

IK GUJRAL PUNJAB TECHNICAL UNIVERSITY

Main Campus, Kapurthala-144603 (PB)

Ref. No.: IKGPTU/ ECE/ 257

Dated: 08-May-2019

Quotation Invitation Request

To

www.ptu.ac.in
Website Open Call

Subject: Request for quotations to purchase of Antistatic (ESD) Lab Tables in EC E Department

Dear Sir,

This is in reference to purchase of Antistatic (Electro-Static Discharge) Laboratory Tables by the Department of ECE at IKG Punjab Technical University, Kapurthala.

1. You are invited to submit your most competitive quotations for the following goods with item wise detailed specifications given at Annexure-I
2. **Quotation:**
 - a) The purchase shall be for the full quantity as described.
 - b) Overwriting in quotation should be avoided.
 - c) All duties and other levies payable by the supplier shall be included in the unit price.
 - d) Applicable taxes shall be quoted separately for all items.
 - e) Quotation shall remain valid for a period not less than **45 Days** after the last date of quotation submission.
 - f) Each bidder shall submit only one quotation.
 - g) The prices should be quoted in Indian Rupees only.
3. **Evaluation of Quotations:** The Purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which
 - a) are properly signed and
 - b) confirm to the terms and conditions, and specifications.
 - c) The quotations would be evaluated for all items together.
4. **Award of Purchase Order:**

The Purchaser will issue the Purchase Order to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

 - a) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 - b) The bidder whose bid is accepted will be issued Purchase Order by the Purchaser prior to the expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
5. **Payment Terms:** Payments shall be made in Indian Rupees as follows:

a) Delivery and Installation	-	90% of total cost
b) Satisfactory Acceptance	-	10% of total cost
6. **Warranty:** All supplied items under purchase must have warranty of **12 Months** from the date of successful acceptance of items.
7. **Last Date & Time:** You are requested to provide your offer latest by **21-May-2019, 14:00 hours**.
8. Training Clause (if any) **No**
9. Testing/Installation Clause (if any) **Yes**
10. Information brochure/product catalogue, if any must be accompanied with quotation clearly indicating the model quoted for.

11. **Sealed Quotations:** Quotations sent via email should be summarily rejected. Only sealed quotations to be submitted/delivered at the address mentioned below:

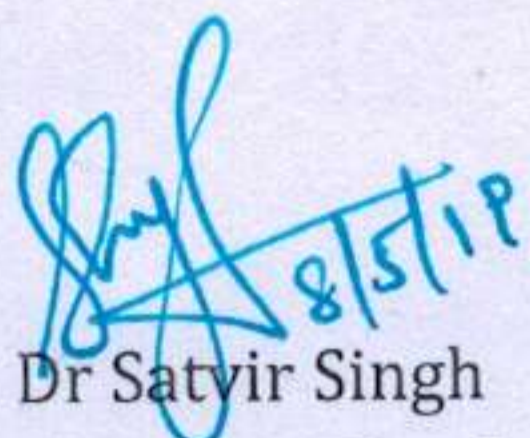
Store & Purchase Office

(Quotations for Department of ECE)

