I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

CENTRAL ADMISSION PROCEDURE
for
Admission to UGC (Non AICTE) courses for Session 2019-20

No. IKGPTU/Regy/NF/3089   Dated : 11-06-19

1.0 I.K. Gujral Punjab Technical University, Jalandhar is pleased to authorize its affiliated Colleges/ Institutions to make direct admission to 1st semester and 3rd semester to following UGC (Non-AICTE) courses as approved by the University for session 2019-20 onwards through Central Admission Procedure:
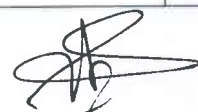
A.   **Bachelor Courses**

Sr. No.	Name of the course (Abbreviated)	Name of the Courses (Expanded)	Duration of Course
1.	B.A. (JAMC)	Bachelor of Arts (Journalism and Mass Communication)	3 Years / 6 Semesters
2.	B.Com. (E-Com.)	Bachelor of Commerce (E-Commerce)	3 Years / 6 Semesters
3.	B.Com. (Hon's)	Bachelor of Commerce (Honours)	3 Years / 6 Semesters
4.	B.Sc. (AMT)	Bachelor of Science (Animation & Multimedia Technology)	3 Years / 6 Semesters
5.	B.Sc. (Bio-Tech.)	Bachelor of Science (Bio-Technology)	3 Years / 6 Semesters
6.	B.Sc. (Catering & Culinary Arts)	Bachelor of Science (Catering & Culinary Arts)	3 Years / 6 Semesters
7.	B.Sc. (Computer Science)	Bachelor of Science (Computer Science)	3 Years / 6 Semesters
8.	B.Sc. (Fashion Design Knits)	Bachelor of Science (Fashion Design Knits)	3 Years / 6 Semesters
9.	B.Sc. (Fashion Design)	Bachelor of Science (Fashion Design)	3 Years / 6 Semesters
10.	B.Sc. (Fashion Technology)	Bachelor of Science (Fashion Technology)	3 Years / 6 Semesters
11.	B.Sc. (IT)	Bachelor of Science (Information Technology)	3 Years / 6 Semesters
12.	B.Sc. (MET)	Bachelor of Science (Medical Equipment Technician)	3 Years / 6 Semesters
13.	B.Sc. (MLS) 1st Year	Bachelor of Science (Medical Lab Sciences) 1st Year	3 Years / 6 Semesters
14.	B.Sc. (Mobile Computing and Internet)	Bachelor of Science (Mobile Computing and Internet)	3 Years / 6 Semesters
15.	B.Sc. (Non-Medical)	Bachelor of Science (Non-Medical)	3 Years / 6 Semesters
16.	B.Sc. (O.T. Technology)	Bachelor of Science (Operation Theatre Technology)	3 Years / 6 Semesters (6 Months Internship is Mandatory)
17.	B.Sc. (Radiotherapy Technology)	Bachelor of Science (Radiotherapy Technology)	3 Years / 6 Semesters (6 Months Internship is Mandatory)

