

# PUNJAB TECHNICAL UNIVERSITY JALANDHAR

## AGENDA

33<sup>rd</sup> MEETING  
BOARD OF GOVERNORS



PUNJAB BHAWAN, CHANDIGARH  
ON  
05 June 2009 at 12.15 PM

**Agenda for the 33<sup>rd</sup> Meeting of the Board of Governors to be held on June 5, 2009, Punjab Bhawan, Chandigarh.**

Item No.	Particulars	Page No.	Annexure
33.1	To confirm the proceedings of 31 <sup>st</sup> & 32 <sup>nd</sup> meeting of the BOG.	2	I, II
33.2	Action Taken Report on 31 <sup>st</sup> & 32 <sup>nd</sup> meeting of the BOG.	2,3	-
33.3	To approve the minutes of the 15 <sup>th</sup> meeting of the Finance Committee to be held on 2 <sup>nd</sup> June, 2009 and to approve actual for the year 2008-09 & Budget Estimates for the 2009-10	3,4	-
33.4	To approve the minutes of 32 <sup>nd</sup> meeting of Academic Council of PTU held on 17.3.2009	4	III
33.5	Proposal for New Recruitment	4	IV
33.6	To brief about the progress of PTU Caparo School of Manufacturing & Material Technology	4,5	-
33.7	Brief about CET-2009- Online Counselling	5	-
33.8	To approve the guidelines for giving autonomy to PTU affiliated colleges	6	V
33.9	UGC Guidelines to start off-shore campuses / learning centres abroad	6	VI
33.10	To consider Challenge Evaluation in Evaluation System	6,7	VII
33.11	Grant of increase and arrears to the fixed salaried employees.	7	VIII
33.12	Special chance to M. Tech. Students for submission of final thesis who have cleared their all subjects.	7,8	IX
33.13	Ratification of one time relaxation to M.Sc. IT course through Lateral entry.	8	-
33.14	To consider one time relaxation to the eligibility of M.Sc. IT course Canadian Institute of Science of Technology (CIIS-IST), Mohali.	8,9	X
33.15	Conduct of examination for the dual BCA degree students under PTU at GB College in Toronto.	9	-
33.16	To start six years integrated B.Tech. Programme	9,10	XI
33.17	Any other item with the permission of the Chair.	-	-

*As per*

**Item No. 33.1 To confirm the proceedings of 31<sup>st</sup> & 32<sup>nd</sup> meeting of the BOG.**

Proceedings of 31<sup>st</sup> & 32<sup>nd</sup> meeting of the Board of Governors held on 26.2.2009 & 19.3.2009 were circulated to all the members are placed at **Annexure-I & II**.

No written comments were received from any member on 31<sup>st</sup> & 32<sup>nd</sup> meeting of BOG so the proceedings may be taken as confirmed.

The matter is placed before the Board for information

**Item No. 33.2 Action Taken Report on the 31<sup>st</sup> & 32<sup>nd</sup> meeting of the Board of Governors, PTU.**

**Action Taken Report on the 31<sup>st</sup> meeting of the Board of Governors, PTU**

Item No.	Agenda	Action taken
31.1	To confirm the proceedings of 29 <sup>th</sup> & 30 <sup>th</sup> meeting of the BOG	No action required.
31.2	Action Taken Report on the 29 <sup>th</sup> meeting of the Board of Governors, PTU Action Taken Report on the 30 <sup>th</sup> meeting of the Board of Governors, PTU	No Action required.
31.3	Development of Mohali & Jalandhar Campus of PTU	Two Committees constituted for development of Jalandhar & Mohali Campus.
31.4	To brief about Annual Convocation of the University	No action required
31.5	To brief about the current status of the PTU Caparo School	Details at Item No. 33.6
31.6	To inform the Board about the reconstitution of Distance Education Council of PTU	No Action required.
31.7	To constitute Standing Committee on Unfair Means Cases	Committee constituted.
31.8	Approval of proceedings of 31 <sup>st</sup> meeting of Academic Council	No action required.
31.9	Nomination for Academic Council	No action required.
31.10	Appointment of Consultants	No action required.
31.11	Revision of upper limit of rent of accommodation for the Vice-Chancellor and Registrar	No action required.
31.12	To brief about the construction of PTU Campus - Phase - II	No action required.
31.13	To ratify B.Tech under distance education at PTU Gyan Jyoti School of TQM and Entrepreneurship, Mohali	No action required.
31.14	To approve the migration cases	Orders issued.
31.15	To brief about Online Counselling for the session 2009-10	Report at Item no. 31.7
31.16	Revocation of Rustication	Orders issued
31.17	Payment of M/s Sachdev Eggleston	Meetings of the High Powered

