

I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

CENTRAL ADMISSION PROCEDURE for Admission to UGC (Non AICTE) courses

No. **IKGPTU/Reg/N/1576**

31. 23.05/16

I.K. Gujral Punjab Technical University, Jalandhar is pleased to authorize its affiliated Colleges/ Institutions to make direct admission to 1st semester and 3rd semester* to following UGC (Non-AICTE) courses as approved by the University for their college / institute for session 2016-17 onwards through Central Admission Procedure :

A. Bachelor Courses

S. No	Name of the Courses as per IKG-PTU	Name of the Courses as per UGC's Notification
1	Bachelor of Business Administration	Bachelor of Business Administration
2	Bachelor of Business Administration(Retail Management)	Bachelor of Business Administration(Retail Management)
3	Bachelor of Business Administration(RDM)	Bachelor of Management Studies (Rural Development)
4	Bachelor of Business Administration (E-Commerce)	B.Com (E-Commerce)
5	Bachelor in Computer Applications	Bachelor in Computer Applications
6	Bachelor in Animation & Multimedia Technology	B. Sc. (Animation & Multimedia Technology)
7	Bachelor in Airlines, Tourisms and Hospitality Mgt	Bachelor of Management Studies (Airlines, Tourisms and Hospitality)
8	Bachelor in Bio-Technology	B. Sc. (Bio-Technology)
9	Bachelor in Fashion Technology	B. Sc. (Fashion Technology)
10	Bachelor in Hotel Management & Catering Technology	Bachelor of Management Studies (Hotel Management & Catering Technology)
11	Bachelor in Information Technology	B. Sc (Information Technology)
12	Bachelor in Journalism and Mass Communication	B.A .(Journalism and Mass Communication)
13	Bachelor in Media Entertainment & Film Technology	Bachelor of Management Studies (Media Entertainment & Film Technology)
14	B.Sc.(Medical Lab Sciences)	B.Sc.(Medical Lab Sciences)
15	Bachelors in e-commerce	B. Com (E-Commerce)
16	Bachelors in Mass Communication	B.A. (Mass Communication)
17	Bachelors in Food Technology	B. Sc. (Food Technology)
18	B.Com. (E-Commerce)	B.Com. (E-Commerce)
19	B.Com. Professional	B.Com. (Professional)
20	Bachelor in Mobile Computing and Internet	Bachelor of Management Studies (Mobile Computing and Internet)
21	Bachelor in Health, Spa and Resort Management	Bachelor of Management Studies (Health, Spa and Resort)
22	B.Sc.(Computer Science)	B.Sc.(Computer Science)
23	B.Sc.(Fashion Design)	B.Sc.(Fashion Design)
24	B.Sc.(Textile Design)	B.Sc.(Textile Design)
25	B.Sc.(Fashion Design Knits)	B.Sc.(Fashion Design Knits)

26	Bachelor of Sales, Marketing, Advertising and PR Management	BBA (Sales, Marketing, Advertising and PR Management)
27	Bachelor in Service Industry Management	Bachelor of Management Studies (Service Industry)
28	Bachelor in Events, Conference and Trade Fairs Management	BBA (Events Management)
29	B.Sc. in Home Science Nutrition and Dietetics (3 Years)	B.Sc. (Home Science Nutrition and Dietetics)
30	B.Sc. in Catering & Culinary Arts (3 Years)	B. Sc. (Catering & Culinary Arts)
31	B.Sc. (Business Economics)	BBA (Business Economics)
32	B.Sc. (Agriculture)	B.Sc. (Agriculture)

