



Ref. No.: PTU / DCD / 2497

Dated: 23/5/16

Director/Principal/Chairperson
Affiliated Colleges of IKGPTU/Interested Societies.

Subject: **Applications for Re-Presentation of cases for starting of New College/New Course/increase in seats for the session 2016-17.**

Reference Your online application submitted earlier for the session 2016-17

Dear Sir/ Madam,

University has already sent recommendations of presentation committee to the respective institutes/societies, which have applied through online portal for starting of new college/ new course in existing college/ increase in seats, for session 2016-17. Some of institutions could not present their case properly due to some deficiencies reported in their preparations as per University /UGC norms. University has decided to give last chance to interested institutes/societies to present their case once again before the expert committee.

The interesting institutions willing to present their cases, must send their requests to the office of undersigned , along with fee for representation (Rs 25000/- per college/society) in the form of DD drawn in favour of Registrar IKGPTU , payable at Kapurthala, to the University upto 30-05-2016. The institutions must bring all documents in original as proof in support to their claim during representation.

The check list is provided for your reference:-

A: Check List for new college:

- 1 CLU of land issued by competent authority, or exemption certificate if any, issued by same competent authority
- 2 Building plans approved by competent authority.
- 3 Registration of society, and resolutions of society to start new college.
- 4 Land documents in the name of society/trust.
- 5 Pictures of Buildings, and infrastructure like class room, laboratory, library, etc as per norms.
- 6 Faculty appointment/ Identified list along with qualification, experience as per UGC norms and documents related to interviews conducted appointment, acceptance etc



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- 7 All preparations of facilities required to run new institution like laboratories, library, class room etc.
- 8 All other documents in support to your claim against deficiencies reported by experts committee during earlier presentation.
- 9 Profile of principal of institute.

B: Check List to start new course/ increase in seats:

- 1 Admissions data and sanctioned intake for the last three years for existing courses.
- 2 Principal and faculty List along with cadre ratio as per UGC rules.
- 3 Preparations for starting new course, like addition of class room, and laboratories, faculty appointment initiatives and other facilities required to run the new course.
- 4 Profile of principal of institute.
- 5 Other documents as desired by University in support to deficiencies reported earlier by experts committee.

Presentations shall be held in the 1st week of June, and presentation schedule will be uploaded on web-portal. You are required to remain in touch with web-portal (cd.ptu.ac.in), for all communications; no separate letters shall be issued.

With regards

Dr Balkar Singh
Director (College Development)

A copy is forwarded to:-

Dean (Academics) for information please.