

**PUNJAB TECHNICAL UNIVERSITY**  
**JALANDHAR**

**AGENDA**

**39<sup>th</sup> MEETING  
BOARD OF GOVERNORS**



**PUNJAB CIVIL SECRETARIAT CHANDIGARH**

**ON**

**17<sup>th</sup> May, 2010 AT 12:15P.M.**

**Agenda for the 39<sup>th</sup> Meeting of the Board of Governors to be held on 17.5.2010 at Punjab Civil Secretariat, Chandigarh.**

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39.16	Starting skill development programme in Punjab for Overseas Employment.	9	-
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**Item No. 39.1 To confirm the proceedings of 38<sup>th</sup> meeting of the Board of Governors, PTU held on 29.3.2010.**

Proceedings of 38<sup>th</sup> meeting of the Board of Governors held on 29.3.2010 were circulated to all the members and are placed at **Annexure-I**.

Comments on item no. 38.11.1 regarding **"Starting B.Tech. Industrial Engineering & Management as part time at Gian Jyoti School of TQM & Entrepreneurship, Mohali"** were received from Shri Chandra Mohan and the same were implemented.

The proceedings may be taken as confirmed.

**Item No. 39.2 Action Taken Report on the 38<sup>th</sup> meeting of the Board of Governors, PTU**

Action Taken Report on the 37<sup>th</sup> meeting of the Board of Governors, PTU

Item No.	Agenda	Action taken
38.1	To confirm the proceedings of 37 <sup>th</sup> meeting of the Board of Governors, PTU held on 11.2.2010	No action required.
38.2	Action Taken Report on the 37 <sup>th</sup> meeting of the Board of Governors, PTU	No action required.
38.3	To brief about the progress of recruitments	Agenda item no. 39.3
38.4	Status of joining of selected Deans	Appointment Letter to Dr. A. P. Singh for the Post of Dean issued. Letter of extension for joining period has been issued to Dr. Nirmal Singh .
38.5	To approve the extension in term of 'C' & 'D' adhoc employees & contractual employees	Orders issued.
38.6	To approve the recommendations of 17 <sup>th</sup> meeting of the Finance Committee held on 19.3.2010	No action required.
38.7	Status of PTU Caparo Society	Detail at Agenda Item no. 39.5.

38.8	To approve recruitment of 'A' & 'B' category posts on deputation / contract basis	Cases Presented in HRD Committee
38.9	Proposal for establishment of Academic Staff Training Institute at Jalandhar	Committee constituted.
38.10	Establishment of Vertical Integrated Regional Centres under the aegis of PTU	Proposal dropped.
38.11.1	Starting B.Tech. Industrial Engineering & Management as part time at Gian Jyoti School of TQM & Entrepreneurship, Mohali	Implemented and notified
38.11.2	Lateral Entry (2 <sup>nd</sup> Year / 3 <sup>rd</sup> Semester) admissions to BBA / BCA / B.Sc. etc. courses to Diploma Holders	No action required.
38.11.3	Approval for starting Skill Development Programs	Agenda Item at 39.15
38.11.4	To consider the waiving off of the probation period.	The probation period of Dr. N.P. Singh, Dean has been waived off.

**Item No. 39.3 To approve establishment of the Post Graduate Teaching Departments in the University Campus.**

The proposal for establishment of following P.G Teaching Deptt. has been approved in the HR Committee meeting held on 07.05.2010. The specialization is mentioned against each

Sl.	Branch	Specialization
1	<b>Mechanical Engineering</b>	1. Manufacturing and Material Engg 2. Thermal Engg 3. Industrial Automation and Robotics
2	<b>Electronics and Communication Engineering</b>	1. Wireless Communication 2. VLSI and Embedded system 3. Opto Electronics and Optical Communication
3	<b>Electrical Engineering</b>	1. Energy System 2. Electrical Power Components Engg 3. Intelligent System Engg

4	<b>Civil Engineering</b>	1. Structural Design and Construction Technology Management 2. Transportation Engg 3. Geotechnical and Environmental Engg
5	<b>Computer science and Engineering</b>	1. Embedded System /Image processing 2. Network Management 3. Software Engineering

Minutes of the HR Committee meeting are placed at **Annexure – II** and the detailed proposal is placed at **Annexure - III**.

The University will appoint a Senior person as a Consultant to prepare a complete comprehensive report regarding establishment of these departments so that the departments can start function from session 2011-12.

The matter is placed before the BOG for approval.

**Item No. 39.4 To consider the recommendations of 35<sup>th</sup> meeting of the Academic Council held on 11/05/2010**

Meeting of Academic council is scheduled on 11-5-10. The recommendations of the academic council will be placed at table for consideration and approval.

