

**PUNJAB TECHNICAL UNIVERSITY**  
**JALANDHAR**

**AGENDA**

**26<sup>th</sup> MEETING  
BOARD OF GOVERNORS**



**PUNJAB BHAWAN, CHANDIGARH  
ON  
17 October 2007**

**Agenda for the 26<sup>th</sup> Meeting of the Board of Governors to be held on  
17 October 2007, Punjab Bhawan Chandigarh**

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**26.1 To confirm the proceedings of 25<sup>th</sup> Meeting of the BOG.**

The proceedings of 25<sup>th</sup> meeting of the BOG held on 27<sup>th</sup> March 2007 were circulated to all the members. A copy is placed at **(Annexure-A)**.

There was no written comments received from any of the members. The proceeding may be taken as confirmed.

**26.2 Summary Action taken report on 25<sup>th</sup> meeting of the BOG.**

Item No.	Description	Action taken
25.1	To confirm the proceedings of 24 <sup>th</sup> Meeting of the BOG.	Confirmed
25.2	Summary on Action Taken Report	No action required
25.3	To approve Revised Budget for the year 2006-07 and Budget fro the year 2007-08 as recommended by the Finance Committee in its 12 <sup>th</sup> meeting held on 23 <sup>rd</sup> March, 2007.	Approved
25.4	Brief on the Adhoc Staff	Action in progress Item placed in agenda.
25.5	Brief on Construction of PTU Campus	Action in progress
25.6	Ratification of the decisions taken by the Chairman.	Approved
25.7	Distance Education Brief and ratification of the recommendations of DEC Council, Sub-Committee of Board and approved by the Chairman, BOG.	Approved
25.8	Briefing on the affairs of the University	No action required
25.9	To ratify the appointment of Dean / Registrar	Mrs. Sarojini Gautam Sharda, PCS joined as Registrar. As approved by the Board of Governor, Dr. Nirmal Singh, Prof. & Head Dept. of Mechanical & Production Engg., BCET- Gurdaspur was given appointment on 16.07.07 and was required to join by 01.08.07. Dr. Nirmal Singh requested for the extension of joining period upto 14.08.07, which was granted. He requested for further extension upto 31.08.07 vide his representation dated 13.08.07 and was as such granted. However, vide his representation dated 29.08.07 he requested for extension upto 31.10.07 but the same has



		been declined and the offer of appointment as Dean has been withdrawn. Finding no substance in his request for review and appeal, the same has also been rejected.
<b>25.10</b>	To brief about the admission in Caparo School of Manufacturing and Materials Technology.	The school started with intake of 90 students from the session August 2007.
<b>25.11</b>	To brief on the Conduct of Punjab Science Congress	The Punjab Science Congress was conducted at DAVIET Jalandhar. His Excellency Sh. A.R. Kidwai the Governor of Haryana was chief guest of the occasion.
<b>25.12</b>	Conduct of CET-2007	CET 2007 conducted smoothly
<b>25.13</b>	MoU between Chitkara Educational Trust and George Brown College, Canada.	MoU approved
<b>25.14</b>	Migration of Students	Approved

### 26.3 Brief on the Adhoc Staff

The BOG while taking note of the functioning of the adhoc staff had authorized the Vice Chancellor to fill up the sanctioned posts through regular selection process after advertisement.

- (a) In its 23<sup>rd</sup> meeting, the BOG had approved the sanctioned strength of 245 posts (**Annexure-1**). It may be noted that the total number of posts as approved are 247 and as such the clerical error may be allowed to be corrected.
- (b) As per Sub section (2) of Section 8 of the Punjab Technical University Act, 1996, the mode of appointments, terms and conditions of service and the functions of the officers of the University, other than the Chancellor, the Vice Chancellor and the Registrar, shall be prescribed by Regulations in so far as they are not provided herein.

Draft regulations for Appointment of 'Grade-D' employees are placed at **Annexure-II** for the approval of the Board.

