

PUNJAB TECHNICAL UNIVERSITY

JALANDHAR

AGENDA

27th MEETING
BOARD OF GOVERNORS



COMMITTEE ROOM, 6TH FLOOR, PUNJAB CIVIL SECRETARIAT
CHANDIGARH

ON

13 February 2008 AT 1200 HRS.

Agenda for the 27th Meeting of the Board of Governors, PTU to be held on 13 February 2008.

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27.1 To confirm the proceeding of 26th meeting of the Board of Governors.

Proceedings of 26th meeting of the Board of Governors held on 17 October 2007 were circulated to all the members. A copy is placed at **Annexure- A**. There was no written comment received from any members. The proceedings may taken as confirmed.

27.2 Summary of action taken.

Item No.	Description	Action taken
26.1	To confirm the proceedings of 25 th Meeting of the BOG.	Confirmed
26.2	Summary on Action Taken Report.	No action required
26.3	Brief on the Adhoc Staff.	Item placed as Agenda
26.3-A	Creations of new posts.	Action taken
26.3-B	Representation of PTU Non Teaching Employees Association	Action taken
26.3-C	Regulations approved by the Board in its 1 st meeting and later amendments made from time to time by BOG.	Govt. has been requested to approve regulations.
26.4	Brief on the construction of PTU campus.	Item placed as Agenda
26.5	Ratification of the decision taken by the Chairman.	Ratified
26.6	To Brief about the activities of distance education and to inform about important decisions of distance education council.	Item placed as Agenda
26.7	To approve start of Dual Degree program with foreign universities under distance education program	Approved and action in progress
26.8	Starting short term skill oriented Certificate Courses for rural men and women	Approved and action in progress
26.9	To approve starting specific courses for requirement of industry under industry academia interface program.	Approved and action in progress
26.10	Briefing on the Achievements of the University.	No action required
26.11	Briefing on Admission status.	No action required

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26.12	Briefing about PTU-Caparo school of Excellence of Manufacturing and Material Technology.	Item placed as agenda
26.13	To present the proceedings of 28 th & 29 th Academic Council meeting and approved the key issues.	No action required
26.14	Inauguration of New building & Convocation -2007.	It is likely to be after the assembly.
26.15	Measures to be taken to attract Good faculty and Academic staff for the University.	Committee constituted and action in progress
26.16	To approve the award of Ph.D degree.	Approved
26.17-A	To consider grant of honorarium to the university staff deputed for the purpose of counseling for admission to B.Tech/ B.Arch. B.Pharm	No action required.
26.17-B	Creation of post of Assistant Librarian	Approved

27.3 To approve the revised budget for the year 2007-08 and budget for the year 2008-09 as recommended by the Finance Committee in its 13th meeting held on 13 February 2008.

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A meeting of the finance committee, PTU Jalandhar under the chairmanship of Dr. S.K. Salwan, Vice Chancellor held on 13/02/2008. The committee approved the revised budget for the year 2007-08 and budget estimated for the year 2008-09 and recommend the same to the BOG for its approval. Minutes of the meeting will be tabled.

Budget approved.

*J.R. Kaur
Dr. Chander Mohan
Tangri*

The matter is placed for approval of BOG.

27.4 Brief report on PTU Non-Teaching Employees

A PTU Employees (C & D categories) proceeded on strike on 13.12.07 against recruitment process initiated by the University. It may be mentioned that the University had issued advertisement for the various posts on 13.12.07 which also included posts of drivers (10). The strike was called off on 20.12.07 on the assurance of the Vice-Chancellor for the formation of a committee to look into the grievances of the agitating employees.

27.5 Brief on Adhoc Staff & Recruitment Process being initiated by the University

The Board of Governors, PTU in its 26th meeting held on 17.10.07 approved the Cadre Recruitment rules prepared by the University and desired that the posts may now be advertised and procedure for recruitment be initiated as per the order of the Board in the 25th meeting. Accordingly advertisement was given in the leading newspapers on 12.12.07 (published on 13.12.07) for the following posts:

Sr. No.	Name of the Post	No. of Posts
1.	Dean	01
2.	Controller of Examinations	01
3.	Deputy Dean	01
4.	Public Relation Officer	01
5.	Legal Officer	01
6.	Assistant Registrar	03
7.	Drivers	10

Consequently applications as detailed below have been received:

Name of the Post	No. of applications received
Dean	14
Controller of Examinations	09
Deputy Dean	15
Public Relation Officer	07
Legal Officer	05
Assistant Registrar	24
Drivers	68
Total	142

✓ One post of Dean has been advertised. The Board may give approval for selection of 2 Deans out of the applications received.

