

# I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

## CENTRAL ADMISSION PROCEDURE

for

Admission to UGC (Non AICTE) courses for Session 2018-19

No. IKGPTU/Reg/NF/2239

Dated: 06-07-18

1.0 I.K. Gujral Punjab Technical University, Jalandhar is pleased to authorize its affiliated Colleges/ Institutions to make direct admission to 1<sup>st</sup> semester and 3<sup>rd</sup> semester\* to following UGC (Non-AICTE) courses as approved by the University for session 2018-19 onwards through Central Admission Procedure:

### A. Bachelor Courses

Sr. No.	Name of the course (Abbreviated)	Name of the Courses (Expanded)	Duration of Course
1.	B.A. (JAMC)	Bachelor of Arts (Journalism and Mass Communication)	3 Years / 6 Semesters
2.	B.Com. (E-Com.)	Bachelor of Commerce (E-Commerce)	3 Years / 6 Semesters
3.	B.Com. (Hons)	Bachelor of Commerce (Honours)	3 Years / 6 Semesters
4.	B.Sc. (AMT)	Bachelor of Science (Animation & Multimedia Technology)	3 Years / 6 Semesters
5.	B.Sc. (Bio-Tech.)	Bachelor of Science (Bio-Technology)	3 Years / 6 Semesters
6.	B.Sc. (Catering & Culinary Arts)	Bachelor of Science (Catering & Culinary Arts)	3 Years / 6 Semesters
7.	B.Sc. (Computer Science)	Bachelor of Science (Computer Science)	3 Years / 6 Semesters
8.	B.Sc. (Fashion Design Knits)	Bachelor of Science (Fashion Design Knits)	3 Years / 6 Semesters
9.	B.Sc. (Fashion Design)	Bachelor of Science (Fashion Design)	3 Years / 6 Semesters
10.	B.Sc. (Fashion Technology)	Bachelor of Science (Fashion Technology)	3 Years / 6 Semesters
11.	B.Sc. (Food Technology)	Bachelor of Science (Food Technology)	3 Years / 6 Semesters
12.	B.Sc. (IT)	Bachelor of Science (Information Technology)	3 Years / 6 Semesters
13.	B.Sc. (MLS) 1 <sup>st</sup> Year	Bachelor of Science (Medical Lab Sciences) 1 <sup>st</sup> Year	3 Years / 6 Semesters
14.	B.Sc. (Mobile Computing and Internet)	Bachelor of Science (Mobile Computing and Internet)	3 Years / 6 Semesters
15.	B.Sc. (Non-Medical)	Bachelor of Science (Non-Medical)	3 Years / 6 Semesters
16.	B.Sc. (Textile Design)	Bachelor of Science (Textile Design)	3 Years / 6 Semesters
17.	B.Sc. Honours (Agriculture)	Bachelor of Science -Honours (Agriculture)	4 Years / 8 Semesters
18.	B.Sc. Honours (Aircraft Maintenance)	Bachelor of Science- Honours (Aircraft Maintenance)	3 Years / 6 Semesters
19.	B.Sc. Honours (Nutrition and Dietics)	Bachelor of Science -Honours (Nutrition and Dietics)	4 Years / 8 Semesters
20.	BBA	Bachelor of Business Administration	3 Years / 6 Semesters
21.	BBA (Sales, Marketing, Advertising and PR Mgmt)	Bachelor of Business Administration (Sales, Marketing, Advertising and PR Management)	3 Years / 6 Semesters
22.	BBA (Business Economics)	Bachelor of Business Administration (Business Economics)	3 Years / 6 Semesters



