



Directorate of Distance Education

PTU

ਆਈ. ਕੇ. ਗੁਜਰਾਲ. ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ

Estd. Under Punjab Technical University Act, 1996
(Punjab Act No.1 of 1997)

Ref. No. IKGPTU/DDE/ 15529

Dated 23/09/16

Subject: **Quotation for printing 2000 copies of Prospectus for DEP Students.**

Dear Sir/Madam,

University intends to print 2000 copies of Prospectus at Directorate of Distance Education (DDE) for the new admission session 2016-2017 at IKGPTU, Main campus by inviting sealed quotation. The Supply order will be placed to the firm offering lowest rates. Therefore, You are requested to send sealed quotation for printing of prospectus by quoting lowest rates (inclusive off all taxes/Govt. levies/duty etc).The quotation should reach in the office of undersigned up to 1200 hours on 30-09-2016 and quotation will be opened at 1400 hours on 30-09-2016 in the office of the undersigned. The bidders or their representative may be present at the time of opening quotation. If Govt. of Punjab declares holiday on 30-09-2016 the quotations will be opened on next working day.

Specification for printing of Prospectus as follow:

Paper for cover page	Art card 350 GSM
Paper for inner page	Art paper 170 GSM
Size of the prospectus	A4; Demy1/4 (21.5cm x 27.5 cm)
Printing of cover page	(04 pages) Multicolour (with UV and Mat Lamination)
Printing of inner page	Inner text will be in Multicolour (56)
Type of binding	Perfect Binding
Quantity	2,000 copies

Terms and Conditions:

1. The item to be delivered at 3rd floor , Directorate of Distance Education, I .K. Gujral Punjab Technical University, Jalandhar-Kapurthala Highway, Kapurthala Punjab 144603 within 14 days of issuance of the supply order.
2. No advance payment will be made.
3. Payment will be released after the inspection of delivered goods/items and on receipt of satisfactory report.
4. University will not pay anything extra, as the rates invited are inclusive of all taxes/Govt. Levies/duty etc.
5. Please subscribe on envelop "QUOTATIONS FOR PROSPECTUS PRINTING AND TO BE OPENED BY COMMITTEE ONLY"

Ru 23/09/2016

Assistant Registrar
Directorate of Distance Education

CC:

1. Director (For information Please)
2. DR (Computer) to upload on main website

"Propelling Punjab to a Prosperous Knowledge Society"

I. K. Gujral Punjab Technical University Jalandhar

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