The committee for the short-listing of the applications received for the above posts (except for post of Driver, which is kept in abeyance due to strike and consequently formation of a committee in the case of C and D category employees to consider their grievances) has been constituted as under:

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1. Dr. R.C. Sobti, Vice-Chancellor, PU Chandigarh
2. Registrar, PTU

✓ The Committee suggested for the selection is as under:

1. Dr. S.K. Joshi, Former DG CSIR & Chairman IIT, Roorkee
2. Dr. R.C Sobti, Vice-Chancellor, PU Chandigarh.
3. Dr. Jai Rup Singh, Vice-Chancellor, GNDU, Amritsar
4. Lt. Gen (Retd.) Surjit Singh Sangra, PVSM, AVSM, Former Chairman PPSC
5. Dr. R.S. Khandpur, DG, Pushpa Gujral, Science City & Member Board of Governors, PTU

The Registrar will assist the above selection committee.

The matter is placed before the Board for approval.

27.6 Brief on Distance Education and Quality committee formation.

Over the past few months the University has taken few initiatives, to further streamline the Distance Education system of Punjab Technical University. A brief of such activities is enumerated as under:

1. **DVDs on Communication and Soft Skills:** The Department has prepared and distributed the DVDs on Communication and Soft Skills to each student enrolled in the DEP program. This will give them a detailed training on some of the important issues in Communication and Soft Skills, such as: Grammar, Etiquettes, Interview Skills, GD, Presentation skills, Dress sense, Communication etc. The DVD contains multimedia enabled presentations and training for almost 12 hour course content. This DVD has been distributed free of charge to the students and the entire expenditure has been incurred by the Regional Centers and their Association.
2. **Computer Based Tutorials:** The CBTs for a few courses in IT and Management are ready and are in the first instance being distributed to the Centers, so that the faculty can use it as an additional teaching

27.7 To take notice of the sequence of events in the Arbitration Claim Petition of Mindlogicx Infotech Limited, Bangalore, against the PTU.

Background:

The Arbitration Proceedings with respect of MLX vs. PTU & its functionaries is being heard by a 3-Member Arbitral Tribunal appointed upon the orders of the High Court. The Arbitral Tribunal has held four sittings already and claims and counter claims have been submitted. The MLX has submitted various documents which were discussed with the appointed lawyers and a reply to the petition was filed on behalf of the University. It is required that the reply to the claim petition be ratified by the BOG. For further course of action, the Vice Chancellor may be authorized on behalf of the BOG to approve and ratify the actions to be taken for fighting the arbitration case against the said company.

(I) To take notice of the following Sequence of events:

- 11-10-2005: The Contract (MOU) dated 19-8-2003 with Mindlogicx Infotech Limited, Bangalore (for short, 'MLX') with PTU for the "Tele Education and e-governance project " was terminated vide order dated 11-10-2005 after ratification by the Chairman of B.O.G. as per decision taken vide Item No.20.3 of the 20th B.O.G. meeting.
- 5-12-2005 MLX gave legal notice to PTU for appointment of its nominee as an Arbitrator under the Arbitration Clause in the MOU, for claiming damages for alleged wrongful termination of MOU by PTU.
- 29-3-2006 PTU got issued counter legal notice to MLX suggesting appointment of its own nominee as Arbitrator qua exit order dt. 11-10-05.

VC
authorizing
to reply

3. Ratifying the decision of VC in authorizing Dean (DEP) for processing, signing and filing of all pleadings and affidavits in arbitration case on behalf of all respondents.
4. Ratifying the reply of the University drafted in consultations with the lawyers for defending the case.

27.8 Brief on the future aspects of Distance Education program

Distance Education Program has been progressing well over the past 2-3 years and at present the University has an enrolment of more than 92000 students under the program.

