

PTU/Reg/250-9

**PUNJAB TECHNICAL UNIVERSITY
JALANDHAR**



**AGENDA FOR THE NINTH MEETING OF
THE BOARD OF GOVERNORS**

**TO BE HELD AT 3.00 PM ON MAY 22, 2002
IN THE COMMITTEE ROOM OF
PUNJAB STATE BOARD OF TECHNICAL
EDUCATION & INDUSTRIAL TRAINING
PLOT NO.1, SECTOR 36-A
CHANDIGARH**

CONTENTS

Sr. No.	Item	Page No.	Annexure
1.	Confirmation of the Proceedings of 8 th Meeting of Board of Governors held on 14.02.2002	1	I
2.	Summary of the actions taken on the decisions of the 7 th and 8 th meetings of the Board of Governors.	2	II
3.	Creation of Additional Posts.	3	III
4.	Distance Education Program of the University – Financial Implications.	4	IV
5.	Creation of posts for Distance Education Department of PTU.	7	
6.	Requirement of Teaching Staff for starting B.Tech courses in the University.	10	
7.	To consider & approve the proceedings of the 8 th meeting of the Academic Council held on April 6, 2001.	13	
8.	Budget Estimates for the financial year 2002 -2003 for PTU. Budget Estimates for the financial year 2002 -2003 for PTU (Distance Education).	15	V
9.	Proposal to utilise the non-functioning infrastructure of ITIs of the State Government to expand the technical education.	16	
10.	Off-Campus Programme for bachelors degree and post-graduate diplomas.	18	
11.	Audit Report - Balance Sheet as on March 31, 2001.	20	<u>VI</u>
12.	Any other item with the permission of the chair.		

Item No. 9.1

Confirmation of the proceedings of 8th meeting of Board of Governors held on 14.2.2002

The 8th meeting of the Board of Governors of PTU was held on 14.2.2002 at Punjab Technical University Campus at Ladowali Road, Jalandhar. The proceedings of the meeting are placed at Annexure - I.

The matter is placed before the Board for consideration and confirmation.

Item No. 9.2

Summary of the actions taken on the decisions of the 7th and 8th meetings of the Board of Governors.

A summary of the actions taken on the decisions of the 7th & 8th meeting of the Board of Governors is given in **Annexure - II**.

This is for the information of the members of the Board.

9th BOG

Item No. 9.3

Creation of Additional Posts

The Finance Committee in its 3rd meeting held on 23.05.2000 in the office of Principal Secretary, Technical Education & Industrial Training, Punjab vide item No. 1 while approving the budget estimates of PTU for the year 2000-2001 inter alia approved the creation of additional posts for the smooth running of the University. A statement showing the details of posts already sanctioned and additional posts recommended by Finance Committee are given in **Annexure - III**.

The matter is placed before the Board of Governors for approval of the recommendations of the Finance Committee.

City/Town Class	Amount to be charged (Rs. in lacs) (Not exceeding)
Cities	
A Class	6.00
B Class	4.00
C Class	2.50
Towns	
A Class	1.00
B Class	1.00

The Service Providers who will be allotted a full Zone shall be considered in Category A, whereas the Service Provider who shall be sharing a Zone shall be considered in Category B. The Category A Service Providers shall pay Rs. 20 lacs and Category B Rs. 10 lacs as one time affiliation fee to the University for IT Courses.

The sharing percentage of the fee to be charged from the students shall be as under:

City BOs

Item No. 9.4 Distance Education Program of the University – Financial Implications.

The Board of Governors in its 8th meeting held on 14.02.2002, desired that the financial implications involved in the proposal for distance education may be placed before the Finance Committee. The financial implications involved in the proposal are presented here.

FEES TO BE CHARGED

The Service Providers may charge a signup amount (non-refundable) from the selected Study Centres for the Non-IT courses at the following rates out of which the University share will be 30 percent :

The Service Provider shall decide the class of the City/ Town in the Zone allotted. The Service Provider will pay a sum of Rs. One lac as Service Provider fee (non-adjustable) at the time of signing of the MoU. The Service Provider will pay a sum of Rs. four lacs before the completion of the admission process. This money will be adjusted towards the share of the University.

City/ Town	Class	Amount to be charged (Rs. In lacs)
		(Not exceeding)
1.	Cities	
	A Class	6.00
	B Class	4.50
	C Class	2.50
2.	Towns	
	A Class	1.50
	B Class	1.00

The Service Providers who will be allotted a full Zone shall be considered in Category A, where as the Service Provider who shall be sharing a Zone shall be considered in Category B. The Category A Service Providers shall pay Rs. 20 Lacs and Category B Rs. 10 Lacs as one time affiliation fee to the University for IT Courses.

The sharing percentage of the fee to be charged from the students shall be as given below :

Item No. 9.5 Creation of posts for Distance Education Department of PTU.