*Signature*



		Committee, consisting of Chief Town Planner, Chief Engineer (Buildings) PWD B&R and Chief Architect to assess the architectural work done by M/s Sachdev Eggleston were held on 24.3.09 and 14.5.09. Next meeting is being convened shortly in which report of the Committee shall be finalized.
31.18	To evolve a policy for PIO/Foreign National students willing to take admission in PTU affiliated colleges	Policy framed by the University will be placed in the next meeting.
31.19	To approve policy for Internal audit of institutions/centers of the University.	No action required.
31.20	To brief about the progress made in recovery of pending dues from the affiliated colleges	Notices issued to the Institutes.
31.21	To appoint members of Dean of Faculties of Punjab Technical University	No action required.
31.22	To approve adoption of guidelines for declaring an institution as Autonomous Institute under the Punjab Technical University	Item placed at 33.8
31.23	To consider amendment in Academic Regulations for re-appear examinations	Action taken.
31.24	Annual Meeting of the BOG	Meeting held on 19.3.2009.
31.25	To approve lien to Dr R.P.Singh to join as Vice Chancellor of Sharda University, Greater Noida	Action taken.

**Action Taken Report on the 32<sup>nd</sup> meeting of the Board of Governors, PTU**

Item No.	Agenda	Action taken
32.1	To confirm the proceedings of the 31 <sup>st</sup> meeting of the BOG	Proceeding placed for confirmation
32.2	Action Taken Report on the 31 <sup>st</sup> meeting of the Board of Governors, PTU	Report placed.
32.3	To approve the Annual Report 2008-09 and Budget of the University	Item Placed at 33.3

**Item No. 33.3 To approve the minutes of the 15<sup>th</sup> meeting of the Finance Committee to be held on 2<sup>nd</sup> June, 2009 and to approve actual for the year 2008-09 & Budget Estimates for the 2009-10.**

The 15<sup>th</sup> meeting of the Finance Committee will be held under the Chairmanship of Dr. Rajneesh Arora, Vice-Chancellor, PTU at Committee Room, Punjab Bhawan, Chandigarh on 2<sup>nd</sup> June 2009.



Actual for the year 2008-09 and Budget Estimates for the year 2009-10 to be presented to the Committee for consideration and approval. Actual for the year 2008-09 for Rs. 17110.00 and Budget Estimate of Rs. 25929.00 lacs for the year 2009-10 to be approved by Finance Committee as per following main heads of expenditure.

Sr. No.	Heads	Budgeted expenditure for the year 2008-09 Rs. in lac	Actual for the year 2008-09	Budgeted expenditure for the year 2009-10 (Rs. in lacs)
1.	Recurring Expenses	4152.00	3066.00	
	Reimbursement to RC/LC	-	12723.00	22424.00
2.	Non-recurring expenses	445.00	55.00	505.00
3.	Civil works	3120.00	1266.00	3000.00
	Total	7717.00	17110.00	25929.00

The minutes of the meeting will be tabled before the BOG for consideration and its approval with Actual for the year 2008-09 and Budget Estimates for the year 2009-10.

**Item No. 33.4 To approve the minutes of 32<sup>nd</sup> Meeting of the Academic Council held on 17<sup>th</sup> March 2009 at PTU Jalandhar-Kapurthala Campus**

The minutes of 32<sup>nd</sup> Meeting of the Academic Council held on 17<sup>th</sup> March 2009 at PTU Jalandhar-Kapurthala Campus are placed at **Annexure III** for approval of the Board.

**Item No. 33.5 Proposal for New Recruitment.**

It was decided in 26<sup>th</sup> BOG meeting that the number of sanctioned posts will be 252. The cadre structure alongwith the classification, mode of appointment, qualification and terms of appointment was also approved.

The University urgently requires new recruitments to cope up the present workload. As such proposal for new recruitments has been prepared and placed at **Annexure IV**. It includes the following:

1. PTU@glance- Need for recruitments.
2. Revised Cadre Structure for new recruitment
3. Job Requirement, Qualification & Eligibility conditions.
4. Annual Financial liability for proposed recruitment.
5. General Information.
6. Selection Committee & Panel of Experts.
7. Proposed Advertisement draft.
8. Application form

The Board is requested to approve the new recruitment plan.

