Member Secretary |

Item 46.8.3: Ratification of reconstitution of Finance Committee of Giani Zail Singh College of Engg. & Technology, Bathinda.

Consequent upon the transfer to GZSCET Bathinda as Constituent College of the Punjab Technical University, the University will bear all the day to day expenses to run & develop the College. So according to new set up, the Finance Committee of the College needs to be reconstituted As per Engineering College, Bathinda (Autonomous Body) Rules for Society of the College in Memorandum of Association approved in first Meeting of Board of Governor's vide rule 12 (xiv), Board have the powers to appoint committees for the disposal of any business of the College or for tendering advice in any matter pertaining to the College. Copy of Memorandum of Association is placed at **Annexure –XXII**.

The Hon'ble Chairman Board of Governor's of GZSCET Bathinda has approved the reconstitution (Copy placed at **Annexure-XXIII**) of following new Finance Committee:-

- | | |
|--|------------------|
| 1. The Chairman Board of Governor's PTU Giani Zail Singh Campus | Chairman |
| 2. Bathinda | |
| 3. The Vice-Chancellor Punjab Technical University Jalandhar. | Member |
| 4. Secretary to Govt. of Punjab Deptt. of Technical Edu. & Indl. Trg., Pb. | Member |
| 5. Director of Finance Punjab Technical University Jalandhar. | Member |
| 6. Principal GZSCET Bathinda | Member |
| 7. Registrar GZSCET Bathinda | Member-Secretary |

Item 46.8.4: Ratification of reconstitution of Building Works Committee of Giani Zail Singh College of Engg. & Technology, Bathinda.

On account of transfer of GZSCET, Bathinda to PTU as its Constituent college, new set up the Building Works Committee of the College needs to be reconstituted. As per Engineering College, Bathinda (Autonomous Body) Rules for Society of the College in Memorandum of Association approved in first Meeting of Board of Governor's vide rule 12 (xiv), Board have the powers to appoint committees for the disposal of any business of the College or for tendering advice in any matter pertaining to the College. Copy of Memorandum of Association is placed at **Annexure XXIV**

The Hon'ble Chairman Board of Governor's of GZSCET Bathinda has approved the reconstitution (Copy placed at **Annexure-XXV**) of following new Building Works Committee:-

- | | |
|--|------------------|
| 1. The Chairman Board of Governor's PTU Giani Zail Singh Campus | Chairman |
| Bathinda | |
| 2. The Vice-Chancellor Punjab Technical University Jalandhar | Member |
| 3. Secretary to Govt. of Punjab Deptt. of Technical Edu. & Indl. Trg., Pb. | Member |
| 4. Director of Finance Punjab Technical University Jalandhar. | Member |
| 5. Executive Engineer Punjab Technical University Jalandhar | Member |
| 6. Principal, GZSCET Bathinda | Member |
| 7. Registrar, GZSCET Bathinda | Member-Secretary |

Item 46.8.5: Changing of name of the College from Giani Zail Singh College of Engg. & Technology, Bathinda to Punjab Technical University, Giani Zail Singh Campus, Bathinda.

Punjab Government order no. 10/102/11-1TE/2/5077-5079, it is proposed that the name of Giani Zail Singh College of Engg. & Technology, Bathinda may be changed as Punjab Technical University, Giani Zail Singh Campus, Bathinda.

Item 46.8.6: Regarding constitution of Committee for amendments in Society rules to implement the decision of Punjab Govt. to transfer Giani Zail Singh College of Engg. & Technology, Bathinda to Punjab Technical University

In para 2.0 of above referred to orders, the Principal GZSCET, Bathinda has been authorized to get amendments in the rules of the Society and Bye-Laws rules of the College.

For this purpose it is proposed that Vice-Chancellor, PTU be authorized to nominate three members for doing needful.

Item 46.8.7: Ratification of approval of Hon'ble Chairman Board of Governor's regarding redesignation of the Post of Principal GZS CET, Bathinda to Campus Director, Punjab Technical University, Giani Zail Singh Campus, Bathinda.

Consequent upon this college becoming multi-faculty campus with faculty of Engg, Architecture, Physics, Chemistry, Mathematics and Management studies, the post of Principal, GZSCET, Bathinda is ought to be redesignated as Campus Director, Punjab Technical University, Giani Zail Singh Campus, Bathinda. The Chairman, Board of Governors, Giani Zail Singh College of Engg and Technology, Bathinda has already approved the same. Copy of approval is placed at **Annexure-XXVI**.