Sr. No.	Name of the course (Abbreviated)	Name of the Courses (Expanded)	Duration of Course
18.	B.Sc. (Textile Design)	Bachelor of Science (Textile Design)	3 Years / 6 Semesters
19.	B.Sc. (WES)	Bachelor of Science (Waste & Environmental Sciences)	3 Years / 6 Semesters
20.	B.Sc. Hon's (Agriculture)	Bachelor of Science - Honours (Agriculture)	4 Years / 8 Semesters
21.	B.Sc. Hon's (Aircraft Maintenance)	Bachelor of Science - Honours (Aircraft Maintenance)	3 Years / 6 Semesters
22.	B.Sc. Hon's (Chemistry)	Bachelor of Science - Honours (Chemistry)	3 Years / 6 Semesters
23.	B.Sc. Hon's (Food Technology)	Bachelor of Science - Honours (Food Technology)	4 Years / 8 Semesters
24.	B.Sc. Hon's (Mathematics)	Bachelor of Science - Honours (Mathematics)	3 Years / 6 Semesters
25.	B.Sc. Hon's (Nutrition and Dietics)	Bachelor of Science - Honours (Nutrition and Dietics)	4 Years / 8 Semesters
26.	B.Sc. Hon's (Physics)	Bachelor of Science - Honours (Physics)	3 Years / 6 Semesters
27.	BBA	Bachelor of Business Administration	3 Years / 6 Semesters
28.	BBA (Business Economics)	Bachelor of Business Administration (Business Economics)	3 Years / 6 Semesters
29.	BBA (Event Management)	Bachelor of Business Administration (Event Management)	3 Years / 6 Semesters
30.	BBA (Health Spa & Resort)	Bachelor of Business Administration (Health Spa & Resort)	3 Years / 6 Semesters
31.	BBA (Retail Mgmt.)	Bachelor of Business Administration (Retail Management)	3 Years / 6 Semesters
32.	BBA (Rural Development)	Bachelor of Business Administration (Rural Development)	3 Years / 6 Semesters
33.	BBA (Sales, Marketing, Advertising and PR Mgmt)	Bachelor of Business Administration (Sales, Marketing, Advertising and PR Management)	3 Years / 6 Semesters
34.	BBA (Service Industry Management)	Bachelor of Business Administration (Service Industry Management)	3 Years / 6 Semesters
35.	BCA 1st Year	Bachelor of Computer Applications 1st Year	3 Years / 6 Semesters
36.	BFBM	Bachelors of Family Business Management	3 Years / 6 Semesters
37.	BHMCT	Bachelor of Hotel Management & Catering Technology	4 Years / 8 Semesters
38.	BIREM	Bachelors in Infrastructure and Real Estate Management	3 Years / 6 Semesters
39.	BMS (MEFT)	Bachelor of Management Studies (Media Entertainment & Film Technology)	3 Years / 6 Semesters
40.	BTTM	Bachelor of Tourism and Travel Management	4 Years / 8 Semesters

B.   Master's Courses

Sr. No.	Name of the course (Abbreviated)	Name of the Courses (Expanded)	Duration of Course
1.	M.A. (JAMC)	Master of Arts (Journalism and Mass Communication)	2 Years / 4 Semesters
2.	M.Com.	Master of Commerce	2 Years / 4 Semesters

Sr. No.	Name of the course (Abbreviated)	Name of the Courses (Expanded)	Duration of Course
3.	M.Des. (Fashion & Textile)	Master of Design (Fashion & Textile)	2 Years / 4 Semesters
4.	M.Sc. (AMT)	Master of Science (Animation & Multimedia Technology)	2 Years / 4 Semesters
5.	M.Sc. (Bio-Tech.)	Master of Science (Bio-Technology)	2 Years / 4 Semesters
6.	M.Sc. (Chemistry)	Master of Science (Chemistry)	2 Years / 4 Semesters
7.	M.Sc. (Clinical Research)	Master of Science (Clinical Research)	2 Years / 4 Semesters
8.	M.Sc. (Computer Science)	Master of Science (Computer Science)	2 Years / 4 Semesters
9.	M.Sc. (Env. Sc.)	Master of Science (Environmental Science)	2 Years / 4 Semesters
10.	M.Sc. (Fashion Mkt. Mgmt.)	Master of Science (Fashion Marketing Management)	2 Years / 4 Semesters
11.	M.Sc. (Fashion Technology)	Master of Science (Fashion Technology)	2 Years / 4 Semesters
12.	M.Sc. (Food Technology)	Master of Science (Food Technology)	2 Years / 4 Semesters
13.	M.Sc. (Garment Manufacturing Tech.)	Master of Science (Garment Manufacturing Tech.)	2 Years / 4 Semesters
14.	M.Sc. (IT)	Master of Science (Information Technology)	2 Years / 4 Semesters
15.	M.Sc. (Mathematics)	Master of Science (Mathematics)	2 Years / 4 Semesters
16.	M.Sc. (Pharma Chemistry)	Master of Science (Pharma Chemistry)	2 Years / 4 Semesters
17.	M.Sc. (Physics)	Master of Science (Physics)	2 Years / 4 Semesters
18.	M.Sc. MLT (Bio-Chemistry)	Master of Science Medical Lab Technology (Bio-Chemistry)	2 Years / 4 Semesters
19.	MHMCT	Master of Hotel Management & Catering Technology	2 Years / 4 Semesters
20.	MMS (Service Industry)	Master of Management Studies (Service Industry)	2 Years / 4 Semesters
21.	MTTM	Master of Tourism and Travel Management	2 Years / 4 Semesters