**Item No. 33.6 To brief about the progress of PTU CAPARO School of Manufacturing & Material Technology.**

A meeting of the Governing Body of PTU-CAPARO Society was held on 02.05.2009 in the Committee Room of Block 'A' of Punjab Bhawan, Copernicus Marg, New Delhi. The meeting was presided over by Lord Swraj Paul, Chairman of the Governing Body.

1



The agenda item containing the decision of the PTU's Board of Governors to bring into effect the decision of the PTU-CAPARO Society's Governing Body taken vide item No. 3 of its meeting held on 11-8-2008 regarding CAPARO's withdrawal from the PTU-CAPARO Society as per clause 5 of the MOU dated 3-7-2005 was considered. The information about the various steps to be adopted as recommended by the PTU's Committee constituted for effecting such withdrawal was given.

After discussions, the recommendations of the PTU Committee containing the steps as per clause 5 of the MOU for CAPARO's withdrawal from the PTU-CAPARO Society (placed at Annexure -A) were approved. Dr. R. S. Khandpur also mentioned that the value of the assets may be taken from the latest Balance Sheet of the Society. However, Lord Swaraj Paul emphasised that the Balance Sheet never represents the current value of the assets which must be considered for the purpose of their evaluation. He also mentioned that the withdrawal by CAPARO from the Society shall be subject to the evaluation of the assets of the Society which should also include the value of the 10 acres land which was to be transferred to the Society as per the MoU signed between PTU and CAPARO. The member representing PTU stated that this has to be decided by the Board of Governors of the PTU and its decision would be conveyed to the Society / CAPARO within the next 6 weeks for taking further action on the matter.

It was also decided that the liabilities of the Society, existing as well as those likely to arise, (the details of which lie with CAPARO) may also be worked out in the meantime so that they may be taken into consideration while evaluating the assets effecting the withdrawal by CAPARO under the clause 5 of MoU.

The matter is placed before the Board for consideration and further guidance.

**Item No. 33.7 Brief about the CET - 2009 and Online Counselling.**

**a) CET - 2009**

CET - 2009 was conducted on 3<sup>rd</sup> May 2009 in 90 centers located through out the state of Punjab. As many as 26375 candidates appeared for this test. The test was conducted smoothly. As per schedule of the CET - 2009 result of this test is scheduled to be declared on 26<sup>th</sup> May, 2009.

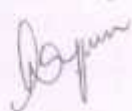
**b) Online Counselling**

In pursuance of the decision taken in 31<sup>st</sup> meeting of BOG held on 26.2.2009, the University shall be conducting Online Counselling for admission to B. Tech. / B. Pharmacy courses for which services of NIC has been taken. The counselling comprises of two rounds and shall be completed by 5<sup>th</sup> August, 2009.

The Counselling for the following courses shall however, be conducted manually:

1.	B.Arch. Counselling at PTU Campus, Kapurthala
2.	Counselling for Sports Category at PTU Campus, Kapurthala
3.	Sikh Minority General at GNDEC, Ludhiana
4.	Sikh Minority Reserve & 15% at GNDEC, Ludhiana
5.	Counselling by GNDU, Pbl. Univ., PAU for some reserved categories
6.	Counselling for 10+2 students
7.	Counselling for LEET students at PTU Campus Kapurthala

The matter is placed before the Board for information.





**Item No. 33.8 To approve the guidelines for giving Autonomy to PTU affiliated colleges.**

The UGC has initiated a scheme of grant of autonomous to the colleges. The scheme is available to colleges offering not less than six programmes of which two maybe as the post graduate level. In so far as self-financing colleges are concerned, the scheme is applicable for those colleges which after opening have completed 10 years of existence. The autonomous college shall have the freedom of:

- Determine and prescribed its own courses of study and syllabi, and restructure and redesign the courses to suit local needs; and
- Prescribe rules for admission in consonance with the reservation policy of the state government;
- Evolve methods of assessment of students performance, the conduct of examinations and notification of results;
- Use modern tools of educational technology to achieve higher standards and greater creativity; and
- Promote healthy practices such as community service, extension activities, projects for the benefit of the society at large, neighbourhood programmes, etc.

Conferring autonomous status covers certificate, diploma, undergraduate, postgraduate and M.Phil. programmes offered in colleges that are autonomous and those seeking autonomous status. The parent university will confer the status of autonomy upon a college that is permanently affiliated, with the concurrence of the state government and the University Grants Commission. Before granting autonomy, the university will ensure that the management structure of the applicant college is adequately participatory and provides ample opportunities for academicians to make a creative contribution. An autonomous college has also got to themselves accredited by the NAAC within a period of two years from the date of conferment / extension of autonomous status.

