Dr. Anirudh P. Singh

Dean Research, Innovation & Consultancy



Estd. Uder Punjab Technical University Act, 1996 (Punjab Act No.1 of 1997)

Ref. No. IKGPTU/ <u>R80/450</u>

Dated 11-10-2017

Directors/Principals/ Registrars All the Institutions/ Colleges & University Campuses IKG Punjab Technical University

Sir/ Madam

Sub: Regarding orientation programme for TPOs of IKG PTU affiliated colleges.

I K Gujral Punjab Technical University is committed to offer best employment opportunities to its students. University regularly organizes joint campus placement drives, Job fests and other employment enhancement related programmes in association with its affiliated colleges from time to time.

University also organized three "TPO Meets" this year at its Kapurthala, Amritsar & Mohali campuses respectively. During these meetings, it was felt that orientation programme should be organized on team building and team management. The orientation programme will help our placement officers to built personal bonding and networking which will result in better collaborative efforts by them in future joint events.

In light of the above, Punjab Technical University is organizing 3 days and 2 nights orientation programme from October 15 to 17, 2017 for TPOs at Dalhousie. GNDU Holiday Home, Dalhousie is booked for the stay of the participants. Orientation Programme will be sponsored by the university. Batch size of the orientation programme will be of 25 participants, which will be on first cum first basis.

You are requested to kindly nominate the placement officer of your College/Institute and send the participation confirmation at placements.ptu@gmail.com by October 13, 2017 (before 1100 hrs)

For any queries, you may call Mr. M S Bedi, Assistant Director (CR&A) @ +91-9478098076.

Thanking You

Dean (R&D)

"Developing Youth for a prosperous Knowledge Society"

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Jalandhar-Kapurthala Highway, Kapurthala-144 603

Three Day Orientation Programme at Dalhousie <u>Activity Programme</u>

| Date | Event | Time |
|--------------|---|------------------|
| Oct 15, 2017 | Departure from Jalandhar | 8:00 AM |
| | Breakfast at SSCET, Badhani, Pathankot | 10:00 AM |
| | Departure from SSCET, Badhani, Pathankot | 11:00 AM |
| | Lunch at GNDU holiday home, Dalhousie | 1:30 - 2:30 PM |
| | Inaugural Session (followed by Tea/Snacks) | 3:00 PM onwards |
| | Welcome Address by Mr. Mrigender Singh Bedi , Assistant Director (CR&A), IKG PTU | 3:15 - 3:20 PM |
| | Purpose/Vision of TPO's Orientation Program by Mr Navdeepak Sandhu, Deputy Director (CR&A), IKG PTU | 3:20 - 3:35 PM |
| | Key Note Address by Dr. S K Mishra, Finance Officer, IKG PTU | 3:35 - 3:50 PM |
| | Vote of Thanks by Mr. Mrigender Singh Bedi, Assistant Director (CR&A), IKG PTU | 3:50 - 4:00 PM |
| | Camp Fire | 7:00 PM |
| | Dinner | 8:30 PM |
| Oct 16, 2017 | Morning Walk | 6:30 - 7:30 AM |
| | Breakfast | 8:30 - 9:30 AM |
| | Key Note Address by Dr. Manpreet Kaur, Assistant Prof., Central University of Himachal Pradesh, Dharamshala | 10:00 -11:30 AM |
| | Tea/ Snacks | 11:30 - 11:50 AM |
| | Team building Activities by Mr. Saurabh Nanda, CO-Founder Career Pathfinder | 11:50 – 1:00 PM |
| | Lunch | 1:00 - 2:00 PM |
| | Departure for Khajjiar | 2:00 PM onwards |
| | T-10 Cricket Match | 3:00 - 5:00 PM |
| | Departure for GNDU Holiday Home, Dalhousie | 5:30 PM |
| | Thought Sharing Session with Mr. Navdeepak Sandhu, Deputy Director (CR&A) | 7:00 PM |
| | Camp Fire & Dinner | 9:00 PM |

Three Day Orientation Programme at Dalhousie <u>Activity Programme</u>

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| Oct 17, 2017 | Morning Walk | 6:00 - 7:00 AM |
| | Breakfast | 7:00 - 8:00 AM |
| | Tracking from GNDU holiday home to Panchpula, Dalhousie | 9:00 AM |
| | Departure from Panchpula to GNDU holiday home, Dalhousie | 10:00 AM |
| | Valedictory Session and open house Discussions | 12:00 – 1:00 PM |
| | Lunch | 1:00 PM |
| | Departure from GNDU holiday home, Dalhousie to IKG PTU, Kapurthala | 2:30 PM |