Sr. No.	Name of the course (Abbreviated)	Name of the Courses (Expanded)	Duration of Course
23.	BBA (Event Management)	Bachelor of Business Administration (Event Management)	3 Years / 6 Semesters
24.	BBA (Health Spa & Resort)	Bachelor of Business Administration (Health Spa & Resort)	3 Years / 6 Semesters
25.	BBA (Retail Mgmt.)	Bachelor of Business Administration (Retail Management)	3 Years / 6 Semesters
26.	BBA (Rural Development)	Bachelor of Business Administration (Rural Development)	3 Years / 6 Semesters
27.	BBA (Service Industry Management)	Bachelor of Business Administration (Service Industry Management)	3 Years / 6 Semesters
28.	BCA 1 <sup>st</sup> Year	Bachelor of Computer Applications 1 <sup>st</sup> Year	3 Years / 6 Semesters
29.	BFBM	Bachelors of Family Business Management	3 Years / 6 Semesters
30.	BHMCT	Bachelor of Hotel Management & Catering Technology	4 Years / 8 Semesters
31.	BIREM	Bachelors in Infrastructure and Real Estate Management	3 Years / 6 Semesters
32.	BMS (MEFT)	Bachelor of Management Studies (Media Entertainment & Film Technology)	3 Years / 6 Semesters
33.	BTTM	Bachelor of Tourism and Travel Management	4 Years / 8 Semesters

#### B. Master's Courses

Sr. No.	Name of the course (Abbreviated)	Name of the Courses (Expanded)	Duration of Course
1.	M.A. (JAMC)	Master of Arts (Journalism and Mass Communication)	2 Years / 4 Semesters
2.	M.Com.	Master of Commerce	2 Years / 4 Semesters
3.	M.Sc. (AMT)	Master of Science (Animation & Multimedia Technology)	2 Years / 4 Semesters
4.	M.Sc. (Bio-Tech.)	Master of Science (Bio-Technology)	2 Years / 4 Semesters
5.	M.Sc. (Chemistry)	Master of Science (Chemistry)	2 Years / 4 Semesters
6.	M.Sc. (Clinical Research)	Master of Science (Clinical Research)	2 Years / 4 Semesters
7.	M.Sc. (Computer Science)	Master of Science (Computer Science)	2 Years / 4 Semesters
8.	M.Sc. (Env. Chem.)	Master of Science (Environmental Chemistry)	2 Years / 4 Semesters
9.	M.Sc. (Env. Sc.)	Master of Science (Environmental Science)	2 Years / 4 Semesters
10.	M.Sc. (Fashion Mkt. Mgmt.)	Master of Science (Fashion Marketing Management)	2 Years / 4 Semesters
11.	M.Sc. (Fashion Technology)	Master of Science (Fashion Technology)	2 Years / 4 Semesters
12.	M.Sc. (Garment Manufacturing Tech.)	Master of Science (Garment Manufacturing Tech.)	2 Years / 4 Semesters
13.	M.Sc. (IT)	Master of Science (Information Technology)	2 Years / 4 Semesters
14.	M.Sc. (Mathematics)	Master of Science (Mathematics)	2 Years / 4 Semesters
15.	M.Sc. (Pharma Chemistry)	Master of Science (Pharma Chemistry)	2 Years / 4 Semesters
16.	M.Sc. (Physics)	Master of Science (Physics)	2 Years / 4 Semesters
17.	M.Sc. MLT (Bio-Chemistry)	Master of Science Medical Lab Technology (Bio-Chemistry)	2 Years / 4 Semesters



Sr. No.	Name of the course (Abbreviated)	Name of the Courses (Expanded)	Duration of Course
18.	MHMCT	Master of Hotel Management & Catering Technology	2 Years / 4 Semesters
19.	MMS (Service Industry)	Master of Management Studies (Service Industry)	2 Years / 4 Semesters
20.	MTTM	Master of Tourism and Travel Management	2 Years / 4 Semesters
21.	M. Phil	M. Phil (Journalism & Mass Communication)	1 Year / 2 Semester