B. Master's Courses

S. No	Name of the Courses as per IKG-PTU	Name of the Courses as per UGC's Notification
33	M.Com. (Professional)	M.Com. (Professional)
34	Masters in Animation & Multimedia Technology	M.Sc. (Animation & Multimedia Technology)
35	Masters in Airlines, Tourisms and Hospitality Mgt	Master of Management Studies (Airlines, Tourisms and Hospitality)
36	Masters in Bio-Technology	M.Sc. (Bio-Technology)
37	Masters in Fashion Technology	M. Sc. (fashion Technology)
38	Masters in Information Technology	M. Sc. (Information Technology)
39	Masters in Journalism and Mass Communication	M.A. (Journalism and Mass Communication)
40	Masters in Medical Lab Technology	M. Sc. (Medical Lab Technology)
41	Masters in Pharma Chemistry	M. Sc. (Pharma Chemistry)
42	Masters in Service Industry Management	Master of Management Studies (Service Industry)
43	Masters in Public Health Programme	M. Sc. (Public Health Programme)
44	Master in Mass Communication and Media Management	MA (Journalism and Mass Communication)
45	Master in Education and Counseling Management	Master of Management Studies (Education and Counseling)
46	Master of Science (Hotel Management & Catering Technology)	Master of Hotel Management & Catering Technology
47	Master of Science (Environmental Science)	Master of Science (Environmental Science)
48	M.Sc. (Garment Manufacturing Tech.)	M.Sc. (Garment Manufacturing Tech.)
49	M.Sc. (Fashion Mkt. Mgmt.)	M.Sc. (Fashion Mkt. Mgmt.)
50	M.Sc. (Computer Science)	M.Sc. (Computer Science)
51	M.Sc. (Applied Physics)	M.Sc. (Applied Physics)
52	M.Sc. (Applied Chemistry)	M.Sc. (Applied Chemistry)
53	M.Sc. (Applied Math)	M.Sc. (Applied Math)

C. Post-Graduate Diploma Courses

S. No	Name of the Courses as per IKG-PTU	Name of the Courses as per UGC's Notification
54	Post-Graduate Diploma in Computer Applications	Post-Graduate Diploma in Computer Applications

A-9.

55	Post-Graduate Diploma in Clinical Research	Post-Graduate Diploma in Clinical Research
56	Post-Graduate Diploma in Regulatory Affairs	Post-Graduate Diploma in Regulatory Affairs
57	Post-Graduate Diploma in Pharmaceutical Packing	Post-Graduate Diploma in Pharmaceutical Packing
58	Post-Graduate Diploma in Cosmetology	Post-Graduate Diploma in Cosmetology
59	Post-Graduate Diploma in Pharm. Business Administration	Post-Graduate Diploma in Pharm. Business Administration
60	Post-Graduate Diploma in Pharm. Marketing	Post-Graduate Diploma in Pharm. Marketing
61	Post-Graduate Diploma in Herbal Drugs	Post-Graduate Diploma in Herbal Drugs
62	Post-Graduate Diploma in Pharmaceutical Analysis	Post-Graduate Diploma in Pharmaceutical Analysis
63	Post-Graduate Diploma in Packing and Distribution Management	Post-Graduate Diploma in Packing and Distribution Management
64	Post-Graduate Diploma in Electronics Product Design and Technology	Post-Graduate Diploma in Electronics Product Design and Technology
65	Post Graduate Diploma in Nutrition and Dietics (1 year)	Post Graduate Diploma in Nutrition and Dietics (1 year)
66	PG Diploma in Hotel Management & Catering Technology (1 Year)	PG Diploma in Hotel Management & Catering Technology (1 Year)

***Lateral entry to 3rd semester shall be allowed only in the courses as notified by the University earlier.**

Admissions shall be made by the institutes on the basis of the inter-se merit of the candidates in the qualifying examination. Weightage of 5 % in the marks obtained in qualifying examination shall be awarded to those candidates who have studied for atleast three years or have passed their +1 and +2 examination from the schools located in Rural Area (Format of Rural Area is attached at **Annexure A**).

I.K. Gujral Punjab Technical University, Jalandhar is further pleased to notify the Eligibility and other conditions for admission :

(A) Eligibility Criteria (Educational Qualifications)

The eligibility criteria for admission shall be same as same as notified earlier.

(B) Important Dates:

Start of Session	15 th July, 2016
Last Date of Admission	15 th August, 2016

(C) Eligibility for Admission:

Eligibility Criteria (Resident Status) for admission.

- (i) For admission to the UGC (Non-AICTE) Courses, 85% seats shall be open for the candidates from within the State and 15% will be open for the candidates from outside the State.

- (ii) *Admission will be made on the basis of rank prepared based on inter-se-merit of the qualifying examination for both 85% quota for resident of Punjab and 15% quota for outside Punjab.*

Apart from the basic educational qualifications prescribed above, the general eligibility criteria shall be as contained in Punjab Government, Department of Technical Education & Industrial Training, Punjab, **Memo No.35/44/95/T(2) 978 dated 21st March 2003**, which is attached at **Annexure B** to this notification. This communication shall be treated as a part and parcel of this notification, for all purposes, and all the provisions of this notification shall be read along with the contents of the said communication.

