

14th Academic Council

Agenda Points for 14th meeting of the Academic Council to be held on 03.01.2004 at CT Institute of Management & Technology, Jalandhar

- Item No. 14.1** To Confirm the minutes of the 13th meeting of the Academic Council.
- Item No. 14.2** Online Education Programme – current status.
- Item No. 14.3** Inclusion of courses in the list of approved courses
1. M. Tech. (Computer Science)
 2. M. Tech. (IT) —
 3. M. Pharma (Pharmaceutics)
 4. M. Pharma (Pharmaceutical Chemistry)
 5. M. Pharma (Pharmacognosy)
 6. M. Sc. (Bio-informatics)
 7. B. Sc. (Bio-informatics)
 8. B. Sc. (Bio-technology)
 9. B. Sc. (Veterinary Lab Tech.)
 10. B. Sc. (Pharma Lab.)
 11. B. Tech. (Automobile Engg.)
 12. B. Tech. (Medical Electronics)
 13. B. Tech. (Electrical & Electronics)
- Item No. 14.4** Eligibility Criteria for admission to the above courses.
- Item No. 14.5** M. Tech. (VLSI) at C-DAC.
- Item No. 14.6** Eligibility criteria for admission to M. Tech. (IT) online.
- Item No. 14.7** Issue of NOCs.
- Item No. 14.8** Starting of M. Tech. (IT) in Institutes of Management.
- Item No. 14.9** Status of Regional Centres and UDP.
- Item No. 14.10** Examinations December 2003.
- Item No. 14.11** Board of Studies proceedings, specially for 4th semester
- Item No. 14.12** Academic audit – percentage of attendance in scheduled lectures of 60 minutes each and not based on lectures held

- Item No. 14.13** Minutes of Examination Committee meeting held on 30.12.2003.
- Item No. 14.14** Migration of Mr. Abhishekh Sharma.
- Item No. 14.15** Review of regulations for BBA / BCA / MBA /MCA.
- Item No. 14.16** Special admission in court case in LEET – 2003.
- Item No. 14.17** Mail server at PTU for affiliated colleges.
- Item No. 14.18** Affiliation fees payment.
- Item No. 14.19** Minutes of Board of Studies of MBA (IB).
- Item No. 14.20** Implementation of recommendations of the Saxena Committee.
- Item No 14.20.1** 2 to 6 Rule applicability.

Minutes of the 13th meeting of the Academic Council held on 25.11.2003 at Chandigarh Engineering College, Landran

Members as per list attached (Appendix – A) attend the meeting.

Following decisions were taken :

Item No.	Item	Decision	Action by
13.1	To confirm the minutes of the 12 th meeting.	<p>The minutes of the 12th meeting were confirmed with the following changes</p> <p>(a) After 12.3 sub-para : Academic Council was concerned to learn that some colleges have not forwarded the final list of student admitted for the new session though the last date was 15 September 2003, despite reminder by the University. Therefore, Academic Council decided that if the final list of admissions by the college do not reach PTU/ Dean colleges by 03 October 2003, it shall be taken that no new admissions other than those conducted through Central Counselling at PTU have been made by the college & University and University will finalize the total list of admission.</p> <p>(b) 12.11 : Add in the end "or the University"</p>	
13.2	Special Convocation 2 nd December, 2003 Honorary Degree Merit Certificate Medals and Awards	<p>Vice-Chancellor announced that the Special Convocation of the PTU will be held on 2nd December, 2003 at Jalandhar. The Venue of the Convocation was decided as DAV Institute of Engineering & Technology. Prof. R. Natarajan Chairman, AICTE will be Chief Guest and His Excellence Justice (Retd.) O.P. Verma, the Governor of Punjab and Chancellor, PTU, will preside over the function.</p> <p>The academic council appreciated the move for award of Honorary Degree to outstanding academicians, researchers, entrepreneurs, industrialists and technocrats. It was emphasized those who have achieved greater success in the profession and also has helped India in its technical and industrial development must be recognized by PTU. The Vice-Chancellor brought out achievement of the following :</p> <ol style="list-style-type: none"> 1. Mr. Madhavan Nair, Chairman, Indian Space Research Organisation. 2. Prof. S. Bala Krishnan, Professor, Indian Institute of Science, Bangalore 3. S. R.S. Khandpur, DG, Pushpa Gujral Science City, Jalandhar 4. S. N.S. Tiwana, Director, Sci. & Tech., Punjab <p>Academic Council recommended the award of Ph. D. (honoris Causa) to the above individuals for their outstanding achievement in the field of science & technology :</p> <p>Dr. B.B. Tandon while appreciating move of award of honorary degree to the renowned academicians, researchers, industrialists and technocrats said that the</p>	Registrar
			The recommendation would be forwarded to

		Academic Council agreed to this item and said that the names of the entrepreneurs who could be awarded degree may be recommended by the members of the Academic Council.	approval requires consent of the Chancellor
13.3	Report on Sports and Cultural activities held at Fatehgarh Sahib.	<p>Dr. Hira gave details of the Sports and cultural activities held at Fatehgarh Sahib. Dr. Hira explained the details of the Cultural Festival organized at Inter-college Zonal level. Participation of the Institutes was divided in three zones and final was held at Fatehgarh Sahib. Academic Council appreciated the arrangements and the conduct of the events by the Principals of</p> <ol style="list-style-type: none"> 1. Guru Teg Bahadur Khalsa Institute of Engineering Technology, Malout. 2. DAV Institute of Engineering & Technology, Jalandhar. 3. BBSB Engineering College, Fatehgarh Sahib. <p>Vice-Chancellor congratulated the Principals and their teams for smooth conduct of these events.</p>	
13.4	Cases of students who had taken admissions before 3 rd of October in 1 st semester during session 2003 - 04 but certificates of eligibility were not submitted to Dean (Colleges) alongwith first list. It was decided that the certificates of the eligibility in respect of the students that have not received before 3 rd October will be considered by Dean (Colleges) provided the admission has been done before the due date and certificates has been issued on or before the last date of admission. No admission after 3 rd October in any circumstance will be accepted.		Dean Colleges
13.5	Proposed Academic Calendar	Academic Council approved the academic calendar and list of holidays. List of holidays as circulated were amended adding one holiday for Janamastmi.	Registrar
13.6	University Directed Programme (UDP)	<p>Vice-Chancellor brought out the circumstances in which these courses were started.</p> <p>Some Institutes were allowed to start MBA (IB) and other courses by the previous Director (P&D) Dr V.P. Singh without going through the actual decision of the Academic Council taken in its 11th meeting held on 22.5.2003 and without examining the facts. The Academic Council at 11th meeting held on 22.5.2003 approved the introduction of new courses and desired that the details may be had from the colleges.</p> <p>It is also recommended that the MBA(IB) may be run as University Directed Programmes at PCTE, Baddowal and RIMT, Mandi Gobindgarh with local co-ordinator Dr. K.N.S. Kang at PCTE, Baddowal and Dr O.P. Sahni at RIMT, Mandi Gobindgarh. The University Directed Programme is to provide international level education in management and to prepare students for the global competitive market. This Programme will be run on experimental basis at the two centres</p>	Dean Academics Dr. S.K. Salwan, Sr. Advisor, PTU

