

PUNJAB TECHNICAL UNIVERSITY
JALANDHAR – KAPURTHALA HIGHWAY, KAPURTHALA
TENDER NOTICE

Sealed tenders are invited from H.P.Company/authorized dealers of HP for the purchase of two computer workstations. Tender will be available in the office of Director, PIT, Kapurthala. The cost of tender is Rs.500/-. The last date for the submission of tender is 12.02.2014 and opened on 12.02.2014 at 3.00 PM in the presence of the tenderers. For further details and configuration of the computer workstations is available at the ptu website i.e ptu.ac.in

Director (PITK)

Tender for “Purchase of Computer Workstations”

**PUNJAB TECHNICAL UNIVERSITY
JALANDHAR – KAPURTHALA HIGHWAY**

PAPERS TO BE GIVEN AS TENDER DOCUMENT WITH EACH TENDER

Sr.No.	Name of document	No. of Pages.
1.	Notice Inviting Tender	1 Nos.
2.	Tender Document	3 Nos.
3.	Terms & Conditions	2 Nos.
4.	Specifications and configuration of hardware	1 No.
5.	Format of financial bid	2 No.
6.	Check list	1 No.
	Total No. Pages	10 Nos.

**PUNJAB TECHNICAL UNIVERSITY
JALANDHAR – KAPURTHALA HIGHWAY**

TENDER NOTICE

Sealed tenders for the purchase of Computers workstations are hereby invited from the HP company/authorized dealers of HP on the prescribed form available in the office of Director, Punjab Institute of Technology, Kapurthala by depositing non-refundable payment of Rs.500/-. The tender documents can also be download from the PTU Website: www.ptu.ac.in and in that case the tender cost of Rs.500/- each should be paid through bank draft drawn on any Nationalized Bank in favour of Registrar, Punjab Technical University, payable at Jalandhar and should be attached with the tender document.

The tender document containing “Technical bid” and “financial bid”, complete in all respect should reach in the office of the Director, PIT Kapurthala on or before 12.02.2014 upto 11 AM which will be opened on the same day in the presence of the tenderers or their representative who may like to be present at that time. The sale of tender document will commence on the next date of publication of this tender notice and will close on the date specified on the tender document.

The interested vendors fulfilling our terms & conditions should quote their minimum rates alongwith earnest money as mentioned in the tender document in sealed cover duly subscribed as “Tender for the Purchase of Computers workstations” on the envelop.

All the vendors should also give a brief resume about their firm/company. Their turnover and firms/offices to which they are supplying quoted items, should also be mentioned.

The Director, PITK reserves the right to reject all or any of the tenders without assigning any reason thereof. The tender which is conditional/incomplete/ without earnest money, will not be entertained.

**Director
PITK**

PUNJAB TECHNICAL UNIVERSITY
JALANDHAR – KAPURTHALA HIGHWAY
TENDER NOTICE

- | | | | |
|---|--|-------|------------|
| 1. No. | 2014 | Date. | 31-01-2014 |
| 2. Name and Address of the party | | | |
| 3. Tender Document for | Purchase of Computer Workstations | | |
| 4. Earnest money | Rs. 20,000/- | | |
| 5. Cost of tender | Rs.500/- | | |
| 6. Particular of Receipt against which
this document has been sold | Receipt No. _____ dated _____ | | |
| 7. Last date of sale of tender | 11.02.2014 upto 3.00 PM | | |
| 8. Last date for submission of tender. | 12.02.2014 upto 11.00 PM | | |
| 9. To be opened on | | | |

Dear Sir/Madam,

The PITK intends to purchase computers workstations PIT, Kapurthala for which sealed tenders are hereby invited from HP Company or dealers as per Terms & Conditions mentioned at **Annexure – ‘A’**, Specifications/configurations mentioned at **Annexure-‘B’**, format of financial bid mentioned at **Annexure-C & Check List** at **Annexure-‘D’** respectively.

The tenderers shall have to furnish the offer in two separate envelopes, clearly mentioning Envelop No.1 **“Technical Bid for Purchase of Computer Workstations** and Envelop No.2, **Financial Bid for Computer Workstations**. Both the envelopes must indicate the description of the tender and then both should be placed together in one sealed cover, indicating **“Tender for Purchase of Computer Workstations”** and the date of opening of **“Technical Bid”**. The tender must be sealed and bear the stamp of the firm/company on the face of the envelop and outer sealed cover. The technical bid and financial bid will be opened on same date. The financial bid will be opened in respect of only those tenderers whose documents are found in order and whose items qualify technically. The requirements of technical bid are as under:-

Technical Bid :

The technical bid envelop should contain the following documents which must be attached with the technical bid :-

1. The earnest money amounting to Rs.20,000/- (Rupees ten thousand only) in the shape of Bank draft from any scheduled bank in favour of Registrar, PTU, Jalandhar must be attached with the technical bid.
2. The person signing the tender shall be deemed that he has the authority to sign the tender on behalf of the said company.
3. The latest income tax, CST/VAT Clearance Certificate alongwith registration number must be attached.
4. The product profile of the company alongwith last 3 years' turnover, not less than Rs.30.00 lacs duly certified must be attached together with list of reputed dealers to whom the company is supplying the tendered items.
5. The price should not be maintained in the Technical bid in any form or manner. In case the prices are mentioned in the technical bid, the offer will be liable for rejection.
6. Certificate from the manufacturer in case of distributor/dealer as being authorized as such.

Financial Bid

1. The financial bid envelop should contain the net rates to be charged on the basis of per unit.
2. The rates should be quoted in figures as well as in words, on the form attached at Annexure-'C' and duly signed and stamped by the authorized person.