- (c) As per Clause 4 of the Regulations regarding Appointment of Officers (Grade 'A') and 'B & C' Employees, Grade 'D' employees (as per draft regulations placed for approval) , the qualification for these posts are to be prescribed by the Board. Accordingly the classifications, the mode of appointment, qualification and other terms of appointment for the posts of Dean, Chief Controller of Finance, Director/ Director (Finance), Joint Registrar, Controller of Finance, Controller of Examination, Dy. Dean, Dy. Registrar, Director (Sports) and Dy. Controller of Examination, Lecturer, Assistant Registrar, Secretary to VC, Legal Officer, Public Relation Officer, Superintendent, Executive Secretary(PS) Account Assistant, Administrative Assistant, Executive Assistant (PA), Data Entry Operator, Driver and Office Assistant have been drafted and placed at **Annexure- III** for the approval of Board.



**Item No.- 26.3 (A)      Creation of New posts**

It was decided in the 23<sup>rd</sup> BOG meeting that all support services for the university shall be outsourced which would include:

- a) Public & Advertising
- b) Maintenance of premises and cleaning
- c) Security services
- d) Information cell
- e) Construction activities
- f) Short term works like masking/ unmasking answer sheet
- g) Web maintenance

In order to co-ordinate and supervise this work, the following posts are required

Post	Pay Scale	No. of Post
Technical Assistant	5800-9200	02
Estate Officer	7220-11600	01

With the approval of the BOG for these posts, the total number of sanctioned posts will be  $248+3 = 251$ .

The details of the classification, mode of appointment, qualification and other terms of appointment are annexed.

Board is requested to approve creation of three new posts.





**Item No. - 26.3 (B)**

**Representation of PTU Non- Teaching Employees' Association**

The Punjab Technical University Non- Teaching Employees' Association in its representation no. PTU/ NTEA/671 dated 09.10.07 addressed to Vice Chancellor has impressed upon PTU administration to carry out recruitment through advertisement only after regularization the services of the present incumbents. The Association emphasized that employees have been serving PTU since 1997 onwards and for the purpose of regularizing their service they have been made to face different tests and interviews. The association had submitted that in case the present incumbent are made to face the selection process through advertisement, all the employees shall be compelled to proceed on strike.

The Association has demanded early issue of EPF account number and statement of EPF deposits, loan facilities, indoor medical facility, insurance. The association has also requested for the implementation of notification regarding Career Advancement Scheme of 4-9-14 scheme and grant of increment, installment of DA and arrears on priority. They have also demanded enquiry into regularization of task force members.

PTU Non- Teaching Employees' Association has requested for early action on their demands failing which they have threatened to resort to struggle.

It may be noted that the decision to fill up the sanctioned posts through regular selection process after advertisement was taken up by the Board in its 25<sup>th</sup> meeting.

For the issue of EPF account no. and individual EPF statement the matter is being followed up with the concerned department. The facilities like insurance and loans are available to the employees under EPF Rules. Indoor Medical facility has also been approved by the Board. The payment of all kind of arrears has been taken up on priority. No task force member has been regularized but they came into service through regular selection process.

The matter is placed before BOG for information.



**26.3-C Regulations approved by the Board in its 1<sup>st</sup> meeting and later amendments made from time to time by BOG.**

To consider the academic regulations and other regulation subsequent amendments made from time to time as approved by the Board of Governors. The regulations were approved by BOG in its first meeting and sent to the Government for approval.

As per the act the first regulations have to be approved by Government. The approval has not been received yet. This is for the information of the board. University is following these regulations as per board's approval in its first meeting and the some regulations have been amended time to time by the board.

The regulations are placed as separate appendix.

#### **26.4 Brief on the construction of PTU campus.**

The work for the construction of PTU Campus has been allotted to M/s IVRCL I & P Ltd. Hyderabad for an amount of Rs. 29.72 crores. The front four storey block has been structurally completed. Plastering work, partition walls and laying of conduit wiring has been completed. Flooring work, providing tiles and wall painting and red stone cladding on the façade is in progress. Simultaneously, the work is going on for providing water supply, electricity, sewerage and construction of drainage, and the boundary wall. The false ceiling work is also in progress. All this is to be completed by 15.12.2007. The front block is anticipated to be completed by the end of December 2007. It is intended to shift to the new campus in the first week of January 2008.