		through University Directed Programmes. Currently one at PCTE, Baddowal and another at RIMT, Mandi Gobindgarh. The Programme will be directed by a Committee chaired by Dr. S.K. Salwan, Senior Advisor, PTU with following members:	Dr. B.B. Tandon
13.7	PTU Gian Jyoti School of TQM and Entrepreneurship Society	<ol style="list-style-type: none"> 1. Professor B.B. Tandon, Director GJMT, Mohali 2. Dr. Balram Dogra, Director, Apeejay Institute of Management, Jalandhar 3. Professor Vipin Diwan, CMTR, Mohali 4. Mr. Subhash Butani, Director CT Institute of Management & IT, Jalandhar. <p>Vice-Chancellor briefed the academic council about the school of TQM & entrepreneurship being established by PTU with the Gian Jyoti education Trust. He also gave dative of the MoU and informed. The PTU has signed MoU with Gian Jyoti School of TQM and Entrepreneurship Society to open PTU Gian Jyoti School of TQM and Entrepreneurship. The school launch of school will be done in the presence of His Excellency the President of India, His Excellency the Governor of Punjab and Hon'ble Chief Minister of Punjab on December 01, 2003.</p> <p>CET-2004 18.04.2004 or 25.04.2004</p> <p>(Flexibility has been incorporated to ensure that there is no clash with AIEEE and JEE Examination)</p> <p>Dates have been advanced to complete the process of CET - 2004 Admissions by 3rd week of July positively to ensure that Regular Academic Session must start in the beginning of August, 2004.</p> <p>MET - 2003 28.03.2004</p> <p>This date has been proposed to hold the Entrance Test before the start of different Graduation Examinations of various Universities.</p> <p>LEET - 2004 04.04.2004</p> <p>It is proposed that this Test should be held before the start of Final Year Diploma Examination which are normally held in the months of May and June; the mission is to ensure that these students are also able to attend classes w.e.f. the beginning of the Academic session 2004 alongwith the Regular students admitted through CET - 2003.</p> <p>The academic council was apprised about the concept of using live satellite broadcasting to deliver synchronous and asynchronous eLearning content beyond the reach of telephone lines, mail delivery and steps taken towards the implementation of Worldspace. The members appreciated the initiative taken towards the linkages of the colleges so as to provide cost effective, content rich education to the students in a combined Live Audio and Slide Show (CLASS mode).</p> <p>The members were also intimated about the developments in the Egovernance project, which will provide broad band connectivity for PTU and RLFC /LC using VSAT and other technologies, delivery of lecturers, programmes and contents</p>	Registrar
3.8	Date of CET - 2004, MET/PAM-CAT-2004, LEET-2004		Dean Colleges
13.9	Report on World Space (Linking of colleges through internet)		Dr. S.K. Salwan, Sr. Advisor, PTU Sh. S.K. Bhatta, Dean (DEP)

13.10	Regional Centres	<p>over the network. Further it was stated that it will provide full fledged automation to PTU using a suite of e-governance tools, delivery of question paper over the network in a secured manner and launching of a web portal for online interaction and information flow between PTU and students.</p> <p>Vice-Chancellor informed the members about the working of Regional Centres established in the following nine affiliated Engineering colleges for starting Masters Courses. These Regional Centres, courses and syllabi was approved in the 12th Academic Council meeting held on 01 November 2003</p> <table border="1"> <thead> <tr> <th>Sr. No.</th><th>Name of the Regional Centres</th><th>M. Tech./MBA</th></tr> </thead> <tbody> <tr> <td>1.</td><td>Baba Banda Singh Bahadur Engg. College, Fatehgarh Sahib.</td><td>Mechanical Engg.</td></tr> <tr> <td>2.</td><td>Beant College of Engg. & Tech., Gurdaspur.</td><td>Electronics & Comm. Engg. Production Engg. Electronics & Comm. Engg.</td></tr> <tr> <td>3.</td><td>Giani Zail Singh of Engg. & Tech., Bathinda.</td><td>Production Engg. Electronics & Comm. Engg. Power Engg. Structural Engg.</td></tr> <tr> <td>4.</td><td>Guru Teg Bahadur Khalsa Institute of Engg. & Tech., Chhapplanwali.</td><td>Electronics & Comm. Engg. Electrical Engg. Power Engg.</td></tr> <tr> <td>5.</td><td>Institute of Engg. & Tech., Bhaddal</td><td>Electronics & Comm. Engg.</td></tr> <tr> <td>6.</td><td>Lala Lajpat Rai Institute of Engg. Tech., Moga.</td><td>Instrumentation & Control Engg. Industrial Engg. Industrial Engg.</td></tr> <tr> <td>7.</td><td>Malout Institute of Management & Information Tech., Malout.</td><td>Industrial Engg. Environmental Engg. MBA</td></tr> <tr> <td>8.</td><td>Shaheed Bhagat Singh College of Engg. & Tech., Ferozepur.</td><td>Industrial Engg. Environmental Engg. MBA</td></tr> <tr> <td>9.</td><td>Sri Sukhmani Institute of Engg. & Tech., Derabassi.</td><td>Power Engg. Electronics & Comm. Engg.</td></tr> </tbody> </table> <p>The Academic Council appreciated the concept of Regional Centres and the steps taken by the University for providing quality education in the Regional Centres. VC requested again the Principals to send names of themselves & faculty who can take classes for M. Tech. / Ph.D. Programmes.</p>	Sr. No.	Name of the Regional Centres	M. Tech./MBA	1.	Baba Banda Singh Bahadur Engg. College, Fatehgarh Sahib.	Mechanical Engg.	2.	Beant College of Engg. & Tech., Gurdaspur.	Electronics & Comm. Engg. Production Engg. Electronics & Comm. Engg.	3.	Giani Zail Singh of Engg. & Tech., Bathinda.	Production Engg. Electronics & Comm. Engg. Power Engg. Structural Engg.	4.	Guru Teg Bahadur Khalsa Institute of Engg. & Tech., Chhapplanwali.	Electronics & Comm. Engg. Electrical Engg. Power Engg.	5.	Institute of Engg. & Tech., Bhaddal	Electronics & Comm. Engg.	6.	Lala Lajpat Rai Institute of Engg. Tech., Moga.	Instrumentation & Control Engg. Industrial Engg. Industrial Engg.	7.	Malout Institute of Management & Information Tech., Malout.	Industrial Engg. Environmental Engg. MBA	8.	Shaheed Bhagat Singh College of Engg. & Tech., Ferozepur.	Industrial Engg. Environmental Engg. MBA	9.	Sri Sukhmani Institute of Engg. & Tech., Derabassi.	Power Engg. Electronics & Comm. Engg.	<p>The Unnati Prayas Scheme for ONGC Technical staff was approved by the Academic Council and implemented. The inauguration of this programme was held at Dehradun in the ONGC Premises on 2nd June, 2003. Our Hon'ble Vice-Chancellor and Dr. S.K. Salwan, Sr. Advisor attended the inaugural function. The classes have been started from 3rd June, 2003. 158 candidates have been registered in three B. Tech. courses and one Diploma course. The mid-semester examinations have been successfully conducted. The first semester University examinations have been conducted. And the result is 85%.</p>
Sr. No.	Name of the Regional Centres	M. Tech./MBA																															
1.	Baba Banda Singh Bahadur Engg. College, Fatehgarh Sahib.	Mechanical Engg.																															
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13.11	Unnati Prayas Scheme status.																																

13.12	Examination December, 2003.	Examinations schedule December, 2003 as circulated approved. It was appreciated that examinations are being conducted in very short period and results are coming within 30 days of the examination. Academic Council appreciated these efforts.	C.O.E.
13.13	Army Vocation Training Institute	VC briefed the council on Army Vocation training Institute. This institute has been established to impart Pre-Retirement Vocational Training to the officers, JCOs/Ors of Western Command. The training is aimed at facilitating the candidates in finding a second career in civil viz Public Sector, private Sector, Govt. Jobs etc., as well as self employment in the civil market. The first of the course, Applied Info-Technology, was conclude on 24 th October, 2003. A total of 16 students successfully completed the course which validated the efficacy of the training.	
13.14	Any other item with the permission of the chair.	The merit list of the students for special convocation was circulated. Academic Council appreciated the efforts made by the PTU for award of degree, medals and certificates of previous years thus cleaning totally the backlog. It was appreciated that only current session convocation is left and it was decided that next convocation will be held sometime in the month of February 2004. It was decided in future the Convocation will be held in the last Sunday of September or the first Sunday of October, depending on the convenience of the Cancellor.	Registrar

Action taken on minutes of the 13th meeting of the Academic Council held on 25.11.2003 at Chandigarh Engineering College, Landran