C. Post-Graduate Diploma Courses

Sr. No.	Name of the course (Abbreviated)	Name of the Courses (Expanded)	Duration of Course
1.	PGDC	Post-Graduate Diploma in Cosmetology	1 Year / 2 Semesters
2.	PGDCA	Post-Graduate Diploma in Computer Applications	1 Year / 2 Semesters
3.	PGDEPDT	Post-Graduate Diploma in Electronics Product Design and Technology	1 Year / 2 Semesters
4.	PGDHD	Post-Graduate Diploma in Herbal Drugs	1 Year / 2 Semesters
5.	PGDMLT	Post Graduate Diploma in Medical Lab Technology	1 Year / 2 Semesters

Sr. No.	Name of the course (Abbreviated)	Name of the Courses (Expanded)	Duration of Course
6.	PGDPAQC	Post Graduate Diploma in Pharmaceutical Analysis and Quality Control	1 Year / 2 Semesters
7.	PGDPBA	Post-Graduate Diploma in Pharm. Business Administration	1 Year / 2 Semesters
8.	PGDPCT	Post Graduate Diploma in Pharmacovigilance & Clinical Trials	1 Year / 2 Semesters
9.	PGDPDM	Post-Graduate Diploma in Packing and Distribution Management	1 Year / 2 Semesters
10.	PGDPME	Post Graduate Diploma in Pharmaceutical Marketing and Entrepreneurship	1 Year / 2 Semesters
11.	PGDPP	Post-Graduate Diploma in Pharmaceutical Packaging	1 Year / 2 Semesters
12.	PGDDRA	Post-Graduate Diploma in Drug Regulatory Affairs	1 Year / 2 Semesters

D. Lateral Entry Courses

Sr. No.	Name of the course (Abbreviated)	Name of the Courses (Expanded)	Duration of Course
1.	B.Sc. (Fashion Technology) (Lateral Entry)	Bachelor of Science (Fashion Technology) (Lateral Entry)	2 Years / 4 Semesters
2.	B.Sc. (IT) (Lateral Entry)	Bachelor of Science (Information Technology) (Lateral Entry)	2 Years / 4 Semesters
3.	B.Sc. (MLS) (Lateral Entry)	Bachelor of Science (Medical Lab Sciences) (Lateral Entry)	2 Years / 4 Semesters
4.	B.Sc. (O.T. Technology) (Lateral Entry)	Bachelor of Science (Operation Theatre Technology) (Lateral Entry)	2 Years / 4 Semesters (6 Months Internship is Mandatory)
5.	B.Sc. (Radiotherapy Technology) (Lateral Entry)	Bachelor of Science (Radiotherapy Technology) (Lateral Entry)	2 Years / 4 Semesters (6 Months Internship is Mandatory)
6.	BCA (Lateral Entry)	Bachelor of Computer Applications (Lateral Entry)	2 Years / 4 Semesters
7.	M.Sc. (IT) (Lateral Entry)	Master of Science (Information Technology) (Lateral Entry)	1 Year / 2 Semesters

E. B. Voc. Courses

Sr. No.	Name of the Courses	Duration of Course
1.	B. Voc. (Aerospace and Aviation)	3 Years / 6 Semesters
2.	B. Voc. (Agriculture)	3 Years / 6 Semesters
3.	B. Voc. (Animation & Multimedia)	3 Years / 6 Semesters
4.	B. Voc. (Applied Computer Technology)	3 Years / 6 Semesters
5.	B. Voc. (Aviation & Tourism)	3 Years / 6 Semesters
6.	B. Voc. (Beauty and Wellness)	3 Years / 6 Semesters
7.	B. Voc. (Beauty Therapy and Aesthetics)	3 Years / 6 Semesters
8.	B. Voc. (Building Construction Technology)	3 Years / 6 Semesters
9.	B. Voc. (Business Administration)	3 Years / 6 Semesters
10.	B. Voc. (Digital Media & Animation)	3 Years / 6 Semesters