The Board of Governors at its seventh special meeting held on 26.12.2001 approved the Distance Education Programme of the PTU. The Board of Governors at its eighth meeting held on 14.02.2002 while confirming the proceedings of seventh meeting decided that financial implications involved in the proposal may be placed before the Finance Committee for which the separate item No. 9.4- has been prepared. As is clear from the detail of the programme the PTU has started various courses under Distance Education Programme w.e.f. the first semester 2001-2002 for which 174 Study Centres have been setup. In these study centres about 27000 candidates have been admitted. The tuition fee from these candidates is being collected by the study centres in the name of the Registrar and is deposited in the account of the PTU. This fees is further distributed between PTU, Service Providers & Study Centres as per approved norms of sharing. The examinations are also conducted by the PTU at the end of each semester. As such to run the office of Directorate of Distance Education, to keep the students record, to conduct the examinations, to declare the results, to maintain the accounts and to look after miscellaneous and general work of Distance Education Wing, a good number of staff is required at various level. Since the Distance Education Program was introduced later on after 4 years of the formation of the University, no posts for this programme were included in the proposal for formation of University and as such presently the work is being carried on by appointing the following staff on adhoc basis :-

1.	Director (Outreach)	1
2.	Programmer	2
1.	Clerks	20
2.	Driver	1
3.	Attendants & other miscellaneous staff	10

The above adhoc staff is not sufficient to run the work of the Distance Education Programme. It is therefore proposed that the following number of posts may be created :

1.	Director (Outreach)	1
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Item No.9.6

Requirement of Teaching Staff for starting B.Tech courses in the University.

The proposal regarding the introduction of B.Tech courses in the University and the requirement of the teaching staff for starting these courses was placed before the 8th meeting of the Board of Governors held on 14.2.2002 vide item no. 8.6.

Most of the courses during the first year consist of core courses of Engineering and it is proposed that to start these courses at least 6 Professors in the Applied and Core Sciences, 10 Assistant Professors and 20 Lecturers will be required. The requirement of teaching and non-teaching staff is as follows: -

TEACHING STAFF

PROFESSORS (Rs.16400-22400) = 06

Mathematics	-	1
Mechanical	-	1
Computer Science & Engg.	-	1
Information Technology	-	1
Bio Technology	-	1
Electronics & Communication Engg.	-	1

Yearly Expenditure = Rs. 20,37,136/-

ASSISTANT PROFESSORS (Rs.12000-18300) = 10

Chemistry	-	1
Physics	-	1
Mechanical	-	1
Computer Science & Engg.	-	1
Electronics & Communication Engg.	-	1
Information Technology	-	1
Bio Technology	-	1
Electrical Engineering	-	1
Mathematics	-	1
Communication Skills	-	1

Yearly Expenditure = Rs.20,88,380/-

Item No. 9.7

To consider & approve the proceedings of the 8th meeting of the Academic Council held on April 6, 2001.

The Board of Governors at its 8th meeting held on 14.02.2002 vide item No. 8.4 while approving the proceedings of the 8th meeting of the Academic Council held on April 6, 2001, desired that decisions of the Academic Council involving the financial implications may be placed before the Finance Committee at its next meeting.

The following items from the 8th meeting of Academic Council involve the financial implications: -

1) **Item No. 8.11 Payment of fee to the University (Item No. 7 of meeting of Principals held on 07.11.2000)**

The following affiliation fee structure was approved by the Vice - Chancellor for Academic Session 2000-2001. It was intimated to all the affiliated colleges vide letter No. PTU/DC/Gen/267-294 dated 18.07.2001.

Description	Fee (in Rs.)
1. Application Processing Fee	10,000/-
2. Inspection fee per inspection per unit for each programme for one year.	10,000/-
3. Provisional affiliation fee per unit for each programme for one year.	50,000/-
4. Provisional affiliation fee per unit for each programme	25,000/-
5. Permanent affiliation fee per unit for each programme for three years.	75,000/-
6. Permanent affiliation continuation fee per unit for each programme for three years.	50,000/-
7. Endowment Fund	25 Lakh

One unit shall be taken as of 30 sanctioned intake for all courses except BBA/BCA where one unit shall be of 40 sanctioned intake. The college/institutes shall be considered by the University for permanent affiliation after the first batch has passed out.

The item was ratified. It was decided that those colleges / institutes who have paid the endowment fund to AICTE are not required to pay the endowment fund to the University. However, all other colleges/institutes are required to pay the endowment fund to the University as per the decisions conveyed to them.

2) **Item No. 8.15 Rates of honorarium for evaluation centres.**

The rates of honorarium for evaluation centres were approved as under: -

Upto 5000 answer books	Rs. 5000/-
For every additional 1000 answer books or part thereof	Rs. 1000/-

3) **Item No.8.26 Teaching departments to be established and to create posts in Information Technology, Microeletronics, Photonics, Environmental Sciences, Bio Technology and Management Sciences.**

The Council approved the proposal for establishing above six departments in the University and the following teaching posts were approved for each department :

1. Professor	2 Nos.
2. Assistant Professor	3 Nos.
3. Lecturer	3 Nos.
4. Research Associate	2 Nos.

The matter is placed before Board of Governors for consideration and approval.