Item No.	Item	Action taken
13.1	To confirm the minutes of the 12 th meeting.	
13.2	Special Convocation 2 nd December, 2003 - Honorary Degree - Merit Certificate - Medals and - Awards	Honorary degrees were awarded on 2 nd December, 2003 at the Special Convocation by HE the Chancellor, PTU.
13.3	Report on Sports and Cultural activities held at Fatehgarh Sahib.	
13.4	Cases of students who had taken admissions before 3 rd of October in 1 st semester during session 2003 - 04 but certificates of eligibility were not submitted to Director Colleges) alongwith first list.	
13.5	Proposed Academic Calendar	
13.6	University Directed Programme (UDP)	<p>A meeting of the committee formed by the Vice-Chancellor, PTU to look into MBA (IB) course and related issues was held at PTU Ladowali Road on 10.12.03 under the Chairmanship of Dr. S.K. Salwan, Senior Advisor, PTU.</p> <p>The following decision were made:</p> <ol style="list-style-type: none"> 1. University Directed MBA (IB) Programme will be conducted at PCTE, Baddowal and RIMT, Mandi Gobindgarh. All other Colleges/institutes will migrate MBA (IB) students to these centres. Final list of the candidates at each centre will be intimated to the University by 15.12.03 by Coordinators. 2. In view of time constraints, the members are of the view that examination for 1st semester can be conducted along with 1st semester exam of MBA regular students as the syllabus of the first semester of MBA (IB) and regular MBA is same. 3. For 2nd semester syllabus, it was decided that all

13.7	PTU Gian Jyoti School of TQM and Entrepreneurship Society	<p>the members would forward their comments on the 2nd semester syllabus and course study scheme within period of 10 days. In case of non-recapt of no major comment for 2nd semester by 20.12.03, the same shall be implemented for semester starting from January-2004, provided the university norms have been followed.</p> <p>4. The University will accept examination forms in respect of students of MBA (IB) up to 15.12.03</p> <p>5. The Co-ordinators of the University Directed Programme will advertise the event that first semester exams in MBA is being conducted, together in all regional news papers.</p> <p>6. Complete fee from the students will be transferred to the University account. The Co-ordinators shall forward bills to university and University will reimburse the amount.</p> <p>7. To formulate rules for financial control and for expenditure, a committee composed as under shall be constituted:</p> <ol style="list-style-type: none"> 1. Registrar, PTU 2. Dr. Balram Dogra, Director APJIM, Jalandhar. 3. Shri Dinesh Juneja, Superintendent Accounts, PTU 4. Co-ordinators of the University Directed Programme.
3.8	Date of CET - 2004, MET/PAM-CAT-2004, LEET-2004	<p>PTU Gian Jyoti School of TQM and Entrepreneurship was launched in presence of His Excellency the president of India on 01 December 2003 and is operational. The 1st Board of Council meeting was held in Mohali and plans for operation have been drawn.</p> <p>It is proposed that a joint exam CET - 2004, MET - 2004, PET-2004, LEET-2004 be conducted on a single day the proposed date for such a exam is 25 April 2004. This may be confirmed by the Academic Council.</p>
13.9	Report on World Space (Linking of colleges through internet)	

13.10	Regional Centres & UDP	Exams have been conducted satisfactorily at all the Regional Centres.
13.11	Unnati Prayas Scheme status.	Result declared. Next semester examinations in February. One regular lecturer has been permanently appointed for coordination with PTU.
13.12	Examination December, 2003.	Successfully completed except 8 th semester.
13.13	Army Vocation Training Institute	<p>A convocation ceremony, to commemorate this milestone was organized on 24th October, 2003 at Vajra Sainik Institute. The ceremony was graced by Sh. Y.S. Rajan, Vice-Chancellor, PTU, who was the chief guest, and Lt. Gen. S. Pattabhiraman, AVSM, SM, VSM, GOC 11 corps.</p> <p>Sh. Y.S. Rajan, Vice-Chancellor, PTU presented certificates to the 16 successful candidates, in a solemn function, after which he addressed the gathering. The Vice-Chancellor in his address emphasized the need to empower the army personnel by enhancing their chances of re-employment after retirement. He offered as many as 43 courses under the distance education programme including MBA, MCA, BBA, BCA B. Sc. (IT) etc. benefits of which could be used by officers, JCOs/ ORs of the armed forces.</p> <p>Another set of 47 JCO's have been awarded vocational certificates on 02 January 2004.</p>

List of members who attended the meeting of 13th Academic Council held on 25.11.2003

Appendix - A

1	Prof. Y.S. Rajan, Vice-Chancellor, PTU
2	Dr. S.K. Salwan, Senior Advisor, PTU
3	Dr. M.S. Grewal, Registrar, PTU
4	Prof. K.S. Kialr, COE, PTU
5	Dr. A.S. Bansal, Director, GNIMT, Ludhiana
6	Dr. S.D. Khepar, Principal, BCET, Bhutta (Ludhiana)
7	Mr. H.K. Dhir, Principal, SBSPC, Patti (Amritsar)
8	Prof. C.L. Kochhar, Principal, DAVIET, Jalandhar
9	Dr. Tanuja Shrivastava, Principal, BGIEI, Sangrur
10	Mr. Arun Sachar, Director, BGIMT, Sangrur
11	Dr. S.R. Prabhakar, Principal, IGIEI, Abhipur
12	Dr. S.K. Goyal, Principal, RIMT-EC, Mandi Gobindgarh
13	Mr. G.S. Roy, Principal, BISIS, Gagra, Moga
14	Dr. Balram Dogra, Director, APJIM, Jalandhar
15	Prof. Vipin K. Dewan, Director, CMTR, Mohali
16	Mr. H.R. Singla, Principal, LIT, Phagwara (Kpt)
17	Dr. Sanjay Modi, Director, LIM, Phagwara (Kpt)
18	Dr. R.L. Gupta, Principal, ASBASJS MCP, Bela
19	Dr. S.S. Bhatti, Principal, BKSEC, Amritsar
20	Dr. D.S. Hira, Principal, BBSBEC, Fatehgarh Sahib
21	Dr. K.C. Gupta, Principal, CEM, Kapurthala
22	Dr. B.B. Tandon, Director, GJIMT, Mohali
23	Mr. Pankaj Gahi, Director, ACP, Mastuana Sahib
24	Dr. D.P. Kauli, Director, SDSIT, Bamala
25	Dr. (Mrs) Madhu Chitkara, Principal, CIET, Rajpura
26	Mr. J.S. Dua, Principal, SCP, Nangal
27	Dr. R.P. Singh, Principal, GNDEC, Ludhiana
28	Dr. I.M.N. Sol, Principal, SSIEI, Dera Bassi
29	Prof. I.K. Kataria, IET, Bhadal
30	Mr. Naninder Singh, Principal, JRGF, Hoshiarpur
31	Col. S.P. Sharma (Retd.), Principal, CEC, Landran
32	Er. Harinder Singh Sarao, GTBIMT, Dakhra (Ludhiana)
33	Er. Sanjeev Sharma, BFICIT, Bamala
34	Dr. K.N.S. Kang, PCTE, Baddowal (Ludhiana)
35	Dr. O.P. Sahni, Director, PIMT, Mandi Gobindgarh
36	Prof. M.S. Seekree, Director, KIMT, Ludhiana
37	Dr. J.S. Sohal, Principal, LCET, Katani Kalan (Ludhiana)
38	Prof. K. Minocha, Director, SASIT, Mohali
39	Prof. S.K. Girdhar, Principal, SUS CET, Tangon
40	Dr. V.K. Sud, Principal, AIET, Fardkot
41	Dr. Gurdeep Singh, Principal, MIMT, Malout & GZSCET, Bathinda
42	Dr. T.S. Kamal, Principal, GTBKIEI, Chhapianwali (Malout)
43	Dr. K.D. Mannan, Principal, GGS CMT, Kharar
44	Dr. Rameet Singh, Director, SSMIT, Jalandhar
45	Dr. D.R. Singh, Director, LLRMIMT, Dhudike (Moga)
46	Dr. G.D. Bansal, Principal, CEC, Landran