Sr. No.	Name of the Courses	Duration of Course
11.	B. Voc. (Fashion Designing)	3 Years / 6 Semesters
12.	B. Voc. (Hardware and Networking)	3 Years / 6 Semesters
13.	B. Voc. (Hotel Management & Catering Technology)	3 Years / 6 Semesters
14.	B. Voc. (Hotel Management & Catering)	3 Years / 6 Semesters
15.	B. Voc. (Journalism and Mass Communication)	3 Years / 6 Semesters
16.	B. Voc. (Life Sciences)	3 Years / 6 Semesters
17.	B. Voc. (Marketing Management & IT)	3 Years / 6 Semesters
18.	B. Voc. (Medical Lab and Molecular Diagnostic Technology (X Ray Technician)	3 Years / 6 Semesters
19.	B. Voc. (Multimedia Animation)	3 Years / 6 Semesters
20.	B. Voc. (Networking & System Administration)	3 Years / 6 Semesters
21.	B. Voc. (Nutrition and Health Care Science)	3 Years / 6 Semesters
22.	B. Voc. (Paramedical and Health Administration (Nanny Care))	3 Years / 6 Semesters
23.	B. Voc. (Paramedical and Health Administration (Old Age Care))	3 Years / 6 Semesters
24.	B. Voc. (Paramedical and Health Administration (Operation Theatre Technician)	3 Years / 6 Semesters
25.	B. Voc. (Tourism and Hospitality Management)	3 Years / 6 Semesters
26.	B. Voc. (Tourism and Travel Management)	3 Years / 6 Semesters
27.	B. Voc. (Web Technologies and Multimedia)	3 Years / 6 Semesters

F.   M. Phil. Courses

Sr. No.	Name of the Courses	Duration of Course
1.	M. Phil. in English	1 Year / 2 Semesters
2.	M. Phil. in Journalism and Mass Communication	1 Year / 2 Semesters
3.	M. Phil. in Political Science	1 Year / 2 Semesters
4.	M. Phil. in Punjabi	1 Year / 2 Semesters

Note:-   The number of seats will be as given in the letter of approval/continuation issued by the university for Session 2019-20.

2.0   The guidelines/regulations for admission are as under:-

A.   Eligibility Criteria (Educational Qualifications & Resident Status)

The eligibility criteria for admission shall be same as notified by the University. **(Annexure - A).**

(i)   For admission to the UGC (Non-AICTE) Courses, 85% seats shall be open for the candidates from within the State and 15% will be open for the candidates from outside the State.

(ii)   Admission will be made on the basis of rank prepared based on <u>inter-se-merit of the qualifying examination</u> (Weightage of 5% in the marks obtained in qualifying examination shall be awarded to those candidates who have studied for atleast three years or have passed their +1 and +2 examination from the schools located in Rural Area) for both 85% quota for resident of Punjab and 15% quota for outside Punjab. (Format of Rural Area is attached at **Annexure - B).**

B.   General Eligibility Criteria for Admissions :

Apart from the basic educational qualifications prescribed above, the general eligibility criteria shall be as contained in Punjab Government, Department of Technical Education & Industrial Training, Punjab, **Memo No.35/44/95/T (2) 978 dated 21st March 2003,** which is attached at **Annexure - C** to this notification. This communication shall be treated as a part and parcel of this notification, for all purposes, and all the provisions of this notification shall be read along with the contents of the said communication.

Exemption Under above para

Children/wards/dependent (Whose parent are not alive) of all those regular Punjab Government employees, members of All India Service borne on Punjab-cadre, serving judges and the employees of the Punjab and Haryana High Court, employees of Boards/Corporations /Statutory Bodies established by an act of the state of Punjab who have been holding post outside Punjab on or before 1st January, 2019.

