

11th Academic Council

**PUNJAB TECHNICAL UNIVERSITY
JALANDHAR**

**AGENDA FOR THE ELEVENTH MEETING OF THE
ACADEMIC COUNCIL**

**TO BE HELD ON 22ND APRIL, 2003
IN THE CONFERENCE HALL OF GYAN JAYOTI COLLEGE
OF MANAGEMENT AND TECHNOLOGY, MOHALI**

**Proceedings of the 11th meeting of the Academic council held on 22.4.03 at
Gyan Jyoti Institute of Management & Technology, Mohali**

The Vice-Chancellor welcomed the members to the 11th meeting of the Academic Council and before taking up the regular agenda he made the following observations:

1. The Standing Committee constituted by the Academic Council at its 10th meeting held on 13.12.2003 has done very good work and have met frequently to decide many pending and new academic matters. The proceedings of the three meetings held by the Standing Committee will be considered by the Academic Council at its present meeting.,
2. The first Convocation of the University held on March 23, 2003 was a grand success, where the medals to first three toppers and degrees to the 10 toppers in each discipline were awarded. The work done by all who participated in arrangements of the convocation was appreciated. He further stated that the degrees and medals on the same line will also be awarded to the students who completed their degree programmes during the year 1997 to 2000. The Convocation process for this purpose has already been started. He suggested a few Colleges (the ones which were placed under PTU and whose students had completed a number of semesters already) to expedite the documents regarding the students of these batches so that PTU can complete the formalities. They had already been reminded by the University.

3. The Task Force constituted for Distance Education programme has done good work and given its final report. The report has been considered by BOG, which has broadly accepted it. The Task Force has already prepared the revised norms for Study Centres (renamed as Learning Centres) and Service Providers (renamed as Regional Learning and Facilitation Centres). In order to implement the recommendations of the Task Force, an Interim Council has already been constituted where Engg. Colleges and Management Colleges have been given representation in addition to external experts.
4. Members will be happy to know that Punjab Govt. has decided that CET-2003 will be conducted by the PTU for admissions to all the Colleges affiliated to Punjabi University, Patiala, Guru Nanak Dev University, Amritsar, Punjab Technical University, Jalandhar and the admissions in Punjab Agricultural University, Ludhiana.
5. It has also been decided to implement uniform fee structure and there would be no difference for paid seat w.e.f admissions for the year 2003. (For details please refer to CET-2003 brochure brought out by PTU).
6. Admissions for Qualifications Up gradation Programmes for ONGC employees have already been finalized and it is very good step taken by the University. MoU has already been signed between ONGC and the PTU. This may lead to admission in other similar Organizations for Qualifications Upgradation of their employees. VC said that PTU Colleges can benefit from such an effort by PTU if they can get prepared to contribute similar programme.
7. Board of Studies of various disciplines should meet frequently, i.e., once in two months (say 5 to 6 times in a year) to consider

suggestions for changes and new programmes since there is a need to improve the syllabus and also orient it towards new opportunities for the benefit of the students .

8. It is also very good news for the Institutes affiliated to PTU, that PTU Offices except examination branch have already been shifted to Ladowali Road, which is very approachable and convenient for working with PTU
9. The University has also established its Camp Office in Chandigarh Sector 16 Kothi No. 612. The University has also a land measuring 12527.77 sq meters with a structure in a dilapidated condition in Mohali. It was transferred to PTU at the time of merger of APEX Institute Chandigarh with PTU. PTU will make plans to utilize it. Suggestions are welcome.
10. It has also been decided to construct the building having about 15000 square feet accommodation at Kapurthala site of PTU to house some important offices of PTU there. The building will be constructed at the site of an old building standing on the land of PTU and it will not effect the architectural design of the main building area of the University which will be constructed in due course of time.

After this, Dr. S.K. Salwan, Senior Advisor PTU gave a presentation on some of New Initiatives by PTU relating to Industry -Business linkage.

It was also pointed out that we cannot assume interest from others for our students as there are also competing offers from others. As such we need to take serious pro-active steps for the improvement of the courses for better placement of our students. For this purpose we need to have value added courses with strong orientation to meet the needs of the users and business/industries.

After this, regular agenda was taken up.

Item No. 11.1: Confirmation of the Proceedings of the 10th meeting of the Academic Council held on 13th December-2002

Proceedings were confirmed as in the main text of the Minutes circulated.

A matter was brought up to the Council. The Academic Council discussed the matter regarding the clarification about giving four chances to the MBA, MCA, BBA, BCA and B.Pharmacy students for clearing any course and observed that in the text of the proceedings of the 10th meeting of the Academic Council held on 13.12.2002, it was clearly mentioned that the existing rules should be enforced effectively and not allow mercy cases, so no further clarification is required. The Academic council therefore re-iterated its earlier decision.

Item no. 11.2 Action taken on various decisions taken in the 10th meeting of the Academic Council were reviewed.

The Academic Council noted the action taken on the decisions of the Academic Council.

Item No. 11.3 Minutes of the first meeting of the Standing Committee.

The Academic Council considered the minutes of the first meeting of the Standing Committee item- wise and decided as under:

Item No. S1.1 Simplification of procedure for registration to M.Tech/Ph.D. courses

The Academic Council noted the observations of the Vice-Chancellor.

The Academic Council ratified the decision taken by the Standing Committee subject to the following modifications:

- (a) The thesis title may be got approved from the Ph.D. Committee within six months instead of one year.

(b) The decision of the Standing Committee was noted.

Item No. S1.2 (a) Syllabi for Engineering courses from 3rd to 8th semesters for students of 2002-06 batch.

(b) Syllabus of B.Pharmacy course for students of 2002-06 batch.

The Academic council considered the matter and ratified the decision of the Standing Committee subject to the following observations:

(a) The Chairmen of the Boards of Studies of various subjects may be requested to complete the syllabus of all the courses upto 8th semester by middle of May -2003. The Academic Council also recommended that 10 to 15 % of the syllabus may be revised every year by the Board of Studies keeping in mind the new trends. Full syllabus may be reviewed by the Board of Studies once in four year keeping in mind the changes in business/technology/market scenario

(b) The Guidelines may be circulated to the students whenever any syllabus is changed. The Boards of Studies are advised to meet 5 to 6 times in a year and they should consider as to what changes are required in syllabus. The changes should be proposed by, keeping in view the latest scenario in the field of industry and research and the matching demand on education. The Boards of Studies should start thinking the changes well in time and also contact potential employers of our students.

