

Draft

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PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

Minutes of the Meeting held on 02-11-05 for the Construction of PTU Campus at Kapurthala Site.

Minutes of the meeting of the BOG Committee constituted for the Construction of PTU Campus.

A meeting of the committee constituted by the BOG PTU for construction of PTU Campus (BOG Committee) was held at 11:00 hrs on 02-11-05 under the Chairmanship of Sh. K.K. Bhainagar IAS Principal Secretary Technical Education Punjab in his office. The following were present:

- i) Dr. R.S. Khandpur Director General Punjab Gurukul Science City, Kapurthala
- ii) Sh. S.L. Kaushal Chief Architect Punjab
- iii) Sh. A.N. Chowdhry Chief Engineer, PTU Jalandhar
- iv) Dr. M.S. Grewal Registrar PTU Jalandhar

Leave of absence granted to:

- i) Sh. Chandan Mohan
- ii) Sh. N.S. Kalsi IAS

Agenda items were discussed as under:-

Item No. 1

Progress of Tender Documents and Drawings. Progress as given in the agenda was noted. It was decided that both the building blocks i.e. Front and Back Blocks be defined in a more simple manner naming the left side as A block and right side as B block of both the Front and the B Block blocks so that the plans are understood easily. The Architects be directed accordingly.

It is mentioned on the last page

Item No. 2

To decide process of Tender and approval of drawings good for construction.

The following decisions were taken by the Committee:

- 2.1 Authority to grant time extension and consider appeals against penalty by the Contractor, shall be the BOG Committee.
- 2.2 Authority to approve tender documents shall also be the BOG Committee.
- 2.3 Committee (to be appointed) shall open tenders. CF, Dy. Dean (Estt.), EF and Controller of Accounts.
- 2.4 Tender Evaluation Committee shall be chaired by Dr. R.S. Khandpur and the following shall be its members:
 - i) Dr. M.S. Grewal
 - ii) Sh. A.N. Chowdhry
 - iii) Advisor Electrical (to be appointed)
 - iv) Advisor Public Health

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- v) Representative of Archigroup
 - vi) Superintending Engineer Construction Circle No. 2 PWD B & R, Jalandhar
 - vii) Executive Engineer, PTU (to be appointed)

Tenders will be processed by the Architects and their report considered by the above committee. Recommendations of the Committee will be put up to the BOG for its approval.

- 2.5 Pre-bid meeting shall be chaired by the Principal Secretary Technical Education Superintending Engineer Construction Circle No. 2, PWD B & R shall be invited to attend the meeting. The Chairman may nominate other members.
- 2.6 It was decided that proof checking of structural Design and Drawings is essential for which some reputed Agency which maintains proper manpower and infrastructure for this purpose, be hired. An agency located at Delhi would be preferred as this will provide for better Co-ordination with Design Consultant of the Architects being co-located at Delhi finally drawings may be approved by the Chief Engineer and passed to Executive Engineer for issuing to the Contractor.
- 2.7 & 2.8 Authority to approve the drawings will be the Chief Architect, Punjab.

Item No. 3

Appointment of Consultants

It was decided that consultants to vet the proposals received from the Architects shall be selected by the following Committee after inviting applications through Press -

- | | | |
|-----|---|----------|
| i) | Dr. R.S. Khandpur,
Director General Pushpa Gujral Science City
Kapurthala | Chairman |
| ii) | Dr. M.S. Grewal, Registrar, PTU | Member |
| ii) | Dr. N.S. Tiwana, Director Science and Tech | Member |
| iv) | Sh. A.N. Chowdhry, Chief Engineer, PTU | Convener |

Item No. 4

Appointment of Engineers

- 4.1 Noted for information.
- 4.2 Approved Superintending Engineer Construction Circle No. 2 PWD B&R, Jalandhar may be kept as a member of the Selection Board.

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It was discussed that proper identification of the blocks and wings must be made right in the beginning. This was necessary to avoid any confusion in the time to come. The present block under construction was seen to consist of four wings. It was decided to name these as A,B,C and D wings. The Configuration and nomenclature of the Wings shall be as follows :-

NOMENCLATURE	DESCRIPTION
Front	Face of the Building towards North (Towards Jalandhar Kapurthala Road)
Rear	Face of the building towards South
Wing A	Standing in the building facing North, the part of the Building in the front position on Left hand side
Wing B	On Right hand side
Wing C	Rear on Left hand side
Wing D	Rear on Right hand side

The Meeting ended with a vote of thanks to the Chairman

Draft minutes are submitted for app

(Signature)
(Dr. M.S. Grewal)
Registrar

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- iii) Sh.A.N. Chowdhry Chief Engineer, PTU, Jalandhar
- iv) Dr. M.S. Grewal Registrar, PTU, Jalandhar.

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- i) Sh. Chander Mohan
- ii) Sh. N.S. Kalsi, IAS

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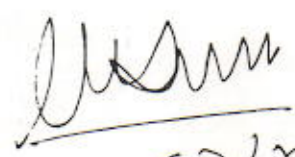
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 - v) Representative of Archigroup



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- vi) Superintending Engineer Construction Circle No. 2 PWD B &R, Jalandhar
 - vii) Executive Engineer, PTU (to be appointed)

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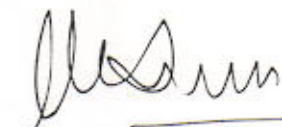
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Wing C	Standing in the building facing North the part of the building in the Rear position on Left hand side
Wing D	Standing in the building facing North the part of the building in the Rear position on Right hand side.

The Meeting ended with a vote of thanks to the Chairman



(Dr. M.S. Grewal)
Registrar

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