**Item No. 39.5 Status of Caparo PTU School of Excellence**

As per the decision of the BOG Rs. One crore was transferred to PTU Caparo Society. Society already have Rs. 1.05 crore in its account which was transferred by the PTU in the year 2008 as corpus fund. The payment to the litigants M/s G. S. Builders and M/s Rajindera Furniture was released on their withdrawal of the case against the society as well as individual society members. Sh. Uttam Bose, CEO of Caparo was requested to direct the concerned to submit the following for early resolution of the issue:

1. All the documents related to the Society must be handed over to the Member Secretary.
2. As was decided in the meeting of the Governing body of Society held at Chandigarh vide Item no. 3 the balance sheet and accounts of the Society was to be prepared and to be presented to the Governing Body of Society in the next meeting. This action is still pending at Caparo's end.
3. As the University has to make the inventory of all the assets of the Society the keys and other things are to be made available or handed over whichever is possible immediately.
4. As approved by BOG of PTU draft of MoU for final settlement may be forwarded.

Submitted to the BOG for information.

**Item No. 39.6      Extension in term of DEP Regional Centres**

The term of some of the Regional Centers of DEP has expired on 27-02-10. As per agreement the mid term review of the performance of these centres was to be carried out before final review. Mid term review reports were not available and it was not possible to review the RC performance immediately and also most of the university staff and officers were engaged in preparation of the conduct of CET-2010.

So the term of these Regional Centres has been extended till 27-08-2010 provisionally so that in the meantime the review process can be carried out and placed before the board.

This is for information and approval of the board.

**Item No. 39.7      Conduct of CET-2010 and Online Counseling for admission.**

CET2010 for admission to 1<sup>st</sup> year B.Tech/ B.Arch/ B Pharmacy was conducted smoothly on 2<sup>nd</sup> May 2010 in 101 centres all over Punjab in which 29885 candidates appeared. The result will be declared before 21<sup>st</sup> May 2010 and counseling will commence on 15<sup>th</sup> June 2010.

This is for the information of the board.

**Item No. 39.8      Consider Manpower requirements of the University**

The Human Resource Committee of the PTU met on 7.5.2010 to discuss the manpower requirements of the University. The recommendations of the Committee are placed at **Annexure-II**.

The matter is placed before the Board for consideration and approval please.

**Item No. 39.9      Reforms in Examination system of the University**

First meeting of the committee constituted for the purpose was held on 9.04.2010. Committee deliberated in detail on the issues related to examination system and gave its recommendations which are placed at **Annexure-IV**.

The next meeting will be held in short span of time.

The matter is placed before the Board for information.

**Item No. 39.10 National Anthem at the end of the BOG Meeting.**

It is proposed that at the end of every Board meeting National Anthem should be sung. The matter is placed before the Board for approval.

**Item No. 39.11 To consider nomination of Director IIT, Ropar as Ex-Officio member of BOG in place of Director, IIT, Roorkee.**

Director IIT, Roorkee was nominated as Ex-Officio member of Board of Governors, PTU. He has not been able to attend the meetings of BOG since 27<sup>th</sup> meeting of the BOG. It is proposed that Director IIT, Roorkee may be replaced with Director IIT, Ropar.

The matter is placed before the Board for consideration and approval of the Board.

**Item No. 39.12 To establish the International Students Facilitation Centre in the University**

It is to bring to the kind notice of the Board that students from various foreign countries are studying at the different colleges affiliated to the University. The University is planning to establish an **International Students Facilitation Centre**. This Cell will provide information relating to the courses run by the University for the foreign students in India. It will also provide information to foreign students relating to the courses run by university in different countries of the world through their respective embassies. The detail of foreign students studying at different colleges under PTU is placed at **Annexure –V**.

The matter is placed before the Board for consideration & approval.

**Item No. 39.13 Brief about the progress of recruitments.**

**For 'A' & 'B' category**

Appointment Letters to the nine selected candidates for the post of Assistant Registrar were issued and seven of them have joined duties.

Interviews were conducted for the Post of Assistant Professors. The list of selected candidates will be placed before the board for information.

**For 'C' & 'D' category**

For recruitment of 'C' & 'D' category, processing of application forms is in progress.

This is for the information of the Committee.



**Item No. 39.14 Recruitment of 'A' & 'B' category on deputation or Contract Basis.**

Cases for the recruitment of Persons for the vacant Post for A & B category on deputation / Contract Basis were presented in HRD Committee held on 07/ 05/2010.

Recommendations of HRD Committee are placed at **Annexure-II** for approval of the Board.

**Item No. 39.15 Skill Development Courses under Distance Education Programme.**

The Board in its 38<sup>th</sup> meeting held on 29<sup>th</sup> March 2010 vide item no. 38.11.3 had desired that the detailed program to start skill development program should be submitted. The minutes are reproduced for ready reference.

*The Board advised University to submit detailed plan for starting Skill Development Programme. Regarding setting of Centre of Excellence for testing and evaluation skills, BOG advised University to interact with Ministry of Overseas Affairs and prepared a concept paper."*

After detailed deliberations with its core group and experts a detailed working model has been evolved and a proposal is submitted for consideration and approval. This is a unique model proposed to offer through Distance Education network wherein, in the 1<sup>st</sup> phase, the university is starting skill development programs in the areas where infrastructure, systems and resources are already in place since last 9 years. In phase-I, the University intend to start Certificate programs of one month and three months in the streams of Information Technology, Management, Fashion, Hotel, Airline, Multi-Media and Animations, Mass Communication & Journalism, Paramedical Technologies etc.