Item No. S1.3 To frame policy for granting affiliation to Societies/Trusts/other bodies situated outside the State of Punjab.

The Academic Council considered the matter and felt that the matter regarding granting affiliation to Institutes to be established by Societies/Trusts/Other

bodies situated outside Punjab, falls in the jurisdiction of the BOG. However so far as the Academic Council is concerned, there is no objection to it from the academic point of view.

Item No. S1.4 **To consider AIU proposal for networking and sharing library, laboratory and faculty facilities.**

The Academic Council considered the matter and observed that we may proceed further regarding the sharing of Library, laboratory and faculty facilities in various Colleges affiliated to the University, if the Principals of the concerned Colleges agree to this sharing system. It was also pointed out that PTU is having discussions with DELNET and likely to have an MoU with it. It was welcomed by the Academic Council.

Item No. S1.5 **To frame policy for awarding sessional/internal marks in all courses.**

The Academic Council ratified the decision of the Standing Committee.

Item No. S1.6 **(a) To frame policy for making payment to guest faculty/contractual faculty, etc.**
(b) To frame policy for making payment for the conduct of Lab Classes in another College

The Academic Council ratified the recommendations of the Standing Committee so far as the rates for lecture and tutorial classes are concerned. So far as, the payment of TA/DA is concerned, the Registrar clarified that as desired by the Principals of the various Colleges, there is no objection in making the payment of TA/DA at Govt. rates.

Item No. S 1.7 **Report regarding the progress of Qualification Upgradation Programme (QUP) of ONGC employees**

The Academic Council noted the decision of the Standing Committee.

Item No. S1.8 To consider the PTU-online Virtual Campus Programme submitted by Lovely Autos.

The Academic Council noted the decision of the Standing Committee.

Item No. S1.9 To consider procedure for refund/transfer of counseling fee/tuition fee etc.

The Academic Council ratified the decision of the Standing Committee subject to the modification that the interest of 15% shall be chargeable after the lapse of one month, of the non payment..

Item No. S1.10 Any other item

1. The Academic council noted the decision of the Standing Committee.
2. ¹ The Academic Council ratified the decision of the Standing Committee with the observations that membership to all the Board of Studies may be circulated. VC suggested that the work of Board of Studies is crucial to academic process of PTU. In addition to pointing out to the need for excellence and relevance all members are encouraged to send their suggestions in a concrete form (take old syllabus – mark changes – add new etc.) and they are also welcome to attend when they feel like. They should in such cases request PTU before hand.
3. ⁴ The Academic Council ratified the decision of the Standing Committee for the introduction of the following courses:
 - (i) MBA (Part time) 3 years
 - (ii) MBA (International Business)
 - (iii) Post Graduate diploma in Computer Application
 - (iv) B.Sc and M.Sc (Bio – Informatics)

Pharmacy Courses:

A lot of discussions were held regarding the running of Pharmacy courses, keeping in view the problems being faced by the students, the Academic Council decided as under:

The pass percentage for each course in Pharmacy may be 40% . Distribution of Internal and external marks may be 40:60 on the pattern of Engineering Courses. However, this is subject to the approval to the concerned bodies, i.e. AICTE and Pharmacy Council of India.

Item S- 1.8 PTU Online Virtual Campus Programme

It was observed by the Vice-Chancellor that it might be placed on record that if any committee is entrusted with any job, it should study the matter and make specific recommendations and not to make general administrative remarks.

A detailed proposal for 1to 5 rules vis-à-vis 24 credits rule may be put up for the consideration of the Vice-Chancellor

Item No. 2 To consider the design of Medals to be awarded in the Annual Convocation.

The Academic Council noted the decision of the Standing Committee

Item No. 3 To consider the award of "mercy" chance.

There were considerable discussions. It was decided to maintain status quo. No repeat "mercy" chance is therefore to be allowed for Engg, MBA, MCA, BCA, BBA and Pharmacy courses beyond what is allowed in the existing rules, which are already a relaxed one compared to many excellent institutions in the country.

The Academic Council however further decided as under:

Engineering

Since rule 1 to5 and 2 to 6 will continue to operate i.e. those who do not pass 1st semester can try attempting repeat upto 4th semester and cannot continue 5th semester if they do not clear first semester; those who do not pass 2nd semester

can try attempting repeat upto 5th semester and cannot continue 6th semester if they do not clear second semester. If any student wants to avail further chance to clear the course(s) of 1st and 2nd semester, he/she will be allowed to do so in 5th or 6th semester as the case may be, but he/she will not be allowed to register for regular courses of that semester. Thus he/she will lose one year and can register for 5th or 6th semester only after clearing 1st and 2nd semester courses respectively. The overall ceiling of 6 years as in the present rules for completing B.Tech/B.E degree will not be relaxed. Under normal circumstance as per existing rules, those who do not pass as in above, they will have to discontinue engineering studies.

MBA Courses:

As per existing rules, the maximum of three chances (including the regular chance) are given for clearing a course of any semester. The students who do not pass 1st semester courses may be allowed one more chance in the 4th semester, but they will not be allowed to register for the regular courses of the 4th semester. Similarly, the student who do not pass 2nd ^{Semester} year courses/3rd ^{Semester} year courses may be allowed only one more chance to clear the back log courses.

The chance given for clearing back log course is only for once and if a student fails to clear the back log course, he/she will be out form the University.

However, the total period of three years (six semesters) already fixed for completing the MBA degree will not be relaxed.

MCA/BCA/BBA Courses

As per existing rules, maximum of three chances (including the regular chance) are allowed for clearing a course of any semester. The students who do not pass 1st semester courses up to 3rd semester may be allowed to clear the back log in

factors, the Academic Council approved the Programmes along with the syllabi for a few courses selected with the condition that course and curriculum for the Programmes which are already being run in the Colleges as regular Programme should be the same and the examination system should also be on the same lines. However, for planning future, a new body with participation of Distance Education Council members and Academic Council members may be constituted for Online Programme. It was also clarified that Online Programme will be University Programme and all Colleges of PTU are welcome to participate/implement as per the guidelines of PTU.

Item No. 11.5 Clarification about "Miss"-Chances

The Academic Council considered the matter in detail, it is quite obvious that all semesters are to be done with full continuity and there is no question of missing in part or full. Therefore if the student does not avail the chance available to him/her it is his/her fault and as such the existing procedure to consider the missed chance as availed chance, should continue.

