

PUNJAB TECHNICAL UNIVERSITY
JALANDHAR

AGENDA For
22nd MEETING
BOARD OF GOVERNORS



COMMITTEE ROOM, 6TH FLOOR,
PUNJAB CIVIL SECRETARIAT,
CHANDIGARH
ON
10 April 2006 AT 1245 HRS.

**Agenda points for the 22nd Meeting of the Board of Governors to be held on
10 April 2006 on 6th Floor, Civil Secretariat, Punjab, Chandigarh**

Item No.	Particulars	Page No.	Appendix & Page no
22.0	Briefing by the Vice Chancellor.		
22.1	To confirm the proceedings of 21st Meeting of the BOG.	01	A-Page 02-09
22.2	Summary on Action Taken Report.	10	
22.3	To brief on ongoing construction work & deliberate on immediate future requirement.	12	
22.4	To approve Budget for the year 2006-2007 as recommended by Finance Committee in its 10th meeting held on 27th March 2006.	14	B-Page15-24
22.5	To report on the present status of staff of the university and to highlight various issues involved with the same. To deliberate and work out a solution.	25	C-Page 29-41
22.6	To present proceedings of 24th Academic Council meeting held on 17-03-2006 and to approve key issues.	42	D-page 44-51
22.7	To brief on present status of Distance Education Programme.	52	E-Page 54-60
22.8	To ratify decision for appointing an arbitrator in the case of Mindlogicx.	61	
22.9	To brief on CET 2006 and to present SOP prepared for the examination.	63	F-Page 64-68
22.10	To deliberate on transfer of land & building from M/S PUNTEX, Punjab and to deliberate on opening of School of Excellence / Regional Centre.	69	G-G-1 Page 70-71
22.11	To reconstitute committee for construction of PTU Campus at Jalandahr – Kapurthala Road.	72	
22.12	Any other points with the permission of the Chair.		

Item No 22.1 To confirm the proceedings of 21st Meeting of the BOG.

The proceedings of 21st BOG meetings were circulated to all the members. A copy is placed at **(Appendix-A)**

There was no written comment received from any of the members. The proceedings may be taken as confirmed.

Item No 22.2**Action taken report on 21st meeting of the BOG held on 20 Jan 2006 in the Committee Room, 6th Floor, Punjab Civil Secretariat, Chandigarh**

Item No.	Description	Action taken
21.1	To confirm the proceedings of 20 th Meeting of the BOG.	Confirmed.
21.2	Summary on Action Taken Report.	Action Completed.
21.3	Brief on construction PTU campus & approval for award of contract.	Attached as brief (Item No 22.3)
21.4	To report about tele-education project including Dr. Khandpur Committee report.	<p>Experts in Kanwal Rekhi School of Information Technology at IIT, Bombay have been contacted and invited for making a detailed proposal of operation with multi streaming of EDUSAT programmes.</p> <p>The company had preferred another case in the Hon'ble High Court of Punjab and Haryana, Chandigarh in FAO No 2006. The Hon'ble High Court was pleased to dismiss the case and liberty was granted to the company to approach the session's court within 7 days. The company did not approach the session court.</p> <p>Further, the company had proposed an Arbitrator for starting the arbitration proceedings. The University has also proposed a panel of four Arbitrators for consideration of the company. Issues concerning capital expenditure, cost of machinery etc. shall now be decided through the Arbitration proceedings.</p> <p>As far as preparation of multi media packages etc is concerned, the university is considering implementation of centre of innovative learning and it will be integrated among the responsibilities assigned to the center.</p>
21.5	Regulation for B.Tech & other courses	Notified
21.6	Brief about PTU employees and High Power committee appointed by the Government	On consideration of the recommendations of the committee, staff in running scale were awarded increment w.e.f January 2006 after taking legal opinion and discussion with personnel department. Contractual staff on fixed pay has been

		awarded 10% enhancement in pay. Other observations of the committee and being put up for consideration vide Item No 22.5)
21.7	a) Ratification of the decision taken by the Chairman Board of Governors b) To approve of Ph.D for the academic session 2004-05.	Noted
21.8	Approval of the BOG on Academic council recommendations (Maximum nos of courses that can be taken in any particular semester)	Notification issued.
21.9	Supernumerary admissions of foreign National / PIOs in AICTE / Non AICTE courses.	No action required
21.10	Approval of the selection committee	No action required
21.11	To deliberate on conduct of admission test for 2006	No action required
21.12	TO approve Fee Structure for Non-AICTE Courses.	Instruction issued.
21.13	To approve disposal of machinery lying at Mohali Site	Action in hand.
21.14	To approve policy on preservation and destruction of the record.	Action in hand.