### C. Post-Graduate Diploma Courses

Sr. No.	Name of the course (Abbreviated)	Name of the Courses (Expanded)	Duration of Course
1.	PGDC	Post-Graduate Diploma in Cosmetology	1 Year / 2 Semesters
2.	PGDCA	Post-Graduate Diploma in Computer Applications	1 Year / 2 Semesters
3.	PGDEPDT	Post-Graduate Diploma in Electronics Product Design and Technology	1 Year / 2 Semesters
4.	PGDHD	Post-Graduate Diploma in Herbal Drugs	1 Year / 2 Semesters
5.	PGDPA	Post-Graduate Diploma in Pharmaceutical Analysis	1 Year / 2 Semesters
6.	PGDPBA	Post-Graduate Diploma in Pharm. Business Administration	1 Year / 2 Semesters
7.	PGDPDM	Post-Graduate Diploma in Packing and Distribution Management	1 Year / 2 Semesters
8.	PGDPM	Post-Graduate Diploma in Pharm. Marketing	1 Year / 2 Semesters
9.	PGDPP	Post-Graduate Diploma in Pharmaceutical Packing	1 Year / 2 Semesters
10.	PGDRA	Post-Graduate Diploma in Regulatory Affairs	1 Year / 2 Semesters

Note:- The number of seats will be as given in the letter of approval/continuation issued by the university for Session 2018-19.

**\*Lateral entry to 3<sup>rd</sup> semester shall be allowed only in the courses as notified by the University.**

### 2.0 The guidelines/regulations for admission are as under:-

#### A. Eligibility Criteria (Educational Qualifications & Resident Status)

The eligibility criteria for admission shall be same as notified by the University. **(Annexure-A).**

- (i) For admission to the UGC (Non-AICTE) Courses, 85% seats shall be open for the candidates from within the State and 15% will be open for the candidates from outside the State.
- (ii) Admission will be made on the basis of rank prepared based on inter-se-merit of the qualifying examination (Weightage of 5% in the marks obtained in qualifying examination shall be awarded to those candidates who have studied for atleast three years or have passed their +1 and +2 examination from the schools located in Rural Area) for both 85% quota for resident of Punjab and 15% quota for outside Punjab. (Format of Rural Area is attached at **Annexure-B**).

#### B. General Eligibility Criteria for Admissions :

Apart from the basic educational qualifications prescribed above, the general eligibility criteria shall be as contained in Punjab Government, Department of Technical Education & Industrial Training, Punjab, **Memo No.35/44/95/T(2) 978 dated 21<sup>st</sup> March 2003**, which is attached at **Annexure-C** to this notification. This communication shall be treated as a part and parcel of this notification, for all purposes, and all the provisions of this notification shall be read along with the contents of the said communication.



### Exemption Under above para

Children/wards/dependent (Whose parent are not alive) of all those regular Punjab Government employees, members of All India Service borne on Punjab-cadre, serving judges and the employees of the Punjab and Haryana High Court, employees of Boards/Corporations /Statutory Bodies established by an act of the state of Punjab who have been holding post outside Punjab on or before 1<sup>st</sup> January, 2018.

### C. Reservation:

- (i) The reservation of seats shall be as per Punjab Government, Department of Technical Education and Industrial Training **Memo. No. 13 / 2/ 05 -1TE2/1987** dated 2<sup>nd</sup> July, 2013, which is attached at **Annexure-D** to this notification. This communication shall be treated as a part and parcel of this notification, for all purposes, and all the provisions of this notification shall be read along with the contents of the said communication.
- (ii) The attention of the applicants desirous of claiming reservation under any category whatsoever is especially drawn to the condition and stipulation that only the certificates that have been produced at the time of admission shall be considered. The candidates are accordingly advised, in their own interest, to get the requisite certificates issued well before the date of admission, otherwise, claim for reservation shall be summarily rejected. Candidates are required to claim reservation at the time of registering for online counselling. If no reservation is claimed the candidates shall be treated and considered as a "General Candidate".
- (iii) The I.K.Gujral Punjab Technical University shall make a provision in the online application form for a candidate to indicate the category, if any, under which he/she is seeking reservation. There shall also be a provision to indicate the sub-category of the category, if any under which reservation is being sought, so that inter se gradation can be facilitated. There sub-categories have been elucidated in the Punjab Government, Department of Technical Education and Industrial Training Memo No.13/2/05-1TE2/1987 dated 2nd July, 2013 which is attached as Annexure. Punjab Government may also set up a committee to effect inter se gradation of candidates claiming reservation under certain categories, as indicated in the aforesaid memo dated 2nd July, 2013.
- (iv) A candidate shall be eligible to make a claim for reservation in any of the reserved category. However, the procedure for a counselling shall be as per Punjab Government, Welfare Department (Reservation Cell) Memo No.7/21/2004-RS1/1674-1677 dated 20<sup>th</sup> Dec. 2004.