Item No. 11.6 Pre-ponement of Date Sheet

Academic Council noted the fact that exams are to be held within a short period to enable time for teaching and other academic activities. It is also necessary to declare results before the semesters start. Keeping several of these factors and suggestions from Colleges/students datesheets have been arrived at. The Academic Council noted the pre-ponement of the date sheet. Some Principals of Management Colleges desired that the examinations for the Management Courses may also be pre-poned. The Academic Council therefore desired that the examinations for Management courses may also be pre-poned. The date sheets as proposed with these changes were agreed upon for all courses.

the 4th semester, but they will not be allowed to register for the regular courses of 4th semester. Similarly the students who do not clear 2nd semester courses upto 4th semester, may be allowed to clear the back log in the 5th semester but they will not be allowed to register for regular courses of 5th semester and so on the 3rd semester courses if not cleared up to 5th semester, may be allowed to be cleared in 6th semester but these students will not be allowed to register for regular courses of 6th semester. The same formula will be applied for left out courses of 4th, 5th and 6th semester. The chance given for clearing back log course is only for once and if the student fails to clear the back log course, he/she will be out from the University. However, the maximum period already fixed for completing the programme for MBA/BBA/BCA degree will remain 9 semesters (4 ½ years) and no relaxation will be allowed.

Pharmacy Courses:

The same rule as in Engineering (as it is a four year course) will apply to Pharmacy students

Item No.4 To consider starting of courses by Institute of Tourism and Future Management Trends, Chandigarh (ITFT)

The decision of the Standing Committee was ratified.

Item No. 5 To consider B.Tech rules for SLIET Longowal.

The Academic Council decided that rules as in other engineering colleges could apply to SLIET students also.

Item No. 6 To consider the syllabi of PTU Online.

Lot of discussions were held regarding the On Line Virtual Campus programme. While there were some apprehensions such as affecting the facilities for Colleges etc, it was noted that the implications of this new logical tool cannot be ignored by PTU. Keeping in view the various

Item No. 11.7 Grand Total for the engineering course to be 7500

The Academic Council considered the matter in detail and decided that 100 general fitness marks should be in all the four years of the Engineering Courses and they will be added in even semester. The grand total for engineering courses will therefore be 7600

Item No. 11.8 Minutes of the 2nd meeting of the Standing Committee held on 16.4.03 were considered item wise and following decisions were taken:

Item No. 2.1 To confirm the minutes of the emergent meeting held on 14.3.03

The Academic Council noted the decision of the Standing Committee.

Item No. 2.2 To consider the detailed syllabus for "Unnati Prays Scheme" of ONGC employees

The Academic ratified the decision of the Standing Committee

Item No. 2.3 To consider the problem of registration of Ph.D. candidates in the subjects where internal guides are not available.

The Academic Council considered the matter and modified the decision of the Standing Committee as under:

It was decided that in those subjects in which internal guide from the Colleges affiliated to PTU are not available, the candidate may have guide from other University or an institution or industry. Such guides have to be from the list recognized by the PTU or recognized by PTU after referral and considerations.

**Item No. 2.4 To consider the reports of the Inspection Committees
for granting affiliation to various colleges & institutes
for the session 2002-03**

The Academic Council noted the decision of the Standing Committee

Item No. 2.5 any other item

- (i) To consider the proposal of CEDTI, Mohali to start M.Tech
in VLSI Design from the session 2003-04

It was decided that CEDTI may be considered as Regional Centres for
M.Tech Programme in VLSI Design, however, the necessary
infrastructural and instructional facilities may be looked into while
granting this status.

- (ii) Syllabi for MET-2003/PAM-CAT-2003

The syllabi for MET/PAM-CAT-2003 were approved.

- (iii) Eligibility conditions and style of question paper

The Academic Council ratified the decision of the Standing
Committee.

After the agenda items were over, Dr. Kalanidhi, Chairman Interim Council,
Distance Education Programme and Chairman Task Force Engg. Colleges
addressed and brought to the notice of the Academic Council salient aspects
from DEP. He specially focused on the findings from the TF on Engg. Colleges
and ZOPP workshop conducted. He said that the Task Force on DEP has
already submitted its recommendations after several deliberations. A new set of
norms to be followed by the existing as well as new Regional Learning &
Facilitaion Centres/Learning Centres have been given. These norms are meant
to ensure high quality standards in academic process. He pointed out the TF had

recommended that Colleges of PTU may also participate in DEP by conducting various innovative courses.

For Engg. courses the Task Force also considered several proposals to improve the placement of the student. These are:

- (i) The Engineering students might be taught foreign languages, so that they may be able to get jobs outside India.
- (ii) The system of dual degree in engineering colleges may be introduced, i.e., a student may be given dual degree by offering some course in the discipline other than his/her own discipline in which he/she has taken admission, e.g. the student of Mechanical Engineering may be offered IT courses and he/she may given degree of BE in Mechanical Engg. and IT.
- (iii) Regional Centres may be established for the training of teachers of engineering colleges and also to conduct advanced courses like M.Tech, Ph.D. etc. A list of salient recommendations lighted by him are given as Appendix () to these minutes.

The Academic Council appreciated the efforts being made by Dr. Kalanidhi and their Task Force and approved the initiation of new steps like dual degree, Regional Centres etc. A few Colleges were ready to offer space and facilities to PTU. Colleges conducting MBA Programme also desired the provision of dual degrees for MBA courses as well. This was also approved by the Academic Council.


Based on the discussions on the recommendations by Engg. TF presented by Dr. Kalanidhi, the Vice-Chancellor desired as under:

1. The engineering Colleges which want to have autonomous status may come up with a detailed proposal giving the detail about the availability of the facility and about their academic/managerial capabilities on the basis of which they want autonomous status.
2. A paper will be circulated by the University on TQM. The Academic Council in Principle has agreed to the introduction of TQM courses and also agreed to conduct a few programmes.
3. The Vice-Chancellor desired that there should be all-round personality development of the students to have a good career. As a first step toward it, we can introduce a competition entrepreneurship. For example: books on the lives of great persons will be studied by the students and College teams may be invited to compete through essays and presentations. The following awards may be constituted for this purposes:

- (a) Prizes at the College Level.
- (b) Prizes at Inter-college level.
- (c) 20-22 entries out of 180 entries , (i.e , two team entries from each College), will be selected and out of these entries, three students/teams will be selected for Gold, Silver and Bronze medals in order of merit.

The Academic Council welcomed it. Detailed scheme will be announced by PTU later.

The meeting ended with vote of thanks to the Chair.


