

I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

Estd. Under Punjab Technical University Act, 1996
(Punjab Act No. 1 of 1997)

Ref. No. : IKGPTU/Reg/N/59

Dated : 23.02.2018

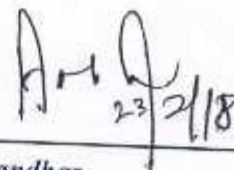
NOTIFICATION

Sub: **New Revaluation Policy of IK Gujral Punjab Technical University Jalandhar.**

In order to further improve the academic standards and to bring more transparency and accountability in our examination system, university has evolved a new revaluation policy. This policy will be implemented from the date of its notification and has been designed to safeguard the academic interests of students. Through this policy, not only the existing provisions of revaluation have been improved, a new provision of challenge revaluation has also been added. The details are as under:

1. A student can apply for revaluation of his answer sheet within 21 days of result declaration, if he is not satisfied with First Marking.
2. If the Second Marking awards are up to 33% of maximum marks, the result is declared with higher value from First Marking & Second Marking.
3. If Second Marking awards are more than 33% of maximum marks, then % variation of Second Marking from First Marking has to be considered. In this case, if the % variation is up to 50%, the result is declared with higher value from First Marking & Second Marking. However, if the % variation is more than 50%, the copy is sent for Third Marking. In this case two closer values are determined from First Marking, Second Marking & Third Marking; and result is declared with higher value from amongst the two closer values.
4. For third marking cases, where the two closer values are having difference greater than 10% of maximum marks, the case may be sent for 4th marking. The result to be declared on the basis of higher value out of two closest values from 1st, 2nd, 3rd and 4th markings. But only that pair of values will qualify to be closer whose difference is within 10% of maximum marks. If closer values are not achieved even after 4th marking, the process be repeated further till nth marking to get the two closer values.

In order to control the variation, subsequent markings are got done from senior level faculty as under:

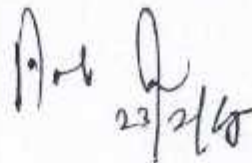


I. K. Gujral Punjab Technical University, Jalandhar
Jalandhar Kapurthala Highway, Near Pushpa Gujral Science City, Kapurthala - 144 603
Ph. No. 01822 - 662521, 662501 Fax No. : 01822-255506, 662526, Email : registrar@ptu.ac.in

- A) Second marking to be done by Assistant Professor with minimum 4 years teaching experience/Associate Professor/Professor.
- B) Third/higher markings to be done by Assistant Professor with minimum 7 years teaching experience/Associate Professor/Professor.
6. In case of 3rd or higher markings, an advisory letter is issued to such evaluators whose marking is found beyond 100% variation from nearest of two closer values.
7. In any case, final result will be notified with original evaluation awards or revaluation awards whichever higher.

If the student is still dissatisfied from revaluation marking and wants to make an appeal, he can do so by submitting an application on prescribed performa for **Challenge Revaluation (Annexure-A)** as under:

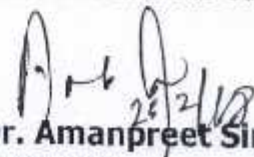
8. Only such students can apply for challenge revaluation who got their answer sheet revaluated and also received copy of their answer sheet through RTI. There should be no totaling error and no unchecked questions. Student is just dissatisfied from marking by previous examiners.
9. Student can apply for challenge revaluation to his college within 20 days of declaration of Revaluation Result. The fee for challenge revaluation will be Rs.5000/- per subject.
10. The application of challenge revaluation must be accompanied by copy of revaluated answer sheet received by student through RTI & copy of Revaluation Result.
11. The concerned college will receive the application and get the answer sheet examined from class teacher who taught the subject/HOD.
12. The application shall be forwarded to university only if class teacher/HOD has given recommendation in prescribed performa (**Annexure-B**) that Revaluation marking is improper. The college will submit a security amount of Rs.5000/- per subject (not to be charged from student).
13. The challenge revaluation application along with the following documents must be submitted to the university within 30 days of declaration of Revaluation result:
14. **Documents which must be attached with challenge revaluation applications:**
- I. Copy of revaluated answer sheet obtained through RTI.
- II. Student fees of Rs.5000/-per subject in the form of DD drawn in favour of Registrar IKGPTU payable at Jalandhar. (To be paid by student).
- III. College security amount of Rs.5000/-per subject in the form of DD drawn in favour of Registrar IKGPTU payable at Jalandhar. (To be paid by college).


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- IV. Report of class teacher/HOD in prescribed performa (**Annexure-B**).
- V. Academic Profile/Biodata of class teacher/HOD mentioning his/her teaching experience in concerned subject along with other academic accomplishments. Such applications should reach the university either in person or through registered/speed post (Don't courier) at following address:

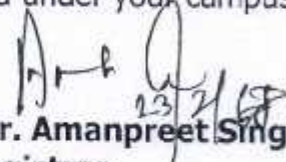
Controller of Examinations
IK Gujral Punjab Technical University
Jalandhar Kapurthala Highway
Kapurthala 144603