A copy of the UGC scheme for grant of autonomous status is enclosed at **Annexure V**.

The matter is placed before the Board.

**Item No. 33.9 UGC Guidelines to start off-shore campuses / learning centres abroad.**

The UGC has made guidelines for universities / institutions for opening up off-shore campuses / learning centres abroad. As desired by BOG the UGC guidelines have been obtained (**Annexure VI**) and would be followed wherever applicable before starting of off-shore campuses / learning centres abroad.

The matter is placed before the Board for consideration.

**Item No. 33.10 To consider Challenge Evaluation in Evaluation System**

In 31<sup>st</sup> Academic Council a Committee as follows was constituted to consider challenge evaluation in the regular examinations:

1. Dean (Examinations)
2. Dean (DEP)
3. Dy. Dean (Secrecy)
4. Dr. R.K. Sharma, Dean, Thaper University, Patiala



The Committee met on 16.3.2009 at 11:30 am and after detailed deliberations the committee has given the recommendations placed at **Annexure-VII**.

Recommendations have been approved in the 32<sup>nd</sup> Academic Council meeting. Summary of recommendations are given below:

It is recommended to amend the existing clause no. 7 of chapter XIV so that all the students will be provided the opportunity to apply for challenge evaluation by paying Rs. 2500/-. In case variation will be more than 25%, the fee will be reimbursed to the students and also suitable action shall be taken against concerned evaluator giving more transparency to the system. The minimum marks for re-evaluation have also been proposed to be fixed at 25% by amending Clause No. 1 of Chapter XIII, thereby reducing the number of re-evaluation applications.

Submitted for approval of BOG.

**Item No. 33.11 Grant of increase and arrears to the fixed salaried employees of the University.**

The Board of Governors in its 29<sup>th</sup> meeting held on 20.11.2008 vide item no. 29.6 constituted a committee for:

- a) Grant of increments to the fixed salaried employees of the University for the year 2003-04
- (b) Grant of corresponding pay scales to the fixed salaried employees

The committee has submitted its recommendations (placed at **Annexure- VIII**) for the annual increase in salary of the five employees for the years 2003, 2004 along with the corresponding increase in the subsequent increments and consequential arrears to these fixed salaried employees for the year 2003 to 2009 w.e.f 1.3.2003.

The matter is placed before the Board for approval.

**Item No. 33.12 Special chance to M. Tech. Students for submission of final thesis who have cleared their all subjects.**

The Academic Council in its 31<sup>st</sup> meeting constituted the following committee to consider grant of special chance to M. Tech. Students for submission of final thesis who have cleared all their subjects: -

1. Dr. M. S. Grewal, Principal, BBSBEC, Fatehgarh Sahib
2. Dr. M. S. Saini, Principal, GNDEC, Ludhiana
3. Dr. N. P. Singh, Dean (Examinations), PTU, Jalandhar

The committee made the recommendations and are placed at **Annexure-IX**. Salient recommendations of the committee are reproduced as below: -

1. All cases where a student has cleared his / her theory paper and submitted thesis after expiry of time limit, the thesis may be accepted as one time measures.





2. In cases where a student has cleared theory subjects but has not submitted thesis, the student may be permitted to submit thesis with a nine months and the same may be evaluated within three months.
3. Provisions are one time measure and not to be taken as precedence.

These recommendations were approved in 32<sup>nd</sup> Academic Council Meeting.

The matter is placed before the Board of Governors for approval.

**Item No.33.13 Ratification of one time relaxation to M.Sc. IT course through Lateral entry.**

Desh Bhagat Institute of Management & Computer Science, Mandi Gobindgarh is one of the affiliated institute of the University. One of the course being run by the institution is M.Sc. IT course. The college admitted 28 students who have passed their PGDCA into 3<sup>rd</sup> semester of M.Sc. IT during the month of July 2007 through lateral entry. A request was sent to the University to consider these students for issuing Detailed Marks Cards.

The matter was examined by the University and it was found that as per academic regulations the lateral entry in the regular courses is not permitted. Meanwhile the students approached the Hon'ble High Court for issuing of their Detailed Marks Cards.

The University through its Counsel informed the Hon'ble High Court that grievances of the petitioners (28) are under review of the University authority. Thereupon the Hon'ble High Court did not accept the petitioner's request to issue them DETAILED MARKS CARDS but had given the University 45 days from 16.02.2009 to decide the matter.