(S.K.Bhatia)
Secretary

Dated: 22.4.03

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Agenda for the 11th meeting of the Academic Council scheduled to be held on 22nd April, 2003 at 11.00 A.M. at the Gian Jyoti Institute of Management & Technology, Mohali

Item No. 11.0
Item No. 11.1

Presentation by Dr. S.K. Salwan.
Confirmation of the minutes of the 10th meeting of Academic Council held on 13th December-2002.

The proceedings of 10th meeting of Academic Council held on 13th December-2002 are placed at (Annexure-I) for confirmation subject to the following points to be reconsidered by the Academic Council.

The committee constituted by the Academic Council in its 9th meeting held on 23rd September, 2002 to frame the rules for Re-appear & mercy chance at its meeting held on 6th December-2002 took the following decision:-

"A maximum of first four available chances including the regular chance shall be given for clearing a course of any semester in the discipline of MBA, MCA, BBA, BCA and B. Pharmacy."

This was recorded in the proceedings as approved by the Academic Council in its 10th meeting.

Accordingly the Management Colleges desired that their students may be allowed four chances including one regular chance for clearing the courses.

Heads of some Engineering colleges have pointed out that this decision was not taken by the Academic Council at its 10th meeting held on 13th December-2002.

Academic Council may please reconsider and take final decision.

Item No. 11.2

Action taken on various decisions taken in the 10th meeting of the Academic Council were reviewed.

The actions taken are indicated against each item in Annexure-II.

The Academic Council at its 10th meeting held on 13th December-2002 decided that in future all issues related to Academic matters be first considered by the Standing Committee and then brought to the Academic Council for ratification.

Accordingly the minutes of first and second meeting of the Standing Committee placed at item no. 11.3 and 11.4 respectively are put before the Academic Council for ratification.

Item No.- 11.3

Minutes of the first meeting of the Standing Committee.

The minutes of the first meeting of the Standing Committee held on 13th February-2003 are placed before the Academic Council at Annexure-III for ratification.

Item No.- 11.4

Minutes of the second meeting of the Standing Committee.

The minutes of the second meeting of the Standing Committee held on 14th March-2003 are placed before the Academic Council at Annexure-IV for ratification.

Item No. 11.5

Clarification about Miss-chances.

Under the rules for BBA/BCA/B. Pharmacy/ MBA/MCA, a student is required to clear a subject in three chances (one regular and two re-appear). If a student misses a chance it is counted as a chance for the purpose of calculating three chances. In the regulation the word "consecutive" in the three chances is missing. Some of the students/ Principals had represented that the miss-chances not availed should not be counted as a chance availed.

It is put up to the approval of the Academic Council.

Item No. 11.6

Pre- ponement of Date Sheet.

B.E./B.Tech. June-2003 semester examination are pre-poned from 9th and 16th June-2003 to 2nd of June-2003. The date sheet has been prepared in such a way that regular examination for even semester should be over by middle of June and re-appear papers towards the end of June. As such it may be possible to declare the results of final semester examination by the end of July as desired by the Hon'ble Vice-Chancellor.

It is put up to the approval of the Academic Council.

Item No.- 11.7

Grand total for the engineering course to be 7500.

In the meeting of the Chairman of various Board of Studies of Engg. held on 11th March-2003, it was decided that total marks for the first year should be 1200. There shall be no general fitness marks in first year. The total marks for 2nd, 3rd and 4th year shall be 6000 excluding the general fitness marks. The general fitness marks shall be 100 each year excluding the first year which comes to 300 and this will be added in the even semesters. With this the grand total for the engg. courses comes to 7500.

It is put up to the approval of the Academic Council.

Y. S. Rajan Vice Chancellor welcomed the members to the 10th meeting of the Academic Council and stated that after his joining as Vice Chancellor on 17th October, he has studied some of the problems being faced by the University and also the opportunities for the university. He hoped that solutions can be found to these problems with the cooperation of all of us. He further stated that colleges and PTU are a part of one another and they are one entity and we have to work jointly for the betterment of technical education and thus leading to greater development in Punjab. He informed that in follow of the meeting of Board of Governors he has already requested Shri N. S. Secretary Deptt. of Information Technology to develop a new website of PTU which will be connected with the websites of the colleges. He briefly described the main university BOG decisions. He said that he would like to see the colleges of PTU to flourish and become deemed University like REC, which has recently been declared as such. He also emphasized the need for quality technical education in the State, which should have relevance to the industry so that the students have better chances of employment and also contribute to the economic and social growth. After the above introductory remarks the regular agenda was taken up.

No. 10.1

Confirmation of the minutes of the 9th meeting of Academic Council held on 23rd September, 2002.

The Proceedings of 9th meeting of Academic Council held on 23rd September were confirmed with the amendments suggested by Dr. R.P. Singh earlier vide his letter no. SBSCET/Fzr-9130 dated 23.10.02.

9.26 (i) " Remuneration of Centre Controller shall be Rs.2000/- for an examination of 15 days & RS.4000/- if the examination exceeds 15 days."

9.25 (ii) " For rent of building etc. Rs. 5/- per candidate will be paid for whole semester examination both for examination centers outside & inside the jurisdiction of PTU "

On item 9.8 (vi) -- It was decided to award 50 marks in each semester for all the following activities I) Sports II) NCC/NSS

The matter regarding item no.9.8 (vi) will be discussed in the next academic council

No. 10.2

Action taken on the various decisions taken in the 9th meeting of the Academic Council were reviewed.

Inputs and suggestions made by the members have been incorporated as shown in the columns of action taken at the Annexure-I.

Item No. 10.3

Proposal to start Extension center at ONGC.

After detailed discussions, the Academic Council approved that the University should go ahead with the programme for upgradation of qualifications of ONGC staff as proposed. However, it should be ensured that there is no compromise on the rigorous of academic programmes or the evaluation

Details are given in **Annexure - II.**

Item No.10.4

Academic Calendar 2003.

The Academic Council members felt the need for having minimum quota of holidays in order to fulfill the requirements of teaching hours proposed by UGC. The Academic Council decided that the notifications issued by the Punjab Government for public holidays and holidays under negotiable Instrument Act may be put up to a committee of the following to propose the academic calendar for the next Academic year taking into account the suggestions and other government practices.

1. Dr. VP Singh, Director (P&D), Jalandhar.
2. Dr. V. K. Goswami, Director, Bhai Gurdas Institute of Engineering & Technology, Sangrur.

The Academic council decided that on the basis of this committee's report V.C. may approve the revised calendar.