21.	Rayat Institute of Engg. & Information Technology, VPO Rai Majra Distt. Nawanshahr -144 533	Rayat Educational and Research Trust, Railmajra, Distt. Nawanshahr - 144 533	(i) Bio Technology (ii) Applied Electronics and Instrumentation (iii) Electronics and Communication Engg. (iv) Mech. Engg.	- 90 60	60 120 90
22.	RIMT - Institute of Management & Technology, Sirhind Side, Mandi Gobindgarh - 147 301	Sri Om Parkash Bansal Educational and Social Welfare Trust, Sirhind Side, Mandi Gobindgarh - 147 301	(i) Civil Engg. (ii) MBA (iii) MCA (iv) Electronics & Comm. Engg. (v) Mechanical Engg. (vi) Computer Science & Engg.	- - - 60 60 60	60 60 60 90 90 90
23.	Sant Baba Bhag Singh Institute of Engineering & Technology, Vill. Khyala PO Padhiana (Jalandhar)	Sant Baba Bhag Singh Memorial Charitable Society, Dera Santpura, PO Manko, Distt Jalandhar	(i) Electrical Engg. (ii) MBA (iii) Electronics and Comm. Engg. (iv) Mechanical Engg.	- - 60 60	60 60 90 90
24.	Shaheed Udharn Singh College of Engineering & Technology, Tangori, Mohali	Desh Bhagat Memorial Educational Trust (Regd), Shaheed Udharn Singh College of Engineering & Technology, Tangori, Mohali.	(i) Electronics and Comm. Engg. (ii) Bio -Technology	90 30	120 60
25.	Sri Sai College of Engineering & Technology, Badhani, Pathankot -145001	Managing Committee Sri Sai College of Engineering & Technology, Badhani-Pathankot, Distt Gurdaspur	(i) Civil Engg. (ii) Mechanical Engg (iii) Electrical and Comm. Engg.	- 60 60	60 90 90
26.	Sri Sukhmani Institute of Engineering & Technology, Dera Bassi. - 140 507	Educational Society of Professionals & Vocational, NDE, New Delhi, SCO 447 - 448, Sector 35-C, Chandigarh - 160 022	(i) Applied Electronics and Instrumentation (ii) Civil Engg (iii) Electronics and Comm. Engg. (iv) Mechanical Engg.	- - 60 60	60 60 120 120

B. MANAGEMENT COLLEGES / INSTITUTES

Sl. No.	Name of the College/ Institute	Society / Trust	New Course(s) / additional Branch / Branch in which additional seats required	Existing Intake	Proposed Intake
1.	Appejay Institute of Management, Ramamandi, Hoshiarpur Road, Jalandhar-144023	Appejay Education Society, Mahavir Marg, New Jawahar Nagar, Jalandhar-144001	(i) MBA (ii) MCA	90 90	120 120
2.	C.T Institute of Management & I.T Greater Kailash, G.T. Road, Maqsudan Jalandhar	C.T. Educational Society Greater Kailash, Maqsudan, Jalandhar - 144 008	MBA	60	120
3.	Centre for Management Training and Research, E-44, Phase -VIII, Industrial Area, Ropar - 160 071	R.V. Educational Association, 36, Sector 28-A, Chandigarh - 160 002	MBA	45	120
4.	Guru Nanak Institute of Management and Technology, Gurbakhsh Campus, Model Town, Ludhiana - 141 002	Guru Nanak Education Trust, Gurbakhsh Campus, Model Town, Ludhiana - 141 002	MBA	60	120
5.	*RIMT - Institute of Management & Computer Technology, Mandi Gobindgarh	Sri Om Parkash Bansal Educational and Social Welfare Trust, Sirhind Side, Mandi Gobindgarh - 147 301	(i) B.E. (Information Tech.) (ii) B.E. (Comp. Science & Engg.)	- -	60 60

Application has been withdrawn by the trust.

C.

B. PHARMACY

Sl. No.	Name of the College/ Institute	Society / Trust	New Course(s) / additional Branch / Branch in which additional seats required	Existing Intake	Proposed Intake
1.	Alkal College of Pharmacy and Technical Education, Mastuana Sahib, Distt. Sangrur.	Sant Attar Singh Gursagar, Mastuana Sahib, Distt. Sangrur - 148 001	(i) B. Pharmacy	30	60

M. Tech.

Sl. No.	Name of the College/ Institute	Title of Degree	Specialization	Part-time / Full-time	Proposed Intake
1.	Baba Banda Singh Bahadur Engineering College, Fatehgarh Sahib	1. M. Tech. Mechanical Engineering	CAD / CAM	Full-time	18
		2. M. Tech. Electronics & Communication	Electronics & Communication	Full-time	18
2.	Shaheed Udham Singh College of Engineering & Technology, Mohali	1. M. Tech. Electronics & Communication	Electronics & Communication	Full-time	18
		2. M. Tech. Mechanical Engineering	Machine Design	Full-time	18

M. Pharma

Sl. No.	Name of the College/ Institute	Title of Degree	Specialization	Duration	Proposed Intake
1.	Baba Isher Singh Institute of Science, Gagra, Kotise-Khan, Moja	1. M. Pharmacy	Pharmacognosy	2 Years	40
		2. M. Pharmacy	Pharmaceutics	2 Years	40
		3. M. Pharmacy	Pharmaceutical Chemistry	2 Years	40

PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

Subject : Issue of NOC for establishing new colleges / Institutes during session 2004 -05.

Following Trusts / Societies have been issued NOC for establishing new institutes

A. ENGINEERING & TECHNOLOGY

Sl. No.	Name of the Society / Trust	Name of the College / Institute	Proposed Branches	Proposed seats
1.	Aasra Foundation (Regd), Anloah Road, Mandi Gobindgarh - 147 301	Desh Bhagat Engineering College, Anloah Road, Mandi Gobindgarh - 147 301	Not specified	240
2.	C.T. Educational Society (Regd), Greater Kailash Colony, Maqsudan, Jalandhar - 144 008	C.T. Institute of Engineering Management & Technology, Vill. Shahpur Distt. Jalandhar - 144 026	(i) Computer Sci. & Engg. (ii) Electronics & Comm. Engg. (iii) Mechanical Engg. (iv) Electronics & Electrical Engg.	60 60 60 60
3.	Human Welfare & Educational Society, 508-4 th Floor, Prestige Chamber, G.T. Road Jalandhar.	ACE Institute of Research and Technology, Village Bachhowal, Teh. Phillaur Distt., Distt. Jalandhar	(i) Computer Sci and Engg. (ii) Electrical and Electronics Engg. (iii) Electronics and Communication Engg. (iv) Mech. Engg.	60 60 60 60
4.	K.C. Social Welfare Society, K.C. Tower, Chandigarh Road, Nawanshahr - 144 514	K.C. College of Engg. & Information Technology, VPO Kariam, Distt. Nawanshahr	(i) Mechanical Engg. (ii) Computer Science & Engg. (iii) Electrical Engg. (iv) Electronics & Comm. Engg.	60 60 60 60
5.	Khalsa College Society, Khalsa College Governing Council P.O. Khalsa College G.T. Road Amritsar-143002	Khalsa College of Engineering & Technology, C-Block, Ranjit Avenue, Amritsar - 143001	i) Comp. Sci. & Engg. ii) Electronics & Communication Engg. iii) Mechanical Engg. iv) Electrical & Electronics Engg. OR Electrical Engg.	60 60 60 60
6.	Seth Nand Lal Bajaj Educational & Charitable Society, Haibat Pur Road Dera Bass, Distt. Patiala-140507	Swami Parmanand College of Engineering & Technology, Vill. Jaulan Kalan (Lalru), Tehsil Dera Bassi, Distt Patiala-140507	i) Electronics & Communication Engg. ii) Mechanical Engg. iii) Comp. Sci. & Engg. iv) Electrical & Electronics Engg.	60 60 60 60
7.	Sh. Guru Nanak Dev Welfare Educational Society, HO Verka, (Amritsar)	Guru Nanak Dev Engineering College, Verka, Amritsar	(i) Computer Sci and Engg. (ii) Electronics and Communication Engg. (iii) Mechanical Engg. (iv) Information Technology	60 60 60 60
8.	Shri Raghu Nath Rai Memorial Educational Charitable Trust, H.NO. 2350, Sector	Swami Vivekanand Institute of Engg. & Tech., Vill Ram Nagar, near Banur Distt. Patiala.	i) Comp. Sci. and Engg ii) Electronics and Comm. Engg. iii) Information Technology iv) Mechanical Engineering	60 60 60 60

	71, Mohali			
9.	Swami Sarva Nand Gir Institute of Information Technology, Una Road, Hoshiarpur - 146 021	Swami Sarvanand Gir Institute of Information Technology, Una Road, Hoshiarpur	(i) Computer Sci and Engg. (ii) Electrical Engg. (iii) Electronics and Comm. Engg. (iv) Mechanical Engg.	60 60 60 60