Starting Skill development courses at Palahi: The proposal to start the skill development courses were in principle approved by the Board in its last meeting. The details were then presented to the Distance Education Council. The Council has already visited the Palahi polytechnic and has already approved starting the courses. The course structure and the fees have been decided and the University has to sign a Memorandum of Understanding for implementing the program. The recommendations of the DEC were as under:

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Courses
of skill
development
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Govt. of Punjab

The Council approved the start of short term skill oriented certificate courses for rural men and women at Community Polytechnic College, Palahi Village, Jalandhar. It was desired that components of competency and assessment of competency must be clearly spelt out and should be made a part of the certificate. Students may be graded only on the basis of different criteria in judging competencies in any discipline

Dual Degree Programs with Foreign Universities: The proposal to start dual degree programs with Foreign Universities were approved by the Board in its last meeting. As desired by the Board, the proposal was presented to the Distance Education Council. The DEC had decided as under:

The Council appreciated the initiatives taken by the University on approval of the BOG to start dual degree programs in collaboration with UK Universities and colleges. The Council approved the following for initiating further dialogue and reach to an agreement with various partners so that the courses can be started in the year 2008:

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to be opened. Further, in few locations in other states also, centers need to be opened in lieu of the centers which are identified for closure. The University is planning to advertise the locations in which centers need to be opened. The centers will now be opened only for locations identified. The advertisement shall be issued by February 25, 2008 and the process of opening centers shall be closed by April 30, 2008. The procedure shall be as under:

Advertisement	25 February 2008
Last Date for filling Application	March 15, 2008
Initial Screening by DEC	March 30, 2008
Inspections	April 20, 2008
Final Approval by DEC	April 26, 2008
Final Letters of Authorization	May 15, 2008

The above is placed for information of the Board.

27.9 To start M.Tech via Distance Mode through EDUSAT in academic collaboration with NITTTR, Chandigarh

High
quality
of
faculty

One of the major concerns in academic quality improvement has been the suitability and quality of the teachers. It is felt that the current technical education system suffers from absence of highly qualified teachers which impinge on the quality of the technical education.

The matter was discussed with the NITTTR and they have submitted a proposal for starting M.Tech through distance education to be offered at select centers in Punjab through EDUSAT. Initially the M.Tech can be started with a total intake of 150. NITTTR can be one of the centers and have agreed to take up 50 students in the M.Tech Program. The University can provide 4 more centers having required infrastructure required to run the program. These centers can be located in one of the Engineering Colleges affiliated to the University and the intake allotted to them would be limited to 25.

The fee structure and the sharing proposed by NITTTR is as under:

Admission Fee: Rs. 5000 (3000 NITTTR, 2000 PTU)

Fee for each subject: Rs. 2500 NITTTR, 1000 College, 1000 PTU (total 4500 per course)

Examination Fee: As applicable at PTU.

The NITTTR, Chandigarh shall provide all academic inputs for the program in consultations with PTU and the University shall be responsible for the examination, evaluation and certification of the students on successful completion of the program. The total credits offered through the program will be 96 and the total marks awarded shall be 3000.

The eligibility shall be as per PTU and AICTE Norms and exemptions shall be permissible in case a student has studied a particular course elsewhere. The exemptions shall be awarded by a standing committee of NITTTR with nominated persons from PTU. A student will be allowed to complete the course within a maximum duration of 6 years. The normal duration of the course will be three years and under no circumstances, a student will be allowed to complete the course in less than 1.5 years.

The proposal is placed at (Annexure B). The Board may approve the proposal, so that necessary guidelines may be prepared and the program can be started from September 2008.

27.10 Brief about PTU-Caparo school of Manufacturing and Material Technology.

BOG in its 26th meeting constituted a committee to review the functioning of the School as per the MOU signed between PTU and Caparo group. The committee has been given necessary documents related to PTU Caparo Society. Meanwhile all the members of the Governing Body of PTU Caparo Society have received legal notice for non-payment of dues of Rs 1.71 crores to the builders. M/s Caparo has prepared a draft reply of the legal notice. The reply however need to be modified, incorporating PTU views. (Copy of the notice & reply is placed at **(Annexure C)**)

Sh. Chandra Mohan a member of the Committee is requested to brief the Board.