Matter is placed before the Board for consideration and approval

Item No 46.9 Setting up of PITs

46.9.1. Campus /Buildings taken over/to be taken over from Punjab Govt.:-

STATUS REPORT OF VARIOUS PITs

S.No.	Location of PIT	Present Status	Remarks
1	Work Centre, Rajpura, Distt. Patiala	Works completed	Building taken over by PTU.
2	Govt. Polytechnic College at Dinanagar,	Works completed	Building taken over by PTU.

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	Distt. Gurdaspur.		
3	Govt. Polytechnic College, Batala.	Works completed	Building taken over by PTU.
4	Govt. Polytechnic college GTB, Moga.	Works completed	Still to be taken over by PTU. Not offered by DTE for taking over.
5	Govt. Polytechnic College, Khuni Majra, Distt. SAS Nagar	Works in progress- 90% completed	Progress is suffering on account of delay in release of funds by Pb. Govt.
6	Govt. Polytechnic College, Bhikhiwind, Amritsar.	Works in progress 90% completed	Progress is suffering on account of delay in release of funds by Pb. Govt.
7	Multi disciplinary academy at Sultanpur Lodhi, Kapurthala.	Works in progress 90% completed.	Progress is suffering on account of delay in release of funds by Pb. Govt.
8	Govt. Polytechnic College, Hoshiarpur.	Works in progress 25% completed	Progress is suffering on account of delay in release of funds by Pb. Govt.
9	Govt. Polytechnic College, Cheretta Road, Amritsar.	Works in progress 25% completed	Progress is suffering on account of delay in release of funds by Pb. Govt.

46.9.2. Campus / Institutes to be developed by PTU:

S.No.	Location of PIT	Present Status	Likely date of completion for various activities	Remarks
10	Main Campus, Jalandhar-Kapurthala Road, Kapurthala	Rough cost estimates approved. Plans submitted to CTP, Punjab for approval. Detailed designs and estimates prepared. Tenders for PMC invited.	Tenders for PMC are likely to be finalized by May 2012. Contractor is likely to be engaged by June 2012. Works will be completed in about 30 months after award of work.	Pre-bid conference with intending bidders of PMC was held on 29/3/12.
11	Giani Zail Singh College of Engineering and Technology, Bathinda	The campus is fully developed	Developments, as required, are being taken up.	
12	Mohali Campus, Mohali	The detailed requirement (design brief) is under	After finalization and approval of design brief by Building	

		finalization. The same will be discussed and finalized in the next meeting of Building committee.	committee, about two months time will be taken by the Architect to prepare plans for this campus.	
13	Mansa	The work of construction of boundary wall has been awarded and the contractor is mobilizing his resources for start of work. The works are likely to start in 1 st week of April 2012. The plans for this campus are under finalization and are likely to be finalized.	For construction of campus, tenders will be invited after approval of plans and estimates.	
14	PITTTR, Ladowali Road, Jalandhar	The detailed requirement (design brief) is under finalization. The same will be discussed and finalized in the next meeting of Building committee.	After finalization and approval of design brief by Building committee, about two months time will be taken by the Architect to prepare plans for this campus.	Land for this institute is yet to be transferred in the name of PTU.
15	Nandgarh, Bathinda Distt.	The work of construction of boundary wall has been awarded and the works are in progress. The detailed requirement (design brief) is under finalization. The same will be discussed and finalized in the next meeting of Building committee.	After finalization and approval of design brief by Building committee, about two months time will be taken by the Architect to prepare plans for this campus.	
16	Sikhwala, Lambi, Muktsar Sahib.	Survey for this site is being taken up to	After finalization and approval of design	

		<p>note down the site details. Tenders for construction of boundary wall are being invited.</p> <p>The detailed requirements (design brief) are being finalized.</p>	<p>brief by Building committee, about two months time will be taken by the Architect to prepare plans for this campus.</p>	
17	Dharamkot GTB Garh (Moga).	Land has been identified and is yet to be transferred to PTU.	Detailed planning will be done after transfer of land to PTU.	
18	Kariar, Near Kot Ise Khan GTB Garh (Moga).	Land has been identified and is yet to be transferred to PTU.	Detailed planning will be done after transfer of land to PTU.	
19	Barnala	<p>PTU is planning to establish Institute of Food Technology at this location.</p> <p>Land has been identified and is yet to be transferred to PTU.</p>	Detailed planning will be done after transfer of land to PTU.	
20	Ludhiana	<p>PTU is planning to establish Institute of Textile Technology at this location.</p> <p>Land has been identified and is yet to be transferred to PTU.</p>	Detailed planning will be done after transfer of land to PTU.	
21	Raikot	Land has been identified and is yet to be transferred to PTU.	Detailed planning will be done after transfer of land to PTU.	

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46.9.3 Administrative & Academic status

The admission to following 5 PITs are to be made from session 2012-13

1. Rajpura
2. Dinanagar
3. Nandgarh
4. Batala
5. Sikhwala

The fee structure and academic set up shall be on the pattern of PIT Mansa. **(Annexure-XXVII)**

For PIT, Mansa admission is to made for 10+2

To ensure the smooth functioning of these institutes, the academic and administrative requirements of employees have worked out on the basis of recommendations of Human Resource Committee, PTU.

Academic Requirement

The Board has approved the filling up of faculty positions at all PITs with pay scale and allowance as per the IIT and Punjab Govt. norms respectively. The discipline wise faculty required for 5 PITs (8 for each PIT) is as follows:

- (a) Assistant Professor (Chemistry)
- (b) Assistant Professor (Physics)
- (c) Assistant Professor (Maths)
- (d) Assistant Professor (English)
- (e) Assistant Professor (Punjabi)
- (f) Assistant Professor (Botany)
- (g) Assistant Professor (Zoology)
- (h) Assistant Professor (Commerce)

Administrative Requirements:

To ensure smooth functioning of PITs the Human Resource Committee has recommended the structure of following administrative positions in the initial phase. The post of Director has already been approved to be filled up as per IIT norms. The post of Registrar has been recommended by Human Resource Committee, PTU to be filled up on tenure basis for a period of five year. The positions in the ministerial cadre shall be filled up as per the State Govt. norms as already applicable:

- | | |
|-------------------------------|--|
| (a) Director | 06 (one for each PIT) |
| (b) Registrar | 06 (one for each PIT) |
| (c) Asstt. Of Director /Clerk | 12 (for Director -01 and Registrar - 01) |

These positions are to be filled in immediately so that academic session can start from July 2012.

The matter is placed before the Board for approval.

Praveen

Item No. 46.10 R&D Cell for Manufacturing & Material Technology

Proposal for establishing Research Center in Manufacturing & Material Technology was discussed in the 45th meeting of the BOG under item no. 45.18.10.

In the meeting, it was decided that the report to establish the same would be put up in the next meeting. Now in the 1st phase it was decided to establish the Center of Material Testing and Coating Development. The Center will cater the need of Ph.D. research scholar as well as to provide the consultancy services to industry of the region.

Therefore it is proposed that following equipments will be purchased to set up the Centre of Manufacturing & Material Testing and Coating development:

1. EPMA (Electron Microprobe Analyzer)
2. SEM with EDAX attachment (one of there can serve the purpose)
3. XRD (X-Ray Diffusion Analyzer)
4. Coating development equipment for diamond and other coating including Nano.
5. Other Material Testing equipments.
6. Nano Coating equipment
7. Spectroscopy for Characterization
8. Nano Milling Machine for Nano Alloy Process
9. Metallographic equipment
10. Rapid Prototype Manufacturing RPD)
11. Sample Preparation and Multi Phase Testing.
12. Image analyzer with complete software
13. Pin on Disc wear testing equipment
14. High temperature erosion testing equipment
15. High temperature corrosion set up.

It is proposed that to purchase the above equipments as well as other ancillary equipments to establish the Centre an amount of Rs. 20.0 crore may be sanctioned.

The matter is placed before the Board for approval.

Item No. 46.11 Admissions 2011-2012

The detail is as under:

Sr. No.	Discipline	1st total seats Available	1st Filled Seats	Vacancies
1	B. Engineering	40050	20655	19395
2	B. Architecture	360	232	128
3	B. Pharmacy	2130	847	1283

4	B. HMCT	555	127	428
5	B. Management (BBA)	4970	2351	2619
6	Bachelor (Non-AICTE)	5170	1970	3200
7	MCA	3775	1945	1830
8	M- Tech Engineering	3836	2179	1657
9	M. Pharmacy	789	472	317
10	MBA	10158	3866	6292

The matter is placed before the Board for information.