C. **Reservation:**

(i)   The reservation of seats shall be as per Punjab Government, Department of Technical Education and Industrial Training **Memo. No.** 13 / 2/ 05 –1TE2/1987 dated 2nd July, 2013, which is attached at **Annexure - D** to this notification **or** as notified by Punjab Government, Department of Technical Education and Industrial Training from time to time. This communication shall be treated as a part and parcel of this notification, for all purposes, and all the provisions of this notification shall be read along with the contents of the said communication.

(ii) The attention of the applicants desirous of claiming reservation under any category whatsoever is especially drawn to the condition and stipulation that only the certificates that have been produced at the time of admission shall be considered. The candidates are accordingly advised, in their own interest, to get the requisite certificates issued well before the date of admission, otherwise, claim for reservation shall be summarily rejected. Candidates are required to claim reservation at the time of registering for online counselling. If no reservation is claimed the candidates shall be treated and considered as a "General Candidate".

(iii) The I. K. Gujral Punjab Technical University shall make a provision in the online application form for a candidate to indicate the category, if any, under which he/she is seeking reservation. There shall also be a provision to indicate the sub-category of the category, if any under which reservation is being sought, so that inter se gradation can be facilitated. There sub-categories have been elucidated in the Punjab Government, Department of Technical Education and Industrial Training Memo No.13/2/05-1TE2/1987 dated 2nd July, 2013 which is attached as Annexure. Punjab Government may also set up a committee to effect inter se gradation of candidates claiming reservation under certain categories, as indicated in the aforesaid memo dated 2nd July, 2013.

(iv) A candidate shall be eligible to make a claim for reservation in any of the reserved category. However, the procedure for a counselling shall be as per Punjab Government, Welfare Department (Reservation Cell) Memo No. 7/21/2004-RS1/1674-1677 dt. 20th Dec. 2004.

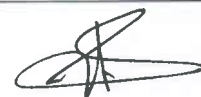D. **Tuition Fee Waiver Scheme for Non-AICTE Courses:**

As per IKGPTU Notification Ref. No. IKGPTU/Reg/N/3767 dated 27/11/2018, which is attached at **Annexure – E,** the Tuition Fee Waiver scheme shall also be applicable on Non-AICTE courses on the pattern of AICTE courses as notified by the Punjab Government (attached at **Annexure – F)** from time to time.

E. **Fee & Other charges:**

The students shall be liable to pay fee/ development fee and other charges as per the rates of fees/ development fee and other charges as notified by I.K. Gujral Punjab Technical University, at the time of admission. Notification Ref. No. IKGPTU/Reg/NF/2061 dated 23/05/2019 is attached at **Annexure – G.**

F. **The Important Dates are as under:**

Activity	Date
Start of Academic Session	1st August, 2019
Last Date of Admission	16th September, 2019
Last date of uploading of data of admitted students on web portal	23rd September, 2019
In case of any discrepancy last date of submission of hard copy in University	30th September, 2019

G. Procedure for Admission:

(i) The colleges / Institutes shall display, on the website of the college, the dates to apply for these courses and dates of the counseling, wherever, possible the counseling will be made online.

(ii) The counseling will be made purely on the basis of merit and should be displayed to the students.

(iii) **Preparation of Merit list**

    (1) There will be a common merit lists for General and Reserved categories / subcategories (if applicable) candidates.

    (2) The rank of the candidates in the merit list securing equal marks will be in accordance with the following criteria:

        (a) The candidate securing higher aggregate percentage marks in the qualifying examination shall rank higher in order of merit.

        (b) In the case of tie in (a) above, the candidate senior in age shall rank higher in order of merit.

(iv) Counseling for 85% seats of Punjab residents and 15% outside Punjab candidates shall be taken up simultaneously. However, the reserved category candidates shall be considered in general category, first before being considered in the respective category.

(v) The college will issue a public notice on official website to this effect indicating clearly the number of seats vacant in each reserve category and general category and fill the seats in that very particular category in all the rounds of counseling.

(vi) Institute must complete atleast two rounds of counseling based on rank in inter-se-merit of the qualifying examination considering the respective reserve category, as applicable by Punjab Govt.

