Directors
(College Development)

IKG Punjab Technical University
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Email : ptubalkar@gmail.com

Ref. No.: PTU / DCD / 2965

Dated: 29/9/16

REMINDER-1

Director & Principal
All Constituents Colleges & Affiliated Colleges

Subject: **Regarding uploading of the detail of faculty members on the website of the respective colleges.**

Dear Sir/Madam,

This is with reference to decision taken by the Board of Governor of IKGPTU regarding displaying faculty information on the college website. In the content of the same, a letter vide ref. no.IKGPTU/DCD/2757 dated 06/09/2016(Copy attached) has been issued to all colleges to display the requisite information on college website and submit the compliance by 15/09/2106. It has been observed that some of colleges have not displayed the requisite information till date. All the colleges are again directed to display the requisite information on their website and submit the compliance by 05/10/2016. After this, the list of the colleges not displaying the requisite information on their website will be forwarded to higher authorities for further action.

With regards

Director (College Development)

Copy to:-

1. PS to VC
2. Registrar
3. Dean (Academic)
4. Dean (RIC)
   for information please.

Dr. Balkar Singh
Director
College Development

Ref. No. IKGPTU|DCD|2757   Dated 06/9/16

Principal/Director
All Affiliated Colleges/ Constituent Colleges
I.K.Gujral Punjab Technical University

Subject: **Regarding uploading of the details of faculty members on the website of the respective colleges and biometric attendance of students & faculty.**

Sir/Madam,

1. The Board of Governors of IKGPTU in its 62nd Meeting has directed that all the constituent/affiliated colleges of the University will upload the details pertaining to the faculty members on their respective websites immediately. The uploaded information shall include

    I.   Name/Resumes/Essential Qualification
    II.   Aadhaar Numbers
    III.   Photographs
    IV.   Emoluments/Bank Account Details
    V.   Other relevant details

    The copy of notification and the **format** of the information to be uploaded on website of the colleges is attached herewith. The colleges has to complete the process of uploading of above information in the enclosed format immediately and submit the compliance report along with the address of college website and the details of the person looking after the website up to 15-09-2016 to the office of under signed.

2. The Board of Governors of IKGPTU in its 62nd Meeting has also directed for the mandatory biometric attendance of faculty members and students in all the affiliated/constituent colleges of IKGPTU. All the constituent/affiliated colleges of IKGPTU are hereby directed to get the Bio Metric machines installed in their campuses and start the Biometric attendance of all the students and faculty members. The colleges have to submit the compliance of the same within three months from the issuance of this letter to the office of undersigned.

With regards

Director College Development

A copy is forwarded to:
    1. PS to Vice Chancellor
    2. Registrar
    3. Dean, RIC
    4. Dean, Academics
      for information please.

"Propelling Punjab to a Prosperous Knowledge Society"

I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

Estd. Under Punjab Technical University Act, 1996
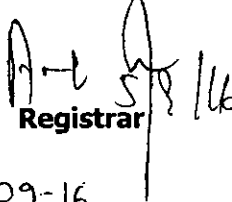*(Punjab Act No. 1 of 1997)*

NOTIFICATION

Subject: **Regarding Biometric Attendance of faculty member, students in the IKGPTU affiliated colleges/constituent college & to upload the details of faculty information on website of the colleges**

The Board of Governors in its 62nd meeting has approved that all the constituent/affiliated colleges of the University to upload the details pertaining to the faculty members on their respective websites. The uploaded information shall include

I.   Names/Resumes/Essential Qualification
II.   Aadhaar Numbers
III. Photographs
IV.   Emoluments/ Bank Account Details
V.   Other relevant Details

The Board of Governors of IKGPTU in its 62nd Meeting has also approved the mandatory biometric attendance of faculty members and students in all the affiliated/constituent colleges of IKGPTU. All the affiliated colleges/constituent colleges of IKGPTU are hereby directed to get the Bio Metric machines installed in their campuses and start the Biometric attendance of all the students and Faculty members. The Principal/Director of respective college shall have to submit the compliance of the Biometric attendance to the University within three months of the issuance of this letter. All the colleges have to immediately display faculty details on their website.

Registrar

Endorsement No: IKGPTU/REG/ 4409-4414   Dated: 05-09-16

1. Secretary to VC: For kind information of the Vice Chancellor
2. All HODs, IKGPTU: For information
3. All HODs of Teaching Department of IKGPTU: For necessary compliance
4. All Affiliated and Constituent Colleges of IKGPTU
5. DR (Computers): For uploading the notification on website and ensure the web links of all affiliated colleges on University website.
6. File copy

-Sd-
Registrar

Format of the Information to be uploaded on the website of the colleges

Name of Faculty	Department	Designation	Qualification		Photograph	Aadhaar Card No.	Complete Resume	Pay Scale	Monthly Emoluments	Bank Details of salary account			
			Essential Qualification								Address	Account Number	Account Holder Name
										Name of Bank			
				Upload Picture	Upload Picture	Upload Resume	Upload Resume						
					Upload Picture	Upload Resume	Upload Resume						