

**Directors  
(College Development)**



**IKG Punjab Technical University**  
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Phone No. 01822- 255508  
Email: ptubalkar@gmail.com

Ref. No.: PTU / DCD / 2995

Dated: 24/11/16

**Director & Principal  
All Constituents Colleges & Affiliated Colleges**

**Subject: Regarding Biometric Attendance of Faculty Member, Student in IKGPTU  
Affiliated Colleges/Constituents College.**

Dear Sir/Madam,

This is with reference to decision taken by the Board of Governor of IKGPTU in its 62<sup>nd</sup> Meeting and subsequent issue of notification vide IKGPTU/Reg/N/4408 dated 05/09/2016 (Copy attached) to all colleges for mandatory implementation of biometric attendance of faculty members and students in all the affiliated/constituent colleges of IKGPTU and to submit the compliance within three months. The Principal/Director of all the affiliated college are once again requested to submit the compliance regarding the implementation of the Biometric attendance upto 05/12/2016. If any query please contact Mr. Balwant Singh SA, Mobile no. 9465884814 & Email: - balwantsingh.navy@ptu.ac.in.

With regards

**Director (College Development)**

Copy to:-

1. PS to VC
  2. Registrar
  3. Dean (Academic)
  4. Dean (RIC)
- for information please.

# I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

Estd. Under Punjab Technical University Act, 1996  
(Punjab Act No. 1 of 1997)

Ref. No. : IKGPTU/Reg/N/ 4408

Dated : 05-09-16

## NOTIFICATION

**Subject: Regarding Biometric Attendance of faculty member, students in the IKGPTU affiliated colleges/constituent college & to upload the details of faculty information on website of the colleges**

The Board of Governors in its 62<sup>nd</sup> meeting has approved that all the constituent/affiliated colleges of the University to upload the details pertaining to the faculty members on their respective websites. The uploaded information shall include

- I. Names/Resumes/Essential Qualification
- II. Aadhaar Numbers
- III. Photographs
- IV. Emoluments/ Bank Account Details
- V. Other relevant Details

The Board of Governors of IKGPTU in its 62<sup>nd</sup> Meeting has also approved the mandatory biometric attendance of faculty members and students in all the affiliated/constituent colleges of IKGPTU. All the affiliated colleges/constituent colleges of IKGPTU are hereby directed to get the Bio Metric machines installed in their campuses and start the Biometric attendance of all the students and Faculty members. The Principal/Director of respective college shall have to submit the compliance of the Biometric attendance to the University within three months of the issuance of this letter. All the colleges have to immediately display faculty details on their website.

  
Registrar

Endorsement No: IKGPTU/REG/ 4409- 4414

Dated: 05-09-16

1. Secretary to VC: For kind information of the Vice Chancellor
2. All HODs, IKGPTU: For information
3. All HODs of Teaching Department of IKGPTU: For necessary compliance
4. All Affiliated and Constituent Colleges of IKGPTU
5. DR (Computers): For uploading the notification on website and ensure the web links of all affiliated colleges on University website.
6. File copy

-Sd-  
Registrar