### D. Fee & other charges:

The students shall be liable to pay fee/ development fee and other charges as per the rates of fees/ development fee and other charges fixed by I.K. Gujral Punjab Technical University, at the time of admission.

### E. The Important Dates are as under :-

Activity	Date
Start of Academic Session	1 <sup>st</sup> August, 2018
Last Date of Admission	15 <sup>th</sup> September, 2018
Last date of uploading of data of admitted students on web portal	22 <sup>nd</sup> September, 2018
In case of any discrepancy last date of submission of hard copy in university	29 <sup>th</sup> September, 2018

### F. Procedure for Admission:

- (i) The colleges / Institutes shall display, on the website of the college, the dates to apply for these courses and dates of the counseling, wherever, possible the counseling will be made online.
- (ii) The counseling will be made purely on the basis of merit and should be displayed to the students.
- (iii) **Preparation of Merit list**
  - (1) There will be a common merit lists for General and Reserved categories / subcategories (if applicable) candidates.



- (2) The rank of the candidates in the merit list securing equal marks will be in accordance with the following criteria:
- (a) **The candidate securing higher aggregate percentage marks in the qualifying examination shall rank higher in order of merit.**
- (b) **In the case of tie in (a) above, the candidate senior in age shall rank higher in order of merit.**
- (iv) Counseling for 85% seats of Punjab residents and 15% outside Punjab candidates shall be taken up simultaneously. However, the reserved category candidates shall be considered in general category, first before being considered in the respective category.
- (v) The college will issue a public notice on official website to this effect indicating clearly the number of seats vacant in each reserve category and general category and fill the seats in that very particular category in all the rounds of counseling.
- (vi) Institute must complete at least two rounds of counseling based on rank in inter-se-merit of the qualifying examination considering the respective reserve category, as applicable by Punjab Govt.
- (vii) After following above said procedure, if still the seats remaining vacant in reserve category, the college can fill these from candidates belonging to general category in subsequent step at the end of counseling.
- (viii) The whole process will cease on the last date of admission as applicable i.e. 15<sup>th</sup> September of each year.
- (ix) The candidate must have passed qualifying examination at the time of admission.
- (x) The candidates having compartment/re-appear in qualifying examination can be admitted provisionally, however, such candidates are required to pass the qualifying examination before the commencement of 1<sup>st</sup> semester examination of University.
- (xi) The college/Institute must upload the list of admitted students on the webportal of the University latest by 22<sup>nd</sup> September, 2018, however, in case of any discrepancy, the institutes/Colleges are allowed to submit it as a hard copy to the University, by all means, upto 29<sup>th</sup> September, 2018.
- (xii) The application along with all qualification certificates should be produced in original for the eligibility check.
- (xiii) Colleges will upload the data of the candidate admitted by them in each round of counseling on University webportal and shall deposit non refundable admission processing fee amounting to Rs. 2,000/ (Rupee two thousand only) for each student simultaneously.
- (xiv) College will verify the original documents of the candidates and ensure that the eligibility is fulfilled before making admission. An undertaking will be submitted by the institute alongwith the updated list of the students that all the admitted students fulfill the eligibility criteria.
- (xv) The documents in original are required to be produced to the university for eligibility check.
- (xvi) The Fee structure for Foreign National/PIO shall be the same as was in vogue for NRI candidates.
- (xvii) The guidelines for admission of Foreign National/PIO shall be as per Punjab Government Notification No. 13/75/2001-ITE2/296 dated Chandigarh the 23<sup>rd</sup> January, 2002.