The BOG in its last meeting has approved the increase in strength of seats from 30 to 60 in each programme. The University has sent a team of

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to review the functioning
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and Caparo group.

experts to ascertain the infrastructure and faculty required to meet the increase in strength. A copy of report of the inspection committee is placed at **(Annexure D)**.

The college has been asked to comply with the deficiencies before taking up the additional strength.

Further, in the Governing Body of the PTU Caparo Society it is proposed to withdraw the name of the Vice-Chancellor in place of which Mrs. Sarojini Gautam Sharda may be nominated on the Governing Body

The matter is placed before the Board.

27.11 Brief on the Examination

The University has been continuing in its efforts to further improve the examination system. Major steps taken in this direction are highlighted as under:

1. Compiled printed booklet of date sheet is introduced for the smooth examination & are issued 20-30 days prior to commencement of examination to facilitate students after considering the suggestions of students/colleges/institutes.
2. Paper ID system introduced for each & every subject to avoid any ambiguity.
3. Printed instruction booklet is circulated to all concerned involved in the conduct, evaluation etc. of the examination for the regular as well as distance education examination for the quality examination.
4. Nodal Centers are established in regular & distance education examination for cluster of examination centers for the collection & storage of examination material every day for maintaining the secrecy.
5. Training workshops of all the colleges conducted for the submission of internal awards on prescribed format & usage of OMR.

6. OMR introduced for the speedy compilation of external awards.
7. Merits of all branches are published in reputed news paper
8. Security features like Micro-lettering etc. are introduced on Detailed Marks Card (DMC) to avoid any forging of documents.
9. Results of all the distance education students are available on PTU web site www.ptu.ac.in.
10. Table marking introduced for the speedy declaration of results.

Examination reforms is in the nature of slow and gradual process and changes have been planned keeping in view the essential changes in which the University has been functional

27.12 Brief on the construction of PTU campus.

Punjab Technical University is developing its new campus on Jalandhar-Kapurthala Road in an area of 68 acres. M/s Archigroup Architects, New Delhi have been entrusted the job of designing the campus & who have designed the Master Plan of the campus. The University is bustling with construction activities and will be shifting to its new campus shortly. The infrastructure coming up in phase-I is as follows :

Phase-I

Administrative Building : The Administrative Building is having a covered area of 25000 Sq. metres and is being constructed in two blocks. The work for the construction of Administrative Building has been allotted to M/s IVRCL I&P Ltd., Hyderabad for Rs. 29.72 crores.

Front Block : It is four storey block having covered area of about 4800 sq. metres. This block is almost ready for occupancy.

Rear Block : The rear block is eight storeyed block with a basement of 2500 sq. metres. This block is structurally completed and brick work, laying of flooring, plastering and joinery work is in progress. This building block is expected to ready for occupation by October-2008.

Air conditioning, External Electrification, Public Health Works and Service Block : The Administrative Building is centrally air conditioned. The whole

building has been given power backup by generators for lighting and running of fans. The central air conditioning works, External Electrification works and Public Health works have been completed to the tune of 70%. Rain harvesting system has been provided for the area around administrative building. The cost of these works is approximately Rs. 9 crores.

Boundary Wall : The work for the boundary wall is in progress for Rs. 90 lacs and 80% of it has been completed. PTU Campus is being constructed as environmental friendly building with provisions of water re-cycling also keeping ambience of Architect in the area of Punjab

The matter is placed before the Board.

27.13 Ratification of decision taken by the Chairman BOG.

The chairman BOG has already approved the Ph.D degree to the following candidates.

Reg. No	Name	Father's Name	Title of Thesis
02.06.03	Mr. Manoj Kumar	Sh Gurbax Rai	Analysis simulation and performance evaluation of optical solition transmission system.
06.05.03	Mr. Ashish Kumar Sharma	Sh. Ram Gopal Sharma	Mathematical modeling and process development of enzyme assisted carrot (Daucus Carota) juice expression.

The matter is placed before the board for ratification.