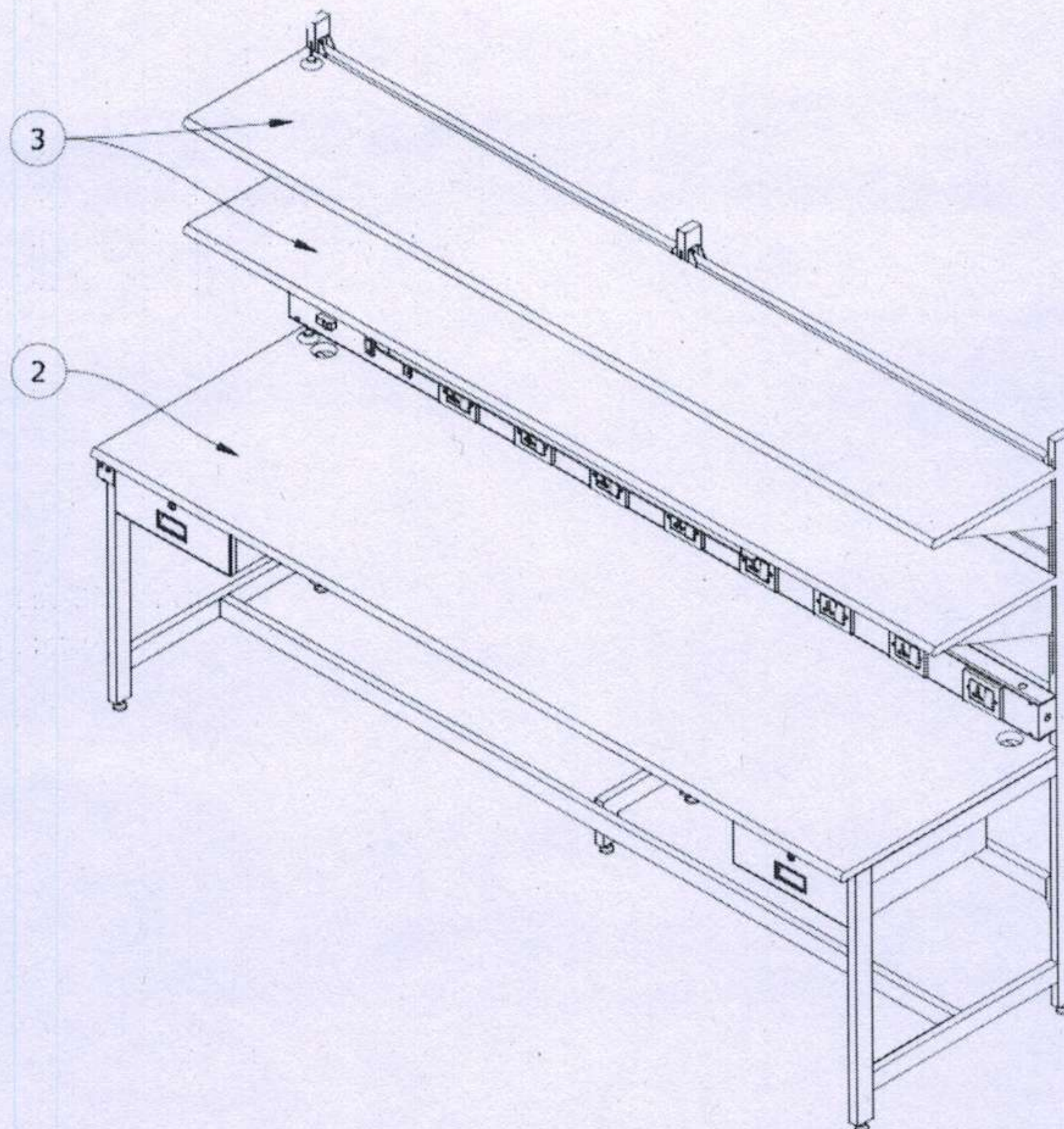
Main Campus, IKG Punjab Technical University,

Jalandhar-Kapurthala Highway, Kapurthala-144603 (PB)

12. We look forward to receiving your quotation and thank you for your interest in this project.

 8/5/18

Dr Satvir Singh
Chairman Purchase Committee
(Authorized Signatory)



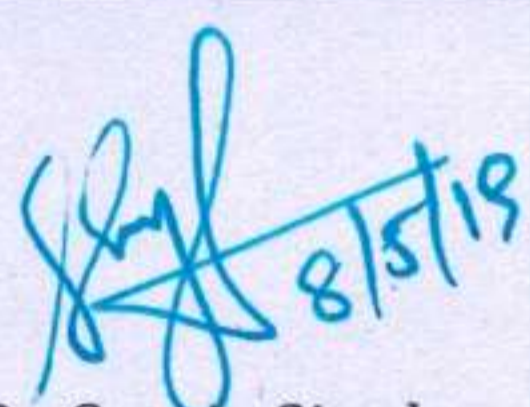
ISOMETRIC VIEW

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ANNEXURE-I

S. No.	Items Name and Specifications	Qty	Rate	Taxes	INR Cost
1.	Antistatic (ESD) Laboratory Tables Antistatic/ESD Table Top; Length: 2400mm; Width: 750mm; Total Height: 1600mm; Number of Shelves: 02; Shelves Width: 400mm; Standard Drawers: 02; Power Board with 08 Sockets & Switches and 01 MCB wiring with common grounding; Mild-Steel 25x20 2mm Thick Frame; Mild-Steel Levelers; 8mm+ thick back panel with pinup board; Refer attached drawings for more details	10			

 8/5/19

Dr Satvir Singh
Chairman Purchase Committee
(Authorized Signatory)