The matter was reconsidered by the University in the light of Hon'ble High Court judgment as well as in the interest of the large number of students who by this time had already cleared their examinations. Since the students have already appeared in the examinations and are now waiting for degree / DETAILED MARKS CARDSs for their placement / future prospects. We may consider allowing them as a special case. However, it should not be taken as a precedence and the college be asked to be extremely careful in making admissions strictly as per the academic regulations. The onus of responsibility of violation of regulations in future shall lie on the college exclusively. A penalty of fee of one semester be also imposed on the College for making these admissions.

Since the case has been approved by the Chairman, BOG. The matter is placed before the Board for ratification.

**Item No. 33.14 To consider one time relaxation to the eligibility of M.Sc (IT) course CIIS-ST, Mohali**

CIIS-IST is one of the affiliated Institutes of the University. One of course being run by the Institution is M.Sc.IT course. CIIS-IST admitted eight students in the course of M.Sc. IT during the Academic Session 2008-09. However, they have not studied Mathematic either at 10+2 or Graduation level. During the eligibility cheque-up these eight students have not been found eligible for admission to M.Sc. IT. Their admissions was cancelled.

These eight students have filed a writ petition no. 19626 of 2008 in the Hon'ble High Chandigarh (Amit Kumar and Others Vs PTU and Others) claiming that the University admitted the following three students during the session 2007-08 in M.Sc.IT without having passed Mathematics either at 10+2 or graduation level :



Sr. No.	Name	University roll no.
1.	Mohit Sharma	714031472
2.	Tania Sharma	714031475
3.	Amandip Kaur	714031477

PTU had given statement in its written reply that the eligibility of above mentioned three students for admission to M.Sc.IT course is now under review by the respondent University authorities. The petitioners cannot equate their case with any previous admission, if made wrongly.

The Hon'ble High Court vide its order dated 06-01-09 passed the following order. An abstract is reproduced as under:

"So far as the relevance of the passing of mathematics subject at 10+2 level or graduation level for admission to M.Sc.IT course is concerned, I am of the considered opinion that mathematics subject is relevant for a students to seek admission to M.Sc. IT course.

In view of the facts and circumstances of the case given hereinabove, no ground for interference is made out. The impugned action is neither illegal nor irrational and does not call for judicial review. The impugned order annexure P-3 has been passed by a competent authority and is in conformity with the eligibility criteria. Petition dismissed".

Since the students have already appeared in the examination and are now waiting for their detail marks cards/Degree certificate, the case may be considered allowing them as a special case. However it should not be taken as a precedence and the institute be asked to be extremely careful in making admissions strictly as per Academic Regulations. The onus of responsibility of violation of Regulations in future shall lie on the Institute exclusively.

Legal opinion has been sought in respect of the above. A copy of legal opinion is shown as **Annexure X**.

The item is placed before the BOG for approval.

**Item No. 33.15 Conduct of examination for the dual BCA degree students under PTU at GB College in Toronto.**

Chitkara School of Hospitality, Tehsil Rajpura, Distt. Patiala was allowed conduct of 5<sup>th</sup> semester examination in December 2008 for the dual BCA degree students under PTU and George Brown College in Toronto City (Canada) as a one time measure and it has been decided that Chitkara School may get the examination conducted at George Brown College, Toronto (Canada) and arrange to send the answer books to the Punjab Technical University Jalandhar for evaluation in a sealed cover through a secured agency.

All the charges for the conduct of examination including sending of answer books etc. shall be borne by Chitkara School of Hospitality, Rajpura.

The matter is placed before the Board for information.

**Item No. 33.16 To start six years integrated B.Tech. Programme**

The percentage of rural students admission in professional colleges and universities in Punjab is less than 1% of the state population of the relevant age group. The only reason behind, is the non-availability of 10+2 non-medical students. The facts have also

been communicated by Shri K.S. Pannu, IAS, Member Secretary, The Punjab State Farmers Commission to the University mentioning that rural students cannot go to urban centres daily in the evening to take tuitions of Science and Mathematics (**Annexure-XI**). He also mentioned that majority of rural school don't have Science stream at +1 and +2 level as well as number of teachers for teaching Science, English and other important subjects are woefully less in rural schools. To boost the entry of the rural students, it is proposed that the University may start integrated professional courses on the similar pattern as that of PAU, Ludhiana and Punjabi University, Patiala at Talwandi Sabo (Yadavindra College of Engineering) and Rampura Phul (College of Engineering).

**Item No. 33.17 Any other item with the permission of the Chair**

