

# IK GUJRAL PUNJAB TECHNICAL UNIVERSITY

Main Campus, Kapurthala-144603 (PB)

Ref. No.: IKGPTU/ ECE/235

Dated: 06-May-2019

## Quotation Invitation Request

To

Website: ptu.ac.in  
IKGPTU Kapurthala

**Subject: Request for quotations to set-up a Video Lecture Recording Studio in ECE Department**

Dear Sir,

This is reference to setting-up a Lecturer Recording Studio by the Department of ECE to create e-resources at IKG Punjab Technical University, Kapurthala for UG/PG students.

1. You are invited to submit your most competitive quotations for the following goods with item wise detailed specifications given at Annexure-I
2. **Quotation:**
  - a) The purchase shall be for the full quantity as described.
  - b) Overwriting in quotation should be avoided.
  - c) All duties and other levies payable by the supplier shall be included in the unit price.
  - d) Applicable taxes shall be quoted separately for all items.
  - e) Quotation shall remain valid for a period not less than **45 Days** after the last date of quotation submission.
  - f) Each bidder shall submit only one quotation.
  - g) The prices should be quoted in Indian Rupees only.
3. **Evaluation of Quotations:** The Purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which
  - a) are properly signed and
  - b) confirm to the terms and conditions, and specifications.
  - c) The quotations would be evaluated for all items together.
4. **Award of Purchase Order:**

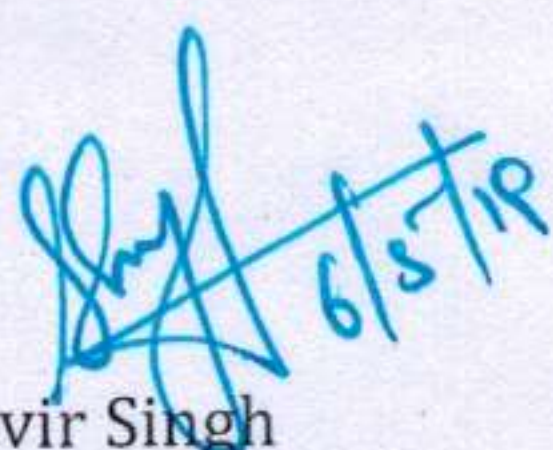
The Purchaser will issue the Purchase Order to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

  - a) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
  - b) The bidder whose bid is accepted will be issued Purchase Order by the Purchaser prior to the expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
5. **Payment Terms:** Payments shall be made in Indian Rupees as follows:

a) Delivery and Installation	-	90% of total cost
b) Satisfactory Acceptance	-	10% of total cost



6. **Warranty:** All supplied items under purchase must have warranty of **12 Months** from the date of successful acceptance of items.
7. **Last Date & Time:** You are requested to provide your offer latest by **15-May-2019, 14:00 hours**.
8. Training Clause (if any) **Yes**
9. Testing/Installation Clause (if any) **Yes**
10. Information brochure/product catalogue, if any must be accompanied with quotation clearly indicating the model quoted for.
11. **Sealed Quotations:** Quotations sent via email should be summarily rejected. Only sealed quotations to be submitted/delivered at the address mentioned below:  
**Store & Purchase Office**  
**Main Campus, IKG Punjab Technical University,**  
**Jalandhar-Kapurthala Highway, Kapurthala-144603 (PB)**
12. We look forward to receiving your quotation and thank you for your interest in this project.



Dr Satvir Singh  
Chairman Purchase Committee  
(Authorized Signatory)

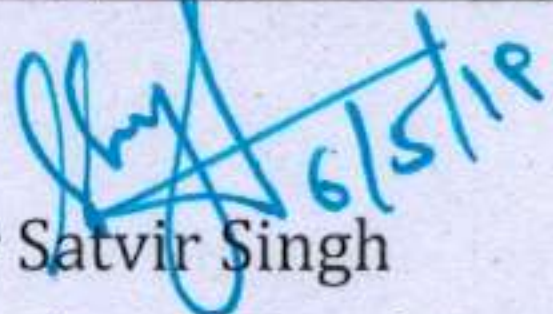


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## ANNEXURE-I

S. No.	Items Name and Specifications	Qty	Rate	Taxes	INR Cost
1.	<b>Medium Size Digital Writing Tablet &amp; Pen</b> Electromagnetic Resonance Technology, Resolution 2540 lines/inch, Baud Rate 15000, Dimensions 21x13, USB Connectivity	2			
2.	<b>Camcorder</b> Handheld camcorder, Image Sensor CMOS, 14Megapixel, Focal Length 10mm-110mm, Aperture 2.8-4.5, Optical Zoom 11x-15x, Digital Zoom 24x, Focus Auto & Manual, Resolution 1920x1080, Frame Rate 25, 30, 50, 60, Video output HDMI, Audio 3.5mm stereo jack, LCD display 3-3.5mm, Rechargeable Li-Ion Battery	1			
3.	<b>Shotgun Microphone</b> Wired handheld, Frequency 20-20kHz, SNR 76dB, Sensitivity -43 dBV/Pa	1			
4.	<b>Condenser Microphone</b> Wired handheld, Frequency 20-20kHz, SNR 40dB, Metallic, Sensitivity -50 dBV/Pa	1			
5.	<b>Professional Studio Boom Arm</b> Wired Tabletop, Gooseneck length 80cm	2			
6.	<b>Motorized 6x8 Projectors Screen</b> Wall Mount, Aspect Ratio 16:10, Dimensions 8'x6'	1			
7.	<b>Document Visualizer</b> Desktop, CMOS Technology, Video Frame Rate 30, Shooting Area A3 & A4, Focus Auto & Manual	2			
8.	<b>Collar Microphone</b> Wired Collar, Omni-directional, Sensitivity -43 dBV/Pa, 3.5 mm Jack, Battery powered	2			
9.	<b>Tripod Stand for Shoulder Camcorder</b> Material Aluminum, Pole extendibility 20", Weight 2kg, Compatible with Sony Camera	1			
10.	<b>16-Input 6 Bus Mixer</b> 16-Channel Mixing Console, Max. 10 Mic / 16 Line Inputs (8 mono + 4 stereo)	1			
11.	<b>Multimedia Speakers</b> Passive Speaker, Mounting Roof/Ceiling, AC 230V ~ 50Hz, SpeakON Connector, Maximum Sound Level 2dB	1			
12.	<b>Four Studio Lights with Stand</b> Diffused LED Lights with Stands	4			
13.	<b>Green BackDrop Background</b> 8'x12' Background, For television, Video Production and Digital photography	2			

  
Dr Satvir Singh  
Chairman Purchase Committee  
(Authorized Signatory)