Item No. 10.5.

Holding of University Convocation.

It was decided that Convocation should be held every year in a fixed month where first ten toppers in each discipline from all the colleges may be called for awarding the degree. For the rest of the persons the degree certificates may be awarded by the colleges in a function or may be sent by post or given in person. The main idea is to reach the degree certificate in time.

The Academic Council further decided as under:-

- 1 All the back log of awarding degree certificates should be cleared immediately and in future award of degree certificate should be prompt.
- 2 Rs. 200.00 may be charged for giving degree certificate before the annual convocation of the University
- 3 For the current year a special convocation may be held in March-2003 to confer degrees on past (back log) toppers

Item No. 10.6.

Award of medals to University toppers.

Item No. 10.7

Syllabus to be approved.

Since still some of the syllabi have not been completed, it was decided that

1. Engineering and Pharmacy syllabi may be presented in the next meeting after getting them approved from standing committee.
2. Management syllabi i.e. MBA, BBA, MCA & BCA were approved by the Academic Council.
3. It was further decided that practical training may be included in the Engg. syllabi.

The actions on (1) above to be expedited.

Item No. 10.7(a)

First year syllabus to be approved and a few queries raised by colleges to be discussed.

First year Engineering syllabus, which has been published and circulated by PTU was approved by the Academic Council. It was also noted that the syllabi for other years may be expedited.

ItemNo10.8

Remuneration to be paid to Centre-Controller of Examination:

The Academic Council approved that the Centre controller may be given remuneration of Rs.2000/- for an exam. of 15 days and Rs 4000/- if the exam. exceeds 15 days. The Academic Council further decided that center may be created on the basis of the strength of the students. Details of remunerations is given in **Annexure-IV**

Item No.10.9

Migration of students to college from other colleges within the university and from outside the university.

The matter was discussed in detail. Practical problems and some of the practices by students and colleges were also discussed. Migration Rules as given in the **Annexure V** were approved by the Council. Principals/ Directors of colleges were requested to strictly adhere to these rules before forwarding N.O.C. A Committee consisting of following members was constituted to study and recommend on the cases of migration for the future -

1. Dr. Sadhu Singh, Director (Colleges), PTU- Convenor
2. Dr. D S. Garewal, Principal.GNE, Ludhiana
3. Dr. D. B. Tandon, Director, Gian Jyoti Institute of Management & Technology, Mohali
4. Dr. Sanjay Modi, Director, International Institute of Mgt & Tech, Phagwara
5. Dr. KNS Kang, Punjab College of Technical Education Ludhiana

Item No.10.10

Rules for up gradation of branches and category of seats

Annexure V

Item No.10.11

Instruction for paper setters

The Academic Council decided that the instruction for paper setters may be referred to Standing Committee of Pharmacy and Management. (Annexure -VII)

Item No.10.12

Rules and amendments regarding admission to B.Tech. 3rd and 5th semester.

The amended rules for admission to B.Tech. 3rd & 5th semester as recommended by committee appointed under Chairmanship of Dr. R. P. Singh Principal, were approved. (Annexure VIII)

Item No.10.13

Approval of online courses, eligibility criteria and examination procedure and other related issues.

A presentation was made by Dr. Sanjay Modi. There were detailed discussions. There were some concerns express about the practical management of maintenance of academic standards. However on the whole, the members in general appreciated the idea and concept of Online Virtual Campus which is a new emerging system of education and is getting acceptance worldwide. When Dr. Modi mentioned about the enrolled students, some members raised a point that it should have been got approved from the Academic Council before starting of the online courses. At this stage, the Registrar PTU informed the members that the BOG in its 7th meeting held on 26.12.2001 has approved this programme. Some members again raised the point that the proposal should have been brought before the Academic Council before getting the approval of the BOG. The Chairman said that it is always elegant to use the correct channels and discuss the matter. The members also desired to know about the details of syllabi and mode of examination. Keeping in view the observations of the members of Academic Council, the Chairman desired that all the details of the programme such as Course Curriculum, Admission Procedure, Eligibility Norms, Examination procedure and Evaluation System giving the comparison with the regular programmes be brought before the Academic Council at its next meeting (Annexure - IXa and IXb)

Points Put on the Table with the permission of the Chair.

Item No. 10.14

Arrangement for Dispatch of Examination Materials to the center of Examination

The Academic Council approved the following arrangement for dispatch of examination material to the center of examination -

All the colleges affiliated to the university should be notified to send the examination material to the center of examination.

one nodal college serving six/seven other colleges of the jurisdiction. These nodal colleges will be supplied question papers/ blank answer books and other examination material to cater the requirements of those 6/7 colleges attached to the said nodal college. These colleges so attached will collect their related packets of question papers, answer books and examination material from the nodal college and will deposit the written answer books in the nodal college immediately after termination of examinations. The university will collect the answer books only from the nodal colleges/ institutes. The Principal or his nominee will be the co-ordinator. A senior clerk of the office will help him together with a daftri/peon of the college. This staff will be paid honorarium for the extra work as under:

- | | |
|--------------|----------------------|
| 1. Principal | Rs.2500/- per exam. |
| 2. Clerk | Rs. 1000/- per exam. |
| 3. Helper | Rs. 500/- per exam. |

In all about 17/18 nodal colleges will be nominated and University will deal only with 17/18 colleges instead of about 100 colleges."

It will not only cut down the unnecessary expenditure of the University but also help in bringing transparency in university's working and expedite declaration of results.

Item No. 10.15: Rule for improvement of sessional marks in SLIET, Longowal.

The Academic Council approved the following rules for improvement of sessional marks in SLIET- Longwal. Sessional improvement be allowed in degree program for pass out batches only i.e. after the completion of six semesters. Students can improve the sessional marks in that subject which is being offered at that time to junior batch. These students have to attend classes with junior batch and can improve the marks up to maximum of 50% (i.e. pass marks) of the total sessional marks in that subject

Item No. 10.16. Remuneration for Ph.D. experts

The Academic Council decided to approve \$50.00 for foreign experts and further decided that remuneration may be paid to all the experts, whether they attend the RDC meeting or not.

Item No. 10.17. Introduction of new courses in affiliated management Institutes.
The Academic Council decided that the matter regarding introduction of new courses may be put up before the Standing Committee

Item No. 10.18. Change of name of Electrical Engineering to Electrical & Electronics.