B. MASTER OF BUSINES ADMINISTRATION

1.	Khalsa College Society, Khalsa College Governing Council P.O. Khalsa College, G.T. Road, Amritsar-143001	Khalsa College of Management Technology, C-Block, Ranjit Avenue, Amritsar	60
2.	Patiala Society of Education MIG-546, Urban Estate-I, Patiala-147002	College of Management & Technology, Shanti Nagar, Behind Urban Estate-2, Patiala-147002	60
3.	Swami Sarva Nand Gir Institute of Information Technology, Una Road, Hoshiarpur - 146 021	Swami Sarvanand Gir Institute of Information Technology, Una Road, Hoshiarpur	60

C. MASTER IN COMPUTER APPLICATION

1.	Khalsa College Society, Khalsa College Governing Council P.O. Khalsa College, G.T. Road, Amritsar-143001	Khalsa College of Information Technology, C-Block, Ranjit Avenue, Amritsar	60
2.	Patel Memorial Management Society (Regd.) Rajpura - 140 401	Patel Institute of Management & Technology, Rajpura - 140 401	60

D. BACHELOR OF PHARMACY

1.	C.T. Educational Society (Regd), Greater Kailash Colony, Maqsdan, Jalandhar	C.T. Institute of Pharmaceutical Sciences, Vill. Shahpur Distt. Jalandhar - 144 026	60
2.	Global Knowledgeware Foundation, 84/2, WHS Kirti Nagar, New Delhi - 110 015	Global College of Pharmacy, Khanpur Khui, Teh. Anandpur Sahib, Distt. Ropar	60
3.	Sri Sai College of Engineering & Technology, Badhani-Pathankot	Sri Sai College of Pharmacy, Badhani-Pathankot-145001	60
4.	Shri Vishwa Mitter Sekhri Charitable Society, Sekhri House, Outside Pahari Gate, Batala Distt. Gurdaspur - 143 505	VMS College of Pharmacy, Amritsar Road, Batala -	60

E. B. ARCHITECTURE.

Sl.No.	Name of the Society / Trust	Name of the College	Proposed seats
1.	Kandhi Friends Educational Trust (Regd), #419, Phase XI, S.A.S Nagar, Mohali Distt. Ropar-160062	College of Architecture IET Bhaddal IET Campus, P.O Mianpur, Distt. Ropar-140108	40

2.	Chitkara Education Trust, Sarswati Kendra, Sector-9C, MadhyMarg, Chandigarh,	Chitkara Institute of Engineering & Tech. Vill Jansala, Teh. Rajpura, Patiala	40
3.	Sri Om Parkash Bansal Educational and Social Welfare Trust, Sirhind Side, Mandi Gobindgarh - 147 301	RIMT - College of Architecture, Mandi Gobindgarh	40

F. HOTEL MANAGEMENT & CATERING TECHNOLOGY

1.	Arya Shiksha Mandal (Regd.) C/o Doaba College Campus, Tanda Road, Jalandhar	Doaba College, Tanda Road, Jalandhar	100
2.	C.T. Educational Society (Regd), Greater Kailash Colony, Maqsudan, Jalandhar - 144 008	C.T. Institute of Hotel Management & Catering Technology, Jalandhar	60

Subject:-On line virtual campus program

On Line Virtual Campus Programme was started in August – September 2002 by Lovely International Trust Jalandhar.

1. The board of governors at its 7th meeting held on 26-2-2001 while considering the matter regarding the introduction of distance education program in the university also approved the on line virtual campus program.
2. A meeting was held between Director (Outreach) and team from Loovely International Trust, Jalandhar on 24-6-02 at 15:00 Hrs in which following courses were approved by the Director (Outreach).
 - (a) MBA with five specialization
 - (b) MCA with two specialization
 - (c) M. Tech (IT)
 - (d) B. Tech (IT)
 - (e) BBA
 - (f) M. Sc. (Computer Science)
 - (g) B. Sc. (Computer Science)
 - (h) BA (Professional) with eight optional subject
 - (i) Master Diploma in international Trade
 - (j) Master Diploma in computer Application
3. In the 10th Academic council (13th Dec, 2002) meeting the case of approval of Online Virtual campus was presented. Members desired that details of the Programme norms, examination procedure and evaluation system may be presented in the next Academic council.
4. The Academic Council at its 11th meeting held on 22-4-03 considered the matter again as under:

A lot of discussion was held regarding the On Line Virtual Campus Programme. While there were some apprehensions such as affecting the opportunities for college's etc., it was noted that the implications of this new technological tool couldn't be ignored by PTU. Keeping in view the various factors, the Academic council approved the Programme along with the syllabi for a few courses selected with the condition that course and curriculum for the programs which are already being run in the colleges as regular Programme should be the same and the examination system should also be on the same lines. However, for planning future, a new body with participation of distance education council members and Academic Council members may be constituted for online Programme. It was also clarified that online Programme will be university Programme and all

colleges of PTU are welcome to participate/implement as per the guidelines of PTU.

In pursuance of decision of the academic council taken in its 11th meeting held on 22-4-03, the Vice Chancellor, PTU is pleased to constitute a committee consisting of the following members to recommend future plan of action and streamline online Programme in partial modification of the order no. PTU/REG/52445-52447 dated 31-7-03 vide order no. PTU/REG/53139-53141 dated 12-8-03.

1. Dr. K. N. S. Kang, Director Punjab College of Technical Education, Baddowal, (Member Academic Council)
2. Dr. K. D. Mannan, Director GGS College of Modern Technology, Kharar, (Member Academic Council)
3. Prof. Kuldeep Singh, Principal Gujran Wala Guru Nank Institute of Management & Technology Ludhiana, (Member Academic Council)

Meetings of this committee were held on 22-8-2003 and 24-10-03.

7. The Academic Council in its 12th meeting discussed the matter in detail. The Vice Chancellor apprised the members about action taken by the University in pursuance of the decision of the 11th meeting of the Academic Council held on 22.4.03. A committee has already been constituted to recommend the holding of examinations for the existing batch of the students and to recommend future plan of action. As desired by the Committee, the information has since been obtained from the Lovely International Trust, Jalandhar. The Academic Council decided that information received from Lovely International Trust be put up to the Committee and further action taken as per recommendations of the committee for holding the examinations of existing students along with the examinations for regular students of the University for the courses which are being run by the University. The guidelines are: the Programs for which PTU will hold exams should be for technical/management/computer subjects as is current now. The syllabus and mode of delivery to be similar for other degrees concerned. The entry qualifications for students should be similar. Within the framework, the Committee may decide and PTU was authorized for further action.

The recommendations of the Committee for future plan of action may be placed before the council for consideration. The council was of the view that Online Programme is good, but it should be well thought and come from large group of experts. It should be allowed to all the colleges, which want to participate in this Programme. The Vice Chancellor therefore desired that suggestions in this respect should be sent to the committee, which may associate more members.

8. The matter was also placed before the BOG at its 11th meeting held on 29.10.03

The Board noted the report on Online Programme and was happy that University is taking following actions which is in right direction:

1. The University will hold the examinations only in respect of the courses which are being run by the University after verifying the facts that the admissions have been made on the basis of the criteria approved by the University for admissions to the other similar courses being run by the University.
 2. The students who want to have refund of their fee may be allowed the refund by Lovely International Trust. The University will also refund its share received in fee and deposited by the Lovely International Trust with the University. No fresh admissions are allowed after first batch and if Lovely International Trust have received any fee from the students that should be refunded. It was also agreed to by the Lovely International Trust.
 3. The whole question of ONLINE is being reviewed by the Academic Council for regulating future course of action.
9. The committee constituted by the Vice Chancellor on Online Virtual Programme met on 24.10.03 and considered the matter regarding allowing the students to sit in the examinations who were admitted in various courses in the above Programme. The committee recommended the following:
- (i) B.A (Professional) students are not to be allowed.
 - (ii) For other Programmes except M.Tech (IT), students may be allowed to sit in the examinations.
 - (iii) For allowing M.Tech students to sit in the examination, the Committee recommended since these students were admitted and have studied for more than one year their admission criteria may be checked with eligibility criteria of other Universities/Institutes as PTU did not have M.Tech at that time.
 - (iv) The eligibility was checked as per criteria fixed for M.Tech Programme as applicable to Punjabi University, IIT Delhi, IIT Kanpur and IIT Allahabad. After checking the eligibility criteria, the students who are not eligible for the examinations are placed.