The rear eight-storey block with basement has been structurally completed upto laying of the roof slabs for the complete building. The slabs of mummies, machine rooms for lifts and the slab of rampare expected to be laid by flooring work and laying of wall conduits and wiring is in progress.

The rear block is expected to be completed and handed over to the University by 30.06.2008.

**26.5 Ratification of the decisions taken by the Chairman.**

The following migrations were authorized by the Chairman BOG in anticipation of the approval of the Board on compensatory grounds :

1.	Manpreet Singh	6320404735	3 <sup>rd</sup>	ECE to EE	SVIET, Banur	SUSCET, Tangori
2.	Pankaj Kumar	6200810867	3 <sup>rd</sup>	IT to EE	MIMIT, Malout	GZSCET, Bathinda
3.	Rishamjot Kaur	6250406769	3 <sup>rd</sup>	ECE to IT	SUS Tangori	BBSBCET Fatehgarh
4.	Ritesh Khullar	6840304168	3 <sup>rd</sup>	CSE to CE	RIMT, Mandigobindgarh	IGCE, Abhipur
5.	Abhishek Walia	41706002	5 <sup>th</sup>	EIE to ECE	IET, Bhaddal	GNDEC, Ludhiana
7.	Guneet Kaur	526045495	5 <sup>th</sup>	ECE	DAVIET, Jalandhar	RIMT, Mandigobindgarh
8.	Smiti Kathurla	528045769	5 <sup>th</sup>	ECE	RIEIT, Rail majra	SSIET, Derabassi
9.	Anuj Kumar	516044791	5 <sup>th</sup>	ECE	GZSCET, Bathinda	RIEIT, Railmajra
10.	Tanuj Nanchahal	48403054	7 <sup>th</sup>	CSE	RIMT-IET, Mandi Gobindgarh	SSIET, Dera Bassi
11.	Rohit Garg	516010081	5 <sup>th</sup>	CE	GZSCET, Bathinda	DAVIET, Jalandhar
12.	Shikar Subhash Mahajan		5 <sup>th</sup>	ECE	University of Pune	SSIET, Dera Bassi
13.	Manjit Singh	L-685114596	5 <sup>th</sup>	ME	SBBSIE, Padhiana	BCET, Gurdaspur
14.	Arun Singla	516057357	5 <sup>th</sup>	EE	GZSCET, Bathinda	SUSCET, Tangori
15.	Sumedha Verma	526089933	5 <sup>th</sup>	IT	DAFI3ET, Jalandhar	CEC, Landran
16.	Goldy Kumar	42404020	5 <sup>th</sup>	ECE	SSIET, Dera Bassi	GGSCET, Talwandi Saboo
17.	Jaspreet Singh	L-52601058	5 <sup>th</sup>	CE	DAVIET, Jalandhar	RIET, Phagwara
18.	Amandeep Kaur	L-622030983	5 <sup>th</sup>	CSE	SBSCET, Ferozepur	BKSEC, Amritsar

Put up before the Board for ratification.



**26.6 To brief about the activities of Distance Education and to inform about important decisions of Distance Education Council.**

The University has taken various initiatives to streamline and increase the effectiveness of teaching and learning through the distance Mode. Various important milestones are put up here for the information and ratification of the Board:

1. **Recognition of the DEC (IGNOU):** After sustained efforts of the university, the Distance Education Council of Indira Gandhi National Open University has recognized the University for offering distance education courses (copy enclosed at **Annexure -B**). It is pertinent to mention that the University had applied for recognition in the year 2004, but the DEC of IGNOU kept the recognition pending due to one reason or the other. Now, after recognition of the DEC of IGNOU, the graduates of PTU distance education will be eligible for Central Government services also, as per Notification No. 44 of the Ministry of Human Resource and Development, Government of India. The recognition has been given provisionally for one year and the university has been asked to submit a detailed proposal for permanent recognition. The recognition is ex-post facto which implies that all students who have so far graduated from PTU under distance education shall be eligible for superior posts in central government institutions.
2. **Constitution of DEC of PTU:** Out of 7 members approved by the Board under the Distance Education Council of PTU, one member from IGNOU did not get permission from IGNOU to take up the membership. In lieu thereof, Shri J.B.Goel, former Secretary, Department of Technical Education and Industrial Training, Government of Punjab has been nominated with the approval of the Chairman, BOG. Shri Goel has kindly accepted the nomination and shall be a member of the Council for the remaining period, i.e. till the end of February, 2008, when the initial tenure of the Council will expire and the Council will have to be re-constituted. Board may ratify the decision of the Chairman, BOG.



building of PTU DEP were given in newspapers. The University has also started a Electronic Media advertisement which was extensively used in Punjab and outside as local channel advertisements on electronic media.