Deferred

Item No. 10.19 Problems in running BBA/BCA Courses

The Academic Council decided that the matter regarding BBA/BCA Courses may be put up before the Standing Committee

to standing committee:-

1. Engineering College should not be allowed to run BCA and MCA courses.
2. The dates of admission to various courses run by PTU are announced very late.
3. Downfall in the demand of BBA/BCA courses.
4. Exempt entrance test for BCA/BBA students as we can draw more students to such course.
5. B.Sc. (IT) a correspondence course started by PTU has taken away a major share of our regular BCA admissions.
6. In MCA, regular program, lateral admission for PGDCA students may not allowed.

Item No. 10.20: Regular Colleges may be allowed to run courses run by Distance Education.
Deferred.

Item No. 10.21: Declaration of Toppers list for various courses.

It was decided that topper list of all the disciplines should be put up at the end of every session.

Others:

V.C. explained about the BOG desire to increase the Masters Degree program (as M.Tech., M.E. etc.). Colleges which have the capability may soon propose to introduce in the coming academic year itself. Those who are already conducting may consider additional intake.

It was also decided that the procedures for entry to Ph.D. registrations may be simplified and emphasis may be more on the assessment of the academic work. The Ph.D. committee may recommend on such details from time to time.

V.C. also apprised the Academic Council about the issues and problems relating to the Distance Education Program. In view of the complexity of the problem, it was discussed in BOG. It has been decided to set up a Task Force to study the situation. The recommendation will be in two part : one to deal with those who have been admitted, second the future course of action and new entrants

Academic Council will be kept informed of the progress.

V.C. also desired that in future all such issues relating to academic matter be first considered by the Standing Committee & then brought to Academic Council before programmes are launched

Issues regarding some of the students like non-refund of fees or advance money etc. was discussed. It was decided that PTU & Colleges/ Institutions will clear arrears immediately. It was also decided that the students who are not able to pay fees should be allowed to continue by taking a loan or by other means.

may send with delay. It was considered a good practice to clear within about week of receipt of a case; if there's any problem a reply should go. On the part of PTU V.C. said that he would institute a system and monitor the backlog. He requested the colleges/ institutes also to do the same.

The question of relaxation of number of appearances was discussed. It was decided that the existing rules should be enforced effectively and not allow "mercy" cases. V.C. also requested the Principals/ Directors to send clear messages to the students/ faculty that we should aim completion of the semester in backlog. Only then the standards can be raised and also the clashes in exam schedules reduced. It was also noticed that the reappear exams for the last chance to be done in such a way that the reappear exam result can come before the semester (eg. Before 5th for Engg., before 3rd for MBA etc.)

VC also informed that a number of BOG members were concerned about the "very lenient" internal evaluation of some of the colleges and desired that 40% & 60% to be dispensed with to make 100% as university exam. After a discussion BOG has agreed to retain the existing system. VC said that we should all remember the message and try to be rigorous in our internal evaluation. He would ideally like to move to system of greater percentage for internal evaluation; but it can take place only when colleges are strict and are concerned with quality.

VC also briefly mentioned about a number of initiatives being taken with a few foreign universities for linkages in various areas and with NIIT for certain special courses on IT. As proposals nucleate from discussion stage we will discuss them in the Academic Council/ Standing Committee.

VC also mentioned about the need for greater attention to the placement of students and keeping track of alumni. BOG had also made a special emphasis for immediate purposes. We may attempt to have a placement agency to help students; they may take a small charge for services

VC also informed about the initiatives on Website, industry linkages etc. He also informed about the concept of 'knowledge reservoir' through which PTU/colleges/websites can tap the knowledge from eminent/ experienced persons from Industry/ Academia/ Laboratories from India & even abroad. The colleges/institutions can utilize their services as visiting/ adjunct professors to fulfill certain courses and also to enhance specialized knowledge in select areas. VC also requested Principals/ Directors to refer case of such well known persons in different fields and send their biodata. VC also desired ideas from the Principals/ Directors to continuously enhance

Item No. S1.2 (a) Syllabi for Engineering courses from 3rd to 8th semesters for students of 2002 - 06 batch.

(b) Syllabus of B. Pharmacy course for students of 2002 - 06 batch.

The syllabi for engineering courses of all branches for 3rd and 4th semesters and the courses for B. Pharmacy of all semesters were placed before the Committee. All these courses were approved as such. It was desired that the engineering syllabi of remaining semesters be submitted to the committee for consideration and approval.

The courses and curriculum for B.Sc. (Medical Lab. Technology) was also approved.

Item No. S1.3 To frame policy for granting affiliation to Societies / Trusts / other bodies situated outside the State of Punjab.

The matter of granting affiliation to Institutions to be established by Societies / Trusts situated outside the State of Punjab was discussed at length and the members were of the opinion that the University should not venture to grant affiliation to such institutions.

Item No. S1.4 To consider AIU proposal for networking and sharing of library, laboratory and faculty facilities.

The members were of the opinion that it is a good idea advocated by the Association of Indian Universities for the networking for sharing of laboratory, library and faculty facilities. It was agreed upon that initially we should share the library, laboratory and faculty facilities available in the affiliated Colleges of the University. After this experiment, the University may venture for networking with other Universities.

Item No. S1.5 To frame policy for awarding sessional / internal marks in all courses.

The regulations for awarding sessionals / internal marks as per Annexure - III were considered by the Committee and the following modifications were suggested :

(a) For Engineering & Technology Courses

25% marks for Home Assignments were modified as follows :

(i)	Home Assignments	=	12.5 % i.e. 5 marks
(ii)	Tutorials	=	12.5% i.e. 5 marks

(b) For Pharmacy and B.Sc. (MLT)

There may be only one MST.

(c) For Management & Computer Applications

The distribution of marks were modified as follows :

MSTs	=	40%
Home Assignments / Presentations etc	=	40%
Attendance	=	10%
Class performance	=	10%

- Item No. S1.6 (a) To frame policy for making payment to guest faculty / contractual faculty, etc.
(b) To frame policy for making payment for the conduct of Lab classes in another college.

The rates suggested as per Annexure - IV were accepted by the Committee with the modification that these rates for Lecture and Tutorial classes shall be inclusive of Local conveyance. However, TA / DA shall be paid as per University norms.

- Item No. S1.7 Report regarding the progress of Qualification Upgradation Programme (QUP) of ONGC employees.

The members appreciated the steps being taken by the University for the QUP - ONGC Programme and expressed their satisfaction regarding the progress of the project.

- Item No. S1.8 To consider the PTU - online virtual campus programme submitted by Lovely Autos.