(D) Reservation:

The reservation of seats shall be as per Punjab Government, Department of Technical Education and Industrial Training **Memo. No. 13 / 2/ 05 -1TE2/1987** dated 2nd July, 2013, which is attached at **Annexure – C** to this notification. This communication shall be treated as a part and parcel of this notification, for all purposes, and all the provisions of this notification shall be read along with the contents of the said communication

(E) General Conditions:

The students shall be liable to pay fee/ development fee and other charges as per the rates of fees/ development fee and other charges fixed by I.K. Gujral Punjab Technical University, at the time of admission.

(F) Procedure for Admission:

- (i) The colleges / Institutes shall display, on the website of the college, the dates to apply for these courses and dates of the counseling, wherever, possible the counseling will be made online.

- (ii) The counseling will be made purely on the basis of merit and should be displayed to the students.

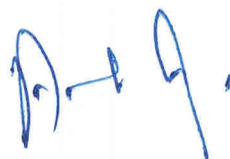
(iii) Preparation of Merit list

- (i) There will be a common merit lists for General and Reserved categories / subcategories (if applicable) candidates.
- (ii) The rank of the candidates in the merit list securing equal marks will be in accordance with the following criteria:

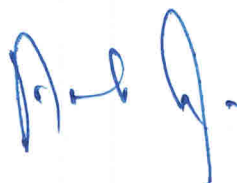
(a) The candidate securing higher aggregate percentage marks in the qualifying examination shall rank higher in order of merit.

(b) In the case of tie in (a) above, the candidate senior in age shall rank higher in order of merit.

- (iv) Counseling for 85% seats of Punjab residents and 15% outside Punjab candidates shall be taken up simultaneously. However, the reserved category candidates shall be considered in general category, first before being considered in the respective category.

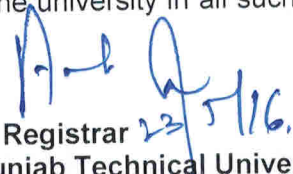


- (v) The college will issue a public notice on official website to this effect indicating clearly the number of seats vacant in each reserve category and general category and fill the seats in that very particular category in all the rounds of counseling.
- (vi) Institute must complete at least two rounds of counseling based on rank in inter-se-merit of the qualifying examination considering the respective reserve category, as applicable by Punjab Govt.
- (vii) After following above said procedure, if still the seats remaining vacant in reserve category, the college can fill these from candidates belonging to general category in subsequent step at the end of counseling.
- (viii) The whole process will cease on the last date of admission as applicable i.e. 15th August of each year.
- (ix) The application along with all qualification certificates should be produced in original for the eligibility check. Non refundable admission processing fee amounting to Rs. 2,000/ (Rupee two thousand only) would have to be deposited in the university.
- (x) Colleges will upload the data of the candidate admitted by them in each round of counseling on University webportal.
- (xi) College will verify the original documents of the candidates and ensure that the eligibility is fulfilled before making admission. An undertaking will be submitted by the institute alongwith the updated list of the students that all the admitted students fulfill the eligibility criteria.
- (xii) The documents in original are required to be produced to the university for eligibility check.
- (xiii) In case a student surrenders his / her seat within 7 days of the end of the counselling, he / she must submit application to the college and copy to Registrar IKGPTU. University shall only forward such cases to the concerned colleges / Institute and colleges / institute must refund his / her full fee after deduction of Rs. 1000/- only.
- (xiv) In keeping with the direction of Ministry of Human Resource Development Department, Govt. of India all Institutions shall in public interest, maintain a waiting list of students/ candidates. In the event of a student/ candidate withdrawing before the starting of the course, the wait listed candidates should be given admissions against the vacant seat. The entire fees collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees One Thousand only) shall be refunded and returned by the Institution to the student/ candidate withdrawing from the programme. It would not be permissible for institutions to retain the certificates in original.
- (xv) Specimen Application form to be filled by the candidate desirous of taking admission to these courses is attached at **Annexure- D**.



