

**PUNJAB TECHNICAL UNIVERSITY
LADOWALI ROAD
JALANDHAR**



AGENDA

**18TH MEETING OF BOARD OF
GOVERNORS**

**COMMITTEE ROOM, 6TH FLOOR,
PUNJAB CIVIL SECRETARIAT,
CHANDIGARH ON 25TH APRIL 2005
AT 3:30 PM.**

Agenda points for the 18th Meeting of the Board of Governors to be held on 25th April 2005 at 6th Floor, Civil Secretariat, Chandigarh

- 18.0 Briefing by the Vice Chancellor.
- 18.1 To welcome and introduce the new members
- 18.2 To confirm the proceedings of 17th Meeting of the BOG held on 17th November, 2004
- 18.3 To ratify the minutes of 19th meeting of Academic Council held on 26th December 2004 and approve certain items thereof.
- 18.4 To approve the finance budget for the year 2005-2006 as recommended by 7th Finance Committee meeting held on 7th March 2005.
- 18.5 To deliberate on the recommendations of the Kalsi Committee on PTU Tele education and E-governance
- 18.6 To Nominate members to the Academic Council.
- 18.7 To approve;
The MoU with Lord Swraj Paul School of Manufacturing & Material Technology.
- 18.8 To approve the recruitment of essential posts required in the University.
- 18.9 To approve the extension of UMC Standing Committee for a period of one year.
- 18.10 To approve the recommendations of Distance Education Council in respect of;
 - (a) Enhancement of share to the RLFCs & LCs
 - (b) Starting certificate level skill based courses of 6-month duration
 - (c) Starting MBA (Insurance) at BIMTECH, Gr. NOIDA under DEP.
 - (d) Constitution of Standing Committee of DEP for immediate decisions

- 18.11 To brief the BOG about the release of report on "Revitalizing Technical Education in the State of Punjab" and constitution of a Committee to make action plan for its implementation at degree, diploma and ITI level.
- 18.12 To brief the BOG about;
- (i) The progress on construction of PTU Campus and
 - (ii) To seek approval for construction of boundary wall
- 18.13 To approve establishing University Regional Centres in Pharmacy and Architecture (M. Pharm & M. Arch.)
- 18.14 To brief the BOG about the present status on administrative and financial regulations.
- 18.15 To brief the BOG about the running of programme of 2nd batch under Unnati Prayas Scheme of ONGC.
- 18.16 To brief the BOG about conducting of Combined Entrance Test (CET-2005)
- 18.17 To approve the award of Ph.D degree candidates as recommended by the Academic Council and also to ratify the award approved by the Chairman BOG.
- 18.18 To brief the BOG about Sports Activities organized during Session 2004-2005
- 18.19 Any other points with the permission of the Chair.

18.1 To welcome and introduce the new members of Board of Governors.

The tenure of the previous Board expired on December 12th, 2004. In pursuance of the provision of sub -section (2), (3), (5) of section 14 of the PTU Act 1996, a new Board has been constituted vide letter No14/49/04-STE2/ dated 28th February 2005. Copy of which is placed below **(Annexure I)** Extending a warm welcome to all, the following four new members are introduced.

1. Prof. D.P. Kothari, Director IIT, Delhi (ex officio)
2. Prof. L.R. Verma, Vice Chancellor, H.P University Shimla & Chairman North West Committee, AICTE, Chandigarh
3. Sh. S.P. Oswal, CM/D Vardhman Spinning Mill, Ludhiana
4. Dr. S.C Saxena, Director TIET, Patiala.

The Board also places on record the excellent guidance and support provided by Sh Atamjit Singh Bawa of M/s Lotus Bawa Company for the growth of technical education in the state and also of the Punjab Technical University.

18.2

To confirm the proceedings of the 17th meeting of the Board of Governors held on 17th November 2004.

The 17th meeting of the BOG was held on 17th November 2004 in the Committee Room, 6th Floor, Punjab Civil Secretariat (Main) Chandigarh. The proceedings of the meeting were circulated to the members vide no- PTU/Reg/BOG/ 043 dated 03-01-2005 and placed as **(Annexure II)**

As there is no written comments received from any member of the BOG, on record, the proceedings may be taken as confirmed.

The action taken report on the 17th meeting of BOG is placed at **(Annexure III)**.

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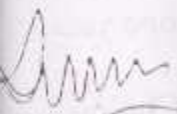
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18.3 To ratify the minutes of 19th meeting of Academic council held on 26th December 2004 and approve certain items thereof.

The 19th meeting of Academic council was held on 26th December 2004. The proceedings of the 19th meeting are placed at **(Annexure IV)**. The BOG may kindly ratify the following items as approved by the Academic Council.