The programme was discussed at length by the members. Finally the members of the Standing Committee felt that as BOG, which is the supreme decisions making body, has already approved the On-line programmes, there is no need for further discussions on the matter. The syllabi of various courses being offered under the On-line programme were not available. It was also felt that the syllabi should be got approved from the Board of Studies for the On-line programme, which should be constituted immediately.

- Item No. S1.9 To consider procedure for refund / transfer of counselling fee / tuition fee etc.

The members expressed their concern regarding the transfer of fee from one college to the other. The suggestions made as per Annexure - VI were approved. The salient feature of this procedure is that after a specified date, interest @ 15% shall be chargeable.

- Item No. S1.10 Any other item

Under this item, supplementary agenda as circulated was taken up for discussions. The decisions taken on the various issues are as follows:

1. The members did not agree to add the sessional awards to the external awards for declaring a student pass or fail.
2. It was agreed upon that new Board of Studies may be constituted from amongst the affiliated Colleges as per the University Regulations.
3. It was agreed upon to introduce the following new courses in the existing colleges:
 - (i) MBA (Part time) - 3 years
 - (ii) MBA (International Business)
 - (iii) Diploma in Computer Application
 - (iv) B.Sc. and M.Sc. (Bio-informatics)
 - (v) Post-graduate Diploma in Office Management & Secretarial Practices.
 - (vi) PGDCA (One year)
 - (vii) B.Sc. and M.Sc. (IT)
 - (viii) Para-medical Courses
 - (ix) M. Tech. (VSLI Design)

Minutes of the emergent meeting of the Standing Committee of the Academic Council held on 14th March, 2003 at 2:00 P.M. in the MITT Campus of PTU

The following attended the meeting:

- 1. Prof. C. K. Kochhar, Principal, DAVVET, Jalandhar
- 2. Dr. S. Chandra, Director, ISFEP, Moha
- 3. Dr. S. Chandra, Director, PWT, Moha
- 4. Dr. Kirpal Singh, Principal, SSFET, Dera Bassi
- 5. Dr. Gurdeep Singh, Principal, MITT, Jalandhar
- 6. Dr. Sadhu Singh, Director (Colleges), PTU

Convenor

Dr. Sanjay Modi, Director, IIM, Phawara
Dr. P. C. Chhabra, Director, SLIET, Longowal

Following decisions were taken:
To confirm the minutes of the 1st meeting of the Standing Committee held on 13.02.2003

The minutes of the 1st meeting were confirmed with the following modifications:
There shall be only two MSTs for Management and Computer Application Courses. The marks for attendance in Management courses shall be as follows:

Nil	-	Unto 75%
01	-	76% to 80%
02	-	81% to 85%
03	-	86% to 90%
04	-	More than 90%

There shall be a minimum of one MST for Pharmacy and B.Sc. (M.T.) course

As the programme has been approved by the BCG without the approval of Academic Council therefore, the Standing Committee of the Academic Council is not concerned about this. It was decided that the following line may be added at the end of the minutes for this item:

The 24 credits rule was in vogue by which a student could register in the 3rd semester if he/she has earned 24 credits by the end of 2nd semester. It was pointed out that this was discussed in the first meeting of the Standing Committee and agreed upon. Accordingly for the 2001 batch of student if they have earned 24 credits at the end of 2nd semester then they shall be allowed to register in the 3rd semester.

To consider the design of Medals to be awarded in the Annual Convocation from No. 2

The design of medals as proposed in the records were approved

To consider the award of mercy chance from No. 3

It was brought to the notice of the members that the Regulations for engineering courses is that a student is required to pass all the subjects of 1st semester in order to study in the 2nd semester and a student of management courses. A student of engineering can study in the 2nd semester if he/she has passed all the subjects of 1st semester. It was pointed out that this was discussed in the first meeting of the Standing Committee and agreed upon. Accordingly for the 2001 batch of student if they have earned 24 credits at the end of 2nd semester then they shall be allowed to register in the 3rd semester.

It was suggested that the following two courses may also be added :

- (i) Hotel Management
- (ii) Health Management

This item was deferred in view of the decision being taken separately by the Task Force constituted by the University.

The M.Tech. Electrical (Power System) programme received from Giani Zail Singh College of Engineering & Technology, Bathinda was considered and the members were of the opinion that the proposal may be submitted to AICTE for approval.

The clause 11 of Chapter VI of Academic Regulations - 2001 for B. Tech. / B.E. / B. Arch. courses was modified as follows :

"A candidate shall be eligible for the award of a prize, medal or inclusion of his / her name in the merit list, if

- (a) he / she passes the B. Tech. / B.E. / B. Arch examinations in four / five years, and
- (b) has passed all the subjects in the first attempt available to him / her."

A seat shall be declared vacant in case a candidate does not start attending his / her classes within 12 working days of the start of the session.

It was informed that the fees as per Item No. 8.11 of the 8th meeting of the Academic Council held on 06.04.2001 are payable by every affiliated College / Institute.

The judgment of the Hon'ble Supreme Court of India passed in Oct. 2002 regarding admission to private / self-financing institutions was placed before the committee. The members were of the opinion that the policy and guidelines regarding admission and fee structure are notified every year by the Department of Technical Education of the State Government. These instructions are to be followed strictly by the University. As and when any direction is received from the State Government on this issue it shall be implemented.

The clarification sought by the examination branch regarding the award of degrees / medals to be conferred on the students during the first convocation of the University was considered by the Committee and it was decided as follows :

- (a) Those students who are listed in the merit list and have also been awarded the degree may be given the certificate of merit only.
- (b) All the toppers of SLIET Longowal in all disciplines be awarded medals. However, as they have already received the degrees in the convocation conducted by SLIET, Longowal, they may be given only the certificates of merit.

No further chance be given to a student to improve his / her division by appearing in an examination of his / her choice after the completion of all the requirement of the degree.

on. During the current session the 5th semester is already over and the 6th semester in progress. Those students who could not pass all the subjects of 1st semester during the beginning of the current session and were not allowed to study in the 5th semester may first pass all the subjects of 1st semester and can then study the 5th semester subjects during the odd semester of session 2003 - 04. Likewise, the students who could not pass all their subjects of 2nd semester may first clear all their subjects to study in the 6th semester.

The Regulation for many student courses is that there is one regular chance and two reappear chances to pass a subject. Therefore, to study in the 4th semester of BBA / BCA courses, a student is required to pass all the subjects of 1st semester. It was decided that all those students who could not pass all the subjects of 1st semester by the end of 3rd semester may be given one time mercy chance to pass the subjects of 1st semester. However, this shall not be taken as a precedence.

