



Dr. Balkar Singh
Director
(College Development)

ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ

PTU PUNJAB
TECHNICAL
UNIVERSITY

Ref No. 224/PTU/NO/2224

Date 18/1/16

**Directors/Principals
All Institutes/ Colleges
Affiliated to IKG PTU**

Sub: Regarding Industrial Training Record starting w.e.f December 2015.

Sir/Madam

As per the directions of competent authority, University officers will conduct surprise visits to check students undergoing semester training at various industries/companies. So you are required to provide the details of all the students undergoing semester training w.e.f December 2015 as per the format given below:

S.No	Name of the Student	University Roll No	Mobile No	Email ID	Company Name	Concerned Company Official	Mobile No (Company Official)

Details should positively reach at ind.trg.ptu@gmail.com by Feb 29, 2016 before 1500 hrs along with covering letter from Directors/ Principals on his/her official letter head certifying the authenticity of the data.

Also provide the name and contact details (mobile No & Email- Id) of Head (Industrial Training)/ Training incharge of your college.

For any queries please call @ Mr. M. S Bedi, Assistant Director (CR & A) +91-9478098076.

Kind regards,

Director (College Development)

M.S. Bedi
18/1/16

CC:

- **Dean (Academics), IKG PTU** for information (Through email)
- **Deputy Director (CR & A), IKG PTU** for information (Through email)
- **Assistant Director (CR & A), IKG PTU** for information (Through email)