The committee decided that students of M.Tech (IT) who have the following degrees at the admission, may be allowed to sit in the examination:

B.Tech/BE/AMIE

MCA

M.Sc in any discipline

Details of the eligibility criteria for M. Tech (IT) for various institution is mentioned below:

1 Punjab Technical University Jalandhar

Eligibility for the admission to M. Tech. courses running in the Regional Centers

Applicant must have a B.Tech/B.E./AMIE in the respective field with minimum of 55% marks in aggregate.

2 IIT Delhi

Eligibility for M.Tech in CSE

The applicant must have a B.Tech/M.Sc. MCA or equivalent degree with adequate background in CS. Full time applicants must have a qualifying score in GATE (with CS/ECE option.)

3 IIT Kanpur

Eligibility for M.Tech

The applicant must have a Bachelor's degree in Engineering or Master's degree in Science. The applicant must have a sufficient background in Computer Science to complete the degree requirements with reasonable performance.

4 IIT Allahabad

Eligibility for M.Tech (IT)

B.Tech/B.E in IT/CSE/Electronics & Communication Engg.

Eligibility for M.Tech

B.E/B.Tech/B.Sc (Engg.)/M.Sc degree in any discipline or MCA and valid GATE score in discipline of study or in CS

OR

Valid score in D-level or higher examination conducted by NCSIT along with two years or more of relevant experience in the area of IT

The recommendations of the above committee are applicable only for the current students studying in the various courses under OnLine Virtual Campus Programme and future details will be decided by the academic council in due course.

Points For the Academic Council:

The Academic Council may approve the criteria fixed for admission to M.Tech (IT) as recommended by the Committee. i.e., the students having the following degrees at the time of the admission may be considered eligible

- (i) B.Tech/BE/AIME
- (ii) MCA
- (iii) M.Sc in any discipline

The students currently under course and eligible as per the above mentioned criteria may be allowed to sit in the M.Tech (IT) examinations.

Conduct of examinations for the following courses has been recommended by the committee:

- (i) MBA
- (ii) BBA
- (iii) Master Diploma in International Trade
- (iv) MCA
- (v) B.Sc (Computer Science)
- (vi) M.Sc (Computer Science)
- (vii) B.Tech (Computer Systems)
- (viii) PGDCA

Put up to the Academic Council for the perusal and approval

Dr. Hira.

Dr. Modi

Dr. Gurdeep Singh.

Dr. D.R. Singh

Dr. T.S. Kamal.

Dr. Vipin Dewan

Dr. Sikri

Dr. Gupta.

Dr. Sohan.

~~Anne~~ Dr ML Gambhir

Ms Sharini Gupta.

Ms Meenu Chitkara.

A meeting of the Examination Committee appointed by the Vice-Chancellor was held on 30.12.03 at 10.00 A.M in the office of the Vice-Chancellor

The following were present:

- | | | |
|----|---|----------|
| 1. | Dr. H.S. Sagar, Director SBBSIET, Padhiana | Chairman |
| 2. | Dr. Joginder Singh, Principal, LLRIET, Moga | Member |
| 3. | Shri K.S. Klair, Controller of Examination, PTU | Member |

1. Discussions were held regarding question paper complaints during the December, 2003 exams. General procedure for referring complaints to paper setters and other experts were held. Keeping in view the difficulty faced by the University and students setting of question papers in old scheme and new scheme, it was decided that the experts opinion may be obtained in old and new schemes. If the difference in syllabus between old and new is upto 20% only one question paper for old and new scheme be got set with increase in choice as follows:

- A) In compulsory question instead of 10, 12 questions be set and students asked to attempt 10 questions
- B) No. of questions in section B & C be increased to 5 each, instead of 4 and students be asked to attempt 5 questions at least 2 from each section.

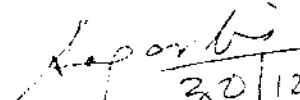
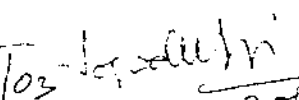
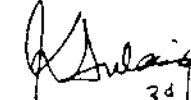
2. Discussion was held regarding re-evaluation. COE informed the committee that the following recommendations have been sent to the VC, who referred these to the Academic Council.

As per present rules, if the difference between original award of re-evaluation is more than 15% 2nd re-evaluator is appointed and it has been recommended that if the difference between the original award and award of re-evaluation is more than 25%, then the 2nd re-evaluator be appointed. The mean of nearer two awards should be taken instead of higher two.

The committee agreed to these recommendations of the COE

3. The committee discussed the creation of evaluation centres for marking of answer sheets. Committee recommended that 4 to 6 evaluation centres should be created for each of engg., management and pharmacy courses. These evaluation centres should be manned by University.

The meeting ended with vote of thanks to the chair

 (Dr. H.S. Sagar)	 (Dr. Joginder Singh)	 (Shri K.S. Klair)
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RECOMMENDATIONS OF SAXENA COMMITTEE

Recommendations – II

The committee strongly feels that certain corrective measures must be taken up at the University as well at the affiliated Institution levels, so that similar situation does not arise in future.

- i When a student reappears in a paper, there is no provisions to improve the sessionals/internal assessment in theory and practicals in the existing schemes of the PTU. If a student has got low sessionals/internal assessments, then it would become very difficult for him / her to clear the subject(s). The pass in a subject is decided by the addition of examination marks and sessional/internal assessment marks. The PTU should work out on a scheme, where, there can also be possibility of improving the sessionals/internal assessments.
- ii It should be mandatory for each affiliated college to conduct two midterm tests and one make-up test before the final semester examination. The performance in tests should form a major basis for awarding the sessionals/internal assessments. The answer script of each test should be evaluated within one week from the date of conduction of test and the marks should be displayed on notice-board. The students should be shown their test answer scripts and should get opportunity to discuss their evaluation with concerned teacher. The PTU should workout a calendar to be followed by each affiliated institution in this respect.
- iii There should be a Student Counselling Cell in each affiliated college. One faculty member from each department should be its member. This cell should be headed by senior teacher. This cell should monitor the progress of each student after exam.

test and semester examination and weak students should be counselled regularly. If there is no improvement in the performance of student, the parents should be called for consultation/advice. The report on the working of the cell should be sent regularly to the PTU.

- iv. The PTU should review the academic performance of each affiliated institutions every year. If more than 10 percent students are not clearing their all subjects of a particular semester, a thorough academic audit should be carried out of such institution, and thereafter, the PTU should review the status of affiliation of the institution and necessary action be taken accordingly.
- v. The affiliated institutions should conduct extra classes for weak students on the basis of report of the 'Student Counselling Cell'. The schedule of such classes including the attendance record should be communicated to the PTU from time to time.
- vi. The performance of weak students, who are not showing sign of improvement, should be communicated to their parents. It should be ensured that the information reaches to parents well in time.
- vii. Each institution should evolve a mechanism to get regular feedback from the students without disclosing their identity once in the end of each semester in respect of teaching of each component of each subject like lecture, tutorial and practical. The non-performing teachers should be counselled by the Director/Principal of the institution and their performance should be monitored and kept in record. The teachers should be replaced if there is no sign of improvement in their teaching even after regular monitoring and counseling. The institution should send their report in this respect to the PTU after each academic year.
- viii. All fresh students should be given a copy of the rules and regulations of the PTU. The students should sign a statement of having read and accepted these rules in toto, so that at a later stage, they may not take the plea of ignorance. All such rules and regulations should also be made available on the website of the PTU for easy downloading and understanding.

Agixene
9/11/03

Minutes of the 14th meeting of the Academic Council held on 03 January 2004 at CT Institute of Management & Information Technology, Jalandhar

The 14th meeting of the academic council was held on 03 Jan 04 in the meeting hall of CT Institute of Management & Technology, Jalandhar with Y. S. Rajan, the Vice-Chancellor PTU in the chair

The following attended the meeting

List as at appendix - A

The chairman welcomed the members and conveyed good wishes for the New Year. He wished that the year 2004 sees PTU grow into a 100% professional institution with international repute. This, he said could be possible only with concerted effort of each member of the PTU team. Every one associated with PTU (staff, Principals, students their parents, employees) is a member of the team. He said that in year 2003 we had endeavored confidence building and had achieved our aim to a large extent. The thrust in the effort must be maintained, as there are many more targets to be achieved. We have to get out from adhocism and develop systems and processes. He said that he had full confidence in the team and its capability.