(G) Over Riding Provision:

Nothing in this notification shall be operative in so far as it is inconsistent with the Act or Regulations of the university, any such inconsistency may be brought to the notice of the university clearly highlighting the inconsistency, for immediate rectification. The decision of the competent authority of the university in all such matters shall be final and binding on all concerned.


Registrar 23/5/16.
IK Gujral Punjab Technical University,
Jalandhar

Endst. No. 1577-1584

Dated : 23.5.16

A copy of the above is forwarded to :

1. PS to VC for the kind information of the Vice-Chancellor.
2. Director, Technical Education & Industrial Training, Sector, 36A, Chandigarh
3. Dean (Academics)
4. Controller of Examinations
5. Finance Officer
6. Director (College Development)
7. All affiliated Institutes running UGC (Non-AICTE) courses.
8. All concerned.

Appendix – A

RURAL AREA CERTIFICATE

Certified that Mr./Ms./Mrs. _____ Son/Daughter of _____
is a bonafide student of the school _____ (Name
of school/college) from _____ to _____. His/her fee
charges are Rs. _____ per annum in the last class attended. This school
does not fall within limits of Municipal Corporation/Municipal Committee/Small
Town/Notified Area.

Place:

Date:

Office Stamp
(Legible)

Verified By
School Principal/Head Master

Certified that Mr./Ms./Mrs. _____ Son/daughter of _____ is
a bonafide resident of village _____ and his/her parents also resides in the
village. This village does not fall within limits of Municipal Corporation/Municipal
Committee/Small Town/Notified Area.

Place:

Date:

Office Stamp
(Legible)

Verified By
School Principal/Head Master
Tehsildar / Sarpanch of the Village
Office Stamp
(Legible)

Candidates must furnish proof of 3 year schooling in rural area from the Principal / Head master of that vary
school.

Appendix - B

**Government of Punjab
Department of Technical Education & Industrial Training
(Technical Education 2 Branch)**

1. **Vice Chancellor,**
Punjab Technical University,
Jalandhar.
2. **Chairman,**
Punjab State Technical Education Board,
Sector 36, Chandigarh.
3. **The Director,**
Technical Education & Industrial Training, Punjab,
Chandigarh.

Memo.No.35/44/951T(2)/978 Dated, Chandigarh, the 21st March, 2003

Subject: General Eligibility Criteria for admission to Professional / Diploma / Degree / Post Graduate Degree level Engineering / Technical / Pharmacy and Architecture Courses for session 20032004.

Reference on the subject noted above. In supersession of this department memo No. 35/44/951T(2)/738. Dated 4th March, 2003, the following shall be the eligibility criteria for admission to Professional/Diploma/Degree/Post Graduate level Engineering/ Technical/ Pharmacy and Architecture courses in Punjab State for session 20032004:

