

**Dr. S.S. Ahluwalia**

Ref. No. IKG.P.T.U./IRC-UHVE/3431  
Date.. 31/8/2016...

Dear Director/Principal  
As Chairperson  
Value Education Cell  
All Affiliated Colleges of IK Gujral Punjab Technical University, Kapurthala

**Sub: Gentle Reminder1-Updating Value Education Cell for Session 2016-17 (odd Semester) for Human Values & Professional Ethics Course (HVPE-101)**

Dear Sir/ Madam with reference to the letter dated 17/8/2016 of reference number IRC-UHVE/3418 We are happy to share that the five academic years of HVPE-101 have concluded successfully. More than 2000 teachers have undergone 8-day Teachers Orientation Program (TOP). The preliminary feedback has been quite encouraging both at the level of teachers and students as well.

**Thank you for being part in this process of change with enthusiasm and willingness...**

In order to take this process further, we are sharing a few action points for the academic year 2016-17 (odd Semester). Again, the idea is to help VE Cell members contribute to developing a conducive environment within the college.

- To oversee that the HVPE activity is conducted in accordance with the vision, each college is expected to establish a Value Education Cell with the director/principal as the chairperson, a Teachers' Orientation Programme (TOP) trained and actively teaching faculty member as coordinator and other TOP trained teachers as members. **As per the BoS Guidelines (attached) only those teachers who have gone through an 8-day full residential training program organized by IK Gujral Punjab Technical University are eligible to teach the subject of HVPE 101.**
- University is sending an open invitation to all the colleges to express their interest for developing their college as a nodal centre for UHVE activities. The criterion for selection of nodal centre is attached in this mail.
- **In case you would like to host 3 to 8 days workshops on Universal Human Values in your college then please mention that too in Annexure 1.1 given below. We would explore the possibility of conducting such workshop in your college at a mutually convenient time.**

**Please click the link given below to download the documents**

1. [BoS Guidelines for HVPE-101](#)
  - 1.1. [Annexure to update Value Education Cell Information](#)
2. [Criteria & Plan For Developing Nodal Centres](#)
  - 2.1 [Expression of Interest For Developing Nodal Centre](#)

**Contact details:-**

**Please email us the scanned copy of required information at [vinaykehar@ptu.ac.in](mailto:vinaykehar@ptu.ac.in) till 9<sup>th</sup> September 2016**  
(Please do not post) **or contact:** Mr. Nirmal Singh: - 09257200105  
(Please note- Last date for sending the form has been extended from 26<sup>th</sup> Aug to 9<sup>th</sup> Sept 2016)

With regards

  
Dr. Sukhbir Singh Ahluwalia  
Director

International Resource Centre for Universal Human Values & Ethics (IRC-UHVE)  
IKG Punjab Technical University, Kapurthala  
[www.uhv.ac.in](http://www.uhv.ac.in), [ptu.ac.in](http://ptu.ac.in)

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Punjab Univ. 29/11

Dt. 25.05.11

**Guidelines for implementation of the course  
"Human Values and Professional Ethics (HVPE)"**

**Course Introduction**

1. The course is named as "Human Values and Professional Ethics (HVPE)", and the course code to be "HVPE101"
2. This subject will be adopted as credited subject for which external exam will be conducted by the university. The L T P is 3 0 0.
3. Medium of instruction for this subject is English for the session 2011-2012.

**Teachers Selection and Training**

4. Suitable teachers may be identified and selections will be based on criteria that includes
  - responsible in teaching and have a good reputation with management
  - consistent interaction with students and have a good reputation with students
  - socially aware, concerned and are working for social causes
  - have an interest in human values
5. Only the regular and selected teachers who have gone through a 8-day full residential training program organized by Punjab Technical University is eligible to teach the subject of HVPE 101.
6. The teachers may be selected from any stream/subject e.g. physics, computer science etc. and need not necessarily be only from Applied Science/ humanities etc.
7. Teaching Load of HVPE101 on Faculty to be < 50%, so they can continue to devote attention to their base subject as well. If they volunteer to spend more time, they may do so.

**Value Education Cell**

8. The college is also required to form a Value Education (VE) Cell with the director as its chairperson, a trained teacher as its convener and other nominated teachers as its members.
9. After having a 8 day fully residential workshop on Human Values, the teachers shall also be expected to participate in refresher and higher level workshops as and when organized by the university.
10. The Value Education (VE) cell at University shall facilitate the Value Education cell at institute for carrying out the various activities of the course effectively.

**Teaching Learning Aid**

11. The lectures presentations and other relevant study materials will be provided by Value Education Cell @ PTU that may be used for teaching the subject.