Following decisions were taken :

Item No.	Item	Decision	Action by
14.1	To confirm the minutes of the 13 th meeting of the Academic Council.	Minutes of the 13 th Academic Council were confirmed with the following changes : "Under item No. 13.6 may read Dr. K.P. Janardhanan in place of Dr. O.P. Sahni."	Dean (Colleges)
14.2	Online Education Programme – current status.	The council took the decision that CET – 2004 and MET – 2004 would be conducted on the same day. The Council fixed 25 April, 2004 as the examination date. LEET and PET – 2004 would be conducted together and fixed the date of 09 May 2004 for this examination. Members of the Academic Council were briefed on the background and current status of Online Education. The members appreciated the efforts of the University to streamline online education and took a decision to continue with Online education for the current session of admissions i.e. 2002. It was also noted that such a streamlining was only for the batch of online students admitted earlier in the year 2002. These decisions were in the interest of the admitted students & according to academic rules. But it will not be precedent for the future decisions nor will be prejudice for future action. Further conduct of online education by PTU would be considered after convening a large committee with Principals and few experts outside PTU system. At the request of the VC, a number of Principals offered to be member to the committee. The VC was authorized to form the committee for Online education in the new phase. The criteria for admissions to M. Tech. (IT) for 2002 batch as included in the agenda points and recommended by the committee convened on the issue was approved in that students with the following qualifications are eligible :	Registrar Dean (Academics)

Applicant must have a B. Tech. or B.E. / A.MIE (or equivalent) / M.Sc. with minimum of 55% marks in aggregate.

14.3	<p>Inclusion of courses in the approved courses.</p> <ol style="list-style-type: none"> 1. M. Tech. (Computer Science) 2. M. Tech. (IT) 3. M. Pharma (Pharmaceutics) 4. M. Pharma (Pharmaceutical Chemistry) 5. M. Pharma (Pharmacognosy) 6. M. Sc. (Bio-informatics) 7. B. Sc. (Bio-informatics) 8. B. Sc. (Bio-technology) 9. B. Sc. (Veterinary Lab Tech.) 10. B. Sc. (Pharma Lab.) 11. B. Tech. (Automobile Engg.) 12. B. Tech. (Medical Electronics) 13. B. Tech. (Electrical & Electronics) <p>The members deliberated on inclusion of courses given in the agenda points. It was suggested that M. Pharma (Pharmacology) may also be included. The course in B. Sc. (Pharma Lab.) was dropped from the list. The academic council authorized that the Standing Committee on Pharma may consider the issue and make recommendations. (The decision of the committee on the matter of courses will be considered as final).</p> <p>Chairman informed the council that as far as syllabi, method of delivery etc. was concerned, the Institute which is proposing the new course should submit proposed syllabi, method of delivery, admission criteria etc. to the University which will, in turn, be referred to the relevant Board of study to adopt a particular study scheme and the subject content. Some of these courses may also be adopted under DEP by PTU. It was decided that only after due process with AICTE, actual admission process could be initiated by regular College. Other colleges interested in these or other courses also may initiate action. Some more courses were proposed on the floor. It was decided these items may first be examined by the relevant Standing Committees and its recommendation will be considered later by the Academic Council.</p>	Proposer of courses
14.4	<p>Eligibility Criteria for admission to the above courses.</p> <p>The following committee was formed to evaluate eligibility criteria for admission to various courses proposed to be introduced :</p> <ol style="list-style-type: none"> 1. Dr. D.S. Hira 2. Dr. Sanjay Modi 3. Dr. Gurdip Singh 4. Dr. D.R. Singh 5. Dr. T.S. Kamal 6. Prof. Vipin K Dewan 7. Dr. M.S. Seekree 8. Dr. R.L. Gupta 9. Dr. J.S. Sohal 10. Dr. M.L. Chhabir 11. Dr. (Mrs.) Shalini Gupta 12. Dr. (Mrs.) Madhu Chitkara 	<p>Registrar</p> <p>Dean (Academics) The committee</p>

14.5	M. Tech. (VLSI) at C-DAC	<p>The Registrar informed the M. Tech. (VLSI) at C-DAC had been approved by AICTE and affiliation was under process. Boards of Study had been constituted and the course contents were evaluated. Admission to this course would be made in the 1st week of July 2004 and the course would be commencing in the 1st week of August. This course and the one run at GNDEC, Ludhiana as UDP (conducted in PTU Regional Centres) should have identical syllabus.</p> <p>He also informed that AICTE approved for M. Tech. (Computer Science) at Guru Nanak Dev Engineering College, Ludhiana had been received and the course would commence in August 2004.</p>	<p>Principal Colleges & Registrar Senior Advisors for Regional Centres</p>
14.6	Eligibility criteria for admission to M. Tech. (IT) online.	As under item No. 14.2 for the present and future course of action.	
14.7	Issue of NOCs.	<p>The Council members were informed about issue of NOC for increase in intake and addition of new courses. Dr. Gurdip Singh informed that name of MLMIT, Malout was missing from the list of NOCs. The Chairman requested others who have such additions to be made may please do so urgently as PTU will soon freeze the list for informing all concerned.</p> <p>It was unanimously agreed that M. Tech. (IT) could be started in Institutes of Management as per the norms of AICTE and with its approval.</p>	<p>Principal Colleges & Registrar Senior Advisors for Regional Centres</p>
14.8	Starting of M. Tech. (IT) in Institutes of Management.		<p>Principal Colleges & Registrar Senior Advisors for Regional Centres</p>
14.9	Status of Regional Centres and UDP.	<p>The Registrar informed the Academic Council that 9 regional centres and 2 UDP programmes are imparting education in engineering and management respectively. 1st semester examinations of all the streams had been successfully completed. Dr. Hira explained experience so far and stressed the need to be strict with attendance. Senior Advisor PTU again requested coordinators of the Regional Centres to give schedules of external faculty & projects etc. as requested before. He said two centres have already asked for external faculty and it had been arranged. The chairman suggested that such external faculty is rare to get and all other centres must also take benefit from such efforts.</p>	<p>Coordinators of RC and Senior Advisor</p>
14.10	Examinations December 2003.	<p>Controller of examinations informed that almost all the examinations, regular and reappear, have been completed and only 8th semester examinations are left which would be started from 5th January 2004. COE also pointed out that inspite of the clear cut instructions on carrying of mobile phones in the examination hall, a few Principals had allowed mobile phones which was against the spirit of the PTU directives. Principals may please ensure implementation of the directives of PTU and conduct examinations according to directives issued from time to time.</p> <p>The chairman stressed upon Principals the need for conducting University examinations in a fair and clean way. He said that a few reports received from inspecting officers were disturbing though these were small in number. In the interest of the quality education system we should aim at zero defect system.</p>	<p>COE & All affiliated colleges & Regional Centres</p>

