

ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ  
**PUNJAB TECHNICAL UNIVERSITY**

**AGENDA**

38<sup>TH</sup> MEETING  
BOARD OF GOVERNORS



Committee Room, 6<sup>th</sup> Floor,  
Punjab Civil Secretariat  
Chandigarh

On

29-March-2010 At 12.15 p.m.

**Agenda for the 38<sup>th</sup> Meeting of the Board of Governors to be held on 29.03.2010 at Punjab Civil Secretariat, Chandigarh.**

Item No.	Particulars	Page No.	Annexure
38.1	To confirm the proceedings of 37 <sup>th</sup> meeting of the BOG.	2	I
38.2	Action Taken Report on 37 <sup>th</sup> meeting of the BOG.	2-3	-
38.3	To brief about the progress of recruitment.	3	-
38.4	Status of the joining of selected Deans	3	-
38.5	To inform about the extension in term of 'C' & 'D' adhoc & contractual employees	3-4	-
38.6	To approve the minutes of 17 <sup>th</sup> meeting of the Finance Committee.	4	II
38.7	Status of PTU- Caparo Society.	4-5	III, IV
38.8	To approve recruitment of Dean / Directors / COE on deputation	5	-
38.9	Proposal for establishment Academic Staff Training Institute.	5-6	-
38.10	Establishment of vertical integrated regional centres under the aegis of PTU	6	-
38.11	Any other item with the permission of the Chair.		-

**Item No. 38.1 To confirm the proceedings of 37<sup>th</sup> meeting of the Board of Governors, PTU held on 11.2.2010.**

Proceedings of 37<sup>th</sup> meeting of the Board of Governors held on 11.2.2010 were circulated to all the members and are placed at **Annexure-I**.

No comment has been received from any member on circulated proceedings, so the proceedings may be taken as confirmed.

**Item No. 38.2 Action Taken Report on the 37<sup>th</sup> meeting of the Board of Governors, PTU**

Action Taken Report on the 37<sup>th</sup> meeting of the Board of Governors, PTU

Item No.	Agenda	Action taken
37.1	To confirm the proceedings of 36 <sup>th</sup> meeting of the BOG held on 23.11.2009.	No action required
37.2	Action Taken Report on the 36 <sup>th</sup> meeting of the BOG.	No Action required
37.3	To brief about the Promotion Status of eight regular Officers of the University.	Orders of Promotions have been issued.
37.4	To approve the selection of the Dean, Registrar, Controller of Examinations & Deputy Registrar.	Appointment Letters have been issued. Status of Joining at Agenda Item No. 38.4
37.5	To brief about the Recruitment Status being initiated by the University.	No action required
37.6	To create the Post of Language Officer.	Case will be presented to Human Resource Committee for its recommendations on the qualifications and other details of the post.
37.7	To approve the recommendations of 16 <sup>th</sup> meeting of the Finance Committee held on 29.1.2010.	No action required.
37.8	To brief about the 8 <sup>th</sup> Convocation of the University to be held on 25 <sup>th</sup> February, 2010.	Convocation successfully held on 25.2.2010
37.9	To approve the Ph.D. Degrees being awarded by the University.	No action required.
37.10	To approve the recommendations of 34 <sup>th</sup> meeting of the Academic Council to be held on 8.2.2010	No action required

37.11	To approve the amendments in Ph.D. Regulations	Ph.D. Regulations circulated to all concerned.
37.12	To approve the Annual Report of the University	To be printed
37.13	Appointment of Consultants for framing rules and regulations of the University	No action required.
37.14	Status of pending Dues / Recovery from affiliated Colleges.	No action required
37.15	To brief about the progress of PTU Caparo School of Manufacturing & Material Technology.	Item is to be discussed as Agenda item.
37.16	To inform about the Study Leave being granted to one regular Officer of the University.	No action required.

**Item No. 38.3 To brief about the progress of recruitment.**

• **For 'A' & 'B' category**

Test was conducted on 21.02.2010 for recruitment Assistant Registrars. The interview for the short-listed candidates has been conducted on 12.3.2010 & 13.3.2010.

