

**Detail Information Regarding Apply Duplicate Documents at IKG PTU
Student Facilitation Center**

Duplicate Migration Certificate				
Required Document	Document Fee	Postal Charges		Document Delivered
		Speed Post	Courier Charges	
1. NOC From Concerned College / Institute 2. Original copy of First Information Report (FIR) 3. Photocopy of requested certificate 4. ID Proof of the Concerned Student	Rs.500/-	Rs.100/- for Punjab Rs.200/- Within India (outside Punjab)	Rs.1500/- (Out of India Abroad only)	03 working days from the receipt of online request
Duplicate Degree				
Required Document	Document Fee	Postal Charges		Document Delivered
		Speed Post	Courier Charges	
1. NOC From Concerned College / Institute 2. Original copy of	Rs.1000/-	Rs.100/- for Punjab	Rs.1500/-	07 working days from the receipt

First Information Report (FIR) 3. Photocopy of requested certificate/ Result Notification 4. ID Proof of the Concerned Student		Rs.200/- Within India (outside Punjab)	(Out of India Abroad only)	of online request
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Duplicate DMC's

Required Document	Document Fee	Postal Charges		Document Delivered
		Speed Post	Courier Charges	
1. NOC From Concerned College / Institute 2. Original copy of First Information Report (FIR) 3. Photocopy of requested certificate/Result Notification 4. ID Proof of the Concerned Student	Rs.500/-	Rs.100/- for Punjab Rs.200/- Within India (outside Punjab)	Rs.1500/- (Out of India Abroad only)	07 working days from the receipt of online request

Duplicate Provisional Degree Certificate

Required Document	Document Fee	Postal Charges		Document Delivered
		Speed Post	Courier Charges	
1. NOC From Concerned College / Institute 2. Original copy of First Information Report (FIR) 3. ID Proof of the Concerned Student	Rs.500/-	Rs.100/- for Punjab Rs.200/- Within India (outside Punjab)	Rs.1500/- (Out of India Abroad only)	07 working days from the receipt of online request