



I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY
(Office of Dean Academics)

Dr. Ekonkar Singh Johal
(Deputy Registrar)

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Ref. No. : IKGPTU/DA/ 2318.

Dated : 19/8/2016.

The Principal/Director
All Affiliated Colleges of IKGPTU

Subject : Instructions regarding Eligibility Checking of the students admitted during session 2016-17

Ref. : Letter No. PTU/DA/2264 dated 27/07/2016 & Notification No. IKGPTU/Reg/N/267 dated 14/06/2016

Sir/Madam

In reference to the subject cited above you are informed that eligibility of the students provisionally admitted through Centralized Online Counselling / Direct Counselling / Management quota mode during session 2016-17 is to be checked as per schedule available on IKGPTU website. In this regards the concerned colleges are required to produce the following documents (in original) at Admission cell before the Eligibility Checking Team:-

1. Detailed list (downloaded from Admission Web Portal) of all the students admitted during session 2016-17 duly Signed and Stamped by Principal / Director of concerned College/Institute.
2. Proof of deposition of Admission Processing fee @ Rs. 2,000/- per student admitted through Direct Counselling / Management quota mode and uploaded on web portal.
3. In case of Students Admitted through Direct Counselling / Management quota:-
 - (a) 10th DMC
 - (b) 10+2 DMCs, / Diploma DMCs / Graduation DMCs / Degree (As applicable)
 - (c) Migration Certificate
4. In case of Students Admitted through Centralized Online Counselling:-
 - (a) Entrance Examination Score Card as applicable
 - (b) Proof of Counselling Fee payment
 - (c) Allotment Letter
 - (d) Confirmation / Admission Slip (Generated by concerned College)
 - (d) 10th DMC
 - (e) 10+2 DMCs, / Diploma DMCs / Graduation DMCs / Degree as applicable
 - (f) Migration Certificate
 - (e) Residential Certificate (As applicable)
 - (f) Reserve Category Certificate (As applicable)



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(g) Income Certificate (As applicable)

(h) Any other certificate related to admission through centralized online counselling

5. College will submit two (02) CDs (duly signed by Principal/Director) containing coloured scanned documents (Original) of all the admitted candidates in Admission Cell, IKGPTU. The data should be prepared Course Wise, Branch Wise & Enrolment ID wise (In PDF format only).

In case of non-availability of above details eligibility will not be checked.

With Regards

Dr. Ekonkar Singh Johal
19/8/16

Deputy Registrar
(Academic Department)

Copy to :

1. Dean (Academics)
2. All concerned
3. File