Item No 22.3**To brief on ongoing construction work & deliberate on immediate future requirement.**

Action taken on the points approved in the 21st meeting of the BOG held on 20-01-06 regarding construction of campus of the University on Jalandhar Kapurthala Road:

a)	Award of the tender to M/s IVRCL Ltd for construction of Phase-I as recommended by the BOG committee.	Work stands awarded to M/s IVRCL Ltd on 20 th Jan, 2006 and agreement stands executed
b)	The financial sanction for expenditure of Rs. 37.01 crores.	No action is required.
c)	Mobilization advance of Rs. 1 crore to be paid in two equal installments to the contractor M/s IVRCL Ltd.	One instalment stands paid and second shall be paid as per the agreement.
d)	Fitment of Air-cooled type of Air-cooling equipment	Decision conveyed to the Architects and tender documents are expected in April.
e)	Proof testing of structural design received from the Architect by an independent agency at the cost of Rs. 1 lakh.	Dr. S.N. Sinha of IIT Delhi stands appointed and work taken up by him. Foundations have been cleared
f)	Construction of boundary walls around the periphery with aesthetic blending of the wall with building. The design will be approved by the BOG committee	Design evolved by the Architects stands approved and tender documents expected.
g)	Master plan as proposed by the Architect vide drawing no. PTU/ARCH/SITE/Plan/01/Rev/3.	Implemented
h)	Deposit of funds with PSEB for laying of underground cable of 33 KV from the common grid to PTU site (approx. 1 Km)	Matter taken up with PSEB.
i)	To monitor stages of construction. For this purpose PERT chart of the project to be presented to the BOG in its next meeting.	PERT chart received from IVRCL on 04-03-06. Position of progress versus targets of activities on critical path on 31-03-06 is placed at Point 'A' Fresh PERT CHART expected from IVRCL.
j)	To commence the work at the earliest and to explore possibility of laying a foundation stone to the administrative block. Director Technical Education has been requested to initiate action.	Work commenced & foundation stone laid by the Honorable Chief Minister on 22 nd March, 2006.
k)	To monitor the project continuously, preferably using software, by a committee	Project is being monitored by Registrar, Chief Engineer and Project Officer.
l)	To take up with Government of Punjab for expediting deputation of Sh. T.L.Dhall, Executive Engineer at an early date.	Sh. T.L. Dhall, Executive Engineer joined on 24-03-06.

Item No 22.4

To approve Budget for the year 2006-2007 as recommended by Finance Committee in its 10th meeting held on 27th March 2006.

A meeting of the finance committee, PTU, Jalandhar was held under the chairmanship of Dr. S.K.Salwan, Vice Chancellor, Punjab Technical University, Jalandhar on 27-03-2006. The committee approved the revised budget for the year 2005-2006 and Budget for the year 2006-2007 and also recommended the same to the BOG for its approval.

The proceeding of the meeting is placed at **(Appendix-B)**

While deliberating on the university budget for the financial year 2006-2007 the finance committee recommended that the University Corpus Fund must be maintained. After deliberation the committee made the following recommendations to the BOG.

- (a) An amount of 25% of surplus, if any, in a financial year must be transferred to the Corpus Fund.
- (b) Any amount declared to be special surplus by the BOG may be transferred in full, to the fund.
- (c) The Fund may be developed to have a minimum balance of Rs. 50 Crore.
- (d) BOG may evolve rules for control & maintenance of the university Corpus Fund.

The matter is placed for approval of the BOG.

Item No. 22.5 **To report the present status of staff of the university and to highlight various issues involved with the same. To deliberate and work out a solution.**

Background

Ever since the inception of the university, the university has employed staff at various stages during 1997-2003 in the B, C and D category. The recruitments were made as adhoc and no procedure of appointment was followed, although the university had framed Regulations for appointment of staff soon after the inception of the university.

The staff initially recruited, were kept for a period of 89 days, without advertisement, without a proper selection committee and without issuing a statutory appointment order. In most cases, these constituted support staff at the level of clerks, attendants, drivers and other support staff. Few employees, in officer cadre were also recruited later, on fixed pay, again without following procedures. ✓

The tenure of the staff so recruited has been extended beyond the 89 day period, mostly on file without giving any orders of such extensions. Such staff has now been in service of the university for the past more than 4 years in most cases and more than 7-8 years in a few cases. Besides these, there are few staff in the ministerial cadres also involved in support services, who were recruited as waged labors on Daily wages on DC rates. Some of these staff, have again continued for more than 4-5 years and have been drawing fixed wages for 26 days. There are other support staff, who are recruited in exigency of work such as CET work, Examination related activities etc. and even after the completion of such work, they are allowed to continue due to work load in the university. ✓

In essence, as on date, there are employees working in the university from including fixed rate officers, adhoc employees in time scales, fixed rate DPL

Item No 22.6**To present proceedings of 24th Academic Council meeting held on 17-03-2006 & to approve key issues.**

The 24th meeting of the Academic Council was held on 17.3.06. The proceedings of the same are placed at **(Appendix-D)**. The BOG may please take note of the following items recommended by the Academic Council are presented for approval of the BOG.

24.11 To consider introduction of new courses:

The Council accepted the necessity of including new courses that offered contemporary technology and an advancement in sciences. The following new courses are recommended to be commenced from session 2006-2007.

1	M.Sc (Bio-informatics)	2 years
2	M.S (MLT)	2 years
3	B.Sc (Bio-technology)	3 years
4	B.Sc (Hotel Management & Catering Technology)	3 years
5.	B.Sc (Bio-informatics)	3 years
6.	B.Sc Hospitality)	3 years
7	B.Sc (Media, Entertainment & Film Technology)	3 years

A committee was constituted to review all other courses that may be proposed.

The council authorized Vice Chairman to take appropriate action on the recommendations of the committee.

The Board may authorize the Vice Chancellor to review and approve recommendations of the committee as constituted.