Interviews for the posts of Assistant Director Sports and Assistant Librarian was conducted on 16.3.2010.

List of selected candidates will be placed on table by Hon'ble Vice-Chancellor for approval.

• **For 'C' & 'D' category:**

For recruitment of 'C' & 'D' category, processing of application forms is in progress. 

**Item No. 38.4 Status of joining of selected Deans**

In pursuance of the recruitment process initiated by the University for 'A' and 'B' category, Dr. N.P. Singh & Dr. Buta Singh Sidhu has joined their duties as Dean. Dr. Nirmal Singh has requested for extension in joining period for six months. Extension for joining upto 03 months has been accepted as per rules.

Dr. Anirudh Pratap Singh was also selected for the post of Dean. The case for relaxation in Punjabi pass at Matric level has been sent to the Pb. Govt. for approval. The appointment letter will be issued to Dr. Anirudh Pratap Singh as approval of the Govt. is received.

The matter is placed before the Board for information.

**Item No. 38.5 To approve the extension in term of 'C' & 'D' adhoc employees & contractual employees.**

Recruitment Process for the 'C' & 'D' grade employees is in process and it will take couple of months for its completion. The term of existing adhoc employees of 'C' & 'D' category is expiring on 31.3.2010. University proposes to extend the term of adhoc employees for a period of 06 months w.e.f 1.4.2010 to 30.9.2010 or till selected persons joins their duty, whichever is earlier so that the University working may not suffer.

Shri R.P.Bhardwaj was appointed as OSD (Recruitment) w.e.f 1.1.2010 for a period of three months to monitor recruitment process of the University. The present term of Shri Bhardwaj is expiring on 31.3.2010. Process for recruitment of C & D category posts is in progress and will take 2-3 months for its completion. Therefore it is proposed that Shri R.P. Bhardwaj may be engaged on contract basis for further period of 06 months as Director. He may be given salary as per last pay drawn minus pension.

The matter is placed before the Board for approval.

07 employees of Construction Cell & Maintenance Dept. of the University have been granted extension in their contract period till 30.6.2010. *Supt - 2010*

The matter is placed before the Board for approval.

**Item No. 38.6 To approve the recommendations of 17<sup>th</sup> meeting of the Finance Committee held on 19.3.2010.**

The 17<sup>th</sup> meeting of the Finance Committee has been held on 19.3.2010. The minutes of the meeting is placed at **Annexure-II** for consideration of BOG and approval of recommendations of the Finance Committee.

**Item No. 38.7 Status of PTU Caparo Society.**

The Board of Governors of PTU in its 36<sup>th</sup> meeting held on 23.11.2009 decided (vide item No. 36.4) as under:

*"The Board after deliberating upon the matter in detail agreed to the proposal of Caparo Group for smooth withdrawal of Caparo Group from the PTU Caparo society except the claim for interest part. Board authorized the PTU management to negotiate with the Caparo Group for full and final settlement on the above terms and foregoing the interest component of their proposal. It is on record that a huge state of art infrastructure created (approx. 70,000 Sq. Ft.) by Society in the shape of an academic building, residential quarters and some utilities will be very useful for the University for starting academic programmes immediately with some more investment.*

*Board further authorized Chairman of the BOG PTU and Vice Chancellor, PTU to take any further decision for smooth withdrawal of Caparo Group from PTU Caparo Society, if Caparo group does not agree to forego of the interest component."*

The decision of the Board was conveyed to Lord Swaraj Paul vide letter No. PTU / DA / 661 dated 08.12.2009 (copy placed at **Annexure -III**). The offer was discussed in the meeting of Governing Body of PTU Caparo Society held on 27.02.2010. Minutes of the meeting of the Governing body of PTU Caparo Society is placed at **Annexure - IV**.

Referring to the earlier discussions, the Chairman retained the claim of Caparo for the refund of the principal of Rs.5 Crores alongwith the interest component. He further explained that, since the contribution came from M/S Ambika Paul Foundation, a Charitable Trust registered in Great Britain the Trust has to comply with the charity rules and justify the usage of funds to the Charity Commissioner in UK.