The Board is requested to receive the information in compliance of the decisions taken in the Review Report.

**26.7 To approve start of Dual Degree Program with foreign Universities under Distance Education Program.**

In order to increase the effectiveness of the programs offered under distance education and also to increase the employability of graduates across the globe, it is essential to start dual degree programs under the distance mode. The Board has already approved such a proposal for starting such dual degree programs with foreign universities at the institution level.

The University is also receiving various such proposals under the distance education. These proposals basically fall under two categories:

1. Starting dual degree programs In India under distance Mode with foreign university. The scheme and syllabus of both the universities will be mapped and the student can do a part of the studies in India and abroad. Both the universities will accept the evaluation system of the other university and at the end of the program, after successful completion, both universities shall award their degrees to the student. This will not only reduce the expenses of the student to take similar program abroad for the entire duration and would also increase avenues for the student to work either in India or abroad.
2. Punjab Technical University has been offering courses through various modes of education including distance, online and e-correspondence. The online mode empowers the students to study entirely on their own where as in the e-correspondence mode the students are provided the SIM (Self Learning Material) and are provided a facility of PCP i.e.

Personal Contact Program at the existing learning centers. These learning centers also facilitate the students for collection and processing of their fee and forms and submit internal assessment and attendance of the PCP. The University has been receiving request students across the globe to make this program available to them. It is proposed to start PTU courses in foreign countries under distance mode by offering online courses and making arrangements of conducting examinations in Indian Missions abroad. A proposal to this effect has been received from Saudi Arabia. It is pertinent to mention that even IGNOU is running such courses in Saudi Arabia and the Indian Mission conducts their examinations. As such, foreign students take PTU courses and there are few students enrolled in PTU programs, but they have to stay in India during the entire duration of study. By starting such programs, PTU can ensure that a large number of students can be admitted in PTU programs and the PTU can position itself globally.

The Board may give in-principle approval for starting dual degree courses and offering online education in foreign countries under distance mode.

#### **26.8 Starting short term skill oriented Certificate Courses for rural men and women.**

The University feels the need for relevant education that can be achieved by way of offering skill based programs of short duration but highly specialized for a particular sector of employment and entrepreneurship. The University intends to offer short duration certificate programs for the benefit of rural men and women.

Initially, the university intends to start this program as a pilot project in Community Polytechnic College, Palahl Village near Jalandhar. These courses will be started in the various trades and would be strategically placed in such a way so that a large number of students join the program without much financial burden and without the requirement of minimum educational

qualification. They will be intended to provide skills to the students and would be practical oriented and focus on hands on training of the student in the chosen skill. At the end of the program, a competency based examination shall be conducted through nominees of the university chosen from Industries to certify the competency and skill of the student. Grades shall be awarded on the certification. If the program becomes successful, the same can be expanded to all parts of Punjab and elsewhere with the help of such institutions and Regional Centers.

The proposal of Community Polytechnic college was considered by the Distance Education Council also and the center has been inspected by the DEC. The report of the committee is placed at (**Annexure-C**).

It is requested that the launch of certificate programs through Community Polytechnic College at Palahi Village may be approved for the courses mentioned at (**Annexure -D**)

**26.9 To approve starting specific courses for requirement of Industry under Industry-Academia Interface program.**

One of the important concerns in technical education has been lack of industry-academia interface which results in unemployment. It has been seen that the Industry always complains that the students graduating out of educational institutions are unemployable.

