

# I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

Estd. Under Punjab Technical University Act, 1996  
(Punjab Act No. 1 of 1997)

Ref. No. : IKGPTU/Reg/N/ 73

Dated : 06.03.2018

## NOTIFICATION

Sub: **Role of CAS Co-ordinator.**

In continuation of Office Order no IKGPTU/REG/33-39 dated 08.02.2017 and as approved by Vice- Chancellor, the duties of Dr. Gaurav Bhargava, Associate Professor as CAS-Coordinator are re-defined as under:-

- (a) To Co-ordinate with the HR Section of the University in inviting applications under CAS from the faculty members.
- (b) To check and verify all the applications for academic eligibility as per AICTE/UGC norms followed by the University.
- (c) To brief the scrutiny committee and the selection/expert committee about the academic aspects of applications as per the norms adopted by the University.
- (d) Deficiency, if any, with regard to academic eligibility in any of the applications shall be reported to the HR Section of the University.
- (e) To apprise the university authorities regarding change in CAS norms by the UGC or any other statutory body from time to time.
- (f) Any other, as may be assigned by the competent authority of the university.

— Sd —  
(Dr. Amanpreet Singh)  
Registrar

Endst. No. IKGPTU/Reg/N/ 74-78

Dated: 06.03.2018

A copy is forwarded to the following officers for information and necessary action please.

1. OSD to VC: For information of Vice Chancellor, IKGPTU
2. All HoDs (Teaching and Non-Teaching)
- ✓ 3. DR (ITS): For upload on website
4. DR (HRD)
5. Dr. Gaurav Bhargava, Associate Professor

— Sd —  
(Dr. Amanpreet Singh)  
Registrar