


13/4

**Agenda for the meeting of BOG committee for construction of PTU campus on Kapurthala Road to be held on 02-11-05 at 1100 hrs in the office of Principal Secretary Technical Education Govt of Punjab.**

**Item no. 1 Progress of Tender Documents & Drawings**

- 1.1 On the basis of the approved Concept of construction of two blocks . Back block consisting of basement + GF + 7 and the front block of GF+3, preliminary drawings were received from architect vide their letter no. AA(R)PTU/1616 dated 5/10/05 and comments were sent to them on 06/10/05
- 1.2 Comments of the university mentioned above were incorporated by the architects and the drawings alongwith the RC estimate amounting Rs 34.71 crores on the basis of plinth area rates as per practice of CPWD were received from the architects vide letter no. AA/(R)/PTU/1619 dated 10/10/05 which were approved with comments vide PTU letter no 6409 dated 13/10/05 for the preparation of the tender drawings
- 1.3 Input desired by the architects vide letter no. 1596 dated 13-09-05 for terms & condition of the agreement was supplied by the university vide 6194 dated 06/10/05.
- 1.4 Schedule of finishes was received from the architects vide letter no 1627 dated 15/10/05 which was deliberated and discussed with Sh. S.L. Kaushal chief Architect, Deptt of Architecture Punjab and comments sent vide PTU 6605 dated 24/10/05.
- 1.5 On the basis of the above draft agreement containing the following documents is under preparation with the architects:-
  - a) General terms & conditions
  - b) Special terms and conditions containing technical specifications of civil,PH & EI services
  - c) Tender drawings including architectural plans of all the floors, typical cross sections, schedule of doors and windows, electrical layout and indicative structural drawings
  - d) BOQ of civil and internal electrical and sanitary fittings.
- 1.6 Chief engineer has discussed in detail the different components of draft agreement with the architects on 25<sup>th</sup> & 26<sup>th</sup> October and has also discussed the proposal with the consultants of the architects for civil BOQ, Structural Drawings, PH. Engineering,HVAC and Electrical services so that the documents are prepared properly in the first instance.
- 1.7 The architects have been requested to supply the documents by 10<sup>th</sup> of November, 2005 so that the same are approved and tender invited.

  
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**Item no. 2: To decide process of tenders & approval of drawings good for construction.**

- 2.1 Authority to grant time extension and appeals against penalty by the contractor.
- 2.2 Authority to approve tender document.
- 2.3 Committee to open tenders (EE, CE & Controller of Accounts).
- 2.4 Tender Evaluation Committee.
- 2.5 Authority to chair prebid meeting (spot decisions involve financial implications)
- 2.6 Authority to approve and issue structural drawings (it has already been decided that proof checking is not required)
- 2.7 Authority to approve & issue electrical, fire detection & fighting, sanitary & HVAC drawings already vetted by the consultants of PTU.
- 2.8 Authority to approve and issue Architectural Drawings

**Item no. 3 Appointment of consultants**

- 3.1 To decide terms and conditions of consultants for Electrical, P.H & HVAC.

**Item no. 4: Appointment of Engineers**

- 4.1 Sh. T.L. Dhall EE has been selected and Govt requested to order his deputation
- 4.2 It is proposed to appoint following employees on contract basis on fixed salary through advertisement:-
  - (a) Assistant Executive Engineer civil – Rs. 12000/-
  - (b) Assistant Engineer Civil- Rs. 10000/-
  - (c) Quantity surveyor – Rs. 8000/-

Retired personnel around the age of 60 years can apply Higher salary can be considered in case of deserving cases.

**Item no 5 :** Any other point. *with the permission of the chair*

**Dr .M.S.Grewal**  
**Registrar**

31-X-05