Assistant Registrar  
(Value Education Cell)

*[Handwritten Signature]*  
25/5/11

Dean  
(Academics)

*[Handwritten Signature]*  
25/5/11  
A. Phull  
Coordinator VEC

## Annexure 1

### Updating Value Education Cell Information (**PLZ FILL IN ALL THE DETAILS AND IN CAPITAL LETTERS ONLY**)

Particulars	UPDATED Name	UPDATED Mobile No.	UPDATED Email id	Attended the 8 day Workshop (Yes/No)	Teaching/ Taught HVPE (Yes/No)	Nomination for Future Workshop (Mark ✓)
Value Education Cell Chairperson Detail (Director)						
Value Education Cell Coordinator ( Teacher)						
Member Teacher 1						
Member Teacher 2						
Member Teacher 3						
Member Teacher 4						
Student of Final Year 1 (Any course)					NA	
Student of Final Year 2 (Any course)					NA	
College Information	College Name:				Code:	
	Director Name:-			Director Email Id		
	Director Contact No:-			College Email ID		
Interested in hosting 3 day/ 8 day workshop on Universal Human Values at our college at mutually convenient time				Yes/ No ( Please mention the no of days workshops)		
Group Name (if any)						
Adequate time table (LTP 3-0-0) is allocated (Yes/No)						

**Pls email us the scanned copy of Annexure-1 required information at [vinaykehar@ptu.ac.in](mailto:vinaykehar@ptu.ac.in) by 9<sup>th</sup> Sept 2016 - (Please don't post it at the university address)**

**Please note that the Last date for sending this form has been extended from 26<sup>th</sup> August to 9<sup>th</sup> Sept 2016.**

Please attach an extra sheet in case more than 4 teachers have undergone 8 days' workshop on Human Values who may/may not be teaching HVPE Course

### **CRITERIA & PLAN FOR DEVELOPING NODAL CENTERS**

The university is inviting applications to set-up 5 Nodal Centers for carrying out the implementation of Human Values in letter and spirit. This is an opportunity for interested colleges to establish themselves as one of the Key Leaders in one of the most globally talked-about area of Human Values.

The University can invest more effort in colleges that see the significant value of HVPE. We can have deeper contact with such colleges – starting with 3 day to 8 day workshops. For this we can pick one or more colleges in each region. The college expressing Interest to become a Nodal Centre essentially appreciates the following:

#### **1. Commitment & Preparation of Management:**

- Management is supportive, has attended or is committed to attend FDP. Believes in Management by Relationship vs. Domination
- Commits to organize at least one 8-days residential workshop at their institute (for 100 people)
- College willing to share the expenses of Nodal Center
- All effort for development of Human Values are integrated and follow common guidelines for Value Education (Universal, Rational, Natural, Holistic or All encompassing, Experientially Verifiable – Living this way with other Human Beings leads to mutual happiness, with rest of nature leads to mutual enrichment.)

#### **2. Commitment & Preparation of Teachers:**

- Opportunity for Teachers to attend HVPE workshop
- Promotes the Teachers for advanced study on this subject 'Human Values'
- At least one teacher is fully committed to coordinate the complete effort

#### **3. Vision, Goals & Program:**

- Active VE cell, well-coordinated with IRC-UHVE, IKG-PTU
- HVPE projects and activities including NSS/NCC (like water harvesting)
- Regular discussions with students throughout their stay in the college (not limited to 1 semester, not limited to few HVPE teachers)
- Development of relationship in college
- Effort toward production & holistic development of all (like *Yuktahar* mess, IIIT Hyderabad)
- Research & effort towards Human Values based Education (and not limited to a course in Value Education)
- Outreach activities (parents of students, family of teachers)

***Specific responsibilities of the Nodal Center are to take responsibility for their region and to:***

- Develop the vision for the Value Education for all the colleges in their region
- Host (together with IRC-UHVE) 3-8 days HVPE workshops for their region, so that 100% HVPE teachers complete the FDP
- Conduct one day workshops for teachers at each city periodically say once every semester
- Ensure that recommended teaching material is available to HVPE teachers before they start teaching this course and guide them periodically
- Develop & integrate projects and HVPE activities with co-curricular activities of the institute, including NSS/NCC
- Organize weekly meeting of own college
- Organize district level meeting for all HVPE teachers of nearby area
- Document the real impact of this initiative and share it as appropriate

**To,  
Director  
IRC-UHVE  
IKG PTU, Kapurthala**

### **Expression of Interest**

**For developing our college as Nodal Centre for Universal Human Values & Ethics (UHVE) for IKG PTU**

Our institute appreciates the importance of HVPE to build a conducive environment of Values and is committed to realise it for itself and help others. We have gone through the requirements shared by your good self and found them to be within our bounds.

Our senior management believes in '**Management by relationship**' and wants to put further effort in this area starting from having Top Management to participate in one of the HVPE workshops.

We also visualise that in the process of organising and taking part in various HVPE activities, our faculty will be empowered to build an environment of trust and respect and also be a source of Inspiration for other institutions as well.

We have adequate facilities to arrange 8-day Residential Workshop for at least 100 people twice in a year. We can also host short (2-3 days) HVPE workshops/ project/ activities at any time during the year.

We request you to consider our institute as Nodal Centre for Human Values activities. We further request to send across your team to visit our campus to assess the adequacy of their requirement.

In anticipation!

Sincerely,

Director Name  
(College Name)

Chairman  
(College/Group Name)