The prevalent scheme of the Government of India from the Department of Employment Generation has been taken into account while preparing this proposal. The prevalent MES courses under this scheme have been mapped under the above streams. It has been taken into account that the fee structure of the programs to be offered is as prescribed by the Department of Employment Generation in their said scheme.

The unique feature of this proposal is that there are four progressive modules of three months each one after the other and upon completion of all four modules the student can be considered equivalent to a Diploma presently being offered by the University. Such students can be integrated to lateral entry system of the B.Sc. or M.Sc. programs as per the basic eligibility qualifications. There are many students who have already acquired working skills through experience but lack certification and restrict them to proceed with further education. The flexibility of these modules allows the students to appear in the practical skill test and once qualified can directly take admission into successive modules.

The University will build up a panel of battery of subject matter experts who could conduct the practical skill test of the students. Alternately testing facilities from NCVT (National Council of Vocational Training) can also be availed to benchmark and certified the students.

Other functionalities such as promotions, trainings, education delivery, learning materials, database management systems, logistics etc. are already in place in the operational Distance Education Programme and can be utilized in the proposed vocational programmes. The detailed proposal is being submitted for consideration and approval. Also placed along is the detailed scheme of Department of Employment Generation, MES courses and Courses proposed. Detailed proposal is placed at **Annexure-VI**

The BOG may be considered and approve the proposal.

**Item No. 39.16 Starting skill development programme in Punjab for Overseas Employment.**

University has come to know through Principal Secretary, Government of Punjab, Department of Technical Education & Industrial Training that Ministry of Overseas India Affairs, Government of India is contemplating to establish a Centre of Excellence, for testing and evaluation of skills to increase overseas mobility of students from India. This centre would carry out testing and evaluation of skills for the boys to ensure that they are in line with labour market requirements abroad. Apparently, for this, study of labour markets would be required to ensure that girls and boys are imparted skills to meet their demand and an assurance of that would, perhaps, be given by the proposed centre.

To consolidate the proposal, the Vice-Chancellor and PSTE visited the Ministry of Overseas and held discussion with their officials. After deliberations it has come out that the officials of the Ministry has shown the interest and assured that a pilot project can be considered for financial assistance by the Ministry of Overseas. This pilot project should identify the overseas destination, specific work requirement in a particular sector where the youth of India can be easily placed. The concept of the pilot project on the basis of existing data will be submitted to the Ministry of Overseas Affairs for consideration.

The matter is placed before the Board for information.

**Item No. 39.17 Hiring intranet connectivity to National Knowledge Network under ICT project through BSNL**

The University is in process of hiring intranet connectivity to National Knowledge Network under ICT project through BSNL. The minutes of meeting is placed at **Annexure-VII**.

The matter is placed before the Board for information.

**Item No. 39.18 Proposal for TEQIP-II**

The Proposal for Technical Education Quality Improvement Programme –Punjab is placed at **Annexure - VIII**.

The matter is placed before the Board for consideration and approval.

**Item No. 39.19 Fee Enhancement of Distance Education Courses.**

PTU launched its Distance Education Programme in the year 2001 and since then the programs are being offered at the same fee structure as at the time of launch. The learning centres and the Regional Centres had been representing at various forums to increase the fee structure commensurate to inflation to maintain the financial viability of operations and the quality delivery of programs.

A proposal regarding increasing the fees in Distance Education programme was put up to the Distance Education Council of PTU. After reviewing the proposal and the comparative fee structure of other Universities the Distance Education Council in its 12<sup>th</sup> council meeting recommended that 10% fee may be increased for all courses, the decision for reference:

**"12.16 Fee Enhancement**

*After going through the fee comparison of other Universities offering similar courses and considering the value additions that PTU can provide, the council agreed in principal for enhancement of course fee by 10%. A proposal can be submitted for fee enhancement but fee should be enhanced by giving some value additions like Learning Management System, SIM format books for all Non-IT Courses, Non-Print learning material etc."*

To execute the recommendations of the council micro comparison and analysis of the fee structure of the individual courses comparison was done and it was felt that blanket increase in fee is not recommended. 22 courses out of 64 have a competitive fee and any change at this stage is not required. A committee of experts was constituted to recommend course wise fee enhancement and the summary of the analysis is as under:

<b>Sr. No.</b>	<b>Courses</b>	<b>No. of Courses (Including Lateral Entry)</b>
1	No Fee Revision	22
2	5% fee Enhancement or Less	12
3	Fee Enhancement >5% and <=10%	10
4	Fee Enhancement >10% and <=20%	13
5	Fee Enhancement >20%	7
6	<b>Total No. of Courses</b>	<b>64</b>

It is proposed to consider the enhancement in fee as per recommendation at **Annexure-IX** with a restriction that maximum increase shall not be more than 20% at this stage for any course.

Submitted for the approval of the BOG.

**Item No. 39.20 Any other item with the permission of the Chair.**