Item No. 9.8. **Budget Estimates for the financial year 2002 -2003**

The budget estimates for the financial year 2002-2003 have been prepared and are placed at **Annexure - V**. The summary of the budget estimates is given below :

A PTU (Main)

I Expenditure

	Unaudited Actuals 2001 - 02	Budget Estimates for 2002 - 03	Reasons for Variations
<u>Recurring</u>			
Salaries	84.80	250.00	So far the work was being carried over by engaging skelton staff. The number of affiliated colleges have also increased. At present there are 17 Engg. colleges & 61 Management colleges. The proper staff is therefore required to run the examination work & other work of the University and the provision have been made accordingly.
Travelling Allowance	2.93	4.00	
Contingencies	53.18	90.33	Provision has been made keeping in view the actual requirement.
Total	140.91	344.33	
<u>Non-recurring</u>			Provision has been made keeping in view the actual requirement.
Equipment etc.	61.11	100.00	
Grant Total	202.02	444.33	
II Income	608.00	727.00	
III Reserve & Surplus			
i) Estimated income (Excess of Receipt over Exp. during 2002-03)		282.67	
ii) Add previous reserves		1434.00	
Total		1716.67	
Construction of campus buildings at Kpt. Site.		1500.00	Construction work is expected to be started for campus at Kapurthala road.

Item No. 9.9 Proposal to utilise the non-functioning infrastructure of ITIs of the State Government to expand the technical education.

During the last three decades, large number of students from Punjab had been travelling to Southern States, (particularly in Karnataka) to obtain technical education, i.e. B. Tech./ B.E.

Some where in the late 70's, a rough estimate lead to around 54% of the total admissions in Karnataka was from Punjab. This involved an expenditure of more than 100 crores per annum. This has continued all through. The expenditure has multiplied atleast 10 times, if it not more.

In the Common Entrance Test (CET), about 12 thousand students qualified to be admitted in B. Tech. Courses in the State of Punjab. Around 4000 students were admitted. This implies that nearly 8000 students / candidates did not get admissions in engineering colleges in the State of Punjab. A large portion of these students shifted to other states.

Had the facilities for the choice of engineering trade were available, majority of these students would have taken admission and would have not shifted to other states. Presuming only half of the students had shifted to other states, there had been a siphoning of around 60 crores of rupees during the year.

Besides, five colleges of engineering established by the Government, there are 140 ITIs and 50 Polytechnics.

Eversince they are constructed, a large number of well-constructed buildings of ITIs are lying unused. In absence of any maintenance, they are heading to wither away. It is proposed that, Punjab Technical University can plan centres for engineering courses leading to degree (B. Tech.) in all those branches, which are in great demand today, like Electronics and Communications, Computer Science & Technology, Information Technology and Bio-technology.

Item 9.10

Off-Campus Programme for bachelors degree and post-graduate diplomas.

The University is initiating steps to have numerative programme for the training and employment of the youth. In this direction one of the programmes is to develop off - campus programme leading to bachelors degree and to post-graduate diploma programmes in the integrated mode. The programme is designed so that those who get educated in such a programme will also be employed by the industry and private sectors sponsoring the programme.

It is laid before the Board of Governors for approval in principle and consideration for its implementation.

Item No. 9.11 THE CHAIRMAN'S REPORT - Balance Sheet as on March 31, 2001.

The balance sheet of the Punjab Technical University, Jalandhar as on March 31, 2001 is placed at Annexure IV alongwith audit report for information and approval of the Board of Governors.

Shri Jagdish Singh Garcha Minister for Technical Education	Chairman
Prof. H. S. Gurn Vice-Chancellor, PTU	Member
Prof. Manjit Singh Bawa Vice-Chancellor, Jalandhar	Member
Shri Vinod Bhatia Joint Secretary Finance Government of Punjab (Finance Dept.)	Member
Shri A. S. Grewal Director (Outreach), PTU	Member
Shri S. K. Bhatia Registrar, PTU	Secretary

Members could not attend the meeting:

- Shri Vice-Chancellor, University of Roorkee, Roorkee
- Shri Director, Indian Institute of Technology, Delhi
- Shri Principal Secretary/Secretary to Govt. of Punjab, Deptt. of Technical Education & Industrial Training
- Shri M. S. Khandpur, CEO, A-34 Indt. Area, Phase VIII, SAS Nagar, Mohali
- Shri Chairman of the North-West Committee of the Council for Technical Education, Chandigarh
- Shri President, Confederation of Indian Industry, at his residence
- Shri Rajinder Gupta, M/s. Varadpura Agro Mills, Indt. Area, Feroz Road, Ludhiana
- Shri S. S. Kooner, Principal, B.T.E., Gurdaspur

On taking up the agenda, the Board considered the matter regarding the decision of not holding the meeting. Since five members were present, which was the quorum for holding the meeting, the Board decided to hold the meeting.