27.14 Non charging of fee from SC category students under Post-matric Scholarship Scheme

It has been directed vide notification no. TEPP/PMS/249-400 dated 17.01.08 (copy enclosed) issued by the Director, Department of Technical Education and Industrial Training, Punjab that for the implementation of Post Matric Scholarship Scheme of Govt. of India no fee should be charged from the SC/ST category for higher studies.

It has also been indicated that as per instructions issued by the Welfare Department for the year 2007-08, if the fee has already been charged by any institution, the same may be remitted back to the students and the claims for financial benefits to the student under the scheme may be sent to Welfare Department through Department of Technical Education. The matter relates to all the colleges and Distance Education Centres of the University.

The matter is placed before the BOG for approval please.

27.15 To brief about the suggestions made by Secretary Technical Education and Industrial Training

Sh. N.S. Kalsi Secretary Technical Education and Industrial Training has made certain suggestions with regard to improvement in quality of technical education (**Annexure E**). These suggestions have been considered and a committee comprising of the following members has been constituted in the 30th Academic Council meeting held on 06.02.2008

1. Dr. D.S. Hira
2. Dr. K.N.S. Kang
3. Dr. Balram Dogra
4. Dr. R.P. Singh Sukerchakia
5. Prof. Vijay Asdhir

Agenda
with VSK/K/S
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Substantive
Dr. K.N.S. Kang
Safar

The committee has been requested to look into the various suggestions made and to give its recommendations on methodology of implementation within three months.

The recommendations of the committee shall be placed before the next meeting of the BOG.

The matter is placed before the Board for information.

27.16 To brief about the online counselling for admission in Engineering / Pharmacy / Architecture / MBA / MCA courses for the session 2008-09

During the academic session 2008-09 the university shall be conducting counselling for Engineering / Pharmacy / Architecture / MBA / MCA courses for the session 2008-09. More than 25000 students are likely to participate in the counselling.

It is proposed to carry out online counselling on the pattern of AIEEE by NIC, which is a central government agency. The necessary infrastructure required for online counselling is the setting up of resource centers (servers) with internet facility of bandwidth at least 2Mbps. Accordingly at least six centers in the state of Punjab and one at Delhi is proposed to be set up for conducting the online counselling.

The entire schedule of first counselling shall be completed within about 10 days. Online counselling reduces the duration of the counselling and also help in avoidable wastage of time and money of a large number of students and parents.

The item is placed before the board for approval

27.17 Brief on cultural Activities 2007-08

Intra-zonal and Inter-zonal Youth Festivals of the PTU were organized from 2.11.07 to 3.11.07 and 25.11.07 to 27.11.07 respectively.

The Youth Festivals were dedicated to the 150th year of the Freedom Struggle " and sub themes were:

1. 150th Anniversary of the call for National Independence Movement by Satguru Ram Singh Ji" (Kuka Movement)
2. 100th Year of Shaheed Bhagat Singh's Birth Day Celebrations

Punjab Technical University Jalandhar

Punjab Technical University bagged following positions in North-zone Inter University Youth Festival held at Chhatarpati Shahu Ji Maharaj University, Kanpur from 1st to 5th December 2007:

Event	Position Bagged
Mime	1 st
Quiz	1 st
Western Vocal Solo	2 nd
Folk Dance (Boys)	3 rd
One Act Play	3 rd
Western Group Song	3 rd

Subsequently winning team of Punjab Technical University participated in National Youth Festival 2007-08 at Shivaji University, Kohlapur from 20-24 January, 2008 and bagged the following position:

Event	Position Bagged
Mime	2 nd

On behalf of Association of Indian Universities New Delhi, PTU team has been selected for participation in 3rd South Asian Universities Youth Festival (SAUFEST) to be held at Kathmandu University, Nepal.

It is for the first time that Punjab Technical University has bagged 2nd Position in any Inter University National Youth Festival.

It is also for the first time that PTU will be representing Association of Indian Universities in a South Asian Universities Youth Festival (SAUFEST)

Placed before the Board for information only.

27.18 To award punishment on the recommendation of UMC committee.

The Unfair Means Committee in its decision dated 03.10.2007 held Mr. Harpreet Singh, a candidate of M.Tech. course having University Roll No.