**G. Refund of Fee guidelines :**

- (i) In case a student surrenders his / her seat within 7 days of the end of the counselling, he / she must submit application to the college and copy to Registrar IKGPTU, University shall only forward such cases to the concerned colleges / Institute and colleges / institute must refund his / her full fee after deduction of Rs. 1000/- only.
- (ii) In keeping with the direction of Ministry of Human Resource Development Department, Govt. of India all Institutions shall in public interest, maintain a waiting list of students/ candidates. In the event of a student/ candidate withdrawing before the starting of the course, the wait listed candidates should be given admissions against the vacant seat. The entire fees collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees One Thousand only) shall be refunded and returned by the Institution to the student/ candidate withdrawing from the programme. It would not be permissible for institutions to retain the certificates in original. Should a student leave after



joining the course and if the seat consequently falling vacant gets filled by the another candidate by the last date of admission, the institution must return the fees collected with proportionate deductions of monthly fee and proportionate hostel rent, where applicable.

- (iii) Specimen Application form to be filled by the candidate desirous of taking admission to these courses is attached at **Annexure-E**.

**H. Over Riding Provision:**

Nothing in this notification shall be operative in so far as it is inconsistent with the Act or Regulations of the university, any such inconsistency may be brought to the notice of the university clearly highlighting the inconsistency, for immediate rectification. The decision of the competent authority of the university in all such matters shall be final and binding on all concerned.



Registrar

IK Gujral Punjab Technical University,  
Jalandhar

Dated: 06-07-18.

Endst. No. IKGPTU/Reg/NF/2240-2251

**A copy of the above is forwarded to :**

1. I/C Secretariat, O/o Vice Chancellor: For information Vice Chancellor.
2. Director, Technical Education & Industrial Training, Sector, 36A, Chandigarh
3. Chief Coordinator (Admissions 2018-19)
4. Finance Officer
5. Director (Academics)
6. Controller of Examinations
7. DCOE (ITS) - For uploading the same on website
8. Dy. Registrar (College Development)
9. Dy. Registrar (Academics)
10. All affiliated Institutes running UGC (Non-AICTE) courses.
11. All concerned.
12. File copy.



# I. K. Gujral Punjab Technical University, Jalandhar

## Eligibility Criteria for UGC (Non-AICTE) Courses for Academic Session 2018-19

Sr. No.	Course Nomenclature		Course Duration	Eligibility Criteria	Based on Merit in the order
	Abbreviated	Expanded			
1.	B.A. (JAMC)	Bachelor of Arts (Journalism and Mass Communication)	3 Years / 6 Semesters	<p>All those candidates who have passed the 10+2 or its equivalent examination in any stream conducted by a recognized Board / University / Council.</p> <p><b>OR</b></p> <p>Those candidates who have passed their Matriculation examination AND have also passed three year Diploma in any Trade from Punjab State Board of Technical Education &amp; Industrial Training, Chandigarh or such Examination from any other recognized State Board of Technical Education, or Sant Longowal Institute of Engineering &amp; Technology, Longowal.</p>	Inter-se-merit in qualifying examination.
2.	B.Com. (E-Com.)	Bachelor of Commerce (E-Commerce)	3 Years / 6 Semesters	<p>Having passed at least +2 examination of Punjab School Education Board or any other examination recognized as equivalent thereto with at least: <b>33% marks</b> in the aggregate in case of commerce students who have passed 10+2 examination</p> <p><b>OR</b></p> <p><b>40%</b> for the students who have opted for two of the following commerce subjects in 10+2 (a) Accountancy (b) Business Studies (c) Economics (d) Mathematics (e) Office Management and Secretarial Practice (f) Principle and Practice of Insurance (g) Tax Procedure and Practice.</p> <p><b>OR</b></p> <p><b>45%</b> for other candidates.</p>	Inter-se-merit in qualifying examination.
3.	B.Com. (Hons)	Bachelor of Commerce (Honours)	3 Years / 6 Semesters	<p>Having passed at least +2 examination of Punjab School Education Board or any other examination recognized as equivalent thereto with at least: <b>33% marks</b> in the aggregate in case of commerce students who have passed 10+2 examination</p> <p><b>OR</b></p> <p><b>40%</b> for the students who have opted for two of the following commerce subjects in 10+2 (a) Accountancy (b) Business Studies (c) Economics (d) Mathematics (e) Office Management and Secretarial Practice (f) Principle and Practice of Insurance (g) Tax Procedure and Practice.</p> <p><b>OR</b></p> <p><b>45%</b> for other candidates.</p>	Inter-se-merit in qualifying examination.
4.	B.Sc. (AMT)	Bachelor of Science (Animation & Multimedia Technology)	3 Years / 6 Semesters	<p>All those candidates who have passed the 10+2 or its equivalent examination in any stream conducted by a recognized Board / University / Council.</p> <p><b>OR</b></p> <p>Those candidates who have passed their Matriculation examination AND have also passed three year Diploma in any Trade from Punjab State Board of Technical Education &amp; Industrial Training, Chandigarh or such Examination from any other recognized State Board of Technical Education, or Sant Longowal Institute of Engineering &amp; Technology, Longowal.</p>	Inter-se-merit in qualifying examination.



