

Punjab Institute of Technology (PTU-Main Campus) Kapurthala**Rate contract for equipment/chemicals/plasticwares/miscellaneous items**Adv. No. P.T.V. Advt. No 2013/17

Punjab Institute of Technology, Kapurthala (PITK) invites sealed quotations from ISO 9001 and 9002 certified manufacturers/authorized dealers/stockists/registered firms for the supply of equipment/chemicals/glasswares/plasticwares/miscellaneous items on annual rate contract basis, as per following details:-

- The application form (Annexure-I) should be downloaded from the university website www.ptu.ac.in.
- Non-refundable application fee of Rs 1000/- in the form of Demand Draft in favour of Registrar, PTU must be attached along with the application.
- EMD as per following details in the form of DD in favor of Registrar, PTU must be attached:

| Sr. No. | Category | EMD (Rs.) |
|---------|--|-----------|
| 1 | Equipment (individual equipment costing up to Rs. 2,00,000) | 4,000/- |
| 2 | Chemicals (Laboratory reagents, Analytical reagents, HPLC grade chemicals, solvents, Molecular biology enzymes, reagents and kits) | 4,000/- |
| 3 | Glasswares (Complete range) | 4,000/- |
| 4 | Plasticwares (Complete range)/General labware/ Pipettemicropipette | |
| 5 | Miscellaneous items (e.g. Filter papers, cotton, Aluminium foil, tissue paper rolls, knife, peeler, gloves etc.) | |

Note: If one price list has more than one category of items, then additional amount corresponding to that many categories must be submitted. For example, if a price list has equipments, glassware, chemicals, total EMD will be Rs. 35,000/- (25,000 for equipments, 5,000/- for glassware and 5,000/- for chemicals)

The quotations complete in all respects should reach the below mentioned address not later than...02/07/2013.....

Address: Director, Punjab Institute of Technology, **PTU-Main Campus, Jalandhar-Kapurthala Highway, Near Pushpa Gujral Science City, Kapurthala-144601 Punjab.**

- The quotations received late/without earnest money/through E-mail or Fax/by hand/in improper format/without appropriate and supporting documents/conditional quotations will be summarily rejected.
- Further, university reserves the right to accept or reject any or all quotations without assigning any reason.
- The finalized bidder will have to enter into a legal contract/agreement with the university before rendering its services.

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07/02/13
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07/3/2013

Procedure: Quotations should be submitted in accordance with the procedure detailed herein. The documents should be enclosed in separate envelopes of appropriate size each of which should be labeled and sealed properly.

1. Envelope No. 1 super-scribed as "PROPOSAL FOR ANNUAL RATE CONTRACT" should contain following documents:

- a. Covering letter
- b. Application form (As per annexure-I) duly signed and stamped
- c. All undertakings and certificates
- d. Application fee of Rs. 1000/- in the form of DD
- e. Printed product catalogues and the All-India Price List

2. Envelope No. 2, super-scribed as "SECOND ENVELOPE – EMD" should contain DD of EMD.

3. Envelope No. 3 super-scribed as "Quotation for supply of equipment / chemicals / glasswares / plasticwares / miscellaneous items should contain Envelopes 1 and 2.

The envelope No.-3 containing envelope -1 & 2 should be sent to the university at the above mentioned address by registered post. The inner envelopes should also indicate the name and address of the bidder. Please write name of company and address on reverse of all demand draft. If the envelopes are not sealed and marked as required, the university will assume no responsibility for the bid's misplacement or premature opening.

Terms and Conditions:

1. Separate quotations with separate application fee and requisite EMD should be submitted for each catalog/price list. The proposals shall not be considered without earnest money.
2. Separate quotation for each price list of the all reputed chemical manufacturer e.g. Any dealer quoting for Merck, Sigma Aldrich, Hi-Media would submit three quotations along with requisite application fee and EMD.
3. Each quotation should be supplied with sole authorization certificate (one manufacturer to one of its dealers) for the supply of each category of items to the Punjab Institute of Technology, Kapurthala.
4. Manufacturers must submit certificate of registration as manufacturer along with the quotation.
5. Wherever applicable, the manufacturing company must have quality certificate for specified quality standards, issued by competent authority of Government of India (e.g. ISI / ISO 9001:2000/Ministry of Agriculture, Food and Drug Authority, DGS & D etc.) and the photocopies of these certificates must be submitted along with the quotation.
6. On acceptance of the quotation, the bidder shall deposit Bank Guarantee amounting to Rs.50, 000/- (Rupees Fifty Thousand only) to Punjab Technical University, Kapurthala.

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