<p>14.11</p> <p>Boards of Study Meeting specially for 4th semester</p>	<p>Officialing Dean (Colleges) informed that the meeting of the Chairmen of Boards of Study for regular course was held on 5th December 2003 at PTU, Jalandhar. The decisions of the meeting were circulated along with the agenda. A copy was handed over in the meeting and read out to the members. The council was also informed that the syllabus in respect of 4th semester had been updated and was available on PTU Site www.ptu.ac.in. A CD containing such data as related to 4th semester was handed over to each member of the Council. Principals may please use these for necessary action.</p> <p>Registrar informed the members that data of students attendance asked from the colleges was not complete in respect of some institutes. Analysis of the data showed that attendance eligibility criteria used was based on the number of lectures held and a few colleges had not forwarded the required information. As per the regulations attendance in each subject must be minimum 75% of the lectures scheduled. Further these lectures are supposed to be of 60 minutes duration. Hence students who do not attain the prescribed attendance level in terms of 75% of the scheduled lectures are required to be detained. He further informed the council of its own decision wherein minimum number of lectures conducted in a subject is 10 N (where N is number of lecture hours scheduled per week) (the same applies to tutorials and practical labs, also). The Chairman reiterated importance of regulations being formulated and their implementation. It was decided to constitute committees of principals in each stream to consolidate all the existing academic regulations and procedures with reference of source and applicable data etc. The committees would also suggest changes to be considered for the future. The Vice Chancellor was authorized to form the committee.</p>	<p>Dean (Academics)</p> <p>Principals</p>
<p>14.12</p> <p>Academic audit - percentage of attendance in scheduled lectures of 60 minutes each and not based on lectures held.</p>	<p>The Controller of Examinations read out minutes of the Examination Committee held on 13th December. Proceedings of the committee were circulated along with the agenda points. It was agreed that there should be only one examination in a particular subject as long as the syllabus in the subject does not vary more than 20%. Question papers in case of variation below 20% could be as follows:</p> <p>(a) In compulsory question instead of 10, 12 questions to be set and students asked to attempt 10 questions. Two of such questions must be from the old syllabus content.</p> <p>(b) No. of questions in section B & C can be increased to 5 each, instead of 4 at present, and students be asked to attempt 5 questions at least 2 from each section.</p> <p>It was decided that all future reappear exams, where the study scheme had not changed and variation of syllabus was less than, 20% only one examination would be conducted.</p> <p>On the issue of re-evaluation, the Council accepted the following:</p> <p>As per the present rules, if the difference between the original award of the re-evaluation result is more than 15% then 2nd re-evaluator is appointed. It has been recommended that if the difference between the original award and award of re-evaluation is more than 25%, then only should 2nd re-evaluator be appointed. Further, the mean of the nearest two awards should be taken instead of the highest two.</p>	<p>Registrar to Form Committee of Principals</p> <p>Registrar Dean (Academics)</p>
<p>14.13</p> <p>Minutes of Examination Committee meeting held on 30.12.2003.</p>	<p>COE & All Principals to note and for necessary action</p>	<p>COE</p>

14.14 Migration of Mr. Abhishek Sharma	The chairman mentioned that a peculiar situation had arisen with one student has been diagnosed under mental strain and had been hospitalized and patient and was advised around the clock monitoring by his parents. The physician had referred the case for second diagnosis and was diagnosed the same. The student wanted change of seat from Chikara Institute of Engg. & Tech., Jansala to Guru Gobind Singh Institute of Engg. & Tech., Talwandi Saboo. The Migration Committee recommended the case.	All Principals for compliance and Registrar PTU for issue of instructions.
14.15 Review of regulations for BBA / BCA / MBA /MCA.	The peculiarities of the case are that the parents of the students are in Mansa, which is about 60, Km from new place and the medical opinion calls for 24 hours attention. Since this was isolated case of peculiar nature, it was approved by the Academic Council without it setting any precedence for any other case or without prejudice to any future decision. It was noted that presently migration cases forwarded by the Principals do not indicate "No Objection" explicitly. There is no reference to nor do they bear merit. It was decided that all future cases of migration, student would be required to fill a migration form to be made available by the University to all the colleges. This form would be designed by PTU and would contain certain certificates of conditions, which have to be fulfilled as per the existing migration rules. The form would be authenticated by the Principal of the college in which the student is currently pursuing studies. It would then be signed by the Principal of the relieving institution and the institution where the student is seeking migration. It is the responsibility of the Principals to authenticate all the entries. This would then be put up to the migration committee constituted by the VC and only with their clearance be considered by the V.C.	Registrar & Dean (Academic) For design of form
14.16 Special admission in court case in LEET - 2003.	It was decided that the same Committee formed under item No. 14.12 might consider these cases. They may also consider the rules related to Pharma, Hotel Mgt. Etc. The council took note of admission through court.	
14.17 Mail server at PTU for affiliated colleges.	Registrar informed the council about setting up of mail services at PTU campus wherein all the principals of all affiliated colleges would have an e-account. This would accelerate the communication and at the same time maintain the confidentiality of information. Member colleges can be contacted through a group-mail account. Mail to the University can either be sent on this mail server or at its own web site through mailbox created for all important sections and officers. There was an endeavor to register students through electronics registration. Details of this would be dispatched to all the Principals. Students registering for the current even semester must register with PTU also. Academic Council welcomed it and a few Principals are ready to start actions. The Registrar pointed out that it though hyper links to URL of affiliated colleges were provided, many of them were non functional. This was primarily because, either had the college changed their URL or	Registrar to energize the system & inform

		<p>there was wrong data entry in the URL name. The chairman directed the principals to verify access to their college website through PTU site. Each member is requested to sort out issues and conform connectivity via www.ptuvel.org by 30 January 2004.</p> <p>The chairman stressed upon the principals to clear their affiliation fee, which was due to the University. He recalled earlier Academic council decision asking members to ensure that all affiliation fee due to the University was cleared. He appealed to colleges to pay up affiliation (past dues & present) to avoid any embarrassments</p> <p>On the issue of exemption of evaluation fee to Govt. Colleges the chairman mentioned that since the University was not given any grant from the Government, the question of non-payment of evaluation fee by the Govt. colleges did not arise. He further decided that all these colleges were autonomous bodies and were charging the same fee as the other affiliated colleges. In addition PTU is giving same service to Govt. colleges as the other affiliated colleges. Hence they should be in a position to pay affiliation fee. He said that he would take it up also with the Punjab Government.</p>	All Principals
14.18	Affiliation fees payment.		
14.19	Minutes of Board of Studies of MBA (IB)	<p>First semester examination for MBA (IB) had already been conducted in December, 2003 and syllabi for the 2nd semester had been formulated. Since this course was run as one time under UDP, further courses under this scheme may not be undertaken. However, colleges (these + other interested) can take this course through AICTE. In the present context, all the fees deposited by the students was to be transferred to the University and THE coordinators of the programmes of its two centres could raise contingency bills and claim reimbursement.</p>	UDP Incharge, Dean Academics Registrar for fees.
14.20	Implementation of recommendations of the Saxena Committee.	<p>Recommendations of the Saxena committee were circulated with the agenda points of the meeting. The main recommendations were brought to the Council. The Academic Council, after a brief discussion, decided that the Committee constituted as per 14.12 to study the recommendations of the Saxena Committee especially in the context of their recommendations for changes referred in 14.12 and academic regulations.</p>	Others as per their interest
14.21	2 to 6 Rule applicability.	<p>As per the decision of the Academic Council which was reconfirmed in its 12th meeting at Moga on 1st October, 2003, only those students who had fully cleared 2nd semester were allowed to register for the 6th semester. Hence the students who have attended 5th semester and have cleared 2nd semester before the date of registration only are eligible to attend 6th semester. Any student who has taken 2nd semester reappear during December 2003 would become eligible only when a declared pass result was available in respect of such student. The VC asked COE to accelerate the process for declaring results at an early date. The Registrar pointed out that in a number of court cases students were permitted to continue their studies only because the institutes had permitted the students, otherwise, should be permitted to register, under any condition, for any semester whatsoever the University would take stern action against any institute conducting illegal registration.</p>	

		<p>GZS CEI Bathinda stating that five students were admitted by the college were after 01 OCT 2003. The matter was placed before the council. The members deliberated and recalled the earlier decision of Academic Council that this had been time and again discussed in the Council that admission had been closed on 15.09.2003 and the final lists were to be submitted by all colleges by 03 October 2003 and that no relaxation was acceptable in the last date that itself was an allowance of a 19 days after 15.09.2003 which was taken under pragmatic consideration at that time as a few colleges had not applied a cut off to admissions. It was emphasized by the Academic Council that in future colleges have to treat the last date as sacrosanct. Since these cases are admissions after Oct 3, 2003 (the last date of admission of list), these cases were not acceptable to the Academic Council.</p>	
14.23		<p>Chairman informed the members of the council that the University was receiving as many as four copies of the same letter addressed to various officers. The University is taking immediate action on each letter received and such multiple copies only create confusion. He requested Principals & other to be more helpful. Further he stressed the need of maintaining proper communication protocol in writing as some officials of colleges write to the higher authorities on matters which come under day-to-day working of University. It causes unnecessary confusion. This may please be avoided in future.</p>	

There being no other point the meeting came to the end with a vote of thank to the chair.