- (i) 85% seats will be reserved for the candidates from within the State and 15% will be open to candidates on All India basis. The eligibility criteria for 85% seats will be that the candidate must be resident of Punjab State in terms of Punjab Government, Department of Personnel and Administrative Reforms (PPI Br.) letter No.1/3/953PP1/9619, dated the 6th June, 1996 and letter No.1/3/95PP11/81, dated the 1st January, 1999 and should have passed qualifying examination from any recognized Board/University. In case, the residence certificate is found at any stage to be false or incorrect, the admission against Punjab quota shall be liable to be cancelled, without prejudice to any criminal proceedings that may be initiated. Furthermore, the fees or any other amount paid, including advance or security, shall be automatically treated as forfeited.
- (ii) The above condition regarding a candidate being resident of Punjab shall not be applicable to the following categories of candidates:
 - a. Candidates seeking admission under NRI quota; if eventually permitted;
 - b. Children, wards and dependents of Punjab Government employees and employees of Boards/Corporations/Statutory Bodies/Companies/Cooperative Societies set up or owned or controlled by the Punjab Government, including those established by or under an Act of the State of Punjab or a Central Act, by the Punjab Government, posted within or outside the state of Punjab.
 - c. Children, wards and dependents of members of All India Services borne on Punjab Cadre, irrespective of where the officer is posted. This shall also include children, wards and dependents of members of All India Services borne on cadres other than that of Punjab, provided the said officer is on deputation with Punjab Government or any of its Boards, corporations, statutory bodies, companies, cooperative Societies enumerated in subpara (b) above, irrespective his place of posting.
 - d. Children, wards and dependents of the Central Government employees who have served for at least two years in connection with the affairs of the Punjab Government or any of its Boards, Corporations, Statutory Bodies, Companies, Cooperative Societies enumerated in subpara (b) above out of 5 years proceeding the year of entrance examination;
 - e. Children, wards and dependents of those Punjab Government pensioners settled outside Punjab.
 - f. Children, wards and dependents of military / paramilitary forces personnel belonging to the State of Punjab as per record at the time of their entry in service (A certificate on prescribed proforma by the Commanding officers of the Unit has to be furnished); and
 - g. Children, wards and dependents of the exemployees of military / para military forces personnel belonging to the State of Punjab as per record at the time of their entry into service.
- (iii) A candidate must have appeared in the Common Entrance Test (CET) conducted by the Punjab Technical University for admission of graduate courses and Joint Entrance Test (JET) conducted by the Punjab State Board of Technical Education.
- (iv) The guidelines issued for the grant of residence certificates / bonafide resident of Punjab by the Department of Personnel and Administrative Reforms (PP2 Br.) vide No.1/3/953P2/9619, dated the 6th June, 1996 and I.D.No.1/2/963PP2/8976, dated 7th July, 1998 and No.1/3/953PP2/80, dated 1st January, 1999 and further instructions, issued by that Department, if any, will be adhered to in letter and spirit while making admission to the degree/Technological courses in the Engineering Colleges and in the University etc.
- (v) NRI seats were being previously filled as per guidelines issued by AICTE vide No.F.387/Legal/2001, dated 03.10.2001. However, the admission to NRI seats, if at all permitted by the Government of India and /or the AICTE, in light of the interpretation of the Judgement of the honourable Supreme Court of India in the case of **TMA Pai Foundation and others vs. State of Karnataka and others ((2002) 8 SCC 481: AIR 2003 SC 355)**, shall only be in accordance with the fresh guidelines to be issued by them, in due course.

**Secretary,
Technical Education**

Appendix -C

Government of Punjab
Department of Technical Education & Industrial Training
(Technical Education – 2 Branch)

To

The Director,
Technical Education & Industrial Training, Punjab,
Plot No.1, Sector – 36-A, Chandigarh.

Memo No. 13/2/05-1TE2/1987
Dated Chandigarh, the 2/7/2013

Subject:- Reservation of seats for various categories of candidates for admission to the degree-level courses in Engineering and Technology in various Colleges, including MBA, MCA and B. Pharmacy as well as Diploma-level courses in Polytechnic Institutions and certificate courses in ITI's in the State of Punjab from the session 2013-14.

1. Reference to Punjab Government, **Memo. No. 13/2/05-1TE2/410 Dated 20.02.2006**, on the subject noted above.

2. The aforesaid Reservation Policy has been reviewed and it has been decided to retain the previous policy in terms of substantive percentages of reservation for the various categories. The percentage of reservation for each of the categories shall be as under:-

(i)	Scheduled Castes/Scheduled Tribes	25%
(ii)	Backward Classes.	5%
(iii)	Border Areas/Backward Areas (2% each)	4%
(iv)	Sports persons	2%
(v)	Children/Grand Children of Freedom Fighters.	1%
(vi)	Disabled Persons:	3%
(a)	Blind	1%
(b)	Deaf & Dumb	1%
(c)	Other Handicapped	1%

(If suitable candidates are not available in anyone of these sub-categories, the seats so available will be filled up by the candidates from the other sub categories of disabled candidates and if they are not available in any sub-category then seats shall be filled up from general category candidates).

(vii) Children/widows of defence personnel killed or disabled to the extent of 50% or more in action, wards of gallantry awardees, children of serving defence personnel/ex-servicemen (2%). **The priority to this category is given as under:**

- (a) Killed in action
- (b) Disabled in action & Boarded out of service.
- (c) Died while in service & death attributable to military service.
- (d) Disabled in service & Boarded out of service with disability attributable to military service
- (e) Gallantry award / other award winners both serving / retired.
- (f) Serving Defence Personnel / Ex-servicemen.

