

I. K. Gujral Punjab Technical University, Jalandhar

Dr. Paramjit Singh
Controller of Examination
E. Mail: coeptu@gmail.com



Estd. Under Punjab Technical University
Act.1996 (Punjab Act No.1 of 1997)
Jalandhar Kapurthala Highway,
Kapurthala-144603

Ref. No.: IKGPTU/COE/ 16373

Date:- 20/9/24

Detail of Implementation e-governance

Areas of e-governance	Year of implementation	Name of the Vendor with contact details	Link to relevant website/document
Examination (To be filled by Examinations)	2018	M/s Edusoft Technocrats Pvt. Ltd. 0181-5005606	https://www.ptudocs.com https://www.ptuexam.com

(Dr. Paramjit Singh)
Controller of Examination
IKGPTU, Jalandhar
Controller of Examination
I.K. G. Punjab Technical University
Jalandhar

Supporting Documents of Indicator-6.2.3

I. K. Gujral Punjab Technical University, Jalandhar

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Ref. No.: IKGPTU/COE/ 16374

Date:- 24/9/24

Expenditure Statement of E-governance

Sr.no	Exam Session	Expenditure for e-governance
1.	November-2023	1470449.00
2.	April-2024	1523250.00

Note: - Expenditure for e-governance of Examination of the University Campus/Constituent Campus and I.K.G.P.T.U. Affiliated Colleges.

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Date:- 21/9/24

ERP Document

The job will involve following work

(A) under web-based online Module

1. Creating of Logins of new students and continuation of old logins.
2. Online submission of Examination Forms of Regular and reappear students
3. Issuing of online Admit Card as per University format
4. Creation of Examination Centres.
5. Creation of Logins for Superintendent, Observers, Flying Squad
6. Online submission of Daily Report by Superintendents, Observers, Flying Squads.
7. Online submission of Absentee, Detained students, and Damage/Missing Answer Books etc.
8. Online submission of UMC(Unfair Means Cases) of students.
9. Online Secrecy Memo for dispatch of Answer Books
10. Online Cut-list for Examination Centres.
11. Online filling of Internal Awards of Regular & Reappear students and Printing Reports as per University Format.
12. Online filling of External Practical Awards of Performa and Printing Reports as per University Format.
13. Online Re-evaluation Forms.
14. Assignment/work related to the above job as per requirement of Examination branch should be done.
15. Delivery of letters, Results and other documents to students, Faculty Members and Institutes through their logins.

(B) Offline Module for setup of EDP cell requires the following facility in system for compilation and process of results.

- Master of Branch, Semester and Subjects.
- Creation of Schemes as per Board/University Norms.

Regular Results:

- Facility of Filling of Examination form, from the online data by importing with excel files.
- Importing of Data of Examination forms with excel files.
- Uploading of absentee, UMC and Detainee by importing in excel files.
- Uploading of external theory awards by importing with excel files.
- Facility of pending awards by exporting in excels files.
- Facility to control/upheld of UMC results as per UMC regulations of the university.
- Auto facility of award of normal and adhoc grace marks as per norms of the University.

- Dropping facility in the system for in eligible students.
- Compilation of final results as per regulation of the University.
- Exporting of results for uploading of results on University website.
- Facility of revision of results is required in system for pending and revised results.

Re-appear Results:

- Filling of Re-appear forms and declaration of results according to regulation with same facility given in the system for declaration of regular results.

Re-evaluation Results:

- Filling of Re-evaluation forms by importing in excel files.
- Updating of awards by importing through excel files.
- Compilation of final results as per regulation of the University.
- Printing of Gazette for dispatch of results to the Institutes.

Merit List:

- Facility of Merit lists are required after complete declaration of result as per data of exam forms.

Student's Ledger:

- Facility of student's ledger which includes basic information, detail of each semester result in which students appeared in various examination is required on at the desk of officers.

Mapping of subject's code:

- Implementation of mapping code of all subjects for the compatibility of web-based Module and offline Module of EDP Cell.

Awards bank:

- Implementation for declaration of result through Awards bank in offline Module of EDP Cell.

Terms and conditions:

1. The work will be carried out in the University premises under the supervision of concerned officer.
2. The firm should have to submit the undertaking to maintain the confidentiality of the work.
3. The payment will be made after the completion of whole work.
4. The firm will depute a technical person to execute the whole work and the person will work under the supervision of concerned officer/officials.
5. The hardware which includes Computers, Scanners and Printers will be provided by the University.
6. The server and web-space will be provided by the University as per requirement of the firm for smooth functioning of the whole work.
7. On the successful execution of work the university reserves the right to get the same work done at the same rate for the next examinations.
8. The payment will be made on the basis of students appeared in Regular as well as reappear examination.



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Ref. No.: IKGPTU/COE/16376

Date: 24/10/24

Policy document on e-governance

Examination department is working in fully automated environment. Login Ids are created at www.ptudocs.com to fasten the facilitation of stakeholders with transparency, confidentiality and integrity. The main branches of Examination department are Conduct, Secrecy and Result Branch. The policy that prevails during functionality of each department using e-governance is as below:

Conduct Branch: Conduct of Examination

- The first step is generation of Roll number to the eligible candidates online. Then Semester upgradation of already studying students is done by the respective HOD of the department for already studying students after confirming their upgradation from previous semester to next semester. This option is provided at www.ptudocs.com in the login IDs of concerned HODs. Those students who fulfilled the attendance norms (minimum 75% and clear the previous semester) are upgraded and only upgraded students can fill their examination forms online.
- If a student is drop out or detained and is not upgraded by the HOD as per norms, then he/she is not eligible for filling the examination form. Examination forms of regular semester and reappear subjects as per declared result records of university are available in Login IDs of students. The students filled the subjects and deposited the notified fee by the University via online mode. The exam forms are confirmed by the concerned HODs after verifying No Dues. The students those are finally confirmed by the HODs are issued the admit cards as per notified schedule. Date sheet is also notified via the login Ids of stakeholders.
- If a candidate, after admission to an examination is found an illegal act or an act of serious indiscipline, in such cases the Login Ids of students are blocked for notified time as per norms of the University
- Online module is created for paper setters as per the university norms for paper setters. Question papers are transmitted online using a secure environment and student attempt the question paper within allotted time.
- For offline examinations, An examination centre set up in a college/institution only if the minimum number of examinees is 300 in that examination. The maximum strength of examinees allocated to an examination centre is 500. In institutions where the number of examinees is more than 500, more than one examination centres can be set up. Local Controller, Assistant to Controller, