

I.K. Gujral
Punjab Technical University

Agenda

**31st Meeting of
Finance Committee**



Venue:

Office of Vice Chancellor,
1st Floor, G+3 Building,
IKGPTU, Jalandhar-Kapurthala Highway,
Kapurthala

Date and Time:

17th October, 2018 at 03:00 PM

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31.01 To confirm the minutes of 30th meeting of Finance Committee held on 16.02.2018.

The 30th meeting of the Finance Committee was held under the Chairmanship of Hon'ble Vice-Chancellor IKGPTU in the Office of Additional Chief Secretary Technical Edu. & Ind. Training, Room No. 12, 8th Floor, Punjab Civil Sectt-1, Chandigarh.

Minutes of the meeting were circulated to the members; no comments were received. The copy of minutes is place at **Annexure 'A'**.

The matter is placed before Finance Committee for confirmation.

Action taken report on 30th meeting of Finance Committee.

Item No.	Particulars	Action Taken
30.01	<p>To confirm the minutes of the 29th meeting of Finance Committee held on 31-03-2017.</p> <p>The Committee confirmed the minutes of the 29th meeting of the Finance Committee.</p>	Implemented
30.02	<p>Action taken report on 28th meeting of Finance Committee.</p> <p>The Committee reviewed action taken report on the minutes of 28th meeting of the Finance and approved the same.</p>	No action required
30.03	<p>To Approve Audited Balance Sheet for the Financial Year 2016-17.</p> <p>The Committee deliberated on the Audited Balance Sheet for the year 2016-17 along with notes of accounts and approved the same.</p>	No action required
30.04	<p>To approve Revised Budget Estimates for the Financial Year 2017-18 and Budget Estimates for Financial Year 2018-19.</p> <p>Revised Budget for the financial year 2017-18 and Budget Estimate for the year 2018-19 was presented before the Finance Committee.</p> <p>After due deliberation, the Committee approved the Revised Budget for the year 2017-18 and Budget Estimate for the year 2018-19.</p>	No action required
30.05	<p>To consider for adoption of GPF cum Pension Scheme for the Employees of the University.</p>	

	<p>The Committee discussed the matter and after due deliberation, it was decided that case of implementation of the GPF cum Pension Scheme be forwarded to Department of finance, Punjab for consideration and decision.</p> <p>The case regarding deposit of GPF of those employees of GZSCET who had joined IKGPTU on decision of the Government be forwarded to the Director Technical Education for further consideration and decision.</p>	<p>The matter has been forwarded to Registrar Office for further necessary action as per decision.</p>
30.06	<p>To consider and approve Revision in Honorarium for Experts</p> <p>The Committee discussed the matter and after due deliberations, the Committee approved the same.</p>	Implemented
30.07	<p>To Consider and approve revision of Travelling Allowance (TA) norms for Experts</p> <p>The Committee discussed the matter and after due deliberations, the Committee approved the same.</p>	Implemented
30.08	<p>To consider and approve Delegation of Financial Powers</p> <p>The Committee discussed the matter and after due deliberations, it was decided that since the matter is part of the regulation, the same may not be taken up separately. It was emphasized by the Chairman that the draft regulations should be got notified from the Government at the earliest.</p>	No action required

30.09	<p>To consider and approve the current status and utilisation of Corpus Fund Account.</p> <p>The Committee discussed the matter and after due deliberations, the Committee approved the same.</p>	No action required.
30.10	<p>To consider the Status of service tax cases and approve the deposit of service tax as per advice of the Advocate.</p> <p>The Committee discussed the matter and after due deliberations, it was decided that as per advice of the advocate, Rs 12 Crore (approx..) along with the applicable interest till date of deposit, be deposited, in order to freeze the interest liability.</p>	Amount of Rs.18 Crore has been deposited as per advice by the Advocate Dr. Parbhat Kumar. The updated status is placed at agenda Item No.: 31.08
30.11	<p>To consider the updated Status of Income Tax Cases and deposit of amount for stay in demand arising thereof.</p> <p>The committee discussed the matter and after deliberations, it was decided that the Committee of the following should deliberate the issue in detail and put up their recommendations on file"</p> <ul style="list-style-type: none"> i) Ms. Surinder Kaur Waraich , IRS, Director, Budget cum Income Tax Advisor Department of Finance ii) Dr. S.K. Mishra, Finance Officer IKGPTU iii) Sh. M.R. Sharma Advocate, Income Tax Counsel of IKGPTU 	The updated status of income Tax cases is placed at agenda Item No.: 31.07

31.03 Proposal for establishment of "Centre for Invention, Innovation, Incubation and Training (CIIT)" by Tata Technologies Ltd. (TTL).

Tata Technologies Ltd. (TTL) approached the Government of Punjab with a proposal for the establishment of "Centre for Invention, Innovation, Incubation and Training (CIIT)" in educational institutions at various locations of the state. The representative from Tata Technologies limited have presented their views about the current scenario of the study courses that is being provided by the institutes which are putting more emphasis on theory knowledge and less on the practical knowledge which is ultimately effecting their employability potential and so the demand and supply gap is continuously getting bigger and bigger.

Objectives of the Project are as under:

- a. Qualitative improvements in technical education
- b. To create CIIT infrastructure and learning environment for training manpower, to cater to the increasing needs of India.
- c. To provide ready local pool of engineers, operators, technicians and skilled manpower required by the industries in the field of manufacturing sector.
- d. To increase the employability of the population of Punjab.
- e. Provide high end industrial training to increase chances of good quality jobs
Upgrade course curriculum to modern industrial practices as necessary
- f. Enhance the reputation of technical institutions as modern and state of art technologies
- g. Help innovators to develop new products
- h. Promote technology start-ups

The above objectives will be met through:

- a. Establishing a CIITs, with latest manufacturing technology tools and equipment which is widely used in the industries
- b. The learning methodology will include classroom and lab sessions, online videos, e-learning, assessments and joint certifications at the

CIIT. In addition, there will be joint supervision of student in CIITs, special lectures and seminars by the industrial experts.

- c. Tata Technologies to train the students at CIIT for 2 years and handhold for the 3rd year through the "Train the Trainers Program"

The project will be executed in phase wise manner with "Hub and Spoke" Model as mentioned in below table:

Phase	Name of the Project	Hub Location*	Spoke Location*
1	"Guru Nanak Dev ji CIIT"	IK. Gujral Punjab Technical University Kapurthala	Sultanpur Lodhi
2	"Guru Gobind Singh ji CIIT"	Chamkaur Sahib	1.Chamkaur Sahib** 2.IKG PTU Campus-Ladowali Road, Jalandhar**

*The Suitable Building with ready to use infrastructure will be allocated by I. K. Gujral Punjab Technical University for the projects. (** means - To be decided). The above-mentioned locations are assigned as per preliminary discussion, the locations based on the best available ready to use infrastructure, will be suggested by IKGPTU team and both parties agree to change it suitably.

The tentative investment of IKGPTU and by the TTL for each Hub and spoke is as under:

Investment	IKG PTU Contribution	TTL Contribution
100%	12%	88%
215 (INR Cr) for each Hub Approx*	26 (INR Cr) Approx*	189 (INR Cr) Approx*
103 (INR Cr) for each Spoke Approx*	12 (INR Cr) Approx*	91 (INR Cr) Approx*

* Exclusive of Taxes

The tentative investment of IKGPTU and by the TTL for each Hub and spoke is as under:

- a. The Parties have ascertained that the total cost of setting up of each CIIT Hub is Rs. 215,24,14,695/- (Rupees Two Hundred Fifteen Crores, twenty-four lacs fourteen thousand six hundred ninety-five Only), and each CIIT Spoke is Rs. 103,37,43,146/- (Rupees One Hundred Three Crores thirty-seven lacs forty three thousand one hundred forty six Only) which is exclusive of taxes.
- b. I. K. Gujral Punjab Technical University shall spend 12% of the total setup cost of proposed CIITs with taxes as applicable for the purchase of proprietary technology tools, hardware, machinery, equipment as per the proposal and Tata Technologies along with the partner companies shall bear the entire remaining cost. TTL to provide OEM proprietary letters as per specimen provided by IKGPTU and IKGPTU to release this amount to TATA Technologies as per clause 6(d).
- c. The total cost includes the complete center setup and training by TTL for 2 years and handholding for the 3rd year.
- d. I.K. Gujral Punjab Technical University will pay 80% of its 12 % contribution plus taxes as applicable in the setup against delivery within 10 working days and remaining 20% within 10 days after successful setup completion and third party audit.
- e. A third-party audit including evaluation and validation of equipments shall be initiated by IKGPTU within 15 days of the setup completed and the audit should be completed within next 45 days.
- f. AMC for Software Technology Tools, Equipment, Industrial Hardware and Machinery will be for 5 Years from the date of installation. Whereas both Parties agree to make the project long term success.

After various meetings of the IKGPTU Team and Tata Team, the Project/proposal/MOU was finalized. The Project/proposal and MOU was submitted for the approval of Government of Punjab to Secretary Technical

Education which was approved by Worthy Technical Education Minister. A letter in this regard was issued vide Memo No. 1369/ECC/S-6/2018 Dated 17.09.2018 by Director Technical Education & Industrial Training, Punjab which reads as under:

"You are hereby advised to sign the MOU in its present shape as submitted by you and take ex-post-facto approval of the Board of Governors after its constitution and initiate all financial as well as operational modalities thereafter".

It is issued with the approval of competent authority".

The relevant MOU is placed at **Annexure 'B'**

The matter is placed for consideration and financial approval, subject to approval of MOU and financial modalities from BOG for implementation for project.

31.04 To consider and approve revision of Travelling Allowance (TA) norms and Honorarium for experts / non-official experts, officers/faculty.

The travelling allowance was last revised in 2010 and considering the inflation it is proposed to adopt the following norms which corresponds to UGC F.No.21-1/2015(FD-I/B) dated 8.01.2018 (copy attached).

A. Travelling Allowance (TA):

(i) Travel by Air: The members (officials as well as non-official) /**experts / non-official experts, officers/faculty** will be entitled to travel by air as per entitlement in service or before retirement as the case may be. Non-entitled members will be allowed for journey by air, on prior approval of Vice Chancellor, IKGPTU. However, member of BOG and Vice Chancellor are entitled to travel in highest class available.

(ii) Travel by Train: The members/experts will be entitled to travel by all trains including Rajdhani Express/ Shatabdi Express as per the entitlement in service or before retirement.

The cancellation charges/ticket re-scheduling charges shall also be reimbursable in case of cancellation or postponement of meeting by the University/Expert due to unavoidable circumstances. The specific approval for the same from concerned HOD would be required for claiming such amount.

(iii) The outstation members/experts for intercity travel from the place of residence/Office to the place of meeting and back or in between the places of residence and meeting place & back (located not more than 500 Kms. each side*) may travel either by their own vehicle or by taxi. In case of hired taxi receipt is to be produced, road mileage @ Rs. 16/-** per K.M. or amount actually paid whichever is less will be allowed for such journeys on point to point basis.

(iv) Documentary evidence of journey performed by Own vehicle will have to be submitted. The verification of the journey shall be made by the concerned HOD. In case the Toll slip is not attached then the concerned Expert shall submit a undertaking duly verified by the HOD wherein mentioning any one of the following applicable circumstances as mentioned below:

- a. No Toll exists in route followed by the expert/official
- b. No Toll paid as vehicle is exempted from toll payment

- c. No toll claimed as toll receipt is not available/lost due to unavoidable circumstances.

I _____ (expert) take the responsibility of toll slip not attached and shall be responsible for any discrepancy found later on.

Signature of Expert

Signature of HOD

*As the expertise is sought from mostly northern region extended to NCR

** As per UGC the applicable rate is Rs. 20/- per Km, But University is considering Rs. 16/- per KM

B. Reconsideration of Honorarium revised in the 30th Finance Committee:

The following revision was approved in 30th meeting of Finance Committee: -

- i) Rs. 5000/- Honorarium to be paid to all experts / members of the Committee per day alongwith boarding and lodging such as Ph.D, Board of Studies, Finance Committee, Investment Committee, BOG etc.
- ii) \$ 200/- for foreign Ph.D expert.

In light of above, the following is proposed to redefine the structure of Honorarium:

Category	Honorarium	Members of Different Committee
I	Rs.7500/-	Board of Governors, Finance Committee, Building Works Committee
II	Rs.5000/-	Members of Board of Studies, External Experts for Ph.D. Thesis Evaluation , Expert of Investment Committee, Member of UMC Committee, Members of Academic Audit Committee
III	Rs.2500/-	Expert for all other meetings except category I and II (per day) Expert Lecture per hour (maximum limit to Rs.5000/- per day)
IV	\$ 200	Evaluation of Ph.D. Thesis by Foreign Expert
V	Rs.7500/-	Evaluation of Ph.D. by Indian Expert (Rs.2500/- for Evaluation and Rs.5000/- for Conduct of Viva Voce
VI	Rs.2000/-	Evaluation of M.Tech. (Rs.2000/- for Thesis Evaluation)
VII	Rs.3000/-	Rs.3000/- up to maximum of Rs.6000/- per day for Conduct of Viva Voce
VIII	Rs.25000/-	Visiting / Guest Faculty (Theory Subject) for per credit
IX	Rs.15000/-	Visiting / Guest Faculty (Practical Subject) for per credit

C. DAILY ALLOWANCE

Following rates of Food & Lodging etc. will be applicable to the
Experts/Officials: -

Category	Classification	Rate per day for Food (Rs.)	Rate per day of Lodging (Rs.)
1.	Experts working/retired in G.P or AGP Rs. 10,000/- or Pay Level 14 and above.	1200/-	7,500/-
2.	Experts in GP or AGP of Rs. 7600/- and above but less than Rs. 10,000/- or in Pay Level 12, 13 & 13A.	1000/-	4,500/-
3.	Experts in GP or AGP of Rs. 5400/- but less than Rs. 7600/- or in Pay Level 9 to 11	900/-	2,250
4.	Experts in GP or AGP less than Rs. 5400/- or below Pay Level 9	800/-	750/-

- 1) Lodging charges are admissible subject to actual on production of receipts.
- 2) Food charges will be reimbursed on submission of receipts/self-certification.
- 3) No lodging charges will be paid if self-arrangement is made.
- 4) The Rate of food and lodging will further increase by 25% automatically whenever DA is increased by 50%. (At present DA is 132%)
- 5) TA/DA for University officials will be allowed on Actual Basis only after the approval from Vice Chancellor for Category 1 and Registrar for Category 2 to 4, Otherwise these rates shall be applicable upon them.
- 6) For IKGPTU officials / faculty (for Category 1, reimbursement of actual expenditure towards normal single room rent in a hotel of a category not above five star), for Category 2 and 3, reimbursement of actual expenditure towards normal single room rent in a hotel of a category not above three star). For Category 4 reimbursement of actual expenditure towards normal single room rent in a hotel of a category not following in any of above category not exceeding Rs.1500/- (**Annexure 'C'**)

31.05 To revise the remuneration for Examination related works.

Proposal from Examination Branch has been received to revised the fees and remuneration for examination work.

University conducts end semester examination for all the students. On an average more than 100 examination centers are established, about 7 lac answer sheets are evaluated in more than 30 evaluation centers.

- Remuneration for performing different duties during the examination is paid by the University.
- The fee structure and remuneration for examiners and evaluators was revised in 2010. Presently, the rates are comparatively on a lower side as compare to other boards / universities as mentioned in the proposal.

Revised structure is placed at **Annexure 'D'**

The matter is placed for consideration and approval of the Finance Committee.

To consider and approve Delegation of Financial Powers

In pursuance of office order issued by the Registrar office vide Endst No. IKGPTU/REG/00/923-926 dated 17-05-2018 (**Annexure-E**), Administrative & Financial Powers is delegated to Officers of the University in its Main Campus and Constituent Campuses. The revised structure of Administrative & Financial Powers is proposed as under:

A. Administrative & Financial Powers:

Designation of the Office	Maximum Limit (Recurring)	Maximum Limit (Non-Recurring)
Junior Engineer	Rs. 5,000/-	Rs. 1,000/-
Assistant Registrar/ Estate officer / Hostel Warden	Rs. 10,000/-	Rs. 2,000/-
Deputy Controller/ Deputy Registrar or equivalent/ Hostel Chief Warden	Rs. 20,000/-	Rs. 4,000/-
Jr. Registrar/ XEN/ Director / DR (PB-4) /DC (PB-4) or Equivalent/ HOD(Teaching)	Rs. 50,000/-	Rs. 10,000/-
Deans/COE/Director Campus	Rs. 1,00,000/-	Rs. 20,000/-
Registrar	Rs. 1,00,000/-	Rs. 1,00,000/-
Vice Chancellor	Full Power	Full Power

Note: The Vice Chancellor is authorized to take necessary financial decisions if any deviation is required.

B. Cheque signing Authority

The Vice Chancellor has already approved the Cheque Signing Authority as under:

Sr. No.	Designation	Authority
1	Deputy Controller / Dy. Registrar and Finance Officer OR Deputy Controller / Dy. Registrar and Dean OR Deputy Controller /Dy. Registrar and Registrar	Above Rs. 5 Lacs
2.	Assistant Registrar (F&A) and Dy. Registrar (Audit)/ Dy. Controller (Accounts)	Upto Rs. 5 Lacs

C. Voucher Approving Authority:

The Vice Chancellor has already approved the Voucher Approving Authority as per under:

Up to Rs 50,000/- - Deputy Controller(Accounts)/ Deputy Registrar(Audit)

Above Rs 50,000/- - Registrar/Finance Officer

The matter is placed for consideration and approval

31.07 To consider status of Income Tax matters and action taken thereof.

This matter is regarding the Income Tax Exemption of the university.

The facts pertaining to Income Tax Cases had earlier been appraised in the 29th and 30th Finance Committee meeting and subsequent meetings of the BoG.

The university has been established, vide an act of legislature of the state of Punjab on 16.01.1997, for advancement of technical education and development thereof in the state of Punjab and for matters connected therewith.

Due to changes in the provisions of the IT Act from AY 2015-16 and on advisory letter from Govt of Punjab and auditors/advocates, the University applied under applicable sections of the provisions of Income tax Act for exemption of Income tax.

However, the Income Tax Department through DCIT(Exemptions) & CIT (Exemptions) rejected applications for exemption under 10(23(C)(vi) and under section 12 AA. The Tribunal also rejected the application for exemption u/s 10 (23(C)(vi).

Further assessment proceedings had been opened by the IT Department for the AY 2009-10, 2010-11 (processed) and 2011-12 (under process) has rejected the plea of the university being state/state controlled & financed by the govt. and established for the non-profit motive. It has imposed Income Tax (including interest and penalties). on the University w.e.f AY 2009-10, AY 2010-11 and is likely to impose taxes further in the AY 2011-12 onwards in further Assessments.

The university has challenged the prejudicial orders the orders of the IT Department before the CIT (Appeals)/ Tribunal/ Hon'ble High Court as per the requirement of the cases.

An eight-member committee, under Chairmanship of Dean P&EP, has been constituted by the Hon'ble Vice Chancellor is looking into day to day matter of the cases.

Currently the IT Cases of the university are being handled by Sh. Ajay Vohra as Senior Advocate of M/s Vaish Associates Advocates, New Delhi, a renowned Law firm and Advocate Mrs. Jyoti Choudhary of Chandigarh.

At present, the following types of Income tax cases are being defended by the University:

- Exemption under sec 10(23)(vi) before Hon'ble P&H High Court, Chandigarh
- Registration under sec 12 AA before Hon'ble ITAT, Chandigarh
- Appeal against assessment proceeding for the A.Y. 2009-10 and orders of CIT (Appeal) before Hon'ble ITAT, Chandigarh
- Appeal before CIT (Appeals) against Assessment proceeding for the A.Y. 2010-11.
- Assessment proceeding for the A.Y. 2011-12 before DCIT Exemptions.
- Further Notices issued for the A.Y. 2012-13 to 2016-17
- Notice of assessment proceeding for the A.Y. 2017-18 before DCIT (Exemptions).
- TDS matter related to Bank Interest.

The University will also have to defend the case for the said A.Y. too in future. The University has already filed the Income Tax returns from A.Y. 2009-10 to 2017-18 showing it taxable income as NIL, as per the advice of the advocate. The University will also have to defend the case for the said A.Y. too in future. The following is the brief of taxes paid and likely to be paid as imposed and likely to be imposed by the IT Department through its DCIT(Exemptions) and DCIT (TDS). The amount deposited by the University is as under.

S.N	A.Y.	Demand/ Expected Demand (with interest)	Amount Deposited (for stay of demand) (approx.)	Balance Demand
1	2009-10	81.25 Cr.	22.19 Cr.	59.06 Cr.*
2	2010-11	91.11 Cr.	31.22 Cr.	59.89 Cr.**
3	2011-12	141.42 Cr.	-	141.42 Cr.
4	2012-13	134.62 Cr.	-	134.62 Cr.
5	2013-14	134.99 Cr.	-	134.99 Cr.
6	2014-15	124.23 Cr.	-	124.23 Cr.

7	2015-16	90.37 Cr.	-	90.37 Cr.
8	2016-17	72.39 Cr.	-	72.39 Cr.
9	2017-18	32.10 Cr.	-	32.10 Cr.
10.	2013-14 to 2016-17 (TDS Banks)	24.10 Cr.	14.67Cr.	9.43 Cr.
Estimated Gross Total		926.58 Cr.#	68.08 Cr.	858.50 Cr.

Total estimated liability, In case the university doesn't get relief from Appealant authorities i.e. ITAT/ High Court/ Supreme Court.

* The DCIT has issued demand notice on 11.10.2018 for deposit of balance amount Rs.59.06 Cr in three installments of Rs.15 Cr.each starting from 15th Nov.18 to 15 Jan 19 and balance on 15th Feb.19.

The university is filing appeal before Tribunal for the grant of stay of demand.

** The appeal is pending before CIT(Appeal) for disposal and M/s Vaish Associates are engaged for defending the case.

The university is defending the cases at appropriate level through renowned Income Tax Law Firm - M/s Vaish Associates Advocates, New Delhi. Adv. Ajay Vohra, Senior Advocate is the principal advocate for the university.

Annexure 'F'

The matter is placed for kind information and consideration.

30.08 To consider the Status of service tax cases and action taken thereof

The cases of Service tax notices have been brought to the information of Finance committee and BOG in its earlier meetings.

The brief of latest position of the cases is as under:

The following Show Cause Notices has been received so far from the Office of the Commissioner of Central Excise and Service Tax, Ludhiana regarding taxable services treating Regional Centre and Learning Centres as “franchise Services”.

The following cases are being defended by the University:-

1. Notices no. C. No. IV (ST) Sp. Cell/LDH/IKG PTU/10/11/6657, dated 19-4-2012 amounting Rs. 1,08,68,14,603/- for the period October 2006 to March 2011.
2. Notice no. C. No. V (ST) Commr. Adj/48/2012/20356 dated 30-10-2012 for amounting Rs. 35,46,16,640/- for the period April 2011 to June 2012 .
3. Notice no. C. No. V (ST) Commr. Adj/12/2014/6069 dated 12-03-2014 for amounting Rs. 20,22,10,037/- for the period July 2012 to March 2013.
4. Notice no. C.No.V(ST) Commr. Adj/JAL/12/2015/1621 dated 17-4-2015 for amounting Rs. 17,09,32,224/- for the period April 2013 to March 2014.
5. Notice no. C. No. V (ST) Commr. Adj/JAL/54/2016/2405 dated 15-4/11-2016 for amounting Rs. 6,38,53,198/- for the period April 2014 to March 2015.

Brief Status of the cases is as under:-

Notices 1 & 2: A reply was filed before Commissioner, Central Excise, Ludhiana by the University. Commissioner issued an order vide No. F/S V (ST) Commr. Adj/14/2012/23452 dated 19-12-2013 for demand of Rs. 144 Crore to be recovered from University with penalty. Against this order appeal was filed through advocate Dr. Prabhat Kumar before the Customs, Excise and Service Tax Appellate Tribunal (CESTAT), Delhi.

After hearing, the *CESTAT vide its Final Order No. ST/A/53817/2015-CU[DB] dated 23-12-2015 ordered as under :*

- I. We hold that the appellant provided franchise services.
- II. The extended period is not invocable.
- III. Penalty U/s 78 ibid cannot be imposed.

- IV. The impugned demand has to be re-computed only for the normal period and taking the assessable value as equal to the aggregate amount by the appellant through LCs minus amount paid to the LCs. Needless to say that the amount of penalty under Section 76 *ibid* has also to be re-computed.

Advocate Dr. Prabhat Kumar has advised as under:

- i. University is liable to pay service tax liability pertaining to the normal period of limitation.
- ii. That the service tax liability for the normal period of limitation comes to about Rs. 18 crore (approx) which is required to be paid by the University.
- iii. That the liability for the extended period of limitation has been set aside.
- iv. That University has preferred an appeal before Hon'ble Supreme Court being Appeal No. 5622/2016 which is pending disposal
- v. However, no stay has been granted by the Supreme Court in the matter.
That if Hon'ble Supreme Court decides the appeal in favour of PTU, the amount of Rs. 18 crore deposited would be liable to PTU though without interest.
- vi. That liability of interest shall freeze on the day of payment of Rs. 18 crore.

Notice 3: Commissioner, Central Excise and Service Tax, Ludhiana imposed a penalty of Rs.20,22,10,037/- U/s 76 of the Act against University vide Order No. JAL-EXCUS-000-COM-003-14-15 dated 19-2-2015. In this regard, appeal was filed through advocate Dr. Prabhat Kumar before the Customs, Excise and Service Tax Appellate Tribunal (*CESTAT*), New Delhi by depositing Rs. 1,51,65,800/- (equivalent to 7.5% of Rs. 20,22,10,037/-) in the name of Assistant Registrar, *CESTAT*, New Delhi.

Notices 4 & 5: Reply from the Advocate has already been filed before the Commissioner but the cases are yet to be finally adjudicated. Personal hearing of Advocate is awaited.

Action taken in the Notice 1&2 is as under:

As per the approval in the 30th Finance Committee meeting and advice of Dr. Prabhat Kumar ji, a sum of Rs. 18.00 cr. has been deposited to freeze the interest liability in the case of Notices 1&2 for which the university has

preferred appeal in Hon'ble Supreme Court. The CESTAT vide its order had partly allowed the appeal of PTU by way of remanding the case for fresh adjudication and directions were given for recomputing the demand for normal period only.

Latest revised notice issued by the department:

The department has issued revised notice to the university regarding recomputation of value of Service Tax demanded in for SCN as per CESTAT final order ST/A/53817/2015-CU(DB) dated 23.12.2015.

In view of this, the demand for normal period are to be adjudicated so the department has requested to provide the amount paid to LCs by PTU for the period 01.04.2010 to 31.03.2011 and 01.04.2011 to 30.06.2012, 01.07.2012 to 31.03.2013 and 01.04.2013 to 31.03.2014 vide its letter dated 05.09.2018.

Annexure 'G'

The matter is placed before Board for kind information and consideration

Regarding Service Tax-GST Ludhiana.

The Directorate General of Goods and Sales Tax, Intelligence (DGCEI), Ludhiana has issued various summon (**Annexure-H**) to the I.K. Gujral Punjab Technical University, Kapurthala for the enquiry to check the evasion of service tax/contravention of provisions of the finance act, 1994/ the service tax rules-1994. They have demanded the information pertaining to affiliation fees collected by the University for the years 2012-13 to 2016-17. The complete summary of the demanded and the reply submitted by University is as under:

Date	Details of Summon issued	Information Asked	Details of reply Submitted
19-07-2017	Summon issued to Finance Officer, IKGPTU	<ol style="list-style-type: none"> 1. Procedure for the grant of affiliation to colleges, Prescribed fees payable by colleges in this regard 2. College wise, head wise, month wise details of fees collected by IKGPTU. 3. Category wise service tax paid along with service tax registration certificate and service tax returns filed. 4. Annual Reports for the period 2012-13 to 2016-17 	<p>Reference No. Date:-01-08-2017</p> <p>A letter was issued to Directorate by Finance Office seeking the time period of 06 to 08 weeks for the preparation of required information.</p> <p>University representative visit the directorate on 02-08-2017.</p>

06-09-2017	Second Summon issued to Finance Officer	<p>1. To provide the information demanded in earlier summon issued.</p> <p>2. To tender the statement.</p>	<p>Visit Date:19-09-2017</p> <p>University provided the requested information.</p> <p>The Assistant Registrar (Accounts) AR (CD) visited the Directorate and the statement was filled by AR-Accounts.</p> <p>Additional information demanded by them was submitted vide letter issued dated 29-09-2017</p>
05-06-2018	Third Summon issued to Finance Officer	College wise, head wise and month wise details of amount collected by PTU for affiliation i.e. 2012-13 to 2016-17	<p>02-07-2018</p> <p>University provided the required information as per University record</p> <p>To which they were not satisfied.</p>
09-07-2018	Letter issued to AR, Accounts	Details of actual amount received from the affiliated colleges under the head of affiliation fees/provisional affiliation fees/ inspection fees, application fees, sports fees, youth festival fees etc.	University is preparing the reply. A communication has been submitted to GST intelligence to give us more time for the preparation of data as the GST intelligence asked for the data in a particular format for the said years.

The matter is placed before Finance Committee for kind information.

31.10 **Any other item with the permission of Chair.**

Minutes of 30th meeting of the Finance Committee of IKG-PTU Jalandhar

30th meeting of the Finance Committee, IKG-PTU Jalandhar was held on 16-2-2018 at 11:30 AM under the Chairmanship of Vice Chancellor in the office of Additional Chief Secretary Technical Education and Industrial Training, Room No. 12, 8th Floor, Punjab Civil Sectt.-I, Chandigarh.

Following were present in the meeting:

Chairman

Sh. M.P. Singh, IAS,

Vice-Chancellor,

IKG Punjab Technical University

Cum Addl. Chief Secretary to Govt. of Punjab,

Department of TE& IT, Punjab

Member

Sh. Harjit Singh,

Joint Director

Department of Finance, Govt. of Punjab

(On behalf of Pr. Secretary Finance)

Member

Sh. H.D. Sekhri,

Deputy Director,

Directorate of Technical Education & IT

(On behalf of Pr. Secretary TE&IT)

Special Invitee

Ms. Surinder Kaur Warich, IRS

Director, Budget cum Income Tax Advisor

Department of Finance

Convener

Dr. S.K. Mishra,

Finance Officer,

IKG Punjab Technical University,

Jalandhar

Dr. M.P. Poonia, Vice Chairman, AICTE and Sh. Sachit Jain, Joint Managing Director, Vardhman Textile could not attend the meeting and was granted leave of absence.

The Chairman welcomed the members and thanked all for providing their valuable support to IKG-PTU. Thereafter the regular agenda was taken up.

Agenda No. 30.01 To confirm the minutes of 29th meeting of Finance Committee held on 31-3-2017

The committee confirmed the minutes of the 29th Finance Committee.

Agenda No. 30.02 Action taken report on the decisions taken in 29th meeting of Finance Committee

The Committee reviewed the action taken report on the minutes of 29th meeting of Finance Committee and approved the same.

Agenda No. 30.03 To approve Audited Balance Sheet for the F.Y. 2016-17

Audited Balance Sheet for the F.Y. 2016-17 was presented before the Finance Committee. After due deliberation, the Committee approved the Audited Balance Sheet for the F.Y. 2016-17 and advised that Income and Expenditure of the University should be forwarded to the Government as per the provision of the Act.

Agenda No. 30.04 To approve Revised Budget Estimates for the Financial Year 2017-18 and Budget Estimates for Financial Year 2018-19

Revised Budget for the financial year 2017-18 and Budget Estimate for the year 2018-19 was presented before the Finance Committee.

After due deliberation, the Committee approved the Revised Budget for the year 2017-18 and Budget Estimate for the year 2018-19.

Agenda No. 30.05 To consider GPF cum Pension Scheme for the Employees of the University.

The Committee discussed the matter and after due deliberations, it was decided that case of implementation of the GPF cum Pension Scheme be forwarded to Department of Finance, Punjab for consideration and decision.


12/2/18

The case regarding deposit of GPF of those employees of GZSCET who had joined IKGPTU on decision of the Government be forwarded to the Director Technical Education for further consideration and decision.

Agenda No. 30.06 To consider and approve Revision in Honorarium for Experts

The Committee discussed the matter and after due deliberations, the Committee approved the same.

Agenda No.30.07 To consider and approve revision of Travelling Allowance (TA) norm / rules for Experts

The Committee discussed the matter and after due deliberations, the Committee approved the same.

Agenda No. 30.08 To consider and approve Delegation of Financial Powers

The Committee discussed the matter and after due deliberations, it was decided that since the matter is part of the regulation, the same may not be taken up separately. It was emphasized by the Chairman that the draft regulations should be got notified from the Government at the earliest.

Agenda No. 30.09 To consider and approve the current status and utilisation of Corpus Fund Account

The Committee discussed the matter and after due deliberations, the Committee approved the same.

Agenda No. 30.10 To consider the Status of service tax cases and to approve the deposit of service tax as per advice of the Advocate.

The Committee discussed the matter and after deliberations, it was decided that as per advice of the advocate, Rs. 12 crore (approx.) along with the applicable interest till the date of deposit, be deposited, in order to freeze the interest liability.

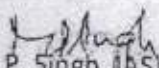
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Agenda No.30.11 To consider the updated Status of Income Tax Cases and deposit of amount for stay in demand arising thereof

The Committee discussed the matter and after deliberations, it was decided that the Committee of the following should deliberate the issue in detail and put up their recommendations on file:-

- i) Ms. Surinder Kaur Waraich, IRS,
Director, Budget cum Income Tax Advisor
Department of Finance
- ii) Dr. S. K. Mishra,
Finance Officer
IKGPTU
- iii) Sh. M. R. Sharma,
Advocate,
Income Tax Council of IKGPTU

Meeting ended with vote of thanks to the chair.


(M. P. Singh, IAS), 16/2/18
Vice-Chancellor cum Chairman,
Finance Committee, IKGPTU


16/2/18
(Dr. S. K. Mishra)
Finance Officer



MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING ("MOU") is entered into this 18th day of September 2018 ("Effective Date")

BETWEEN

I.K. Gujaral Punjab Technical University, Kapurthala, India herein after referred to as ("I. K. Gujaral Punjab Technical University" OR IKGPTU)

AND
...PARTY OF THE FIRST PART

TATA TECHNOLOGIES LIMITED, a company incorporated under the Laws of India (hereinafter referred to as "**Tata Technologies**" which expression shall, unless the context otherwise requires, includes its successors in business and permitted assigns),

...PARTY OF THE SECOND PART

PARTY OF THE FIRST PART		PARTY OF THE SECOND PART	
Party	I.K. Gujaral Punjab Technical University	Tata Technologies Limited	
Located in	Jalandhar - Kapurthala Highway, VPO - Ibban, Kapurthala-144603, Dist. Kapurthala	25, Rajiv Gandhi InfoTech Park, Phase 1, Hinjewadi, Pune - 411057	
Website	www.ptu.ac.in	www.tatatechnologies.com	
Represented by	Prof.(Dr.) Ajay K. Sharma	Anand Bhade	President- APAC
	Vice Chancellor		

For the purposes of this transaction between the I. K. Gujral Punjab Technical University and Tata Technologies Limited, this MOU is synonymously referred to as "Agreement" and the "Work Order" will be issued after approval of BOG, IKGPTU / Government of Punjab.

For the purposes of this MOU between the I. K. Gujral Punjab Technical University and Tata Technologies Limited, the "Center for Invention, Innovation, Incubation & Training" an Industrial Experiential Learning & Development center is also referred to as the "CIIT".

Executive Summary of this MOU

Tata Technologies CIIT is a one-stop center providing Integrated training on technical and skill development in collaboration with the I. K. Gujral Punjab Technical University, to communities close to where they live as part of a comprehensive strategy to better their lives.

The plan outlines the way forward for continued sustainability and improvement of center, as well as the extension of this skill development network for Punjab.

Partnerships between Tata Technologies and the I. K. Gujral Punjab Technical University will enable efficient, effective, integrated and sustainable service delivery in the implementation of the CIITs.

WHEREAS

- a. The I. K. Gujral Punjab Technical University is desirous of partnering with Tata Technologies to setup CIITs.
- b. Tata Technologies is the enablement partner to the I. K. Gujral Punjab Technical University which is the infrastructure and investment partner for CIIT centers to be jointly established in Punjab (hereinafter referred to as "Project")

The project will be executed in phase wise manner with "Hub and Spoke" Model as mentioned in below table:

Phase	Name of the Project	Hub Location*	Spoke Location*
1	"Guru Nanak Dev ji CIIT"	IK. Gujral Punjab Technical University Kapurthala	1. Sultanpur Lodhi
2	"Guru Gobind Singh ji CIIT"	Chamkaur Sahib	1. Chamkaur Sahib 2. IKG PTU Campus-Ladowall Road, Jalandhar**

* The Suitable Building with ready to use infrastructure will be allocated by I. K. Gujral Punjab Technical University for the projects. (** means - To be Decided). The above-mentioned locations



are assigned as per preliminary discussion, the locations based on the best available ready to use infrastructure, will be suggested by IKGPTU team and both parties agree to change it suitably.

Objectives of the MOU:

- a. Qualitative improvements in technical education
- b. To create CIIT infrastructure and learning environment for training manpower, to cater to the increasing needs of India.
- c. To provide ready local pool of engineers, operators, technicians and skilled manpower required by the industries in the field of manufacturing sector.
- d. To increase the employability of the population of Punjab.
- e. Provide high end industrial training to increase chances of good quality jobs
Upgrade course curriculum to modern industrial practices as necessary
- f. Enhance the reputation of technical institutions as modern and state of art technologies
- g. Help innovators to develop new products
- h. Promote technology start-ups

The above objectives will be met through:

- a. Establishing a CIITs, with latest manufacturing technology tools and equipment which is widely used in the industries
- b. The learning methodology will include classroom and lab sessions, online videos, e-learning, assessments and joint certifications at the CIIT. In addition, there will be joint supervision of student in CIITs, special lectures and seminars by the industrial experts.
- c. Tata Technologies to train the students at CIIT for 2 years and handhold for the 3rd year through the "Train the Trainers Program"

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**TATA
TECHNOLOGIES**



I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

NOW, THE PARTIES TO THIS MOU HEREBY AGREE AS FOLLOWS:

1. TERM

- a. The MOU shall commence on the effective Date, the MOU is signed by both the parties
- b. The MOU will be valid for 42 months from the date of signing for Phase I and for Phase II from the date of handover of respective premises.

2. ROLE OF TATA TECHNOLOGIES

- a. Establish the Industry-Academia interface in Punjab State in the form of the CIITs
- b. Provide and arrange hardware, Technology Tools, Equipment & Machinery with required configuration needed for running the technology solutions in the CIIT Centers (Hub and Spoke). Refer to Annexure 1 for details
- c. Provide required training to the students with mutually agreed curriculum for first two years after the set-up completion and train the students jointly with IGPTU trainers in third year (Handholding).
- d. Provide technology solutions and deploy industry faculty (Subject Matter Expert) along with the specialist trainer resources to provide an edge to CIIT.
- e. Provide a Certificate of Completion to the students who successfully complete the exam conducted by Tata Technologies. This will be joint certification by TATA Technologies and I.K. Gujral Punjab Technical University after a student completes a course.
- f. Provide all required assistance with respect to installation, maintenance and up-gradation of technology solution for the tenure of the MOU
- g. Conduct guest lectures and seminars at the CIIT Centers, by industry experts for sharing of industry knowledge.
- h. Provide-learning tools i-GET-IT as the teaching platform.
- i. TATA Technologies will also provide the following in the set up
 - i. Furniture (Table and Chairs) for all the Classrooms of CIITs
 - ii. Networking, Electrical wiring, Air Conditioning and UPS back up for all workstations.
 - iii. Epoxy coating on floor in 3 Centers (Domain Learning, Mechatronics and Advance Manufacturing) as needed.
 - iv. Admin Resource.

3. ROLE OF THE I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

It is agreed between the Parties that I. K. Gujral Punjab Technical University shall provide the following support services to Tata Technologies for the successful implementation of the said Project:

- a. Provides the fully built-up ready to use space/institute and other infrastructure facilities for setting up of CIIT.
- b. Provides all required support for successful implementation of the CIIT



- c. Hire new resources OR provide existing trainers to get handholding from Tata Technologies trainers in the 3rd year.
- d. Tuition fee to be decided at the discretion of the I.K. Gujral Punjab Technical University
- e. I.K. Gujral Punjab Technical University will do the following
 - i. Provide required Electricity with Power Back Up (Generator Set up) to run the CIITs
 - ii. Up to the point (for CIITs Classrooms) Network Switch with multiple (around 80 in total) Ports with internet connectivity
 - iii. Ground or Basement with Trimix flooring with RCC / PCC plinth, minimum 8" thick to sustain load up to 8 tons / sq. m. - Scope -Customer
 - iv. General Utilities like Drinking Water, Washrooms, fire safety system as per university norms.

4. INTENDED OUTCOMES OF THE CIIT

- a. Improved skills of students leading to employment & entrepreneurship
- b. Technical curriculum more updated and aligned to current and near future industry requirements
- c. Workshop for all nearby Colleges/students at the CIITs
- d. CIIT to focus on training students in line with latest industry needs and make them employable

5. UNDERSTANDING BETWEEN THE TATA TECHNOLOGIES AND I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

The TATA Technologies and I.K. Gujral Punjab Technical University have agreed as under:

- a. The premises/center infrastructure mentioned under this MOU shall be provided to Tata Technologies by the I.K. Gujral Punjab Technical University, devoid of encumbrances for an initial period of 42 months from the date of signing this MOU. This MOU shall be renewed for such further time as may be required for implementation of the CIIT.
- b. As the above mentioned premises/center infrastructure needs to be furnished and provided by the I.K. Gujral Punjab Technical University, an understanding has been reached between the I.K. Gujral Punjab Technical University and Tata Technologies that for the purposes of fulfillment of the CIIT, I.K. Gujral Punjab Technical University shall bear the expenses to get the premises readily available, renovated and furnished based on the assurances that (i) the I.K. Gujral Punjab Technical University shall

ensure that the occupation and use of the premises by the CIIT, CIIT shall be assured for a minimum period of 42 months (ii) any permissions/approvals required in this regard from any government/municipal authority shall be obtained by the I.K. Gujral Punjab Technical University.

- c. The CIIT will be used as a facility for catering training to develop the employable skills at colleges/engineering colleges, diploma institutes of Punjab. The CIIT will also serve to mainstream adaptation and to improve competencies and instruments for skill development network across Punjab.
- d. Tata Technologies will provide the technology set-up and promote technical education in the field of Engineering and Design and various enterprise solutions. Tata Technologies will also provide required training for the period mentioned above in this MOU.
- e. Tata Technologies will also extend reasonable placement assistance and necessary guidance to appropriate students, registered with the various CIIT Centers.
- f. Tata Technologies will proceed and commence with the above-mentioned engagements after the fully built up ready to use space/premises with required infrastructure is made available to TATA Technologies by the I.K. Gujral Punjab Technical University
- g. Skills training up-gradation and development will be the major objective undertaken under this MOU.

h. Project Time Line for Phase 1:

Sr	Activity	Timeline
1	Agreement and sign off between I.K. Gujral Punjab Technical University and Tata Technologies	18 th September 2018
2	Work Order	Will be issued to TATA Technologies after approval of BOG, IKGPTU / Government of Punjab.
3	CIIT set up completion and fully operational by TATA Technologies	Within 5 months from the date of Ready to use space handed over to TATA Technologies
4	Training Starts	Within one week of Set up Completion



- i. Project Time Line for Phase 2: To be decided mutually for any changes, tentative timeline is mentioned below.

Sr	Activity	Timeline
1	Agreement and sign off between I.K. Gujral Punjab Technical University and Tata Technologies	18 th September 2018
2	Fully Built up Premises (as per layout suggested by TATA Technologies) Handover and Infrastructure readiness from respective authorities of I. K. Gujral Punjab Technical University	By 1 st May 2019 (Tentative)
3	TATA Technologies to provide CIIT Layouts	Within 4 weeks of ready to use space/infrastructure made available.
4	CIIT set up completion and fully operational by TATA Technologies	Within 5 months from the ready to use infrastructure made available by IKGPTU
5	Training Starts	Within one week of Set up Completion

6. CONSIDERATION

- a. The Parties have ascertained that the total cost of setting up of each CIIT Hub is Rs. 215,24,14,695/- (Rupees Two Hundred Fifteen Crores, twenty-four lacs fourteen thousand six hundred ninety five Only), and each CIIT Spoke is Rs. 103,37,43,146/- (Rupees One Hundred Three Crores thirty-seven lacs forty three thousand one hundred forty six Only) which is exclusive of taxes.
- b. I. K. Gujral Punjab Technical University shall spend 12% of the total setup cost of proposed CIITs with taxes as applicable for the purchase of proprietary technology tools, hardware, machinery, equipment as per the proposal and Tata Technologies along with the partner companies shall bear the entire remaining cost. TTL to provide OEM proprietary letters as per specimen provided by IKGPTU and IKGPTU to release this amount to TATA Technologies as per clause 6(d).
- c. The total cost includes the complete center setup and training by TTL for 2 years and handholding for the 3rd year.
- d. I.K. Gujral Punjab Technical University will pay 80% of its 12 % contribution plus taxes as applicable in the setup against delivery within 10 working days and remaining 20% within 10 days after successful setup completion and third party audit.
- e. A third-party audit including evaluation and validation of equipments shall be initiated by IKGPTU within 15 days of the setup completed and the audit should be completed within next 45 days.

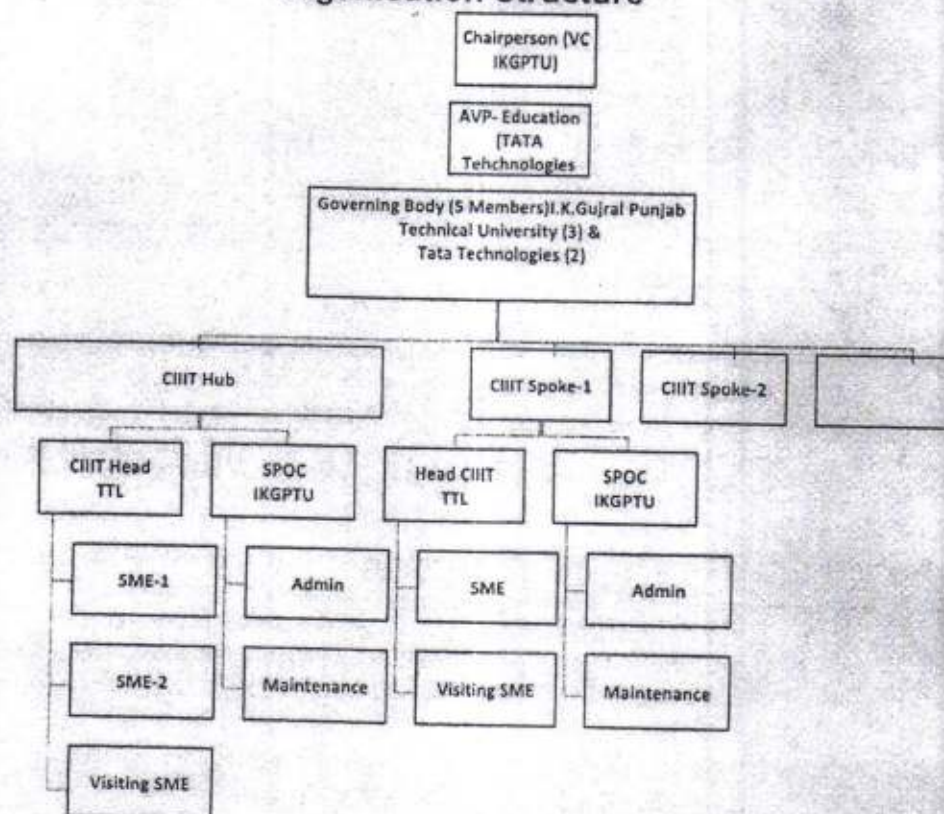
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- f. AMC for Software Technology Tools, Equipment, Industrial Hardware and Machinery will be for 5 Years from the date of installation. Whereas both Parties agree to make the project long term success.

7. OPERATIONS

It is intended to run the CIITs jointly with following organization structure for each phase, any changes to this will be mutually agreed as needed during the execution of the project.

Organisation Structure



Refer details of Roles & Responsibilities in Annexure 2

Legends:

Note: * Spoke-2 & Spoke-3 will have similar organization structure as of Spoke-1

8. CONFIDENTIALITY:

- 8.1 Each party shall hold all the information strictly confidential, whether comes to the knowledge of such party through a written document or in oral form. "Confidential information" shall mean any/all information that would ordinarily and without breach of any legal obligation, not be known to any person who is not having any relationship with the party concerned or any proprietary information of Parties, whether of a technical nature or any other sensitive information, thus all inventions, disclosures, processes, ideas, systems, methods, formulae, devices, intellectual properties, instruments, know how, improvements, materials, products, patterns, compilations, data, programs, techniques, sequences, designs, research or development activities and plans, licenses, specifications, computer programs, source and object codes, mask works, works of authorship, costs of production, prices or other financial data, volume of sales, promotional methods, lists of names or classes of clients/ customers or personnel, lists of suppliers, business plans, budgets, business opportunities, financial statements or information related to party concerned shall be referred to as Confidential Information with reference to this MoU.
- 8.2 Each Party further undertakes to maintain and use the confidential information of the other party only for such purpose as may be required and permitted for the due execution and performance of this MoU and to make copies as may be specifically authorized by the prior consent of other party and disclosure of confidential information to third parties and to use such information only on a "need to know" basis.
- 8.3 All the confidential information shall, at all times, remain the exclusive property of the party concerned.

9 INTELLECTUAL PROPERTY RIGHTS:

- 9.1 The Parties acknowledge that all Intellectual Property Rights to any material or information including but not limited to the course materials, curriculum, the software systems, procedures, operating, quality, control, audit and user manuals, database design, source and object code, reports etc. designed by either Party shall at all times be the sole and exclusive property of the respective Party.
- 9.2 The Parties acknowledge that all Intellectual Property Rights which arise in relation to the course content, curriculum, case studies, pedagogy and other academic know how



developed by either Party during the subsistence of this Agreement and in relation to the Services shall at all times be the sole and exclusive property of the respective Party.

- 9.3 Parties agreed that they will sign End User License Agreement (EULA) separately whereby Tata Technologies shall permit to access and use online/offline contents in accordance with mutually agreed terms of MoU.
- 9.4 All the existing property rights owned by either party and not developed under the scope of this MoU but introduced during the performance of this MoU shall remain the party's property.
- 9.5 Any new IP developed jointly by the parties themselves or through the innovators/trainee who obtained support of CIIT shall be jointly owned by the parties. However, for each/all such invention/s, the Parties and/or CIIT will execute required agreement at that point of time.

10 INDEMNITIES AND WARRANTIES:

- 10.1 Parties shall indemnify and hold each other harmless against any loss, claim, or damage to any person or property caused by its willful misconduct or gross negligence. Parties shall hold each other indemnified against any loss, damage, cost and expenses including attorney's fees, which may be incurred as a result of any action or claim initiated against indemnified party due to any material brought into project or any deliverables, any third party alleging infringement of their intellectual property rights due to usages of provided software, tools, hardware or usages of the property.
- 10.2 Parties shall have no obligations with respect to any Infringement Claims to the extent that the Infringement Claim arises or results from: compliance with specific technical specifications and instructions provided by the other party; (i) inclusion in a Deliverable of any content or other materials provided by other party and the infringement relates to or arises from such materials in the modification of a Deliverable (iii) operation or use of some or all of the Deliverable in combination with products, information, specification, instructions, data, materials not provided by other party.
- 10.3 Tata Technologies warrants that, the performance of this MoU will conform to the specifications as per the relevant industry standards. The warranties described herein are exclusive and IKGPTU hereby waives any and all other warranties, whether expressed or implied, including any implied warranty of merchantability, title, non-infringement or fitness for particular purpose or use.
- 10.4 Parties are duly constituted entities under Applicable Law and has all necessary authorizations, valid licenses, approvals, permits, and full power and authority to execute this MoU and to consummate the transactions contemplated herein.

11 LIMITATION OF LIABILITY:

- 11.1 Tata Technologies shall not be liable or responsible for any delay or failure to perform services or failure of the services under this MoU to the extent that such delay or failure has arisen due to reasons not attributable to Tata Technologies and such reason should be proven beyond reasonable doubts to IKGPTU.
- 11.2 In the event that Tata Technologies is delayed or prevented from performing its obligations due to such failure or delay on the part of or on behalf IKGPTU, Tata Technologies shall be allowed an additional period of time to perform its obligations with mutual agreement.
- 11.3 In no event parties shall be liable to the other for any special, indirect, incidental, consequential, exemplary or punitive damages, loss of profit or business or loss of data arising in any way out of this MoU, however caused, under the claim of any type or nature, based on any theory of liability (including contract, tort or other theories of law), even if advised of the possibility of such damages. In no event shall either parties' direct liability for any damages exceed the 10,00,00,000/- [Rupees Ten Crore Only] however this cap will not be applicable for 1) moral and statutory liability 2) IPR infringement liability 3) breach of confidentiality.

12 TERMINATION AND ITS EFFECTS:

- 12.1 This MoU shall automatically come to an end on the expiry of the term mentioned hereinabove unless terminated herein below.
- 12.2 It is specifically agreed between the Parties that the Parties will not have any right to terminate this MoU till the period of completion of 36 months after establishment of all CIITs with or without any cause commencing from the date of execution of this agreement.
- 12.3 After 42 months, any party can terminate this MoU, with cause or without cause, by providing an advance 30 (thirty) days written notice to the other Parties.
- 12.4 It is specifically agreed between the Parties that in case of termination of this MoU by either party due to breach committed by other party, the defaulting party shall be liable to pay damages and losses suffered by other party due to the breach committed by defaulting party.
- 12.5 Either Party may terminate this MoU, in the event of any proceedings in bankruptcy, insolvency or winding up by or against the other Party or for the appointment of an assignee or equivalent for the benefit of creditors or of a receiver or of any similar proceedings.





12.6 In the event of termination or expiry of this Agreement, JKGPTU will operate CIIITs, however it is further clarified that at all times the ownership of equipment, machinery, tools and software procured by any of the Parties as per terms of this agreement for the said project shall reside entirely with JKGPTU and which shall be used only for the purpose of CIIITs.

13 PUBLICITY:

No Party shall use any name, mark or symbol of the other Party in any publicity release or advertising material or for any other purpose whatsoever nor shall publicize any information pertaining to this MoU or the other Party without securing prior written consent of the other Party, which consent shall not be unreasonably withheld or delayed.

14 Audit:

No Audit will be allowed without providing any 30 days advance notice and Tata Technologies will only liable to provide documents related to Project provided they are not confidential in nature.

15 ARBITRATION:

In case any dispute or difference arises between the Parties as to any term and/or conditions of this MoU, the Parties shall promptly meet and attempt in good faith to resolve such dispute or difference by amicable negotiations. Provided, that if the same is not so resolved within 30 days, the matter shall be referred to the sole arbitrator mutually appointed by the Parties. The arbitration proceedings shall be conducted in accordance with the Arbitration and Conciliation Act, 1996, as amended from time to time and the venue of such arbitration shall be either Chandigarh OR Pune, India only and the award or awards in such arbitration shall be final and binding on the Parties.

16 GOVERNING LAW AND JURISDICTION:

The provisions of this MoU or any other document entered into between the Parties herein shall be construed, interpreted, governed by and enforced in accordance with Indian law. Subject to the arbitration clause, Pune / Chandigarh courts shall have exclusive jurisdiction for the purposes of this MoU.

17 NO THIRD-PARTY RIGHTS:

A person who is not a party to this MoU shall not have any right to enforce any term of this MoU.

18 COUNTERPARTS:

This MoU shall be executed in two counterparts, each of which shall be deemed as original, but all of this together shall constitute one and the same instrument.

19 SEVERABILITY:

Should any portion of this MoU be contrary to, or in violation of any law and consequently of no effect, the remainder of this MoU shall be valid and remain in force notwithstanding the invalidity of such portion.

20 AMBIGUITIES:

Any ambiguous language in this MoU shall be interpreted as to its fair meaning, and not strictly for or against a party. Matters not provided for in this MoU shall be mutually decided by the Parties in writing and decision so agreed upon shall be final and binding on the Parties.

21 AMENDMENT:

The Parties to this MoU may, add, delete, amend or alter all or any of the terms and conditions of this MoU as mutually agreed upon from time to time and such modification and changes shall not be effective until the same are in writing and duly signed by the authorized representatives of the Parties.

22 NON WAIVER:

No waiver, delay or failure by a party in enforcing any of the provisions of this MoU shall prejudice or restrict the rights of such party under this MoU nor shall waiver by a party of any breach operate as a waiver of any subsequent breach. The rights, powers and remedies provided to each party in this are in addition to, and do not exclude or limit, any right, power or remedy provided by law.

23 NOTICES:

All notices and correspondences to a party shall be deemed to be properly served if sent to their respective addresses mentioned herein above, by regular post mail, postage prepaid or commercial overnight courier. For enabling swift business communications, the Parties shall provide their email addresses to expedite official correspondences and documents.

24 ENTIRE MOU:

This MoU is binding on all parties and this MoU cannot be modified, amended, altered or supplemented except by a MoU in writing signed by the duly authorized representatives of the Parties.



IN WITNESS WHEREOF, the Parties-hereto have executed this MOU as of the date first above written.

I.K. Gujral Punjab Technical University

Tata Technologies Limited

Signature:

Name: Ajay K Sharma

Designation: Vice Chancellor

Signature:

Name: Anand Bhade

Designation: President (APAC)

Witnesses:

- 1.
- 2.

Witnesses:

- 1.
- 2.

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UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002

F.No.21-1/2015(FD-I/B)

Dated:-08.01.2018

OFFICE MEMORANDUM

**SUBJECT : TA AND SITTING FEE PAYABLE TO OFFICIAL AND
NON-OFFICIAL MEMBERS/EXPERTS.**

In supersession of UGC's all previous Office Memorandums on the subject, the Modified rules for TA and Sitting Fee payable to the official and non-official members/experts will be as under:-

The categories of Official and Non-Official Members are as follows:-

Serving (State/Central) Government servants, Semi Government/Autonomous Bodies, Employees paid from the Consolidated Fund of India or through Grants-in-aid are treated as **Official Members**.

All others including retired Government Servants and retired/ex-member of the University Grants Commission or Statutory Bodies viz. Universities, Institutions, Councils, Boards and Societies etc. are to be treated as **Non-Official Members**.

NOTE

"Permanent Account Number (PAN) allotted by the Income Tax Authorities has to be indicated by the member/expert invariably while filling up the Bill". Payment will be made through E-mode in the bank accounts of members mandatorily. Hence, Experts are required to attach a copy of cancelled cheque leaf with their claims.

1. SITTING FEE

- (i) Rs.3,000/- per day for per meeting subject to maximum of Rs. 5,000/- per day irrespective of number of meetings in a day.
- (ii) Rs.5,000/- per day for inspection/visit of various committees to institutions/Universities/organizations.
- (iii) Commission Members would also be entitled for sitting fee @ Rs. 5,000/- per day on the date of Commission Meetings.
- (iv) Payment of Sitting Fee would be subject to TDS at applicable rates.

2. TRAVELLING ALLOWANCE

Outstation Members/Experts:

- (i) **Travel by Air:** The members (officials as well as non-official) will be entitled to travel by air as per entitlement in service or before retirement as the case may be. Non-entitled members will entitled for journey by air, on specific prior approval

of Chairman, UGC. The journey by air is to be performed by Air India on the sectors where it ply. On other sectors, journey by private airlines will be allowed. Any deviation would require prior approval of Chairman, UGC. The members/experts entitled to travel by air may travel by public helicopter in case place is not connected by air. However, hiring of charter helicopter, will not be permissible. The claim for air/ helicopter journey is to be supported by original boarding cards.

- (ii) **Travel by Train:** The members/experts will be entitled to travel by all trains including Rajdhani Express/Shatabdi Express as per the entitlement in service or before retirement.

NOTE:

- (a) Air tickets will be arranged by the UGC, Travel Desk whereas train tickets would have to be arranged by the experts.
- (b) The cancellation charges/ticket re-scheduling charges shall also be reimbursable in case of cancellation or postponement of meeting by the UGC [For Sl. No.2. (i) & (ii)]. The specific approval for the same would be required for claiming such amount.
- (iii) The outstation members/experts for intercity travel from the place of residence/Office to the place of meeting and back or in between the places of residence and meeting place & back (located not more than 350 Kms. each side) may travel either by their own vehicle or by taxi. Documentary evidence of journey performed by Own vehicle will have to be submitted. In case of hired taxi receipt is to be produced, road mileage @ Rs. 20/- per K.M. or amount actually paid whichever is less will be allowed for such journeys on point to point basis. In case of journey undertaken in NER, road mileage would be enhanced by 20% subject to actual expenditure. No night halting or driver allowance will be allowed. If the particular route have toll plazas, the taxi/car claim will be admitted only if it is supported with the receipts of toll taxes or inter-state entry tax. The toll taxes/entry tax etc., will additionally be reimbursed in such cases.
- If the distance is more than 350 Kms (each side), either the road mileage will be restricted to 350 Kms or to the fare of train as per entitlement or AC bus as available on that particular route (as per the option of expert).
- (iv) The local taxi fare at State Transport Authority (STA) rates applicable in the State from residence/office to Airport/Railway Station/Bus Stand and from Place of meeting to Airport/Railway Station/Bus Stand is payable. Where there are no rates notified by State Transport authority, the Taxi or Own Car fare @ Rs. 20/- per km shall be reimbursable. The re-imbursement of pre-paid or post-paid taxi fare (including toll taxes) on point to point basis will be allowed on actual basis on production of receipt. Taxi fare for full day will not be reimbursed.
- (v) The night charges @ 25% will additionally be allowed if starting the journey by road/by own car or taxi between 11.00 p.m. to 5.00 a.m. [For Sl. No. 2. (iv)].

Local Experts:

Local Experts will be reimbursed taxi or own vehicle charges @ Rs. 20/- per K.m. from residence/office to the place of meeting & back on point to point basis. Taxi for full day will not be allowed for reimbursement.

3. DAILY ALLOWANCE

(i) Outstation Members/Experts:

Following rates of Food & Lodging etc. will be applicable to the Experts:-

S. No.	Classification	Rate per day for Food (Rs.)	Rate per day of Lodging (Rs.)
1.	Experts working/retired in G.P or AGP Rs. 10,000/- or Pay Level 14 and above.	1200/-	7,500/-
2.	Experts in GP or AGP of Rs. 7600/- and above but less than Rs. 10,000/- or in Pay Level 12, 13 & 13A.	1000/-	4,500/-
3.	Experts in GP or AGP of Rs. 5400/- but less than Rs. 7600/- or in Pay Level 9 to 11	900/-	2,250
4.	Experts in GP or AGP less than Rs. 5400/- or below Pay Level 9	800/-	750/-

- *1. Lodging charges are admissible subject to actual on production of receipts.
- 2. Food charges will be reimbursed on self certification.
- 3. No lodging charges will be paid if self arrangement is made.
- 4. The rates of food and lodging will further increase by 25% automatically whenever D.A in Govt. of India increases by 50%.

(ii) Local Members/Experts:

No boarding & Lodging charges are payable to Local Members/Experts.

- 1. UGC Officers/Officials will be covered under FR/SRs (TA) Rules. Hence, these orders would not be applicable to them.
- 2. This issues with the approval of Chairman, UGC Dy. No. 32811 dated 19.09.2017.

(P.K. Thakur)
Secretary

- (i) PS to Chairman, UGC/ PS to Secretary, UGC.
- (ii) PS to Financial Advisor, UGC/ PS to AS-I/PS to AS-II, UGC.
- (iii) All Bureau Heads, UGC/ All Regional Offices, UGC.
- (iv) All Dy. Secretaries, UGC / Under Secretaries, UGC/Education Officers, UGC.
- (v) All Sections, UGC / Publication Officer, UGC.
- (vi) UGC e-office portal.

I.K. Gujral Punjab Technical University

Ref. No. 1K6 PTV/Security/3325

Date 05/10/18

Agenda Item: To revise the remuneration for examination related works

University is conducting end semester examination for all the students. On an average more than 100 examination centres are established, about 7 lac answer sheets are evaluated in more than 30 evaluation centers.

- Remuneration for performing different duties during the examination is paid by the university (copy at Annexure-I)
- In the light of present scenario and comparing these rates with other universities/boards, it is felt that senior faculty and staff in affiliated colleges is not showing much interest in performing such exam duties.
- Accordingly it is proposed that the examination fee per student be revised from Rs. 700/- to Rs. 1000/- and remuneration rates be (which were revised earlier in the year 2010) enhanced as per Annexure-II. (Copies of remuneration rates of other universities/boards are attached at Annexure-III & IV respectively).

Hardeep Singh
5/10/18

Hardeep Singh

(Assistant Registrar)

Deepak Kumar
5/10/18

Deepak Kumar

(Senior Assistant)

Dr. Amanpreet Singh

(Dy. Controller)

Dr. Amanpreet Singh
5/10/18

Dr. Balcar Singh

(Controller of Examination)

May please be allowed to put up matter in Academic Council for its consideration for approval.

Hardeep Singh

Sr.No.	Current Services	Current Fees	New Services	New Fee
1	Original Degree Certificate	N/A	Same	N/A
2	Duplicate Certificate	Rs. 500/-	Same	Rs. 1000/-
	1. Degree Certificate		Same	
	2. DMC, Migration Certificate Provisional	Rs. 200/-	Same	Rs. 500/-
3	Provisional Degree/Migration Certificate (after completion of course)	Rs. 200/-	Same	Rs. 500/-
4	Official Transcript	Rs. 300/- for each set	Same	Rs. 600/- for each set
5	Detail Marks Card	N/A	Same	N/A
6	Verification of DMC's & Degree	Rs. 50/-	Verification of per document and Bonafide Certificate/Backlog Certificate	Rs. 200/-
7	Attestation of DMC/Degree	Rs. 50/-	Attestation of per document	Rs. 200/-
Note: i) Rs. 100/- (in Punjab), Rs. 200/- (outside Punjab/in India) if directly applied by the student and Rs. 1500/- for outside India (By Speed Post/Courier). ii) For any tatkal service i.e. Issuance of document within 7 working hours, fee of Rs. 1000/- will be charged in addition to new fee proposed above				

1. Conduct of Examination

(A) Rates for Nodal Centre:

Sr. No.	Particular	Unit	Rates	Revised Rates
1	Co-coordinator (Principal or Senior Professor)	One	Rs. 4000/- (for whole Semester exams)	Rs. 5000/- (for whole Semester exams)
2	Nodal Centre Incharge	One	Rs. 3000/- (for whole Semester exams)	Rs. 4000/- (for whole Semester exams)
3	Officer on duty (Rank of Lecturer) (For collection of Q.P from university & Submission of Answer Books in University)	One	Rs. 220/- visit (No DA is admissible)	Rs. 300/- visit (No DA is admissible)
4	Clerk cum computer operator	One	Rs. 2500/- (for whole Semester exams)	Rs. 3000/- (for whole Semester exams)
5	Helper	One	Rs. 1500/- (for whole Semester exams)	Rs. 2000/- (for whole Semester exams)

(B) Rates for theory Exams:

1	Centre Controller	One	Rs. 5000/- (for whole Semester exams)	Rs. 7000/- (for whole Semester exams)
2	Assistant to Controller	One	Rs. 2500/- (for whole Semester exams)	Rs. 3000/- (for whole Semester exams)
3	Centre Supdt.	One	Rs. 300/- per session + Rs. 600/- for opening & closing the centre	Rs. 400/- per session + Rs. 700/- for opening & closing the centre
4	Deputy Supdt.	One	Rs. 200/- (per session)	Rs. 250/- (per session)
5	Invigilator (Not below the rank of Assistant Prof. (Previously lecturer) one for every 30 students of part theory)	One	Rs. 150/- (per session)	Rs. 200/- (per session)
6	Centre Clerk cum Computer Operator	One	Rs. 125/- per session + Rs. 250/- for opening & closing the centre	Rs. 150/- per session + Rs. 300/- for opening & closing the centre
7	Daftri	One	Rs. 100/- per session + Rs. 200/- for opening & closing the centre	Rs. 125/- per session + Rs. 250/- for opening & closing the centre
8	Helper	One	Rs. 100/- per session	Rs. 125/- per session

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9	Waterman (One waterman upto 100 students and subsequently its multiples)	One			
10	Sweeper	One		Rs. 100/- per session	Rs. 125/- per session
11	Security	One		Rs. 100/- per session	Rs. 125/- per session
12	Rent of the building			Rs. 20/- per candidate for whole Semester exams	Rs. 25/- per candidate for whole Semester exams
13	Contingency Expenditure			Rs. 3/- per student (for Stationary, drawing sheets, graph, paper packing materials, photostate etc.)	Rs. 4/- per student (for Stationary, drawing sheets, graph, paper packing materials, photostate etc.)
14	For delivery/collection of examination material from nodal centre				
				Rs. 7/- per km (office car/taxi)	Rs. 10/- per km (office car/taxi)

Note: If the duration of examination is 6 hours, Proportional rate may be changed

2. Practical Examinations: (For All Courses)					
Sr. No.	Particular		Rates		Revised Rates
1	Evaluation		For external Rs. 10/- per student with minimum of Rs. 150/- per day for internal Rs. 10/- per student only		For external Rs. 15/- per student with minimum of Rs. 200/- per day for internal Rs. 15/- per student only
2	For project report/ Viva voca/ Industrial Training (not for institutional training)		For external Rs. 20/- per student with minimum of Rs. 200/- per day for internal Rs. 20/- per student only		For external Rs. 25/- per student with minimum of Rs. 250/- per day for internal Rs. 25/- per student only
3	Lab Staff		Rs. 5/- per student		Rs. 7/- per student

3. Flying squad/Observer: (Regular & Distance Education)					
Sr. No.	Particular		Rates		Revised Rates
1	Flying squad Incharge		Rs. 500/- per day honorarium & Taxi/own Car @ Rs. 7/- per KM (no DA is admissible)		Rs. 1000/- per day honorarium & Taxi/own Car @ Rs. 10/- per KM (no DA is admissible)
2	Member		Rs. 400/- per day (no DA is admissible)		Rs. 800/- per day (no DA is admissible)

3	Observer			Rs. 500/- per session & Taxi/own Car @ Rs. 10/- per KM (no DA is admissible)	Same (No change)
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- A) Flying Squad incharge may co-opt maximum upto three members with team including one lady member.
B) Honorarium will be paid to PTU official if appointed for above duties.

4. Paper Setting: (Regular & Distance Education)				
Sr. No.	Particular	Unit	Rates	Revised Rates
1	Rates for One set		Rs. 750/- Per set	Rs. 1000/- or Rs. 1500/- (with complete solution of Question Paper)
2	Rates for Two set		Rs. 1500/- Per set	Rs. 2000/- or Rs. 3000/- (with complete solution of Question Paper)

5. Evaluation of Answer sheets Regular & Distance Education				
Sr. No.	Particular	Unit	Rates	Revised Rates
1	Controller (Normally principal of college)		Rs. 0.50/- per answer book	Rs. 0.65/- per answer book
2	Assistant to Controller		Rs. 0.25/- per answer book	Rs. 0.35/- per answer book
3	Head Examiner		Rs. 1.50/- per answer book (Evaluated answer book under his supervision only)	Rs. 2/- per answer book (Evaluated answer book under his supervision only)
4	Evaluation of answer books (Not below the rank of lecturer)		Rs. 12/- per answer book	Rs. 15/- per answer book
5	Checking Assistant (Not below the rank of Clerk)		Rs. 1/- per answer book	Rs. 1.25/- per answer book
6	Clerk (with each head examiner)		Rs. 0.50/- per answer book	Rs. 0.65/- per answer book
7	Helper/Attendant		Rs. 0.45/- per answer book	Rs. 0.60/- per answer book
8	Security/Cleaning		Rs. 0.25/- per answer book	Rs. 0.35/- per answer book
9	Refreshment Charges		Rs. 1.25/- per answer book	Rs. 1.50/- per answer book
10	Rent Charges (including electricity/AC/Generator set, tantage etc.		Rs. 0.50/- per answer book	Rs. 0.65/- per answer book

11	Stationary		Rs. 0.20/- per answer book	Rs. 0.25/- per answer book
	Total		Rs. 18.40/- per answer book	Rs. 23.25/- per answer book

6. Re-Evaluation of answer sheets: (Regular & Distance Education)

Sr. No.	Particular	Unit	Rates	Revised Rates
1	Controller (Normally principal of college or it may be concerned HODs)		Rs. 0.40/- per answer book	Rs. 0.50/- per answer book
2	Assistant to Controller		Rs. 0.25/- per answer book	Rs. 0.35/- per answer book
3	Evaluator (not below the rank of lecturer)		Rs. 15.00/- per answer book (minimum of Rs. 100/- per packet)	Rs. 20/- per answer book (minimum of Rs. 150/- per packet)
4	Clerk		Rs. 0.50/- per answer book	Rs. 0.65/- per answer book
5	Helper/Attendant		Rs. 0.45/- per answer book	Rs. 0.55/- per answer book
6	Stationary		Rs. 0.20/- per answer book	Rs. 0.25/- per answer book
	Total		Rs. 16.80/- per answer book	Rs. 22.30/- per answer book

7. Thesis of M.Tech/M.Pharmacy

Sr. No.	Particular	Unit	Rates	Revised Rates
1	Thesis		Rs. 2000/- per viva voce for evaluation for thesis (for external examiner only)	Rs. 3000/- per viva voce for evaluation for thesis (for external examiner only)

Art of

+ 2000/- for evaluation
Maximum limit per day
Rs. 6000/-
excluding evaluation

Examination Fee Revision

Sr.No.	Services	Current Fee	Proposed New Fee
1	Examination fee for Regular students	Rs. 700/-	Rs. 1000/-
2	Examination fee for Re-appear students	Rs. 700/-	Rs. 1000/-
3	Examination fee for students appearing in Golden Chance)	Rs. 5000/- per subject	Rs. 10000/- per subject

Amg.



CHAPTER X

Fee Structure

Details of Fee to be charged at the time of admission and in the second semester
College of Agriculture
UNDERGRADUATE AND POSTGRADUATE PROGRAMMES

	University Admission Fee	College Admission Fee	Tuition Fee	College Library Fee	Examination Fee	External Exam Fee	Library charges	Students' Aid Fund	Sports & Youth Welfare Fund	Medical Fund	UC/PCC Charges	College Co-curricular Activities Fund	Amalgamated fund	Red Cross Fund	College Magazine Fund	Students' Home Club Fee	College Library Security	Library Service Charges	Book Bank Fund	Book Bank Security	Total Fee (1st Semester)	Total Fee (2nd Semester)
Diploma in Agriculture 2-year (2)	10450	14640	580	7920	9590	580	170	220	360	280	580	360	550	1180	360	290	4390	660	580	2200	29,560	10,670
B.Sc. (Hons) Agr. 4-year (2)	14640	14640	580	9590	580	360	580	1460	360	580	580	360	1180	360	290	140	4390	-	580	2200	38,940	14,230
B.Sc. (Hons) Agr. 6-year at Inst. of Agri. Baidinda & Cundaspur (2)	14640	14640	580	9590	580	360	580	1460	360	580	580	360	1180	360	290	140	4390	-	580	2200	38,360	13,650
B.Tech. (Biotechnology) Self Supporting (2)	14640	14640	580	68230	580	360	580	1460	360	580	580	360	1180	360	290	140	4390	-	580	2200	97,580	72,870
B.Tech. (Food Technology) Self Supporting (2)	14640	14640	580	68230	580	360	580	1460	360	580	580	360	1180	360	290	140	4390	-	580	2200	97,580	72,870
M.Sc. (2)	14640	14640	580	11940	580	360	580	2930	360	580	580	360	1180	360	290	140	4390	-	580	2200	42,180	16,000
Ph.D. (2)	14640	14640	580	14560	580	360	580	2930	360	580	580	360	1180	360	290	140	4390	-	580	2200	44,800	18,620

* Diploma course in hybrid seed production technology = ₹ 21,230/- (Annual including refundable College Library and Book Bank securities) & ₹ 6,660/- will be charged from the student of Diploma in Hybrid Seed Production Technology who will register for summer session/each extra semester.



College of Agricultural Engineering and Technology

UNDERGRADUATE AND POSTGRADUATE PROGRAMMES

	B.Tech. (Agril. Engg) (₹)	M.Tech. (₹)	M.Tech. (Remote Sensing & GIS) (Self-Supporting) (₹)	Ph.D. (₹)
University Admission Fee	14640	14640	14640	14640
College Admission Fee	580	580	580	580
Tuition Fee	29060	11940	87690	14560
College Library Fee	580	580	580	580
Examination Fee	360	360	360	360
External Examination Fee	580	-	-	-
Library Service Charges	1460	2930	2930	2930
Students' Aid Fund	360	360	360	360
Sports and Youth Welfare Fund	580	580	580	580
Medical Fund	580	580	580	580
UG/PCC Charges	-	-	-	-
College Co-Curricular Activities Funds	360	360	360	360
Amalgamated Fund	1180	1180	1180	1180
Red Cross Fund	360	360	360	360
College Magazine Fund	290	290	290	290
Students' Home Club Fee	140	140	140	140
College Library Security	4390	4390	4390	4390
Book Bank Fund	580	580	580	580
Book Bank Security	2200	2200	2200	2200
Total Fee (1st Semester)	58,280	42,050	1,17,800	44,670
Total Fee (2nd Semester)	33,570	15,870	91,620	18,490

MCA 3-year programme & MCA Lateral Entry 2-year ₹50,000/- per year.



PROSPECTUS

2017-18

College of Basic Sciences and Humanities

UNDERGRADUATE AND POSTGRADUATE PROGRAMMES

	5-year Integrated M.Sc. (Hons) (₹)	M.Sc. (₹)	MBA (₹)	MBA (Agri. Business) (₹)	MJMC (Self- Supporting) (₹)	Ph.D. (₹)
University Admission Fee	14640	14640	14640	14640	14640	14640
College Admission Fee	580	580	580	580	580	580
Tuition Fee	51150	11940	42820	35500	29230	14560
College Library Fee	580	580	580	580	580	580
Examination Fee	360	360	360	360	360	360
External Exam Fee	580	-	-	-	-	-
Library charges	2930	2930	2930	2930	2930	2930
Students' Aid Fund	360	360	360	360	360	360
Sports & Youth Welfare Fund	580	580	580	580	580	580
Medical Fund	580	580	580	580	580	580
UC/PGC Charges	130	130	130	130	130	130
College Co-curricular Activities Fund	360	360	360	360	360	360
Amalgamated fund	1180	1180	1180	1180	1180	1180
Red Cross Fund	360	360	360	360	360	360
College Magazine Fund	290	290	290	290	290	290
Students' Home Club Fee	140	140	140	140	140	140
College Library Security	4390	4390	4390	4390	4390	4390
Book Bank Fund	-	-	-	-	-	-
Book Bank Security	-	-	-	-	-	-
Total Fee (1st Semester)	79,190	39,400	70,280	62,960	56,690	42,020
Total Fee (2nd Semester)	55,210	15,420	46,300	38,980	32,760	18,040



College of Home Science

UNDERGRADUATE AND POSTGRADUATE PROGRAMMES

	B.Sc. (Hons) Community Science 4-year (₹)	B.Sc. (Hons) Nutrition & Dietetics 4-year Self- Supporting (₹)	B.Sc. (Hons) Fashion Designing 4-year (Self- Supporting) (₹)	M.Sc. (₹)	M.Sc. Fashion Designing (Self Supporting) (₹)	Ph.D. (₹)
University Admission Fee	14640	14640	14640	14640	14640	14640
College Admission Fee	580	580	580	580	580	580
Tuition Fee	7330	21450	26790	11940	31000	14560
College Library Fee	580	580	580	580	580	580
Examination Fee	360	360	360	360	360	360
External Exam Fee	580	580	580	580	580	580
Library charges	1460	1460	1460	2930	2930	2930
Students' Aid Fund	360	360	360	360	360	360
Sports & Youth Welfare Fund	580	580	580	580	580	580
Medical Fund	580	580	580	580	580	580
UG/PCC Charges	140	140	140	140	140	140
College Co-curricular Activities Fund	360	360	360	360	360	360
Amalgamated fund	1180	1180	1180	1180	1180	1180
Red Cross Fund	360	360	360	360	360	360
College Magazine Fund	290	290	290	290	290	290
Students' Home Club Fee	140	140	140	140	140	140
College Library Security	4390	4390	4390	4390	4390	4390
Book Bank Fund	580	580	580	580	580	580
Book Bank Security	2200	2200	2200	2200	2200	2200
Total Fee (1st Semester)	36,690	50,810	56,150	42,770	61,830	45,390
Total Fee (2nd Semester)	11,980	26,100	31,440	16,590	35,650	19,210



PROSPECTUS

2017-18

Note:

1. **University admission fee** (to be charged every time a student seeks admission to a given programme.)
2. **University re-admission fee** (to be charged at the end of re-admission after the name of the student has been struck off the rolls/dropped from the University under Semester rule 7.6.4 (a))

See Chapter X (Fee Structure)

for Gen. Category ₹ 4,800/-
for NRI Category \$ 5,070/-

3. **Library charges** (to be collected from Undergraduate and Postgraduate students at the time of fresh admission)
4. **Thesis and project report fee**

See Chapter X (Fee Structure)

- a. Ph.D. ₹ 3,660
- b. M.Sc./M.Tech/MBA/MBA Agribusiness
(To be charged at the time of submission/re-submission of thesis or project report) ₹ 2,200
- c. Viva-voce examination fee (to be charged when a postgraduate student is required to appear in the final oral examination in the following semester after submission of the thesis) ₹ 2,200
- d. Migration fee for the students migrating to PAU ₹ 29,280

Note: A student who has completed his degree requirements except submission of thesis and wishes to register for thesis submission only, can do so without paying tuition fee provided he/she must submit the rough draft of thesis by the last date of dropping the courses by P.G. student prescribed for that particular semester failing which the student will have to deposit full tuition fee for that semester within two working days from the last date of dropping the courses by PG students and with prescribed late fee within further period of two working days. If he/she fails to deposit the tuition fee, his/her registration for the semester will be cancelled by the Registrar on the recommendation of the Dean concerned and he/she will have to register for the next semester by paying the full fee as well as tuition fee of the cancelled semester. But in case the student has paid the tuition fee alongwith late fee and his/her semester is not cancelled, the student can avail the similar concession even in the subsequent one semester.

5. College fee annual (for all colleges)

- a. Admission Fee (for each class in each college at the time of admission/registration in the beginning of each academic year) See Chapter X (Fee Structure)
- b. Re-admission Fee (to be charged at the time of re-admission after a student has been dropped from the rolls) ₹ 1,240
- c. *Music Club Fee ₹ 360
- d. *Fine Arts and Photography Club Fee ₹ 360
(* - To be charged only from those students who join music, fine arts and photography club)
- e. Alumni Association Membership Fee ₹ 100 (Annually)
or ₹ 1000/- for life membership

6. College library security and fee (for all colleges)

See Chapter X (Fee Structure)

- i. College Library security (refundable) (Payable at the time of first admission to a degree/diploma programme)
- ii. Book Bank Security (refundable) (for fresh admission only)
- iii. College Library fee (per semester)
- iv. Book Bank Fund (per semester) (to be charged from the students of the constituent colleges where book bank facility exists)



7. **Other charges for all colleges**
 - a) Registration with late fee ₹ 1,460/-
 - b) Addition/Withdrawal Fee (per course) ₹ 360/-
 - c) Compartment Examination Fee (per course) ₹ 2,200/-
 - d) Re-evaluation of end of term exam. Fee (per course) ₹ 1,460/-
 - e) Special course Fee (for graduating and pre-graduating students) ₹ 2,930/-
8. ***Master of Computer Applications 3-year**
 - a) Admission Fee (one time) See Chapter X (Fee Structure)
 - b) Internet Charges (Annual) ₹ 11,200/-
 - c) Infrastructure Development Charges ₹ 22,400/-
 - d) Laboratory Charges ₹ 10,250/-
9. **5-year Integrated M.Sc. (Hons) programme in the disciplines of Biochemistry, Botany, Chemistry Microbiology and Zoology**
 - a) Tuition Fee (per semester) (for first six semesters) ₹ 51,150/-
 - b) Tuition Fee (per semester) (for further semesters) ₹ 65,770/-
10. **Other funds to be charged semester-wise in all colleges and classes**
 - a) N.C.C. Amenity Fund (to be charged from B.Sc. (Hons) Agri. and B.Tech. (Agril. Engg) students who join N.C.C. (N.C.C. Students who have completed two years N.C.C. training in one of the colleges of the University or before their admission to the University, are exempted from this fund as they are exempted from N.C.C. training) ₹ 280/-
 - b) Cycle Stand Fund (to be charged from those students who use college cycle stand) for cycles ₹ 230/- (per semester)
for scooters/motor-cycles ₹ 1460/- (per semester)
 - c) University Counselling / Placement Guidance Cell (UC/PGC) 130/-
11. **Hostel charges (for all colleges)**
 - (a) Annual
 - i) Hostel Security (refundable) (for fresh admission) ₹ 5,850/-
 - ii) Hostel maintenance Fund ₹ 1,460/-
 - iii) Utensils, Crockery and Breakage Fund ₹ 440/-
 - (b) Semester-wise
 - i) Room Rent (cubicle) ₹ 4,390/-
 - ii) Room Rent (dormitory) ₹ 1,460/-
 - iii) Cycle Stand Fund (to be charged from those students who use hostel cycle shed) (for cycle) ₹ 280/-
(for scooters/motor-cycle) ₹ 1,460/-
 - iv) Common Room Fund ₹ 740/-
 - v) Electricity Fund ₹ 2,200/-
12. **Summer break charges**
 - i. Room Rent (cubicle) ₹ 1,460/-
 - ii. Room Rent (dormitory) ₹ 440/-
 - iii. Electricity Fund ₹ 740/-
 - iv. Common Room Fund ₹ 220/-
 - v. Medical Fund ₹ 220/-
 - vi. Cycle Stand Fund (to be charged from those students who use hostel cycle shed) (for cycle) ₹ 120/-
(for scooter/motor-cycle) ₹ 440/-
 - vii. Students' Home Club fee ₹ 80/-



PROSPECTUS 2017-18

13. Summer session charges

Summer fee will be at half rates of the normal semester fee realised during the second semester of the Academic Session in which student has got admission.

Summary of the fee to be paid at the time of admission

College/Programme	Non-Boarder	Boarder
	(Approximately in ₹)	
College of Agriculture		
B.Sc. (Hons) Agriculture 4-year	38,940	45,240
B.Sc. (Hons) Agriculture 6-year	38,360	44,660
B.Tech. (Biotechnology) 4-year	97,580	1,03,880
B.Tech. (Food Technology) 4-year	97,580	1,03,880
M.Sc.	42,180	48,480
Ph.D.	44,800	54,030
Diploma Course in Hybrid Seed Production Technology 1-year	21,230	27,530
Diploma in Agriculture 2-year	29,560	35,860
College of Agricultural Engineering & Technology		
B.Tech. (Agril. Engg)	58,280	64,580
M.Tech.	42,050	48,350
M.Tech. Remote Sensing and Geographic Information System	1,17,800	1,24,100
Master of Computer Applications 3-year & MCA Lateral Entry 2-year	50,000	56,300
Ph.D.	44,670	50,970
College of Basic Sciences & Humanities		
5-year Integrated M.Sc. (Hons) programme	79,190	88,420
M.Sc.	39,400	48,630
MBA	70,280	79,510
MBA (Agribusiness)	62,960	72,190
Master in Journalism and Mass Communication	56,690	65,920
Ph.D.	42,020	51,250
College of Home Science		
B.Sc. (Hons) Community Science 4-year	36,690	42,990
B.Sc. (Hons) Nutrition and Dietetics 4-year	50,810	57,110
B.Sc. (Hons) Fashion Designing 4-year	56,150	62,450
M.Sc.	42,770	49,070
M.Sc. Fashion Designing	61,830	68,130
Ph.D.	45,390	51,690

- Note:** 1. Hostel security, cycle stand, music, fine arts and photography clubs fee and N.C.C. amenity fund shall be extra.
2. Full fee waiver to the persons with disabilities admitted to various programmes.



PROSPECTUS 2017-18

14. Fee concession (applicable to all constituent colleges)

All the students applying for half fee concession, will be considered for the benefit of half fee concession upto 10% of the class strength with minimum OCPA of 6.50 out of 10.00. The students who are awarded any scholarships are also eligible for this benefit with the condition of income of their parents, which should be below income tax deduction limit prescribed by the Govt. for the corresponding financial year. The concession may be withdrawn on misconduct, irregularity in attendance or failure in any of the courses in an examination. This concession will not be applicable to the students of self-supporting programmes.

The students participating in sports and co-curricular activities in official events recognized by the AIU/ICAR/National Federations/Associations shall be given the following concession:

a)	Sportsmen/Women/Artists who participate in an officially sponsored International competitions or secure 1 st , 2 nd and 3 rd position in Sr National/All India Inter-Varsity in Sports tournaments/Youth Festivals	Full fee concession and free lodging
b)	Sportspersons/artists who are semi finalist in All India Inter-Varsity/1 st or 2 nd position in Zonal Inter-Varsity/1 st or 2 nd position in All Inter Agri-Universities/1 st or 2 nd position in Senior State Tournaments/competitions in sports or Youth Festival/Participation in Senior National/Combined Universities/Junior National Tournaments/Competitions.	Full fee concession
c)	Sportspersons/artists who win 1 st position in Punjab State Inter-varsity/1 st or 2 nd position in Junior State/3 rd or 4 th position in Zonal Inter-Varsity/3 rd position in Senior State Championship / tournament in sports or Youth Festival	Half fee concession

The concession will be given to only those students who have participated in the competitions organized by AIU/ICAR/State Associations/National Federations.

The Committee consisting of the following will consider eligible students for the above concessions and make its recommendations to the Director Students' Welfare. The Director Students' Welfare will submit these recommendations to the Vice Chancellor for his consideration/ approval. After getting approval of the Vice Chancellor, the Dean of the College concerned will issue necessary orders regarding fee concession to the students and the Director Students' Welfare will issue orders for free lodging to the students in the hostel.

Dean of the College
Director Students' Welfare
Secretary, Sports Committee of the College

Chairman/Chairperson
Member
Member/Secretary

Note:

- The above concessions may be withdrawn on account of mis-conduct and indiscipline on the part of the students.
- These concessions will not be granted to the students who are on 'Scholastic/Conduct Probation'. The students who are re-admitted after having been dropped under semester Rule 7.6.4 (b) will not be eligible for these concessions during the first year of their re-admission.
- The students who have won the above positions during an academic session will be eligible for full fee concession and/or free lodging during the following academic session. The Dean of the college concerned will invite applications from the eligible students during the second semester of the academic session and the concession will be granted for the following academic session.

The above concession will not be applicable to NRI/Foreign Students.

15. The fee concession is also granted to the dependant wards of employees/retirees of P.A.U. (Full tuition fee to first child and half tuition fee concession to second and other children if any).

The above concession will not be applicable to the wards of university employees admitted



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2017-18

under self supporting programmes.

16. Admission fee and other charges from SC students under Post Matric Scholarship Scheme

Only those post matriculation or post secondary stage students belonging to the scheduled caste category will be eligible for exemption from the admission fee and other charges under Post Matric Scholarship Scheme whose parents income does not exceed ₹ 2,50,000 (₹ Two lac fifty thousand only) per annum. Affidavit stating definite income of their parents from all sources by way of an affidavit on judicial stamp paper is required, as per Annexure-G. Employed parents/guardians are required to obtain income certificate from their employer and for any additional income from other sources, they would furnish declaration by way of an affidavit on non-judicial stamp paper, at the time of admission of their wards.

The Post Matric Scholarship fee will be paid directly to the College by the concerned department of the Punjab Government. So at the time of admission fee will not be charged from all the eligible students.

INSTRUCTIONS

As per UGC guidelines, the eligible SC/ST, OBC, PWD students, etc. will have to submit their scholarship form for the academic year by February for processing scholarship to SC/ST, OBC, PWD, etc. each year.

IMPORTANT NOTES

(Applicable to all students including NRIs)

1. The University reserves the right to enhance the rates of fee and funds from time to time.
2. The entire fee collected from the student, after deduction of the processing fee of ₹1000/- (Rupees one thousand only) shall be refunded and returned to the student/candidate withdrawing from the programme provided the seat consequently falling vacant has been filled by another candidate on the waiting list by the last date of admission.

SCHEDULE OF FEES AND DATES FOR SUBMISSION OF EXAMINATION FORM

A) EXAMINATION FORM & FEE SUBMISSION DATES IN THE EXAMINATION BRANCH:

Semester	Without late fee	With late fee of Rs 800/-	With late fee of Rs 1200/-	With late fee of Rs 5000/-	With late fee of Rs 10000/-	With Late fee of Rs 15,000/-	With Late fee* of Rs 20000/-
November/December(Odd)	September, 30	October, 15	October, 21	October, 31	November, 10*	Before 7 days of Exams	Before 2 days of Exams
April/ May (Even)	February, 28	March, 15	March, 21	March, 31	April, 15*		

*No Examination Form will be accepted after this date.

B) SCHEDULE OF FEE

Semester (Full Subject/Re-appear)

Sr No	Name of the Course	Number of Sem.in the Course	Fee per semester Rs 550/- for all practicals of the course /Class where ever applicable
1.	Bachelor of business Administration(BBA)	6	1450/-
2.	Bachelor of Computer Application(BCA)	8	2200+450 Contingency Fee in lieu of Practical fee
3.	Bachelor of Pharmacy(B.Pharmacy)	8	1550/-
4.	Bachelor of Technology (All B.Tech)	8	
5.	Bachelor of Library & Information Science (B.Lib)	2	1400/-
6.	L.L.B (3 Years)	6	1250/-
7.	B.A.L.L.B(5 years)	10	2050/-
8.	B.Sc.Computer Science, Statistics & Mathematics	6	1350/-
9.	B.Sc.Hon's Communication Technology	6	1500/-
10.	B.Sc.Hon's Information Technology	6	1500/-
11.	B.Sc.Hon's School in Economics	6	1350/-
12.	B.A.Hon's School	6	1450/-
13.	Master of Arts (M.A.All Subjects)	4	1450/-
14.	Master of Business Administration (MBA)	4	1600/-
15.	Master of Business Administration (MBA) 5 Years	10	2150/-
16.	Master of Business Economics(MBE)	4	1500/-
17.	Master of Commerce (M.Com)/M.Com Hon's (Integrated Course Five Years)	4/10	1500/-
18.	Master of Computer Applications(MCA)	6	1850/-
19.	Master of Finance Control (MFC)	4	1500/-
20.	Master of Laws (L.L.M)	4	1850/-
21.	Master of Library and Information Science (MLib)	2	1500/-
22.	Master of Pharmacy(M. Pharmacy)	4	2900+450 Contingency fee
23.	Master of Physiotherapy(MPT)	4	3000+450 Contingency fee
24.	Master of Philosophy(M.Phil-All subjects)	2	2000/-
25.	M.Sc(Bio. Informatics)	4	2900/-
26.	M.Sc(Human Genetics)	4	2600/-
27.	M.Sc (Pharmaceutical Chemistry)	4	2600/-
28.	M.Sc (Micro-Biology)	4	2600/-
29.	Master of Science (All other subjects)	4	2600/-
30.	Master of Technology (M.Tech)	4	1450/-
31.	Post Graduate Diploma in Agricultural Marketing Management (PGDAMM)	4	1900+450
	Post Graduate Diploma in Computer Applications(PGDCA)	2	2000+450
32.	B.A in J.M.C		
33.	B.Com (Prof)		1400/-
34.	B.Sc (Agricultural)		1500/-
35.	Ph.D Course Work	12	1500/-
36.	B.Sc. (Math.Computer Application & Management)		2100/-
37.	B.Sc.(Airlines Tourism & Hospitality/ B.Sc) Tourism/B.Sc Fashion Technology		1350/-
38.	B.Sc (Tourism & Hospitality Management)		1350/-
39.	B.Com Accounting and Finance		1350/-
40.	B.Sc,B.Com,B.A		1500/-
41.	B.P.Ed (one year)	6	1450/-
	B.P.Ed (four year course)	2	1850/-
	D.P.Ed(two year course)	8	
	B.P.E(Three year course)	2	
42.	M.P.Ed,M.Ed	6	
43.	B.P.T.		2450/-
44.	B.Ed		2350
45.	All Post Grad.Dip.Courses		1850+550per subject
46.	All Dip/Ad Dip course		2150/-
47.	All cert course-(Indian & foreign language)		1350/-
48.	O.T,MIL,Gyani,Parbhakar,Adib Fazil,Shastri,Pbi Par		1100/-
49.	All Add on courses		1550/-
50.	M.Sc Hon's School in Economics(Five year integrated Programme)		600/-
51.	B.Sc.Hon's in Mathematics		1350/-

ਨੋਟ:- ਰੀ-ਅਪੀਅਰ/ਰੀ-ਫੁਲ ਸਬਜੈਕਟ ਕੈਂਡੀਡੇਟਸ ਵੱਲੋਂ ਫੀਸ ਡਿਪੋਜ਼ਟ ਕਰਨੀ।

Note:- Re-appear /full/full subjects candidates will deposit the same fees.

Discrepancy Fee of Rs 250/- being charged by the Accounts branch will not be charged on account of settlement of examination related matters /fee in case of default until and unless specified by the Examination Branch.


ਲੜੀ ਨੰ.	ਸੇਵਾਵਾਂ	ਫੀਸ (ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ)
1.	Transcript ਦੀ ਫੀਸ	ਘੱਟੋ-ਘੱਟ Transcript ਦੀ ਫੀਸ ਰੁ. 2000/- ਰੁ: (ਚਾਰ ਸਰਟੀਫਿਕੇਟ ਤੱਕ) ਅਤੇ ਇਸ ਉਪਰੰਤ ਰੁ. 500/- ਰੁਪਏ ਪ੍ਰਤੀ ਸਰਟੀਫਿਕੇਟ। (ਵਾਧੂ Transcript ਸੈਟ ਲਈ ਰੁ. 2000/- ਫੀਸ) NRI ਜਾਂ ਹੋਰ ਵਿਦਿਆਰਥੀ ਜੋ ਵਿਦੇਸ਼ਾਂ ਵਿੱਚ ਰਹਿੰਦੇ ਹਨ ਦੀ Transcript ਦੀ ਫੀਸ 290 US Dollar (ਦੋ ਸੈਟਾਂ ਲਈ) ਡਾਕ ਖਰਚਾ ਰੁ. 200/- ਰਜਿਸਟਰੀ ਖਰਚਾ ਜਾਂ 1200/- ਸਪੀਡ ਪੋਸਟ (ਵਿਦੇਸ਼ਾਂ ਵਿੱਚ)
2.	ਮੀਡੀਅਮ ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ ਦੀ ਫੀਸ	1250/- ਰੁਪਏ ਪ੍ਰਤੀ ਸਰਟੀਫਿਕੇਟ ਅਤੇ 650/- ਰੁਪਏ ਪ੍ਰਤੀ ਸਰਟੀਫਿਕੇਟ (ਦੂਜੇ ਕੋਰਸ ਵਾਸਤੇ)
3.	ਡਾਕੂਮੈਂਟ ਵੇਰੀਫਿਕੇਸ਼ਨ ਦੀ ਫੀਸ	1000/- ਰੁਪਏ ਪ੍ਰਤੀ ਸਰਟੀਫਿਕੇਟ ਵੱਧ ਤੋਂ ਵੱਧ 4000/- ਪ੍ਰਤੀ ਕੋਰਸ (3 ਸਾਲਾ ਕੋਰਸ ਲਈ) ਵੱਧ ਤੋਂ ਵੱਧ 5000/- ਪ੍ਰਤੀ ਕੋਰਸ (4 ਜਾਂ 5 ਜਾਂ 6 ਸਾਲਾ ਕੋਰਸ ਲਈ) ਵਾਧੂ Verification ਸੈਟ ਲਈ ਰੁ. 1000/- ਫੀਸ
4.	ਨਤੀਜਾ ਲੇਟ ਨੋਟੀਫਿਕੇਸ਼ਨ (RL-Lower) ਦੀ ਫੀਸ	600/- ਰੁਪਏ ਪ੍ਰਤੀ ਸਾਲ ਅਤੇ ਵੱਧ ਤੋਂ ਵੱਧ 2500/- ਰੁਪਏ। ਜੇਕਰ ਵਿਦਿਆਰਥੀ ਨੇ ਪਿਛਲੀ ਕਲਾਸ ਸਪੈਸ਼ਲ ਚਾਂਸ ਨਾਲ ਪਾਸ ਕੀਤੀ ਹੈ ਤਾਂ 2500/- ਰੁਪਏ।
5.	ਡੁਪਲੀਕੇਟ/ਕੁਰੈਕਸ਼ਨ DMC Certificate ਦੀ ਫੀਸ	500/- ਰੁਪਏ ਚਾਲੂ ਸਾਲ ਲਈ ਅਤੇ 600/- ਰੁਪਏ ਪ੍ਰਤੀ ਪਿਛਲੇ ਸਾਲ। ਵੱਧ ਤੋਂ ਵੱਧ ਫੀਸ 4000/- ਪ੍ਰਤੀ ਸਰਟੀਫਿਕੇਟ ਅਤੇ ਉੱਕਾ-ਪੁੱਕਾ 15000/- ਰੁਪਏ ਪ੍ਰਤੀ ਕੋਰਸ
6.	ਡੁਪਲੀਕੇਟ/ਕੁਰੈਕਸ਼ਨ ਡਿਗਰੀ ਦੀ ਫੀਸ	500/- ਰੁਪਏ ਚਾਲੂ ਸਾਲ ਲਈ ਅਤੇ 600/- ਰੁਪਏ ਪ੍ਰਤੀ ਪਿਛਲੇ ਸਾਲ। ਵੱਧ ਤੋਂ ਵੱਧ ਫੀਸ 4000/- ਪ੍ਰਤੀ ਸਰਟੀਫਿਕੇਟ ਅਤੇ ਉੱਕਾ-ਪੁੱਕਾ 15000/- ਰੁਪਏ ਪ੍ਰਤੀ ਕੋਰਸ
7.	ਇੰਟਰ ਯੂਨੀਵਰਸਿਟੀ ਮਾਈਗ੍ਰੇਸ਼ਨ ਸਰਟੀਫਿਕੇਟ ਦੀ ਫੀਸ	1200/- ਰੁਪਏ 1500/- ਰੁਪਏ (within 24 hours)
8.	ਪਾਤਰਤਾ ਸਰਟੀਫਿਕੇਟ ਦੀ ਫੀਸ	300/- ਰੁਪਏ ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ ਕੈਂਪਸ ਦੇ ਵਿਦਿਆਰਥੀਆਂ ਲਈ ਅਤੇ 600/- ਰੁਪਏ ਕਾਲਜਾਂ ਦੇ ਵਿਦਿਆਰਥੀਆਂ

PANJAB UNIVERSITY, CHANDIGARH

No.: 18293-304

Dated: 30/3/17

The Syndicate at its meeting held on 20.03.2017, has approved the revised payment/ rate of the setting of Question papers of Under/Post graduate Courses/Practical exams./Entrance Exams and evaluation of Ph.D thesis etc. as per enclosed annexure (pages 1-3) w.e.f. April 2017 with anticipation approval of Senate.


Deputy Registrar Secrecy
for Controller of Examinations

Copy to:

1. PA to C.O.E. for information
2. FDO
3. ARA-II
4. ARC
5. AR (CET)
6. All Supdt. of Secrecy Branch

Rates of Remuneration for Paper-setting/evaluation /practical exams./viva-voce etc.etc.			
S.No.	Examination	Present Rate/s	Approved Rate/s
1	Paper-setting for all Under-graduate exams including profession/Diploma & Certificate Exams (Theory)	Rs.500.00	Rs.650.00
2	Paper-setting for all Under-graduate practical examinations including professional/Diploma & Certificate, Sem./Annual exams.	Rs.250.00 for 1 st Paper & Rs.100.00 for subsequent paper	Rs.300.00 for 1 st Paper & Rs.125.00 for subsequent paper
3	Paper-setting for Postgraduate including Professional sem. system/annual/ Postgraduate Diploma Theory exams.	Rs.800.00	Rs.1000.00
	Paper-setting for Post-graduate including Professional semester System/Annual and all Postgraduate Dip. Practical exam.	Rs.250.00 for 1 st paper and Rs.150.00 for subsequent paper	Rs.300.00 for 1 st paper and Rs.180.00 for subsequent paper
4	Expert's comments on the complaint/s against setting of Ques. Paper for all Under/Post-graduate examination including professional/Post-graduate diploma practical exam.	Rs.300.00 per ques. paper	Rs.400.00 per ques. paper
5	Paper-setting for M.Phil. theory examination	Rs.600.00	Rs.1000.00
6	Paper-setting for M.Phil. practical examination	Rs.400.00 for 1 st paper and Rs.150.00 for subsequent paper	Rs.400.00 for 1 st paper and Rs.200.00 for subsequent paper
7	Evaluation of M.Phil. Thesis	Rs.600.00 per candidate subject to maximum of Rs.2000.00	Rs.800.00 per candidate subject to maximum of Rs.3000.00
8	Evaluation of Ph.D. thesis	Rs.2000.00	Rs.2500.00
9	Ph.D. viva-voce	Rs.1500.00	Rs.2000.00
10	Evaluation of D.Sc./D.Lit. thesis	Rs.3000.00	Rs.5000.00
11	D.Sc./D.Lit. Viva-voce	Rs.1500.00	Rs.2500.00
12	Evaluation of Projects	Rs.20.00 per candidate subject minimum Rs.200.00	Rs.25.00 per candidate subject minimum Rs.250.00
13	Evaluation of Dissertation for Post-graduate exams.	Rs.15.00 per candidate subject of minimum of Rs.200.00	Rs.20.00 per candidate subject of minimum of Rs.250.00
14	Checking Asstt. for Under/Post-graduate exams.	Rs.1.00	Rs.2.50 for non OMR answer book
15	Loading/Unloading of answer books packet	Rs.5.00 per packet	Rs.6.00 per packet
16	Payment to Observer/Coordinator	Rs.400.00 per day subject to max. of Rs.5000.00 for entire period of evaluation for one Centre	Rs.1000.00 per day subject to max. of Rs.10,000.00 for entire period of evaluation for one Centre
17	Payment to Observer/Coordinator if they act in more than one Centre	Rs.400.00 per day subject to max. of Rs.6000.00 for entire period of evaluation if there is more than one centre	Rs.1000.00 per day subject to max. of Rs.12000.00 for entire period of evaluation if there is more than one centre

18	Asstt. Coordinator	Rs.200/- per day subject to max. of Rs.2000/- for the entire period of spot evaluation	Rs.500/- per day subject to max. of Rs.4000.00 for the entire period of spot evaluation
Rates of remuneration for the conduct of Entrance Exams.			
	Category of Staff / Name of Duty	Present Rate/s	Approved Rate/s
19	Registrar/ Controller of Examinations / Advisor of Exam/Jt. Controller of Examinations	Rs.1500.00 per test day	Rs.2500.00 per test day
20	Coordinator of Exam / Principal of the College or his/her nominee or person in-charge of all the centres in all institution/building where entrance test/centre/s is/are located.	Rs.500.00 for setting of each centre + Rs.500.00 per day of the test irrespective of the number of centres (Min. total Rs.1000.00)	Rs.1400.00 per day of the test irrespective of the number of centres (Min. total Rs.1500.00)
21	Observer / Member of Flying Squad Inspecting Team	Rs.800.00 per test day	Rs.1500.00 per test day
22	Centre Superintendent (One for Each Centre)	Rs.700.00 per test day + Rs.150.00 for setting up of Exam. Centre on preparatory day	Rs.1000.00 per test day + Rs.300.00 for setting up of Exam. Centre on preparatory day
23	Administrative Officer (Class A Officer)	Rs.700.00 per test day + Rs.150.00 for setting up of Exam. Centre on preparatory day	Rs.1000.00 per test day + Rs.300.00 for setting up of Exam. Centre on preparatory day
24	Deputy Superintendent	Rs.500.00 per test day	Rs.750.00 per test day
25	Asstt. Superintendent	Rs.400.00 per test day	Rs.600.00 per test day
26	Secretarial Staff; ASO/Sr. Asstt./Jr. Asstt./Stenographer and any other person of equal rank	Rs.350.00 per test day + Rs.100.00 for assisting in setting up of Centre on the preparatory day	Rs.550.00 per test day + Rs.150.00 for assisting in setting up of Centre on the preparatory day
27	Clerk/Centre Clerk (one for each centre) Any other person of the equal rank	Rs.300.00 per test day + Rs.75.00 for preparatory day	Rs.500.00 per test day + Rs.150.00 for preparatory day
28	(a) Supporting Staff: Daftri (one for each centre) Waterman (one for every 10 candidates or a part thereof/one for each floor of a building) Cleaner (One for each centre) Chowkidars / Peons and any other C class employee	Rs.200.00 per test day + Rs.75.00 for preparatory day	Rs.300.00 per test day + Rs.100.00 for preparatory day as per requirement
	(b) Drivers	Rs.300.00 per test day + Rs.75.00 for preparatory day	Rs.400.00 per test day + Rs.100.00 for preparatory day
29	(a) Coordinator CET (UG)	Rs.10000.00 for pre conduct of Entrance Test + Rs.5000.00 for post conduct. Total=Rs.15000.00	Rs.12000.00 for pre conduct of Entrance Test + Rs.6000.00 for post conduct. Total= Rs.18000.00
	(b) Coordinator CET (PG)	Rs.20000.00 for pre conduct of Entrance Test + Rs.10000.00 for post conduct. Total=Rs.30000.00	Rs.25000.00 for pre conduct of Entrance Test + Rs.12000.00 for post conduct. Total=Rs.37000.00
30	Coordinator for MD/MS, M.Ed., PULEET, PUTHAT, MBA (Executive Campus), MET, Ph.D.	Rs.7500.00 for the entire work of the entrance test	Rs.8000.00 (Rs.2000.00 per subject whichever is higher)

31	Secretarial Staff attached with the Coordinator	One A or B Class Official Rs.2000.00 for the entire work One C class Official Rs.1000.00 for the entire work	One A or B Class Official Rs.2000.00 or Rs.500.00 per subject whichever is higher for the entire work. One C class Official Rs.1000.00 or Rs.250.00 per subject whichever is higher for the entire work
32	Refreshment for Conduct Entrance Exam	Rs.72.00 per test day + Rs.36.00 for preparatory day	Rs.100.00 for test day + Rs.50 for preparatory day
33	Local Conveyance	Rs.120.00 per day for those coming for duty from within Chandigarh. Rs.180.00 for those coming for duty from Panchkula, Mohali, Manimajra and all other stations located beyond these places.	Rs.200.00 per day for those coming for duty from within Chandigarh. Rs.300.00 per day for those coming for duty from Panchkula, Mohali, Manimajra and all other stations located beyond these places.

Note:

Remuneration

- Those who reside in the respective College/ University campus and are posted in their own College/ University Campus Centre, are not entitled for payment of any local conveyance charges.
- For Admn. Staff detailed on duty in the offices at University Head Quarters: The staff, performing duties at Head Quarters will be deputed with the prior approval of the C.O.E./OSD/Advisor Examinations. The rates of remuneration and the time for the staff so deputed, shall however, be the same as for the different categories of staff as specified on pre page. The Class A officers shall be paid remuneration as mentioned at Sr. No. 23 and the remaining staff shall be paid as per Sr. Nos.26-28, as the case may be. It is important to mention here that as per decision of the Senate/ Syndicate the out station duty beyond 100 kms. the payment paid as per revised rates. 40% extra will be paid for those who performed duty beyond 5 hours (including half an hour before & after the entrance test).

Current Work: The Committee consideration the representation of various Centre Clerks for revision of rates of Invigilation duty or provide/depute the additional clerk to cope up with the centre work. The Committee unanimously resolved to recommend that the existing rates be revised with effect from April 2017 exams as under:

One Centre Clerk is allowed up to the strength of 200 students, but additional Clerk is also allowed when the strength of students exceeds in a Centre beyond 200. However, the same Centre Clerk may perform the duty with 50% increase of remuneration.

The Committee further considered the rate of honorarium for the staff deputed to deliver/collect the question papers/answer books etc. during the annual/supplementary/semester examinations for out stations and local examinations centres (Ref. Page 54-55 of Book of Instructions 2016):

1	For Out-station Duty:	Present Rate/s	Approved Rate/s
	A Class official	Rs.500.00 per day	Rs.700.00 per day
	B Class official	Rs.450.00 per day	Rs.650.00 per day
	C Class official	Rs.360.00 per day	Rs.500.00 per day
2	For Local Duty:	Present Rate/s	Approved Rate/s
	A Class official	Rs.200.00 per day	Rs.250.00 per day
	B Class official	Rs.150.00 per day	Rs.200.00 per day
	C Class official	Rs.125.00 per day	Rs.175.00 per day



ਇੰਜੀ. ਐਚ. ਐਸ. ਬੇਨ
ਰਜਿਸਟਰਾਰ
Er. H.S. Bains
Registrar

ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ
PTU PUNJAB
TECHNICAL
UNIVERSITY

Ref. No. PTU/R&C/15983

Dated 27/05/10

The Principal / Director
All colleges affiliated to PTU

Dear Sir,

In Continuation University ref. no. ptu/reg/15611 Dtd. 13.05.10, the University is pleased to approve the following rates in connection with conduct, evaluation and other activities connected with the examination. This will supersede previous notifications regarding conduct, evaluation and other activities connected with examinations w.e.f. 01, May 2010 onwards.

S.No.	Particular	Existing Rates	Revised Rates
1.	Controller (normally principal of college)	Rs.0.40/- per answer book	Rs.0.50/- per answer book
2.	Rent Charges (including electricity / AC / Generator Set, tantage etc) and Audit of Bills from CA	Rs.0.25/- per answer book	Rs.0.50/- per answer book
3.	Refreshment Charges	---	Rs.1.25/- per answer book
4.	Officer on duty Not below the rank of Assistant Professor (Previously Rank of Lecturer) for collection of Q.P from Nodal Center & Submission of Answer Books in Nodal Center	One	Rs.120/- per day (No DA is admissible & Taxi/ own car @ 7/- per km)

Yours sincerely

Registrar

Punjab Technical University Jalandhar

Kapurthala Campus Jalandhar-Kapurthala Highway, Kapurthala. Ph. 01822-662521 Fax : 01822-662525
website : www.ptu.ac.in, ptuexam.com E-Mail : registrar@ptu.ac.in, bains.ptu2010@gmail.com



ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ
ਪਟਿਆਲਾ
ਪੰਜਾਬ

ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਸੰਸਥਾ

PTU PUNJAB
TECHNICAL
UNIVERSITY

The Principal / Director
All colleges affiliated to PTU

Dear Sir,

The University is pleased to approve the following rates in connection with conduct, evaluation and other activities connected with the examination. This will supersede previous notifications regarding conduct, evaluation and other activities connected with examinations w.e.f. 01, May 2010 onwards.

1. CONDUCT OF EXAMINATIONS:

(A) Rates for Nodal Centre :			
S.No.	Particular	Unit	Rates
1.	Co-ordinator (Principal or Senior Professor)	One	Rs.4000/- (for whole semester exams)
2.	Nodal Centre Incharge	One	Rs.3000/- (for whole semester exams)
3.	Officer on duty (Rank of Lecturer) (for collection of Q.P from University & Submission of Answer Books in University)	One	Rs.220/- per visit (No DA is admissible)
4.	Clerk cum Computer Operator	One	Rs.2500/- (for whole semester exams)
5.	Helper	One	Rs.1500/- (for whole semester exams)
(B) Rates for theory Exams			
1.	Centre Controller	One	Rs.5000/- (for whole semester exams)
2.	Assistant to Controller	One	Rs.2500/- (for whole semester exams)
3.	Centre Supdt.	One per centre	Rs.200/- per session + Rs.400/- for opening & closing the centre
4.	Deputy Supdt.	One per centre	Rs.150/- (per session)
5.	Invigilator (Not below the rank of Assistant (Previously lecturer) one for every 30 students of part thereof)	One per centre	Rs.120/- per session
6.	Centre Clerk cum Computer Operator	One per centre	Rs.100/- per session + Rs.200/- for opening & closing the centre

7.	Dafti	One per centre	Rs.75/- per session + Rs.150/- for opening & closing the centre
8.	Helper	One	Rs.60/- per session
9.	Waterman (One waterman upto 100 students and subsequently its multiples)	One	Rs.60/- per session
10.	Sweeper	One	Rs.60/- per session
11.	Security	One	Rs.20/- per candidate for whole semester exams.
12.	Rent of the building		
13.	Contingency Expenditure		Rs.3/- per student (For stationery, drawing sheets, graph, papers packing materials, Photostat etc.)
14.	For delivery/ collection of examination materials from nodal centre		Rs. 7/- per km (office car/taxi)

Note: If the duration of examination is 6 hours, Proportional rate may be charged.

2. Practical Examinations : (For All courses)

S.No.	Particular	Rates
1.	Evaluation	For external Rs.10/- per student with minimum of Rs.150/- per day for internal Rs.10/- per student only
2.	For project report / viva voce/ industrial training (not for intuitional training)	For external Rs.20/- per student with minimum of Rs.200/- per day for internal Rs.20/- per student only
3.	Lab Staff	Rs.5/- per student

3. Flying squad/observer: (Regular & distance education)

S.No.	Particular	Rates
1.	Flying squad incharge	Rs. 500/- per day honorarium & Taxi/ own car @ 7/- per km (no DA is admissible)
2.	Member	Rs.400/ per day (no DA is admissible)
3.	Observer	Rs.500/- per day honorarium & Taxi / own car @ 7/- per km (no DA is admissible)

- Flying squad incharge may co-opt maximum upto three members with team including one lady member.
- Honorarium will be paid to PTU official if appointed flying squad / observer.

4. Paper Setting : (Regular & Distance Education)

S.No.	Particular	Unit	Rates
1.	Rates for One set		Rs. 750/ per set
2.	Rate for Two set		Rs.1500/- per set

5. Evaluation of Answer sheets: (Regular & Distance Education)

S.No.	Particular	Unit	Rates
1.	Controller (normally principal of college)		Rs.0.40/- per answer book
2.	Assistant to Controller		Rs.0.25/- per answer book
3.	Head Examiner		Rs.1.50/- per answer book (evaluated answer books under his supervision only)
4.	Evaluation of answer books (not below the rank of lecturer)		Rs.12/- per answer book
5.	Checking Assistant (not below the rank of clerk)		Rs.0.70/- per answer book
6.	Clerk (with each head examiner)		Rs.0.50/- per answer book
7.	Helper / Attendant		Rs.0.45/- per answer book
8.	Security / cleaning		Rs.0.25/- per answer book
9.	Rent Charges (including electricity / AC / Generator Set, tantage etc)		Rs.0.25/- per answer book
10.	Stationery		Rs.0.20/- per answer book
	Total		Rs.16.50/- per answer book

1. Only TA is to be paid as per University norms (only for outsiders i.e. staff called from other colleges).
2. Delivery / Collection of answer books / question papers (for University officials only). @ Rs.150/- per day and Rs.50/- night charges shall be paid to the persons on tour (no DA is admissible)

6. Re-evaluation of answer sheets : (Regular & Distance Education)

S.No.	Particular	Unit	Rates
1.	Controller (normally principal of college or it may be concerned HODs)		Rs.0.40/- per answer book
2.	Assistant to Controller		Rs.0.25/- per answer book
3.	Evaluator (not below the rank of lecturer)		Rs.15.00/- per answer book (minimum of Rs.100/- per packet)
4.	Clerk		Rs.0.50/- per answer book
5.	Helper / Attendants		Rs.0.45/- per answer book
6.	Stationery		Rs.0.20/- per answer book
	Total		Rs.16.80/- per answer book

7. Thesis of M.Tech / M. Pharmacy

S.No.	Particular	Unit	Rates
1.	Thesis		Rs.300/- per viva voce for evaluation of thesis (for external examiner only)

Yours sincerely

Registrar

I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

Estd. Under Punjab Technical University Act, 1996 (Punjab Act No. 1 of 1997)

Ref. No. : IKGPTU/RTS/05

Dated : 24.12.2015

ਸਰਕੂਲਰ

ਸਮਰੱਥ ਅਧਿਕਾਰੀ ਜੀ ਦੀ ਪ੍ਰਵਾਨਗੀ ਅਨੁਸਾਰ ਆਈ.ਕੇ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਵੱਲੋਂ ਦਿੱਤੇ ਜਾਣ ਵਾਲੇ ਦਸਤਾਵੇਜ਼/ਸੇਵਾਵਾਂ ਦੇ ਸਮੇਂ, ਫੀਸ ਵਿਚ ਕੀਤੀ ਗਈ ਸੋਧ ਦਾ ਵੇਰਵਾ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਹੈ:

Sr. No.	Certificate / Document to be issued	Necessary Documents required	Fees (applicable, if any)	Days/Time for delivery of documents
1	Original Degree Certificate	<ul style="list-style-type: none">NOC from the concerned College/InstitutePhotocopy of 10th certificate	Not applicable	7 working days
2	Duplicate Certificate 1. Degree Certificate 2. DMC, Migration Certificate Provisional	<ul style="list-style-type: none">Original Copy of First Information Report (FIR)A request letter from the student concernedPhotocopy of requested certificateID Proof of the concerned candidate	Rs. 500/- Rs. 200/-	7 working days
3	Provisional Degree/Migration Certificate (after completion of course)	<ul style="list-style-type: none">NOC from the concerned College/InstitutePhotocopy of 10th Certificate	Rs. 200/-	03 working days from date of receipt of application
5	Official Transcript	<ul style="list-style-type: none">A request letter from the Student ConcernedPhotocopies of all DMC's	Rs. 300/- for each set	15 working days from date of receipt of application
6	Detail Marks Card	<ul style="list-style-type: none">NOC from Concerned CollegeCopy of Result Notifications	Not applicable	Within 10 working days from date of receipt of application
7	Verification of DMC's & Degree	<ul style="list-style-type: none">A letter from company/InstitutionPhoto copy of Original Degree Certificate	Rs. 50/-	Within 10 working days from date of receipt of application
8	Attestation of DMC/Degree	<ul style="list-style-type: none">Photo copies of DMC/Degree with Originals	Rs. 50/- First Copy, Rs. 20 for another copies	03 working days from date of receipt of application

NOTE: Postal Charges:

- Rs. 100/- (in Punjab), Rs. 200/- (outside Punjab / India) if directly applied by the student.
- In case of Transcript, fee and postal charges have to be deposited per copy basis.
- The time taken by the post or any postal delay should not be counted in the above mentioned time days for document delivery.

(ਰਿਸ਼ੀ ਗੁਪਤਾ)
ਨੇਤਲ ਅਫ਼ਸਰ, ਆਰ.ਟੀ.ਐਸ.

ਉਤਾਰਾ :

- ਰਜਿਸਟਰਾਰ
- ਕੰਟਰੋਲਰ ਪ੍ਰੀਖਿਆਵਾਂ
- ਸਾਰੇ ਵਿਭਾਗ ਮੁਖੀ : ਜਾਣਕਾਰੀ ਦਿਤ
- ਡਿਪਟੀ ਰਜਿਸਟਰਾਰ (ਕੰਪਿਊਟਰ ਸਾਖਾ) : ਯੂਨੀਵਰਸਿਟੀ ਦੀ ਵੈੱਬ ਸਾਈਟ 'ਤੇ ਅਪਡੇਟ ਕਰਨ ਸੰਬੰਧੀ।

I. K. Gujral Punjab Technical University, Jalandhar
Jalandhar Kapurthala Highway, Near Pushpa Gujral Science City, Kapurthala - 144 603
Ph. No. 01822 - 662511 Email : rishigupta@ptu.ac.in

I.K. Gujral Punjab Technical University
(Registrar Office)

Office Order

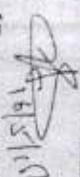
Sub: **Bill/Claim and Cheque signing authority.**

Vice Chancellor approved the following for passing bills/claims and cheque signing authority in the JKGTU Main Campus:

1. The following is the delegation in passing of bills/claims in the department of Finance and Accounts:
 - (i) For an amount of bill/claim upto Rs. 50,000 - Deputy Controller (Accounts) or Deputy Registrar (Audit).
 - (ii) For an amount of bill/claim above Rs. 50,000 - Registrar.
2. The cheque signing authority will be as follows for banking operations under joint operation mode:
 - i. For cheques upto Rs. 5 lacs will bear dual signature of the officer not below rank of authorized Assistant Registrar (F&A) and Dy. Registrar (Audit) / Dy. Controller (Accounts).
 - ii. For cheques above Rs. 5 lacs will bear dual signature of the following authorized officers:
 - Dy. Controller/Dy. Registrar and Finance Officer or
 - Dy. Controller/Dy. Registrar and Dean or
 - Dy. Controller/Dy. Registrar and Registrar

All above are applicable subject to the administrative and financial approval by the competent authority as mentioned below:

Designation of the Officer	Maximum Limit (Recurring)	Maximum Limit (Non Recurring)
Junior Engineer	Rs. 5,000/-	Rs. 1,000/-
Assistant Registrar	Rs. 10,000/-	Rs. 2,000/-
Dy. Controller/Dt. Registrar or equivalent	Rs. 20,000/-	Rs. 4,000/-
Jr. Registrar/EE/Director or equivalent	Rs. 50,000/-	Rs. 10,000/-
Deans/COE/Director Campus	Rs. 1,00,000/-	Rs. 20,000/-
Registrar	Rs. 1,00,000/-	Rs. 1,00,000/-
Vice Chancellor	above Rs. 1,00,000/-	above Rs. 1,00,000/-



(Dr. S. S. Walia)
Registrar

Dated: 05.05.2018 (12.05.2018)

Endst. No. IKGPTU/REG/00/923-926

A copy of the above is forwarded to the following for information and necessary action please.

1. I/C Secretariat, o/o Vice Chancellor: For information of Vice Chancellor
2. All HOD
3. Dy. Controller (Accounts)
4. Dy. Registrar (Audit)


(Dr. S. S. Walia)
Registrar

Dr. Prabhat Kumar

Advocate

(Enrollment No D/2127/2004)
Ph.D., IIT Delhi
B.Tech, IIT Delhi, LL.M. (Singapore)
M.Tech (System & Mngt), IIT Delhi
Formerly Commissioner of Customs & Excise

Office Address:

B-51 (Basement) Sarvodaya Enclave
(Near Mother International School)
New Delhi - 110017
Phone: 011-26514061 Telefax: 26536052
Email: prabhatkumar@prabhatkumar.com

Dated: 15th December, 2016

To,
The Deputy Registrar
M/s Punjab Technical University (PTU)
Jalandhar-Kapurthala Highway
Near Science City, Kapurthala (Punjab)

Subject: Payment of service tax of Rs.18 Crore pending quantification by Commissioner/Additional Commissioner of Central Excise and Service Tax (with a view to save interest thereon at a latest stage).

Sir,

Please refer to our discussion on the subject of advance deposit of service tax pending finalization of quantification of service tax by Commissioner/Additional Commissioner of Central Excise and Service Tax arising out of CESTAT final order Final Order No. ST/A/53817/2015 - CU [DB] dated 23.12.2015.

The said order of CESTAT New Delhi has otherwise been challenged before Hon'ble Supreme Court and the appeal is admitted although no stay has been granted.

However, quantification of dues payable by Commissioner/Additional Commissioner, it may be advised that it would be in the interest of PTU to pay service tax of Rs.18 crore provisionally at this stage to avoid payment of heavy interest (payable @24% in case of dues over one year) in the event of Hon'ble Supreme Court confirming CESTAT order. The following points are further worth noting.

- (i) That as per Final Order No. ST/A/53817/2015 - CU [DB] dated 23.12.2015 passed by Hon'ble Appellate Tribunal, PTU is liable to pay service tax liability pertaining to the normal period of limitation.
- (ii) That the service tax liability for the normal period of limitation comes to about Rs 18 crore (approx) which is required to be paid by PTU.
- (iii) That the liability for the extended period of limitation has been set aside.

Prabhat Kumar

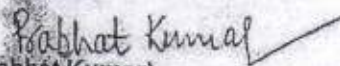
- (iv) That PTU has preferred an appeal before Hon'ble Supreme Court being Appeal No. 5622/2018 which is pending disposal.
- (v) However, no stay has been granted by Supreme Court in the matter.
- (vi) That if Hon'ble Supreme Court decides the appeal in favour of PTU, the amount of Rs.18 crore deposited would be liable to be refunded to PTU though without interest.
- (vii) That liability of interest shall freeze on the day of payment of Rs.18 crore.

That in view of foregoing, it is advised that the service tax of Rs.18 crore may be paid so as to save interest thereon in the eventuality of losing appeal before Hon'ble Supreme Court.

How to pay Service Tax-- For payment of service tax, you would have to take out a registration under Finance Act, 1994 as amended and pay the tax online.

Kindly contact the local Superintendent or Assistant/Deputy Commissioner of Central Excise and Service Tax.

Yours Sincerely,


(Dr. Prabhāt Kumar)

K.

I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY
DEPARTMENT OF FINANCE AND ACCOUNTS

Subject: Minutes of the meeting regarding Service Tax Issue held on 8.11.2017 in the office of Finance Officer.

Following were present:-

- i) Dr. S.K.Mishra, Finance Officer.
- ii) Sh. Dinesh Juneja, Dy. Registrar
- iii) Sh. Sandeep Kajal, Deputy Controller
- iv) Sh. Alok Agarwal, IRS (Retd.)
- v) Sh. D.K.Nayyar, Advocate (Consultant)

After deliberations, following was recommended in the meeting:-

- 1) Prima facie the amount should not be deposited at present. However, all aspects of the case be examined in depth and comprehensive opinion may be obtained from the expert to deal the case further.
- 2) That detailed orders of the case of Supreme Court of India be checked before further action.
- 3) In case the University goes for early hearing then the University must hire a drafting counsel for drafting the case and senior advocate who have vast experience of service tax cases in the Supreme Court.

Meeting ended with thanks to the Experts.



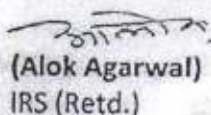
(Dr. S.K.Mishra)
Finance Officer



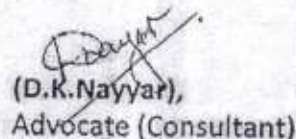
(Dinesh Juneja) 8/11/17
Deputy Registrar



(Sandeep Kajal) 08.11.17
Dy. Controller



(Alok Agarwal)
IRS (Retd.)



(D.K.Nayyar),
Advocate (Consultant)

DR, Audit-4118
date 6/9/18



कार्यालय, उप आयुक्त,
OFFICE OF THE DEPUTY COMMISSIONER,
केंद्रीय माल एवं सेवाकर मंडल,
CENTRAL GOODS & SERVICES TAX DIVISION,
पर्यम तल, भारतीय स्टेट बैंक इमारत, अमन नगर, कपूरथला
1ST FLOOR, STATE BANK OF INDIA BUILDING, KAPURTHALA
दूरभाष 01822-233444
Email cgstdivkpt@gmail.com

C.No.ST-07/KPT/PTU/SCN/30/2012 / 600

Dated: 05/09/2018

To,

The Deputy Registrar,
Punjab Technical University
(Now I.K. Gujral Punjab Technical University)
Near Science City, Kapurthala.

Sir,

Sub: Re-computation of value & Service Tax demanded in four SCNs in respect of M/s. Punjab Technical University, Kapurthala, as per CESTAT final Order No. ST/A/53817/2015-CU[DB] dated 23.12.2015- reg.

It is intimated that the following SCNs were issued to M/s. PTU on account of Service Tax on "Franchisee Services" :-

Sl. No.	SCN issued under C.No.	Amt. of Service Tax involved	Period of demand
1.	IV(ST)Spl.Cell/Ldh./PTU/10/11/6657 Dated 19.04.2012	108,68,14,603/-	01.10.2006 to 31.03.2011
2.	V(ST)Commr.Adj/48/2012/20356 Dated 30.10.2012.	35,46,16,640,-	01.04.2011 to 30.06.2012
3.	V(ST)Commr.Adj/12/2014/6071 Dated 12.03.2014.	20,22,10,037/-	01.07.2012 to 31.03.2013
4.	V(ST)Commr.Adj/Jal/12/2015/1623 Dated 17.04.2015.	17,09,32,224/-	01.04.2013 to 31.03.2014

The above two SCNs (at Sr. No 1 & 2) were adjudicated vide common O-I-O No.106-07/Ldh./2013 dated 19.12.2013, wherein demand of Rs.144,14,31,243/- (Rs.108,68,14,603/- +35,46,16,640/-) for the whole period (extended + normal period) was confirmed. Being aggrieved M/s. PTU filed appeal with Hon'ble CESTAT. The CESTAT vide its Final Order No. ST/A/53817/2015-CU[DB] dated 23.12.2015 had partly allowed the appeal of M/s. PTU by way of remanding the case for fresh adjudication and directions were given for re-computing the demand for normal period only. The Hon'ble Tribunal vide its order has held that:

"7. In the light of analysis above , we allow the appeal by way of remand to the adjudicating authority with the following directions:-

Copy Controlling Accounts
No. 4137
Sent To

(i) We hold that applicant provided franchise service.

(ii) The extended period is not invocable.

(iii) Penalty under section 78 ibid can not be imposed.

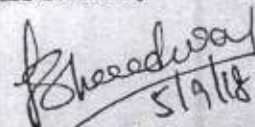
(iv) The impugned has to be re-computed only for normal period and taking the assessable value as equal to the aggregate amount collected by the appellant through LCs minus the amount paid to LCs. Needless to say that the amount of penalty under Section 76 ibid has also to be re-computed."

In view of the above the demands for the normal period are to be adjudicated. It is therefore requested to provide:-

1. the details of amount paid to LCs by PTU for the period 01.04.2010 to 30.09.2010 & 01.10.2010 to 31.03.2011 (separately on half yearly basis), in respect of SCN mentioned at Sr. No. 1 above, out of Rs.277,64,74,190/- collected as mentioned in annexure to SCN dated 19.04.2012.
2. the details of amount paid to LCs for the period 01.04.2011 to 30.06.2012 in respect of SCN dated 30.10.2012 mentioned at sr. No.2 above , out of Rs.34,42,88,000/- collected as mentioned in Annexure to SCN dated 30.10.2012..
3. the details of amount paid to LCs for the period 01.07.2012 to 31.03.2013, in respect of SCN mentioned at Sr. No.3 above, out of Rs.163,60,03552/- collected, as mentioned Annexure to SCN dated 12.03.2014.
4. the details of amount paid to LCs for the period 01.04.2013 to 31.03.2014 , in respect of SCN mentioned at Sr. No.4 above, out of Rs.138,29,46,791/- collected as mentioned Annexure to SCN dated 17.04.2015.

Matter Most Urgent.

Yours Sincerely


5/9/18
Deputy Commissioner

For the Year 2012-13

Sr no	Month	Affiliation Fee	Application Processing Fee	Inspection Fee	Provisional Affiliation Fee	Sports Fee	VPN	Youth Festival Fee	G.Total
1	April	8116075	120000	385000	0	97500	14625	0	8733200
2	May	4846900	60000	190000	200000	67500	9025	15000	5388425
3	June	11211025	60000	15000	0	112500	19125	30000	11447650
4	July	13031080	60000	135000	250000	210000	19125	262550	13967755
5	Aug	4665000	0	0	0	105000	7875	30000	4807875
6	Sep	2417250	10000	165000	100000	97500	9000	22500	2821250
7	Oct	4795850	60000	20000	250000	357500	16875	50000	5550225
8	Nov	2447500	30000	165000	0	15000	3375	15000	2675875
9	Dec	2497075	0	0	0	52500	7875	7500	2564950
10	Jan	937500	0	135000	0	15000	1125	0	1088625
11	Feb	2096500	0	45000	0	15000	3375	30000	2189875
12	March	14929625	600000	600000	225000	300000	45000	345000	17044625
	Total	71991380	1000000	1855000	1025000	1445000	156400	807550	78280330

Sr no	FY	Amount
1	2012-13	78280330
2	2013-14	140223770
3	2014-15	122177000
4	2015-16	81184625
5	2016-17	15710000
6	2017-18	74255875
	Total	511831600



I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

Jalandhar Kapurthala Highway – 144 001 (PB.) INDIA

PHONES: (01822) 662578, FAX: (01822) 662530

Ref No...I.K.G.P.T.U./DCA/600

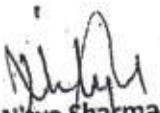
Dated.12.12.18

To

Assistant Commissioner,
Central Goods & Services Tax Division,
1st Floor, State Bank of India Building,
Kapurthala- 01822 233444

Subject :- Regarding Re-computation of value & service tax demanded.

With reference to your letter no C.No. ST-07 / KPT / PTU / SCN / 30 / 2012 / 600 Dated 05-09-2018, that the details of amount paid to LC's by PTU for the period 01-04-2010 to 31-03-2014 as demanded (separately on half yearly basis) and as per the period mentioned in the said letter. University has maintained books of accounts as per financial year. Therefore, you are requested to give at least 30 days as the record has to be prepared on the basis of vouchers.


Dr. Nitya Sharma
(Dy. Cont. A/C)

cc. Registrar

GST Data
Jalandhar-Kapurthala Highway
Kapurthala

Indirect Incomes

Group Summary

1-Apr-2012 to 30-Jun-2018

Page 1

Particulars	Closing Balance	
	Debit	Credit
Academic Dues 2012-13		6,10,08,850.00
Academic Dues 2013-14		9,13,94,500.00
Academic Dues 2014-15		10,61,45,000.00
Academic Dues 2015-16		10,93,48,500.00
Academic Dues 2016-17		7,49,59,750.00
Academic Dues 2017-18		6,89,75,000.00
Grand Total		51,18,31,600.00

I.K.Gujral Punjab Technical University

(Department of Finance & Accounts)

Agenda: Summary of Details Sought by Directorate General of Goods and Sales Tax, Intelligence wing (DGCEI), Ludhiana for the information of Finance Committee

The Directorate General of Goods and Sales Tax, Intelligence (DGCEI), Ludhiana has issued various summon to the I.K. Gujral Punjab Technical University, Kapurthala for the enquiry to check the evasion of service tax/contravention of provisions of the finance act, 1994/ the service tax rules-1994. They have demanded the information pertaining to affiliation fees collected by the University for the years 2012-13 to 2016-17. The complete summary of the demanded and the reply submitted by University is as under: -

Date	Details of Summon issued	Information Asked	Details of reply Submitted
19-07-2017	Summon issued to Finance Officer, IKGPTU	<ol style="list-style-type: none"> 1. Procedure for the grant of affiliation to colleges, Prescribed fees payable by colleges in this regard 2. College wise, head wise, month wise details of fees collected by IKGPTU. 3. Category wise service tax paid along with service tax registration certificate and service tax returns filed. 4. Annual Reports for the period 2012-13 to 2016-17 	<p>Reference No. Date:-01-08-2017</p> <p>A letter was issued to Directorate by Finance Office seeking the time period of 06 to 08 weeks for the preparation of required information.</p> <p>University representative visit the directorate on 02-08-2017.</p>
06-09-2017	Second Summon issued to Finance Officer	<ol style="list-style-type: none"> 1. To provide the information demanded in earlier summon issued. 2. To tender the statement. 	<p>Visit Date:19-09-2017</p> <p>University provided the requested information.</p> <p>The Assistant Registrar (Accounts) AR (CD) visited the Directorate and the statement was filled by AR-Accounts.</p> <p>Additional information demanded by them was submitted vide letter issued dated 29-09-2017</p>
05-06-2018	Third Summon issued to Finance Officer	<ol style="list-style-type: none"> 1. College wise, head wise and month wise details of amount collected by PTU for affiliation i.e. 2012-13 to 2016-17 	<p>02-07-2018</p> <p>University provided the required information as per University record To which they were not satisfied.</p>
09-07-2018	Letter issued to AR, Accounts	<ol style="list-style-type: none"> 1. Details of actual amount received from the affiliated colleges under the head of affiliation fees/provisional affiliation fees/inspection fees, application fees, sports fees, youth festival fees etc. 	<p>University is preparing the reply. A communication has been submitted to GST intelligence to give us more time for the preparation of data as the GST intelligence asked for the data in a particular format for the said years.</p>



Office of the Finance Officer

2295

118/17

माल और सेवाकर आसूचना महानिदेशालय,
DIRECTORATE GENERAL OF GST INTELLIGENCE,
लुधियाना आंचलिक इकाई / LUDHIANA ZONAL UNIT
51-डी, सराभा नगर, लुधियाना - 141001
51-D, SARABHA NAGAR, LUDHIANA - 141001
Phone: 0161-2453892 Fax: 0161-2452892

SUMMONS

(Under Section 14 of the Central Excise Act, 1944 as made applicable to Service Tax vide Section 83 of the Finance Act, 1994 read with Section 174 of the CGST Act, 2017)

L. No.: IV (6) LDZU/INV/ST/17/2017 1169

Dated: 19.07.2017

To

Finance Officer
I K Gujral Punjab Technical University
Jalandhar-Kapurthala Highway,
Jalandhar

Whereas a case against IK Gujral Punjab Technical University, Jalandhar about evasion of Service Tax/contravention of provisions of the Finance Act, 1994/ the Service Tax Rules, 1994 is being enquired by me/ under my orders.

And whereas I have reasons to believe that you are in possession of fact or /and documents and things, which are relevant to the above inquiry.

You are therefore summoned under section 14 of the Central Excise Act, 1944/ section 108 of the Customs Act, 1962 as made applicable to Service Tax under section 83 of the Finance Act, 1994 to appear before me in person/ by an authorized agent on 02.08.2017 at 1000 hrs in the office of Directorate General of Central Excise Intelligence, Ludhiana Regional Unit, 51 D, Sarabha Nagar, Ludhiana to give evidence truthfully on such matters concerning the enquiry as you may be asked and produce the documents and records mentioned in the Schedule for my examination.

If you fail to obey with this Summons and intentionally omit to attend, to give evidence, to make statement and/or produce the documents and things, you will be liable to be punished under the provisions of Section 174, 175 of the IPC.

SCHEDULE

The following records/information in relation to various fees/amounts collected by I K Gujral Punjab Technical University (in short-PTU) for granting affiliation to colleges/approval of courses run by the colleges and periodical renewal/continuance thereof for the period 2012-13 to 2016-17.

1. Procedure for grant of affiliation to colleges/approval of courses and periodical renewal/continuance thereof and Prescribes fees etc. payable by the colleges to PTU in this regard.
2. College wise, head-wise and month-wise details of amounts collected by PTU from their affiliated colleges for granting affiliation and renewal/continuance thereof;
3. College wise, head-wise and Year wise details of amounts collected by PTU from their affiliated colleges for granting approval of courses run by them and renewal/continuance thereof.
4. Category wise Service Tax paid alongwith copies of service tax registration certificate & service tax returns filed;
5. Annual reports for the period 2012-13 to 2016-17;

Given under my hand and Seal of office today i.e. on 19th July 2017



(Signature)
19.7.2017
(Rajesh Arora)
Senior Intelligence Officer

Note: - Under Clause 3 of Section 14 of the Central Excise Act, 1944, the above inquiry is deemed to be judicial proceedings within the meaning of Section 193 and Section 228 of the IPC, according to which, intentionally giving false evidence or being used in these proceedings is an offence punishable under Section 193 of the IPC.



भारत और सेवाकर आसूचना महानिदेशालय,
DIRECTORATE GENERAL OF GST INTELLIGENCE,

लुधियाना आंचलिक इकाई/LUDHIANA ZONAL UNIT

51-डी, सराभा नगर, लुधियाना - 141001

51-D, SARABHA NAGAR, LUDHIANA - 141001

Phone/Fax 0161-2453892/2452892

SUMMONS

(Section 14 of the Central Excise Act, 1944 as made applicable to Service Tax Under Section 93 of the Finance Act, 1994 read with Section 174 of CGST Act, 2017)

F.No. W(6)UDZU/INV/EST/07/2017/1556

Dated: 06/05/17

To

The Finance Officer,

L.K.G. Punjab Technical University,

Jalandhar Kapurthala Highway,

Jalandhar

Whereas a case against L.K.G. Punjab Technical University, Jalandhar about evasion of Service Tax/contravention of provisions of Finance Act, 1994/Service Tax Rules, 1994 is being inquired by me/under my orders,

And whereas I have reasons to believe that you are in possession of fact or/and documents and things, which are relevant to the above inquiry,

You are hereby summoned under Section 14 of the Central Excise Act, 1944 to appear before me in person on 19.09.17 at 1100 hrs. in my office situated at H.No. 51-D (1st Floor) Sarabha Nagar, Ludhiana to give evidence or to make statement truthfully on such matters concerning the inquiry as you may be asked and to produce the documents and things mentioned in the schedule below, for my examination.

If you fail to obey with this summons and intentionally omit to attend, to give evidence, to make statement and/or produce the documents and things, you will be liable to be punished under the provisions of Section 174, 175 of the IPC.

SCHEDULE

1. To provide the information/records as mentioned in the schedule of earlier Summons dated 19.07.2017 (copy enclosed).
2. To tender the statement.

Given under my hand and Seal of office today i.e. on 06.09.2017



SENIOR INTELLIGENCE OFFICER

Note: Under Clause 3 of Section 14 of the Central Excise Act, 1944, the above inquiry is deemed to be judicial proceedings within the meaning of Section 193 and Section 228 of the IPC, according to which, intentionally giving false evidence or fabricating false evidence for the purpose of being used in these proceedings is an offence punishable under Section 193 of the IPC and intentionally offering insult, or causing any interruption to the officer sitting in these proceedings is an offence punishable under Section 228 of the IPC.

11/9/17
H. No. 51-D
Sarabha Nagar
Ludhiana
141001

83



1934
14/6/18

माल और सेवाकर आसूचना महानिदेशालय,
DIRECTORATE GENERAL OF GST INTELLIGENCE,
लुधियाना आंचलिक इकाई / LUDHIANA ZONAL UNIT
51-डी, सराभा नगर, लुधियाना - 141001
51-D, SARABHA NAGAR, LUDHIANA - 141001
Phone: 0161-2453892 Fax: 0161-2452892

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SUMMONS

(Under Section 14 of the Central Excise Act, 1944 as made applicable to Service Tax matters vide Section 83 of the Finance Act, 1994 read with Section 174 of the CGST Act, 2017)

F.No. IV (6)/LdZU/E/INV/ST/7/2017 / 642

Dated: 05.06.2018

To

Finance Officer,
I K Gujral Punjab Technical University,
Jalandhar-Kapurthala Highway,
Jalandhar

19/6/18
Syphuinder

Whereas a case against I K Gujral Punjab Technical University about evasion of Service Tax /contravention of provisions of Finance Act, 1994 is being enquired by me/ under my orders.

And whereas I have reasons to believe that you are in possession of fact or /and documents and things, which are relevant to the above inquiry.

You are therefore summoned under Section 14 of the Central Excise Act, 1944 as made applicable to Service Tax vide Section 83 of the Finance Act, 1994 produce the documents and records mentioned in the Schedule for the year 2013-14, 2014-15 and 2017-18 (Apr- June) on or before **20.06.2018**.

If you fail to obey with this Summons and intentionally omit to attend, to give evidence, to make statement and/or produce the documents and things, you will be liable to be punished under the provisions of Section 174, 175 of the IPC

SCHEDULE

1. College wise, head wise and month wise details of amount collected by PTU from their affiliated colleges for granting affiliation and renewal/continuance thereof.
2. College wise, head wise and year wise details of amount collected by PTU from their affiliated colleges for granting approval of courses run by them and renewal/continuance thereof.

Given under my hand and seal of the office
today the 06th day of June, 2018

(Rajesh Kumar Arora)
Senior Intelligence Officer

Note: - 1. Under Clause 3 of Section 14 of the Central Excise Act, 1944, the above inquiry is deemed to be judicial proceedings within the meaning of Section 193 and Section 228 of the IPC, according to which, intentionally giving false evidence or fabricating false evidence for the purpose of being used in these proceedings is an offence punishable under Section 193 of the IPC and intentionally offering insult, or causing any interruption to the officer sitting in these proceedings is an offence punishable under Section 228 of the IPC.

2. In case the summons is to be complied with by an authorized person, he should produce an authorization letter issued by you in this regard and he should be well conversant with the information submitted by you.

16/7/18 2709



माल एवं सेवा कर आसूचना महानिदेशालय,
DIRECTORATE GENERAL OF GOODS AND SERVICES TAX
INTELLIGENCE,

लुधियाना आंचलिक इकाई / LUDHIANA ZONAL UNIT

51-डी, सराभा नगर, लुधियाना - 141001
51-D, SARABHA NAGAR, LUDHIANA - 141001
Phone: 0161-2453892 Fax: 0161-2452892
Email: dggsi.ldzu@gov.in

F. No.IV(6)/LdZU/E/Inv/ST/07/2017/971

Dated: 09.07.2018

To,

The Assistant Registrar,
IK Gujral Punjab Technical University,
Jalandhar Kapurthala Road, Kapurthala

Sub: Your letter Ref No : IKGPTU/AR/Acct/376 dated 03.07.2018—reg

In reference to your office letter mentioned above, you are requested to provide month-wise details of actual amount received from the affiliated colleges under the heads Affiliation fees/provisional affiliation fees, Inspection fees, Application fees, Sports fees, Youth Festival fees etc for affiliation/approval of courses run by them during the year 2013-14 to 2017-18 (upto 30.06.2017).

Very Urgent
Dealing has to immediate
provide the details and report to
we daily regarding this case

[Signature]
18/07/2018
(Rajesh Kumar Arora)
Senior Intelligence Officer
Ludhiana Zonal Unit

[Signature]
18/7/18