- | | |
|---------------|--|
| Item No 19.10 | To consider the proposed amendments in the rules of re-evaluation. |
| Item No 19.13 | To consider the establishment of University Regional Centres in Pharmacy and Architecture. |

18.4 To approve the finance budget for the year 2005-2006 as recommended by 7th Finance committee meeting held on 7th March 2005.

The 7th meeting of Finance Committee was held on 7th March 2005. The proceedings of the meeting are placed at **(Annexure V).**

The BOG may kindly approve the recommendations of the Finance Committee and also approval is solicited for getting the post audit done i.e. (Item No. 7.5) by the audit department as and when the Government funds are made available to the University.

18.5 To deliberate on the recommendations of the Kalsi Committee on Punjab Technical University Tele Education and E-governance.

BOG in its 16th meeting approved the constitution of a Committee under the Chairmanship of Shri N.S Kalsi, IAS for technical as well as cost analysis study of the project and suggest modifications where appropriate, in order to increase the effectiveness of the project. The committee was also asked to look into the revenue generation aspect of the project.

The presentation of the recommendation of the committee are being made by Sh. N.S Kalsi.

BOG is requested to consider the recommendations for further action plan.

Rs. in Laacs

Total

Budgeted
05-06

125

50

63

36

21

295

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18.6 To nominate members to the Academic Council.

Section 15 of the PTU Act, 1996(**Annexure-VI**) regarding the constitution of the Academic Council, provides for:

- (i) Two eminent industrialists to be nominated by the Board of Governors
- (ii) Two eminent Technologists to be nominated by the Board of Governors

BOG is requested to make nominations as above.

The nomination shall be for a period of two years.

18.7 To approve the MOU with Lord Swraj Paul School of Manufacturing and Material Technology.

BOG in its 10th meeting constituted an apex committee under the chairmanship of Sh. Chander Mohan for setting up, Initiating and to over see establishment of six (6) Schools of Excellence under the aegis of Punjab Technical University. The committee considered the application received in response of the advertisement and approved the setting of the school of Manufacturing and Material Technology by M/s CAPARO INDIA LTD (**Annexure- VII**).

In pursuance of above a proposal was from M/s CAPARO INDIA PVT. LTD for setting up of "Lord Swraj Paul School of Manufacturing and Material Technology" for which a sum of Rs. Five Crores has also been earmarked by Lord Swraj Paul. A Memorandum of Understanding between the Punjab Technical University and M/S CAPARO INDIA PVT. LTD has been drafted and placed at (**Annexure-VIII**). A comparative statement of PTU Gian Jyoti School of TQM and Entrepreneurship and the proposed Lord Swraj Paul School of Manufacturing and Material Technology has been made and is placed at (**Annexure IX**)

BOG approval is solicited for setting up Lord Swraj Paul School of Manufacturing and Material Technology w.e.f 2005-2006 sessions and also approve giving 10 acres of land to the society for this purpose and also approve Rs. one crore funds of the school as share of Punjab Technical University.

To approve recruitment of essential posts required in the University. .

Presently the university is having 4 (Four) distinct departments other than the secretariat of VC and Registrar. These four departments are being headed by Deans one each in Academics, Examinations, Planning & Development and Distance Education. But there is no middle level staff to carry out the work in these departments, which has increased manifold during the last few years. Further with the expiry of the term of the old staff, the work which was assigned to them has also been distributed amongst the existing staff. An acute shortage of technical officers in the various departments of the University as well as in Administration is causing an adverse impact on the working of the University. It is therefore, desired that approval may be accorded to make recruitment of the following essential staff which shall be made through advertisement at the national level. **(Annexure-X)**

Justification of the posts are given at **(Annexure-XI)**. The approved organizational structure for the University is given at **(Annexure -XI-A)**

Sr. No	Name of the Post	Approved Post	In position	Recommended for Recruitment	Deptt	Pay Scale
1.	Dean	4	3	1	Distance Education	16400-22400
2.	Associate Dean	5	1	2	Academics P&D	16400-22400
3.	Dy. Dean	6	3	1	Examination	12000-18300
4.	Asstt. Coordinator /Lecturer	5	3	2	Distance Education Academics	8000-13500
5.	Asstt. Registrar	6	0	5	Registrar -2 Academic-1 Examination-2	7220-11600
6.	Legal Officer	1	0	1	Registrar office	8000-13500
7.	Estate Officer	1	0	1	P&D office	8000-13500

The matter is placed before the Board of Governors for approval.

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The matter is placed before the Board of Governors for approval.