# I. K. Gujral Punjab Technical University, Jalandhar

## Eligibility Criteria for UGC (Non-AICTE) Courses for Academic Session 2018-19

Annexure - A

Sr. No.	Course Nomenclature		Course Duration	Eligibility Criteria		Based on Merit in the order
	Abbreviated	Expanded				
5.	B.Sc. (Bio-Tech.)	Bachelor of Science (Bio-Technology)	3 Years / 6 Semesters	All those candidates who have passed the 10+2 with Physics & Chemistry as compulsory subjects and either Mathematics or Biology conducted by a recognized Board / University / Council.  <b>OR</b> Those candidates who have passed their Matriculation examination <b>AND</b> have also passed three year Diploma in any Trade from Punjab State Board of Technical Education & Industrial Training, Chandigarh or such Examination from any other recognized State Board of Technical Education, or Sant Longowal Institute of Engineering & Technology, Longowal.	Inter-se-merit in qualifying examination.	
6.	B.Sc. (Catering & Culinary Arts)	Bachelor of Science (Catering & Culinary Arts)	3 Years / 6 Semesters	All those candidates who have passed the 10+2 or its equivalent examination in any stream conducted by a recognized Board / University / Council.	Inter-se-merit in qualifying examination.	
7.	B.Sc. (Computer Science)	Bachelor of Science (Computer Science)	3 Years / 6 Semesters	All those candidates who have passed 10+2 in Non-Medical or its equivalent examination in Non-Medical conducted by a recognized Board / University / Council.  <b>OR</b> Those candidates who have passed three year Diploma in CSE / IT from Punjab State Board of Technical Education & Industrial Training, Chandigarh or equivalent.	Inter-se-merit in qualifying examination.	
8.	B.Sc. (Fashion Design Knits)	Bachelor of Science (Fashion Design Knits)	3 Years / 6 Semesters	All those candidates who have passed the 10+2 or its equivalent examination in any stream conducted by a recognized Board / University / Council.  <b>OR</b> General Certificate Education (GCE) Examination (London/ Cambridge/ Sri-Lanka) at the Advanced (A) level.  <b>OR</b> A pass grade in the Senior Secondary School Examination conducted by the National Open School with a minimum of five subjects  <b>OR</b> Candidates who have passed 3 or 4 years diploma recognised by AICTE or a State Board of Technical Education.	Inter-se-merit in qualifying examination.	
9.	B.Sc. (Fashion Design)	Bachelor of Science (Fashion Design)	3 Years / 6 Semesters	All those candidates who have passed the 10+2 or its equivalent examination in any stream conducted by a recognized Board / University / Council.  <b>OR</b> General Certificate Education (GCE) Examination (London/ Cambridge/ Sri-Lanka) at the Advanced (A) level.  <b>OR</b> A pass grade in the Senior Secondary School Examination conducted by the National Open School with a minimum of five subjects	Inter-se-merit in qualifying examination.	

*(Handwritten signature and initials)*