

I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

Estd. Under Punjab Technical University Act, 1996
(Punjab Act No. 1 of 1997)

Ref. No. : IKGPTU/Reg/N/ 09

Dated : 16.01.2019

NOTIFICATION

Sub: **Regulations and Guidelines for the establishment of New University Regional Centers from Session 2019-20.**

Vice Chancellor approved the following regulations and guidelines for the establishment of New University Regional Centers from Session 2019-20.

1. Norms regarding establishment of New IKGPTU Regional Centre are as follows:

- For establishment of new IKGPTU Regional Centre or starting of Additional Courses applications must be sent to IKGPTU, Jalandhar according to the schedule announced by IKGPTU for respective academic session.
- New Regional Centre(s) will be established only for the programmes where there is dire need. In case of specialized programmes/disciplines, Institutions may apply for PG courses to AICTE.
- PG programmes will be introduced only in the disciplines where atleast one batch of under graduate course of the concerned discipline has already passed out.
- The unit size for a particular course will be 25.
- To run a programme Minimum number of students to a particular programme should not be less than six.
- Minimum faculty requirements for introduction of a PG course at Regional Centre will be strictly as per AICTE rules i.e. One Professor & Two Associate Professors.
- Visiting or Guest faculty will not be considered for establishment of Regional Centre.
- Candidates having minimum three years experience as a teacher in University department or a college affiliated to the University in the faculty of Engineering & Technology or an Engineer working in any other Department/Industry/National Laboratory with two year of experience shall be eligible for part time PG programme at IKGPTU Regional Centre with the approval of University.
- All other requirements will be at par with AICTE rules and regulation for starting PG programme.

Computer Section, IKGPTU
Receipt No. 3415
Dated 17/1/19

2. Remuneration and Expenditure norms will be as follows:

a) Remuneration for the faculty and supporting staff:

Sr. No.	Expenditure Heads	Remuneration (in Rs)
1.	Infrastructure Utilization & Development (including office expenses if any)	1500/Student/Year
2.	Purchase of Library Books, journals & other required equipment for Regional Centre students*	1000/Student/Year
3.	Coordinator Honorarium	4000/Month
4.	Officer Incharge of PG Courses	2500/Month
5.	M. Tech./M. Pharmacy Level Teaching Faculty	750/Hr. upto maximum of Rs. 50000/- per month
6.	Ph. D. Level Teaching Faculty	1000/Hr. upto maximum of Rs. 60000/- per month
7.	Guest Faculty (Invited Lecture)	1000/Hr + TA
8.	Remuneration of Internal Guide for Thesis (if more than one supervisor the amount to be divided equally)	4000/Student
9.	Remuneration to supporting Staff including Accounting & Auditing of Funds	5000/Month
10.	External Expert For Viva	2000 + TA
11.	Two Tutorials Lab will be considered equivalent to one lecture for payment purposes	
12.	Remuneration for practical class	Laboratory Technician 100/Hr.

* This amount can be spent without the permission of the University. Infrastructure, Books, equipment purchase from this fund for Regional Centre students will be University's asset. If any Regional Centre wants to Invest over and above the prescribed funds, then permission from University is must.

- b) The balance amount (income-expenditure) will be University's asset, for which a separate account will be maintained in the respective Regional Centre. This account shall be in the name of IKGPTU Regional Centre and shall be operated jointly by authorised signatory of respective Regional Centre and co-signatory from IKGPTU. The audit report of this account shall be submitted to University before 30th April every year. The University shall have the authority to transfer these funds to the University anytime.
- c) The Regional Centre(s) are authorized to make expenditure/payments as per above details strictly following IKGPTU purchase norms.



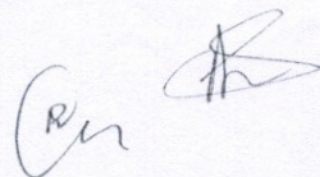
- d) If any Regional Centre has a special requirement (instrument/software) for the benefit of the students the proposal for the same, through the coordinator of the concerned Regional Centre, should be sent to University for consideration. The application will be reviewed by the respective BOS of IKGPTU and if the proposal is found to be appropriate a separate grant will be sanctioned by the University. However, coordinator cannot use the funds of Regional Centre for any other purpose or purchase.
- e) The RCs are to be established in University Main Campus, its Constituent Campuses and in those affiliated institutes which are accredited by NAAC/NBA.
- f) The officer Incharge of the programme must be working at Institution in the capacity of Professor/Associate Professor in the relevant discipline of Engineering & Technology /Pharmacy.
- g) Admission shall be allowed in the branch of Engineering /Pharmacy (M. Tech. / M. Pharma) if minimum No. of 06 Students are enrolled, otherwise course shall not be permitted in that academic session.
- h) Vice Chancellor, IKGPTU shall be fully authorized to establish Regional Centres in other reputed institutes of IKGPTU, with the approval of BOG.

In order to ensure that Regional Centres do not dilute the quality of education, the following measures to be taken:

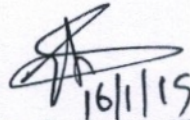

- i. Compulsory Bio Metric Attendance for Students.
- ii. Minimum requirement of 75% of Attendance shall be ascertained.
- iii. Minimum 3 years work experience in Industry/ Organisation OR sponsored by Industry / Organisation.
- iv. The contact hours of each course shall be completed by the respective Regional Centres as per University/AICTE norms.
- v. The M. Tech. Part Time classes shall be held strictly on Saturday and Sunday or any other holiday. The Academics Department of University shall make surprise checking and if found any ambiguity for conduct of classes, strict action up to closer of Programme/Regional Centre shall be taken by the University. The University shall have the right to shift the students to nearby Regional Centre.

3. M. Tech. Part Time Fee Structure:

- Admission Fee Rs. 5,000/-.
- Fee Per Subject Rs. 6,000/-.



- Project & Seminar will be considered as one subject.
- Thesis Fee Rs. 10,000/-.
- If the student fails to complete the degree in stipulated time, the candidate may be allowed to register beyond the stipulated time by paying continuation fee of Rs. 5,000/- per semester upto max permissible time as per University mandate.

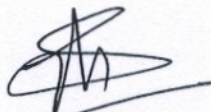

16/1/19
(Dr. S. S. Walia)
Registrar 

Endst. No. IKGPTU/REG/N/ 10-13

Dated: 16 .01.2019

A copy is forwarded to the following officers for information please.

1. I/c Secretariat, O/o Vice Chancellor: For information of Vice Chancellor
2. All HODs (Non-Teaching)
3. Director (Main and Constituent Campuses): To inform the All HODs (Teaching) and Incharge, Constituent Campuses.
4. Dy. Controller (ITS): For uploading on website


(Dr. S. S. Walia)
Registrar 