18.9 To approve the extension of UMC Standing Committee for the period of one year.

A Standing Committee is required to be appointed to settle all cases of unfair means. Regulation 3.1 of Chapter XVI is reproduced below:

"The Board of Governors shall annually appoint a Standing Committee consisting of four persons, one of whom shall be Registrar of the University or his nominee not below the rank of a Deputy Registrar to deal with the cases of alleged use of unfair means and / misconduct in relation to an examination."

The following Standing Committee is recommended to be constituted to settle the unfair means cases:

- (i) Sh. G.L. Chopra, Distt. & Session Judge (Retd.), Alankar Apartments, Flat No 21, Sector 14, Panchkula.
- (ii) Dr. Ashwani Kumar, Principal (Retd.), 91-Century Enclave, Phase-1, Nabha Road, Patiala.
- (iii) Sh. M.S. Bola, Additional Director (Retd.), TBRL, 3051-Sector 28-D Chandigarh.

The BOG may kindly approve the Standing Committee for one-year w.e.f 01-04-2005.

On recommendations of the BOG in its 17th meeting the Distance Education Council of PTU was constituted. The Council met on April 5, 2005 at 11.00 AM at Chandigarh under the chairmanship of Professor O. P. Bajpai, Director, NITTTR, Chandigarh. The Council made certain decisions which are placed below alongwith a brief about each issue for approval of the Board of Governors.

(a) Enhancement of share to the RLFCs & LCs

The Government vide its Notification No. 13 / 65 / 04 / 5 TE2 / 644 dated 14.03.2005 has recommended the enhancement of share of RLFC to be increased from existing 18% to the following: -

- 1) Service providers who contribute more than 10% to the total strength of students in the respective stream (IT or Non-IT) would be awarded 22%.
- 2) Service provider having student strength between 5% to 10% of the total student strength in the respective stream will be awarded 20%.
- 3) Service provider having student strength less than 5% of the total student strength in the respective stream will be awarded 18%.

The applicability was decided from July 2003 batch onwards.

The matter was discussed in the Distance Education Council meeting and the committee made the following recommendations: -

"The Committee after detailed deliberations decided that the orders of the Government may be implemented for the batch admitted during Feb. 2004 and thereafter. The Council also appreciated the fairness of the Committee in implementing a graded scale of payment to the RLFCs."

The matter is placed before the Board of Governors for approval.

18.11 To brief about the release of report on 'Revitalizing Technical Education in the State of Punjab' and constitution of a committee to make action plan for its implementation at degree, diploma & ITI level.

The Dy. Chief Minister & Minister for Technical Education Punjab Mrs. Rajinder Kaur Bhattal while taking a meeting of the heads of the technical institutions in August 2004 expressed her serious concern about the deteriorating standards of technical education in the state and called for an immediate action plan to revitalize the technical education system in the state. As a follow up action of this, a high-powered committee was constituted by the Government under the Chairmanship of Vice Chancellor PTU and with other members as follows:

- (i) Dr. R.S Khandpur
- (ii) Dr. P.K. Bansal
- (iii) Dr. H.B Sharada
- (iv) AICTE Nominee
- (v) CII Nominee

The Committee Co-opted the following two members

1. Dr. V.K. Arora
2. Dr. R.P. Singh

The committee prepared the report on "Revitalizing Technical Education In the state of Punjab" which was released by Hon'ble Dy. Chief Minister on 22nd February, 2005 in a meeting held at Mohali. While releasing the report, the Hon'ble Minister declared the acceptance of the report and called for an immediate follow up action on the recommendations of this report. A copy of the executive summary of the report is laid on the table which contains the recommendations given in two parts. Part one pertains to the main recommendations and the part two deals with the specific recommendations with respect to following:

- a) the technical courses to be weeded out;
- b) new courses to be introduced at diploma and degree level;
- c) infrastructure required for setting up of new institutions;
- d) additional infrastructure in the existing institutions

18.12 (ii) To seek approval for construction of boundary wall of PTU Campus.

In pursuance of the decision for construction of PTU campus at Jalandhar Kapurthala Road, the process of getting design and other details of a boundary wall was also initiated. A letter in this regard was sent to Indo Global College for Architecture requesting them to suggest a design of the boundary wall which may have the least maintenance and is also repulsive to poster sticking etc.

Another important feature of the boundary wall included is that its design should match cohesively with the design, character and texture of the building of the campus.

The cost of the construction of boundary wall have been estimated at Rs. One Crore.

BOG's approval is solicited for sanctioning of this amount for construction of boundary wall.

18.13

To approve the establishing University Regional Centres in Pharmacy and Architecture (M. Pharm & M. Arch.)