5260438654 guilty of violating regulation 10(z)(i) of the regulations relating to unfair means. As per regulation no punishment has been prescribed under regulations 10(z)(i) (for taking the mobile into examination hall).

As per regulation 19 "The cases of unfair means not covered by the Regulations, the Board of Governors may, on the recommendations of the Committee, impose such punishment as the nature of the offence demands".

The Committee has recommended the Board of Governors to award suitable punishment which may be debaring for two semesters to the candidate Mr. Harpreet Singh held guilty of violating regulation 10(z)(i). Copy of the decision is enclosed.

The matter is placed before the Board of Governors for necessary orders.

27.19 Amendment relating to ordinance of prevention, punishment and procedure.

BOG in its 23rd meeting has approved the following amendments in the 'Ordinances relating to Prevention, Punishment and Procedure concerning cases of Misconduct and use of Unfair Means in or in relation to Examination' as under :

- 10(z) (i) *Carriage of mobile or other means of electronics communication inside the examination hall (even in off condition).*
- 10(z) (ii) *Communicating or trying to communicate by any means whatsoever, through electronic media or otherwise with any other person in a manner that is indicative of help being sought/given in an examination.*

Consequent to the offences above, amendment to the clause 11.1 is recommended as under :

VIII. For offences under clause 10(z)(i), 10(z)(ii)	Disqualification for a period of not less than two semesters.
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The matter is placed before the Board of Governors for approval.

27.20 To approve advance increments for staff / officers attaining higher qualifications in University.

The report of the sub committee constituted for this purpose is placed at **Annexure-F.**

The matter is placed before the Board of Governors for approval.

27.21 Representation made by Dr. N.P. Singh Dean (on Deputation) for permanent absorption in the University.

Dr. N.P. Singh joined as Dean (on deputation) on 12.10.06 for a period of one year. The term of deputation was further extended for one-year w.e.f 11.10.07. now Dr. N.P. Singh has given a representation (copy enclosed) for permanent absorption in the University as Dean (regular basis). Copy of the representation is placed at **Annexure-G**

The matter is placed before the Board for consideration and necessary order.

27.22 Purchase of two Buses for the University

The University is planning to shift to its campus at Kapurthala Road which is about 18 km from the Jalandhar City. Jalandhar is the main point for performing journey to PTU Campus. About 80 employees have given their consent for performing to and fro journey from Jalandhar to PTU Campus.

Keeping in view of hardships of the employees on the shifting of the campus and consent of the employees it is proposed to purchase at least two buses (40 seated) for carrying the employees to the University from different routes within the City. The running cost of the buses shall be borne by the users.

It is also proposed to requisition the services of two drivers through outsource agency till the time a regular arrangement is made.

27.23 Representations of Officers of PTU for reconsideration of eligibility conditions for posts as sanctioned by BOG in its 26th meeting.

Sh. H. S. Sidhu vide his representation dated 16.01.2008 has submitted

As per the advertisement for the post of Assistant Registrar

The essential qualification is : First Class Post Graduate Degree in any Science Subjects or First class Bachelor's Degree in Engineering / Technology / Pharmacy.

However, there is no mention of MBA / MCA as qualification in the post.

He has requested that the essential qualification of Assistant Registrar include MBA / MCA.

A joint representation dated 11.01.2008 from Sh. RPS Bedi - DR (DEP), Sh. Jaspal Singh - DR (C), Sh. S. K. Mishra - COF, Sh. Rajneesh Sachdeva - DD (E), Sh. Balkar Singh - DD (S), Sh. Sarbjit Singh - DD(E), Sh. Sukhbir Singh - AOE, Sh. Amanpreet Singh - O/I, Sh. Varinder Kanwar - AOE, Sh. Rajinder Dogra - Supdt. DEP, Sh. Dinesh Juneja - Supdt. (F&A) has been received for reconsideration of eligibility conditions for the internal candidates and for their promotion.

It is recommended that a committee may be constituted to look into the demands of the officers and to make recommendations accordingly. Copy of the representation is placed at **Annexure-H.**

Placed before the house for necessary orders.

* Submitted for the approval of the Board of Governors

27.24 Any other point with the permission of the chair.