(viii) Children/widows of Para-military forces personnel, Punjab Police, PAP and Punjab Home Guards killed or disabled in action to the extent of 50% or more; and children of paramilitary forces personnel/ex-paramilitary forces personnel, wards of Punjab Policemen decorated with Gallantry Medals (2%).

(ix) November 1984 riots-affected displaced persons, children of the Army deserters Killed/100% physically disabled, children of the families of persons killed as a result of terrorist violence or by security forces acting in aid of civil authorities and the children of innocent civilians who have sustained 100% disability in terrorist violence or during operation by Security forces acting in aid of civil authorities (2%).

(x) **Sibling (Single) girl child** or one of the girl of parents having two or more girls and having a no male child (an affidavit on a stamp paper worth Rs. 20/- duly attested by 1st Class Magistrate to obtained from the parents of the girl child) (1%).

(xi) The reservation of T-sunami affect person shall be available for the children / grand children of original ex-serviceman settler of Campbell bay Island only **OR** Students suffering from **Cancer / AIDS/ Thalassaemia** (The claimant candidate will have to submit a certificate as a proof from the National Medical Institute like PGI, AIMS etc. in support of his/her claim) (1%)

3. The aforesaid percentage reservation in respect of each category shall, however, be subject to the detailed clarifications and *inter se* gradation criteria as decided in the meeting chaired by Chief Secretary to the Government of Punjab on 13th March, 2003, the minutes of which are appended. These minutes and the decisions recorded therein shall be treated as a part and parcel of this communication.

4. Nothing in the aforesaid policy shall apply to the courses run by the three universities in the state, other than Punjab Technical University, Jalandhar, in respect of the courses offered by them in their campuses or their regional centres. Admission to these courses shall be governed by the reservation policy framed by the respective University.

5. These policy instructions shall be subject to the law laid down by the honourable Supreme Court of India in the case of TMA Pai Foundation and others vs. State of Karnataka and others (2002) 8SCC 481 : AIR2003 SC 355).

You are requested to implement the above reservation policy in all the Professional/Engineering Colleges/Polytechnic Institutions/Industrial Training Institutes and Technical Institutes in the State.

**Principal Secretary,
Technical Education**

APPLICATION FORM FOR ADMISSION TO UGC (NON-AICTE) COURSES

For Office use only

- | | | Yes | No |
|----|--|--------------|----|
| 1. | Rank in the merit list _____ | | |
| 2. | Qualifying examination certificate attached
(Tick 3Yes to No) | | |
| 3. | Reserved Category certificate attached, if applicable | | |
| 4. | Qualifying examination certificate attached | | |
| 5. | Eligible for _____ | Not Eligible | |

Passport size
photograph pasted
properly with gum and
then attested

Incharge Scrutiny

1. Candidate's Name in Capital letters (Leave one box between First, Middle and Surname)

[illegible]

2. Sex: Male ☐ Female ☐ 3. Date of Birth

Date Month Year

4. Category: _____

5. Father's Name in Capital letters (leave one box between First, Middle and Surname)

[illegible]

6. Mother's Name in Capital letters (leave one box between First, Middle and Surname)

[illegible]

7. Annual Income : _____

8. Addresses for Correspondence _____

9. Telephone no. if any : STD Code: _____ No. _____

10. Particulars of Qualifying Examination

Examination	University/Board	College/School	% of Marks Obtained

85%

15%

10. Seat Claim

- 11 I solemnly declare that I have filled the application form in my own handwriting and if the information given is found to be incorrect at any stage, my candidature may be cancelled and I shall not claim any compensation in such case. I also declare that I have never been convicted by any court of Law or disqualified by any Board / University.

PLACE:

DATE:

(Signature of the Candidate)

12. **Attestation by the Head of Institution presently attending or last attended /Gazetted Officer.**
Certified that the particulars given above by the candidate are correct and he/she bears a good moral character. He / She has passed / appeared _____ examination in _____.

PLACE:

DATE:

(Signature of the Attesting Authority)

N.B. : APPLICATION FORM AND ENCLOSURES MUST BE IN THE FOLLOWING ORDER :

1. Application form
2. Reserved Category Certificate (s)
3. Attested copy of SC/ST certificate, if applicable
4. Matriculation certificate having date of birth
5. Attested copy of the qualifying Examination