Presently, the university is running M.Tech Programme in its 12 Regional Centres located in different affiliated colleges. More recently, the proposals from affiliated institutions have been received to start Regional Centres in Pharmacy and Architecture (M. Pharm & M. Arch.). The details of proposals are given at **(Annexure-XV)**. The matter was taken up in the Academic Council meeting held on 26th December 2004 and its recommendations are reproduced as under:

"The Council felt that there was a need to establish Regional Centres in Pharmacy as well as in Architecture. The Council recommended to the University to start the same. It was felt that these Regional Centres should be monitored by the Committees appointed under item 19.7 **(Annexure-XVI)**. There was no need for establishing Regional Centres in Management. The Regional Centres co-ordination committee / respective Council shall work out the details of implementation".

The matter is placed for approval of the Board.

18.14

To brief the BOG about the present status on administrative and financial regulations.

As a follow up action of decision of the BOG meeting, the process of making administrative and financial rules and regulations of the Punjab Technical University was initiated. The draft rules and regulations thus prepared were sent to the Government vide letter No 01.14.27 dated 15-12-98. (Copy enclosed at **Annexure XVII**). Till date no comments have been received. The university therefore, now proposes to adopt these draft rules.

The BOG may kindly approve the adoption of these rules.

X.D.M.
Registrar

18.15

To brief the BOG about the running of programme of 2nd batch under Unnati Paryas scheme of ONGC.

BOG in its 9th meeting held on 22-05-2002 has approved the programme for upgradation of qualifications of ONGC staff. The Chairman, ONGC has approached the University for continuation of the programme for a second batch. In the first batch University engaged the faculty from Dehradun Institute of Technology for lecture on payment basis. However, ONGC was not satisfied with this arrangement and has requested for engaging quality faculty from the University. This would involve recruitment of a few faculty members and a senior member on contract basis to coordinate the activities at Dehradun. If approved, necessary advertisement for the same could be issued.

It is proposed to consider the start of the programme under the same terms and conditions as approved earlier.

BOG's approval is requested for engagement of faculty on contract basis.

18.16 To brief the BOG about conducting of Combined Entrance Test (CET-2005).

As a follow up action of the notification issued by the Punjab Government vide letter placed at **(Annexure -XVIII)**, the University initiated the process of conducting a Combined Entrance Test (CET) for B.Tech and B.Pharm. An advertisement to this regard was published in the leading newspapers on 10th April 2005. The test is scheduled to be held on 03-06-2005. A separate CET cell has been constituted for this purpose which will be coordinated by the Dean (Academics). Every care is being taken to ensure smooth functioning of CET-2005.

The following schedule for CET has been drawn:

1.	Sale of Brochure	20-04-2005
2.	Last date for submitting completed Application Form	16-05-2005 (5.00 PM)
3.	Date of Entrance Test	03-06-2005
4.	Date of Declaration of result	15-06-2005
5.	Start of 1 st Counselling	20-06-2005
6.	Start of 2 nd Counselling	18-07-2005
7.	Start of session	01-08-2005

The matter is placed for information of the Board.

18.17 To approve the award of Ph.D degree as recommended by the Academic council and also to ratify the award approved by the Chairman BOG

On recommendations of the Research Degree Committee (RDC), the Academic Council in its meeting held on 20th April, 2005 have ratified the award of Ph.D Degree to the following candidates:

Sl.No	Name of the Candidates	Title of thesis	Year of enrolment
1	Mr. Yadwinder Singh	Economic Dispatch of Electric Power system with Conflicting Objectives	2001
2	Mr. Amar Partap Singh	Development and Implementation of Intelligent Soft Instrumentation systems.	2002
3	Mr. Harish Kumar	Performance Analysis of Broadband optical communication systems with fiber impairments.	2002

The Board may admit them for award of Doctor of Philosophy.

During the Academic year 2004-05 and as per the Sport Calendar designed on the lines of Sports Calendar Association of Indian Universities the following 16 events were organized at different affiliated colleges of PTU.

(Men & Women)

- 1 Cross Country
- 2 Yoga
- 3 Swimming
- 4 Handball
- 5 Table Tennis
- 6 Badminton
- 7 Basket Ball
- 8 Volley Ball
- 9 Cricket
- 10 Lawn Tennis
- 11 Hockey
- 12 Cycling
- 13 Athletics

(Men only)

- Foot Ball
- Kabaddi
- Weight Lifting

In the nine events, the University teams participated in the Inter University tournaments and the PTU team won bronze medal in Inter University Fencing tournament held at Punjabi University, Patiala on 01-4th Feb, 2005

Annual Athletic Meet of the University was also organized at GNDEC, Ludhiana on 11th 12th March 2005 in which 45 teams participated in 57 athletic events.

The matter is placed for the information of the BOG.