To resolve the issue the following suggestion is made by Lord Swaraj Paul:

- a) PTU shall pay the principal amount to M/S Ambika Paul Foundation immediately;
- b) The interest due on the principal will be donated by M/S Ambika Paul Foundation to the PTU provided the institution is named after Ambika Paul in whose name Ambika Paul Foundation was set up;
- c) A suitable recognition of the name and accreditation to M/S Ambika Paul Foundation will be agreed and a proper statue of Ambika Paul will be installed at the College.

It was suggested by Director, TE&IT, Punjab that if the Chairman is willing to spend something more than forgoing the interest, the suggestion of Chairman could be considered favourably.

The Chairman suggested that Caparo may even consider retaining the amount that it had donated for implementing some other good proposal that PTU can bring forth in the education sector anywhere in Punjab, but preferably in Jalandhar but expected that the reasonable demand of Caparo be met by PTU. However, if nothing worthwhile is presented by PTU in this regard, within one year, then the Chairman stated that, M/S Ambika Paul Foundation will use this money for any other cause in India or elsewhere.

Further, the Chairman categorically informed the members that, the decision on the suggestions made by him needs to be settled by PTU within one month, if not, the Caparo will look for legal settlement of the matter under Clause No. 5 of the Memorandum of Understanding.

The matter is placed before the Board for approval.

**Item No. 38.8 To approve recruitment of 'A' & 'B' category posts on deputation / contract basis.**

University has initiated recruitment process for 'A' and 'B' categories posts. Interviews were conducted in Feb.-2010 for the posts of Dean, Deputy Registrar, Controller of Examinations. Two Deans and three Deputy Registrars have joined their duties. No suitable candidate was available for the post of Chief Controller of Finance and Controller of Examinations. One post of Dean, two posts of Deputy Registrar are vacant. Similarly four posts of Directors are vacant. To meet the various challenges, University needs not only meritorious but very competent, committed, sincere and experienced officers who may be able to develop the

operating systems in the University. Therefore, we propose to engage some retired officers on contract basis for a short period of three years as per UGC/AICTE/Pb. Govt. norms.

The matter is placed before the Board for approval.

**Item No. 38.9 Proposal for establishment Academic Staff Training Institute at Jalandhar**

PTU has 289 affiliated colleges in faculty of Engineering, Management, Pharmacy & Architecture. More than 15000 teachers are teaching in these colleges. Quality of education is directly dependent upon the level of knowledge, skill and aptitude of the teachers. There is an urgent need to upgrade the knowledge and sharpen the skills of teachers along with developing a positive attitude among these faculty members.

Presently in Punjab there is no institute which may cater to the training needs of technical teachers. Therefore to fill this gap, PTU has planned to establish an Academic Staff Training College at Jalandhar.

Following staff is immediately required for the above Institute:

Principal / Director	01
Associate Professor	06
(One each in the field of Mgmt, HRD, Pharmacy, Mechanical Engineering Electronics & Electrical Engineering, Computer & IT Engineering (qualifications / scale as per AICTE norms)	
Admin. Officer	01
Superintendent	02
Clerks / DEO	04
Computer lab Assistant	02
Astt. Librarian	02

Other services of caretaking, security housekeeping etc. may be outsourced.

This is for the consideration and approval of the Board.

**Item No. 38.10 Establishment of Vertical Integrated Regional Centres under the aegis of PTU**

To cater the needs of the industry in the different regions of Punjab Technical University is planning to establish four vertically integrated engineering institutions at following locations of Punjab:

1. Talwandi Sabo (Bathinda)
2. Khadoor Sahib (Amritsar)
3. Mohali
4. Ludhiana

The requirement of the industry and availability of students / manpower in above four regions of Punjab is different from each other. To prepare a practical and fruitful proposal for these institutions, Board is requested to approve the four posts of Professor / Head (in

the field of Engg. / Mgmt.) in the scale of Rs. 16400-22400 (unrevised) and qualifications as per AICTE norms.

They will prepare a detailed proposal for the establishment of vertical integrated institute including courses to be started in the institutes keeping in view local skill requirements.

Board is requested to consider and approve the proposal.

**Item No. 38.11 Any other item with the permission of the Chair.**