The Distance Education department in it's quest to provide skill sets suited to the Industry, approached various institutions and chambers to initiate the Industry-Institute linkage program. Recently, the Education Promotion Society of India (EPSI) a National Level organization invited PTU to discuss launching such programs with various Industries who are active members of EPSI. After considerable discussions with the Industry members of EPSI, the following break through has been achieved:



**26.10 To brief about the achievement of the University.**

PTU was established in the year 1997 under The Punjab Technical University Act, 1996 (Punjab Act NO. 1 of 1997) to provide for the establishment and incorporation of a University for the advancement of technical education and development thereof in the State of Punjab and for matters connected therewith. In pursuance of this Act, the University started its journey with 09 engineering colleges and few management colleges affiliated to it. Since then the University has come in a long way and during the Academic Session 2007-08, the University has affiliated 43 Engg. Colleges, 57 management and Computer Application courses, 28 institutions imparting Pharmacy education, 07 colleges imparting hotel management education, 05 colleges providing Architecture Education and 11 Regional Centres for M.Tech and Ph.D. in different branches of Engineering and Management and 01 Regional Centre for M. Pharmacy

We at Punjab Technical University are propelled by the vision and wisdom of our leaders and are continuously striving to discharge our duties for the overall improvement of quality of education and to make sure that the courses we offer remain relevant to our society and useful to our students in the globalized work environment.

Though Knowledge and skills are the key factors in increasing the employability and competitive edge of students in the emerging global environment, an environment of economic growth and opportunity is necessary to promote the demand for such trained and professional manpower and the University participating actively in the process of technological growth and development in shaping human resources of the state of Punjab for economic development of the nation.

**26.11 Briefing on Admission status.**

A total number of 20306 applications were received for appearing in CET - 2007. The admission to B. Tech. / B. Pharm / B. Arch. courses were made for the various Universities in the State of Punjab through Centralized Council conducted by PTU, Jalandhar from 25.06.2007 to 02.08.2007. Total admissions made through Counselling in the PTU affiliated colleges in the session 2007 -08 was 8766. Likewise, admissions were also made to 2<sup>nd</sup> year / 3<sup>rd</sup> semester of B. Tech. and B. Pharm through lateral entry (LEET) through Centralized Counselling is 1532. The breakup of seats under various streams and its comparison with the admissions made last year is as under:

	2006 - 07	2007 - 08*	% age Increase
B. Tech. 1 <sup>st</sup> Year	12390	14000	13
B. Tech. 2 <sup>nd</sup> Year	2829	3600	27
B. Pharmacy 1 <sup>st</sup> Year	1152	1400	21.5
B. Pharmacy 2 <sup>nd</sup> Year	173	250	44
B. Architecture	147	250	70
Management	8000	10000	25

\* Approximate figure

A Total number of 270 students were admitted through Counselling to M. Tech. in PTU Regional Centres during the session 2007 - 08.

The matter is placed before the BOG.



**26.12 Briefing about PTU-Caparo school of Excellence of Manufacturing and Material Technology.**

PTU Caparo School of Manufacturing & Material Technology has started functioning w.e.f session 2007 – 08. 90 students have been admitted in the following three programmes through CET Counselling 2007 organized by the University:

- (i) B. Tech. (Electronics) with specialization in Manufacturing Electronics
- (ii) B. Tech. (Mechanical) with specialization in Manufacturing Technology
- (iii) B. Tech. (Information Technology) with specialization in Process Planning.

As per the guidelines approved by the Board of Governors, PTU, 50% of the seats were filled amongst the Punjab Residents and the remaining 50% seats were offered to the candidates on All India Basis including the residents of State of Punjab.

During the negotiations of the land lease deed, Caparo representative did not agree to the clause that the leased land cannot be mortgaged for taking loan as the final responsibility of payment of the loan in case PTU-Caparo Society defaults in payment, lies with the PTU. This matter came up for discussion during the meeting with the Hon'ble Chief Minister, Punjab in Delhi by Lord Swraj Paul. He brought out the following for consideration:

- (a) PTU-Caparo Society should be allowed to take loan on the land leased to PTU-Caparo Society by the PTU.
- (b) PTU should give 50% or of total expenditure to be spent on the School apart from the 5 crores which have already been spent by the Caparo for infrastructure built up and the land and 1 crore corpus that PTU had committed in the agreement (MOU).

Vice-Chancellor, PTU brought out that as per the MoU, the responsibility of PTU is to lease 10 acres of land for the School and to pay 01 crore as Corpus