3. The rates must be quoted inclusive of all taxes, F.O.R. destination and installation charges.

Terms & Conditions :-

The offer for supply of items is subject to the terms and conditions specified in Annexure – 'A'.

Director (PITK)

**Signature of the tenderer
With Seal and date.**

CATEGORY – “B”

ANNEXURE – ‘A’

**PUNJAB TECHNICAL UNIVERSITY
JALANDHAR – KAPURTHALA HIGHWAY, KAPURTHALA**

Terms & Conditions:

1.	The tenderers shall furnish the offers in separate envelopes clearly mentioning “Purchase of Computer Workstations” accompanied by earnest money deposit (EMD) as mentioned in the tender documents, in the shape of bank draft in favour of PTU payable at Jalandhar. All envelopes containing the tender shall be properly sealed.
2.	The tender should reach by 12.02.2014 upto 11 A.M. along with the requisite amount of earnest money. The tenders without earnest money will not be entertained and shall be rejected straightway. The rates should be quoted in figures as well as in words.
3.	The rates should be quoted on the basis of per unit and inclusive of all taxes, F.O.R. Destination and installation charges.
4.	The EMD of successful tenderer will be converted into security till the complete supply is made and will be refunded without any interest. The EMD of unsuccessful tenderer will be returned after completion of tender process.
5.	The payment will be released as per rules after the complete supply of material.
6.	Latest Income tax, C.S.T/VAT clearance certificate along with registration No. to be attached.
7.	If the tenders opening day happens to be holiday, the same will be accepted and opened on the next working day.
8.	The person signing the tender form (or any other document forming part of the contract) on behalf of another, shall be deemed to warrant that he has the authority to sign such documents and if, on inquiry it appears that the person so signing had no authority to do so., the purchaser, may without prejudice to other civil and criminal remedies against the contract, hold the signatory liable for all costs and damages and forfeiture of the earnest money.

9.	The product profile of the HP company/authorized dealers along with last 3 years turnover, not less than Rs.30.00 lac duly certified must be attached together with list of clients to whom the vendor/company is supplying the tendered items for the last three years.
10.	Director, PITK reserves the right to reject all or any tender without assigning any reason.
11.	Any dispute, arising out of this contract will be under the jurisdiction of Jalandhar Court.
12.	The approximate quantity to be purchased along with minimum hardware configuration/specifications required have been mentioned at Annexure "B"

Director, PITK

**Signature of the tenderer
With Seal and date.**

**SPECIFICATIONS/CONFIGURATION FOR
PURCHASE OF COMPUTER WORKSTATIONS**

S.No.	Model	Quantity	Specification/Configuration	Approx. Cost	Delivery
1.	Workstation	02	HP Z820 1125W 90% Efficient Chassis HP Liquid Cooling Solutionh 1CPU Intel Xeon E5-2680 2.7 Ghz 20 MB 1600 8C 1 st CPU 32GB DDR3-1600 (4x8GB) 1CPU Reg RAM 128GB SATA 1 st Solid State Drive 1T GB HDD SATA HP USB Keyboard HP USB 1000dpi Laser Mouse 16X Super Multi DVDRW SATA 1 st ODD HP ENERGY STAR Qualified Configuration HP ZR244w 24-in LED Backlit IPS Monitor NVIDIAQuadro K4000 3GB DL-DV(I)+DP+DP 1 st Linux Operating System	10,00,000/- (Approximate)	Within 4 weeks from the supply of Purchase Order

QUOTATIONS FOR PURCHASE OF COMPUTER WORKSTATIONS

S.No.	Item	Specification/Configuration	Qty.	Rates per unit
1.	Computer Workstation	HP Z820 1125W 90% Efficient Chassis HP Liquid Cooling Solutionh 1CPU Intel Xeon E5-2680 2.7 Ghz 20 MB 1600 8C 1 st CPU 32GB DDR3-1600 (4x8GB) 1CPU Reg RAM 128GB SATA 1 st Solid State Drive 1T GB HDD SATA HP USB Keyboard HP USB 1000dpi Laser Mouse 16X Super Multi DVDRW SATA 1 st ODD HP ENERGY STAR Qualified Configuration HP ZR244w 24-in LED Backlit IPS Monitor NVIDIA Quadro K4000 3GB DL- DV(I)+DP+DP 1 st Linux Operating System	02	

Note :-

1. The literature of quoted material specifications, if any, may be attached.
2. The rates should be mentioned in figures as well as in words.
3. The rates should be quoted in per unit basis.
4. The item should be supplied within 4 weeks from supply of purchase order.

Director, PITK

**Signature of the tenderer
With Seal and date.**

CHECK LIST OF COMMERCIAL TERMS AND CONDITIONS

Sr. No.	Item	Vendor to Indicate (Please Strikeput the Not Applicable Part)
1.	Whether tender cost paid?	Yes/No
2.	Whether EMD attached?	Yes/No
3.	Whether Manufacturer/authorized Distributor/Stockiest for the tendered brand/make? If so, attach the copy of certificate as Manufacturer/authorized Distributor/Stockiest?	Yes/No
4.	Whether income tax, CST/VAT Clearance Certificate alongwith registration no.attached?	Yes/No
5.	Whether agree to keep EMD as Security till the completion of supply of material?	Yes/No
6.	Whether price quoted are inclusive of taxes, installation and F.O.R destination?	Yes/No
7.	Whether onsite warranty on the quoted item acceptable?	Yes/No
8.	Whether jurisdiction of Court acceptable?	Yes/No

Note :-

- I. Check-list should be properly filled indicating deviation, if any, signed by authorized person with seal of company and returned alongwith offer.
- II. All documents submitted are to be self attested duly stamped. A list of documents being submitted shall be prepared and enclosed with the order.

Date : _____

Signature & seal of the Vendor.