In the similar fashion, the students of MBA who could not pass all the subjects of 1st semester by the end of 3rd semester may be given one time mercy chance to pass the subjects of 1st semester. However, this shall not be taken as a precedence.

Item No. 4 To consider starting of courses by Institute of Tourism and Future Management Trends, Chandigarh (ITFT)

The courses as proposed in the agenda were approved to be started by ITFT after completing all the formalities with the University.

Item No. 5 To consider B. Tech. Rules for SLIET, Longowal

The regulations for SLIET, Longowal B. Tech. courses are that to study in the 5th semester students are required to pass all the subjects of 1st semester and to study in the 6th semester the students are required to pass all subjects of 2nd semester. The B. Tech. Programme of SLIET, Longowal is a three years Degree Programme.

The students of 2000 Batch of SLIET, Longowal represented to the Technical Education Minister Government of Punjab and on the basis of this the Registrar allowed those students to register in the 5th semester who could not pass all the subjects of 1st semester by the end of 4th semester. On the basis of this letter No. PTU / Exam / 33303 dated 14.08.02 was written by O.S.D. (Exam) to the Director, SLIET, Longowal confirming the above decision of the Registrar. It is understood that the result of 5th semester has already been declared and the students have passed all the subjects of their 1st semester. Now they are studying in the 6th semester. They shall be allowed to appear in the 6th semester examination as a one time mercy chance. This shall not be taken as a precedence.

Item No. 6 To consider the syllabi of PTU online

It was observed that the syllabi of various On-line courses has been submitted in the beginning of the session only. Therefore, it is not possible for the members to make any comment on this. It is suggested that the syllabi may be brought before the Academic Council directly.



No. PTU/AdvC/49-01/40

Dated 25/8/2K

Sh N S Rattan, IAS
 Principal Secretary Technical Education & Indl. Trg
 Govt of Punjab, Mini Secretariat
 Chandigarh

- Chairman

Prof M S Maheshwari
 Dean Postgraduate Studies
 IIT Hauz Khas
 New Delhi

- Member

Dr R S Khandpur
 Director
 Centre for Electronics Design & Technology
 phase VIII Industrial Area
 SAS Nagar Mohali

- Member

The Principal
 Dr B R Ambedkar REC
 Jalandhar

- Member

The Principal
 Guru Nanak Dev Engg College
 Ludhiana

- Member

The Principal
 SBS College of Engg & Technology
 Ferozepur

- Member

The Principal
 GZS College of Engg & Technology
 Bathinda

- Member

The Principal
 Beant College of Engg & Technology
 Gurdaspur

- Member

The Director
 Sant Longowal Institute of Engg & Technology
 Longowal (Sangrur)

- Member

The Principal
 Baba Banda Singh Engg College
 Fatehgarh Sahib

- Member

The Principal
 Adesh Institute of Engg & Technology
 Faridkot

- Member

The Principal
GTB Institute of Engg & Technology
Chhapianwali (Malout)

- Member

The Principal
SUS College of Engg & Technology
Tangori: P O Mote Majra
Via Manauli (Mohali)

- Member

The Principal
Lala Lajpat Rai Institute of Engg & Technology
Moga

- Member

The Principal
Sri Sukhmani Institute of Engg & Technology
Dera Bassi

- Member

The Principal
IITT College of Engineering
Garh-Shankar-Nurpur Bedi State Highway
Pojewal (Nawanshahr)

- Member

The Principal
Institute of Engg & Technology
Temp Location: B-26, Industrial Area Phase III
Mohali

- Member

The Director
Apeejay Institute of Management
Jalandhar

- Member

The Director
Punjab Institute of Management & Technology
Mandi Gobindgarh

- Member

The Director
Malout Institute of Mgt & Information Technology
Malout (Muktsar)

- Member

The Director
Mata Gujri Institute of Mgt & Higher Education
Fatehgarh Sahib

- Member

The Director
Centre for Mgt Training & Research
E-44, Industrial Area, Phase VIII
Mohali

- Member

The Director
Gian Jyoti Institute of Mgt & Technology
Phase 2 SAS Nagar
Mohali

- Member

The Director Lala Lajpat Rai Institute of Mgt & Technology Dhudiike (Moga)	- Member
The Director Punjab College of Technology Education Near ITBP Camp Baddowal Ferozepur Road Ludhiana	- Member
The Director J D Institute of Mgt & Technology Bathinda Road, Muktsar	- Member
The Director Bhai Gurdas Institute Engg & Technology College Road, Sangrur	- Member
The Director Regional Institute of Mgt & Administration VPO Bhabat Near Airport Chandigarh	- Member
The Principal GGN Institute of Mgt & Technology Civil Lines Ludhiana	- Member
The Principal Guru Nanak Institute of Mgt & Technology Model Town Gujarkhan Campus Ludhiana	- Member
The Director Sanatam Dharm Instt of Mgt & Technology Daresi Road Ludhiana	- Member
The Director Lala Lajpat Rai Institute of Mgt & Technology Sangrur	- Member
The Director St Soldier Institute of Technical Education Kapurthala Road Jalandhar	- Member
The Director Institute of Management Studies Model Town Ludhiana	- Member

The Director
SSM College of Mgt. & Tech.
Dinagar

The Director
G.T.B. National Institute of Mgt. & Higher Learning
Dakha (Ludhiana)

The Director
Indo Soviet Friendship College of Pharmacy
Moga

The Director
Technical Education & Indl. Trg., Sector-36,
Chandigarh

Subject :- Proceedings of the 7th Academic Council meeting

Dear Sir,

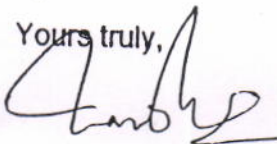
Please find enclosed the proceedings of the 7th Academic council meeting for information and necessary action.

It may kindly be noted that item no. 3(b) read along with Item no. A-2 and Items no. 14, 23, 25, 26 & A-0 needed immediate attention and necessary action may be taken for their immediate implementation.

If there is any question, please feel free to contact the undersigned.

With regards

Yours truly,



(Dr. N.K. Gupta)
Advisor to V.C

- Encl. :**
1. Proceedings of 7th Academic Council meeting held on 30.5.2000
 2. Copy of Additional agenda items A-1, A-2, A-3 already circulated during Academic Council adjourned meeting held on 23.6.2000 at REC, Jalandhar.