(vii) After following above said procedure, if still the seats remaining vacant in reserve category, the college can fill these from candidates belonging to general category in subsequent step at the end of counseling.

(viii) The whole process will cease on the last date of admission as applicable i.e. 15th September of each year.

(ix) The candidate must have passed qualifying examination at the time of admission.

(x) The candidates having compartment/re-appear in qualifying examination can be admitted provisionally, however, such candidates are required to pass the qualifying examination before the commencement of 1st semester examination of University.

(xi) The college/Institute must upload the list of admitted students on the webportal of the University latest by 22nd September, 2019, however, in case of any discrepancy, the institutes/Colleges are allowed to submit it as a hard copy to the University, by all means, upto 29th September, 2019.

(xii) The application along with all qualification certificates should be produced in original for the eligibility check. Specimen Application form to be filled by the candidate desirous of taking admission to these courses is attached at **Annexure - H.**

(xiii) Colleges will upload the data of the candidate admitted by them in each round of counseling on University webportal and shall deposit non refundable admission processing fee amounting to Rs. 2,000/- (Rupee two thousand only) for each student simultaneously.

(xiv) College will verify the original documents of the candidates and ensure that the eligibility is fulfilled before making admission. An undertaking will be submitted by the institute alongwith the updated list of the students that all the admitted students fulfill the eligibility criteria.

(xv) The documents in original are required to be produced to the university for eligibility check.

(xvi) The Fee structure for Foreign National/PIO shall be the same as was in vogue for NRI candidates.

(xvii) The guidelines for admission of Foreign National/PIO shall be as per Punjab Government Notification No. 13/75/2001-ITE2/296 dated Chandigarh the 23rd January, 2002.

H.   Refund of Fee Guidelines:

The competent authority has approved the following guidelines for refund / adjustment of fees for Constituent Campuses and Affiliated Colleges of IKGPUT for Academic session 2019-20:

General Terms

(i)   Application for the seat surrender should be submitted to the head of the concerned Department / Institution.

(ii)   Counselling fee is non-refundable.

(iii)   The refund cases will be processed within 15 days after the surrender of the seat.

(iv)   Start of Academic session will be as per Academic calendar issued by IKGPTU.

(v)   There will be no charges for change of course or branch within an institution.

(vi)   Security fee is refundable in all cases.

Refund Rules for AICTE & UG courses (for both Centralized and Direct Counselling)

(i)   In case a student surrenders his/her seat before the start of the course, his/ her total fee will be refunded after deduction of Rs. 1000/- only.

(ii)   In case a student surrenders his/ her seat after the start of the course and before /on last date of admission to that course, he/she will be refunded fee with proportionate deduction of total monthly fee (full fee including development and other charges) and proportionate total hostel rent (all charges). For instance, if a course starts in the month of July and the student surrenders seat on any day of August, fee will be deducted for FULL months of July & August.

(iii)   In case a student surrenders his / her seat after the last date of admission to that course, he/ she will not be refunded any fee.

I.   Over Riding Provision:

Nothing in this notification shall be operative in so far as it is inconsistent with the Act or Regulations of the university, any such inconsistency may be brought to the notice of the university clearly highlighting the inconsistency, for immediate rectification. The decision of the competent authority of the university in all such matters shall be final and binding on all concerned.

(Dr. S. S. Walia)
Registrar

Endst. No. *I KG PTU/Reg/INF/3090-3099*   Dated : *11-06-19*

A copy of the above is forwarded to :

1.   I/C Secretariat, O/o Vice Chancellor: For information Vice Chancellor.
2.   Director, Technical Education & Industrial Training, Sector, 36A, Chandigarh
3.   Chief Coordinator (Admissions 2019-20) -cum- Director (Academics)
4.   Deputy Controller (F & A)
5.   Controller of Examinations
6.   Incharge (ITS) – For uploading the same on website
7.   Dy. Registrar (College Development)
8.   Dy. Registrar (Academics)
9.   All Constituent Campuses and Affiliated Institutes of IKGPUT running UGC (Non-AICTE) courses.
10.   File copy.