Item No. 46.12 PTU Regulations

According to section 18(1) of the Punjab Technical University Act the first set of Regulations of the University shall be made by the State Government and notified in the Official Gazette.

The Board of Governors, PTU in its 1st meeting held on 19.8.1997 desired that the proposed regulations may be drafted and sent to the State Government. Accordingly the exercise was taken up and draft regulations was sent to the Government vide letter no. 01.12.1 dated 7.12.1997. No reply was received from Government.

The matter was again put up in the 26th meeting of the Board of Governors vide agenda item no. 26.3C held on 17.10.2007.

The Board of Governors in its 36th meeting held on 23.11.2009 vide item no. 36.6. approved to engage the consultants on lump-sum basis for framing the rules and regulations of the University. The rules framed were put up to the Board of Governors, PTU in its 43rd meeting held on 2.6.2011 vide item no. 43.19.

As per the decision of the Board, these framed regulations were to be examined and the services of Shri Krishan. Kukar Former, Additional Legal Rememberancer and Additional Secretary, Govt of Punjab were hired for vetting.

As per the comments of Sh K.K.Kukar, the proposed rules and regulations were not in accordance with the provisions of Punjab Technical University Act of 1996 as the Act does not provide for making the rules. Sub section [1] of section 18 of the Act authorizes the state Government to make first regulations which are to be notified in official Gazette.

After the first regulations are made by the State Government and published in the Official Gazette, then sub-section[2] of section 18 of the Act authorizes the Board of Governors to make new or additional regulations or to amend or repeal the regulations

Accordingly, first draft of the regulations under clauses (a),(b),(g) and (r) of section 19 of the Act has been prepared and annexed as **Annexure XXVIII**

The matter is placed before the Board for approval.

Item no. 46.13 To inform about RFD

Result Framework Document 2012-13 of Punjab Technical University has been framed and sent to Directorate of Technical education, Chandigarh for review. The document is attached as **Annexure XXIX**

The matter is placed before the Board for information.

Item No. 46.14 Implementation of Examination Reforms

The report on examination reforms has been submitted by the Chairman of Examination Reforms Committee.

The matter is placed before the Board for information.

Item NO. 46.15 Constitution of Examination Council of PTU

It is proposed to constitute the Examination Council of University on the pattern of Academic Council. It will be non-statutory body which will decide all the matters pertaining to examination system of the University e.g. pattern of question papers, evaluation system, panel of paper setters, evaluation marking scheme, financial implications and other related matters.

The constitution of Examination Council is proposed as under:

- | | |
|--|--|
| 1. Vice-Chancellor, PTU | Chairman |
| 2. Principals of the affiliated colleges | to be nominated by the Vice-Chancellor |
| 3. Controller of Examination, PTU | Secretary |

The matter is placed before the Board for approval in Principle.

Item No. 46.16 Retirement case of Shri Arun Gandhi, Clerk

Shri Arun Gandhi is performing duties on the post of Clerk in the Department of Distance Education in the University. The official has joined his duties on the post of Clerk on regular basis w.e.f. 21.10.2010. With the approval of the competent authority, his services was confirmed w.e.f. 21.10.2011. As per record, the Date of Birth of Shri Arun Gandhi is 9.3.1954 and the age of retirement in category 'C' employees is 58 years. According to this, the age of retirement of Shri Arun Gandhi comes to be 31.3.2012. With the approval of competent authority, extension in services was granted upto the 30.4.2012.

The case is placed before the BOG for consideration for extension of his services.

Item No. 46.17 Establishment of R & D Centre for Language & Translation Students

Punjab Technical University initiated a Translation Mission in 2011. The main objective of the mission is to provide text books of engineering and technology subjects in the mother language. University has been working only for manual translation till date, it is in this direction that work

of translating books on Human values has been accomplished and another work of translating six books on the subject depicting India's contribution towards Science & Technology is in process. Punjab Technical University is committed to work on translation & language.

It is proposed to establish a R & D centre in the university to work on research, development and propagation in the field of Translation & Language. This R & D Centre will cater the needs of machine translation, PG, M, Phil and Ph. D in translation & languages besides the manual translation.

Matter is submitted for approval of BOG.

Item No. 46.18 Any other item with the permission of Chair.

A handwritten signature in dark ink, appearing to be 'R. Singh', is written over a diagonal line that extends from the bottom left towards the top right.