15. Challenge revaluation answer sheets will be got re-examined through the following procedure:
- i. **A Challenge Revaluation Board (CRB)** will be constituted by the examination department with approval of Controller of Examinations. CRB will consist of three subject experts as follows:
 - Chairman (not below the rank of Professor)
 - Two members (not below the rank of Associate Professors)
 - ii. The class teacher/HOD will appear before the CRB on behalf of student.
 - iii. The revaluation examiner will also appear before the CRB to defend his marking.
 - iv. The schedule of CRB meeting will be intimated to concerned college & revaluation examiner in advance.
 - v. The class teacher/HOD & the revaluation examiner will be paid TA as per university norms. The Chairman & members of CRB will be paid honorarium of Rs.2000/- per meeting and TA as per university norms.
 - vi. Student is not allowed to attend the CRB proceedings. Neither he can accompany the class teacher/HOD during visit to CRB meeting.
 - vii. After hearing the respective sides, CRB will give its decision in the form of joint evaluation report awarding the final marks.
 - viii. Result will be declared with higher value from revaluation marks or CRB marks.
 - ix. If the student was fail in revaluation & gets passed through CRB, his challenge revaluation fee of Rs.5000/- and security amount of college (Rs.5000/-) will be refunded back. Otherwise both amounts shall stand forfeited.
 - x. The decision of the CRB shall be final and binding on the student and his college. No requests shall be entertained thereafter.


(Dr. Amanpreet Singh)
Registrar

A copy is forwarded to the following officers for information and necessary action please.

1. OSD to VC: For information of Vice Chancellor, IKGPTU
2. All HoDs (Teaching and Non-Teaching)
3. Director, All IKGPTU Campuses: To inform all students enrolled under your campus
4. DR (ITS): For upload on website
5. Directors/Principals of all colleges affiliated to IKGPTU: To inform all students enrolled under your campus


(Dr. Amanpreet Singh)
Registrar

I.K. Gujral Punjab Technical University Jalandhar
Challenge Revaluation Form

Instructions:

1. Challenge revaluation can be applied only after revaluation of answer sheet has been done and student has obtained copy of answer sheet through RTI. If student is still dissatisfied from marking even after revaluation has been done, he can apply for challenge revaluation.
2. If there is totaling error or unchecked questions, don't apply Challenge Revaluation. In that case student can write an application to Controller of Examinations along with copy of answer sheet.
3. **Documents which must be attached with challenge revaluation application:**
 - a) Copy of revaluated answer sheet obtained through RTI.
 - b) **Student fees of Rs.5000/-per subject** in the form of DD drawn in favour of Registrar IKGPTU payable at Jalandhar. (To be paid by student)
 - c) **College security amount of Rs.5000/-per subject** in the form of DD drawn in favour of Registrar IKGPTU payable at Jalandhar. (To be paid by college)
 - d) Report of class teacher/HOD in the prescribed performa only (**Annexure-B**).
 - e) Academic Profile/Biodata of class teacher/HOD mentioning his/her teaching experience in concerned subject along with other academic accomplishments.
4. Student must read carefully all the clauses of challenge revaluation as notified in the Revaluation Policy issued vide notification no. IKGPTU/Reg/N/59-64 dated 23.02.2018.

Roll No.....Name of Student.....

Father's Name.....Course/Branch.....

College Name.....Exam Session.....

Student Mobile No.....Student Email.....

Postal Address of student.....

Subjects in which Challenge Revaluation is applied

Sr. No	Subject Name	Sub Code	M Code	Original Marks	Revaluation Marks	Date of Revaluation Result	Sem	Regular/ Reappear

Fee Details

	DD No.	Date of DD	Bank & Branch	Amount
Student Fee				
College Security Amount				

Undertaking by the student

I hereby undertake that I have read all the provisions of Revaluation Policy issued vide notification no. IKGPTU/Reg/N/59-64 dated 23.02.2018 and I shall abide by the same along with rules & regulations of university.

Signatures of Student.....Date.....Place.....

Undertaking by the college

Certified that we have got the above answer sheets copies examined from concerned class teachers/HOD and we uphold student's claim of challenge revaluation. We hereby undertake to abide by the Revaluation Policy issued vide notification no. IKGPTU/Reg/N/59-64 dated 23.02.2018.

Signatures of Principal/Director.....Seal of the College.....Date.....

I.K. Gujral Punjab Technical University Jalandhar
Class Teacher/HOD's Report for Challenge Revaluation

Name of Class Teacher/HOD.....

ID of Class Teacher/HOD.....

Designation.....

Institute where serving.....

Teaching Experience (In Years)

No of times the following subject has been taught by Class Teacher/HOD.....

Email of Class Teacher/HOD.....

Mobile No of Class Teacher/HOD.....

Roll No:			
Subject Name			
Sub Code:			
M Code:			
Question No	Marks awarded by first Evaluator (A)	Marks awarded by Revaluator (B)	Marks awarded by Class Teacher/HOD (C)
1(a)			
1(b)			
1(c)			
1(d)			
1(e)			
1(f)			
1(g)			
1(h)			
1(i)			
1(j)			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
Total Marks			

I hereby declare that I have myself checked the concerned answer book thoroughly and I have awarded the marks carefully to the best of my knowledge and experience. I uphold student's claim of challenge revaluation. I hereby undertake to abide by the Revaluation Policy issued vide notification no. IKGPTU/Reg/N/59-64 dated 23.02.2018.

Signatures of Class Teacher/HOD.....Date.....Place.....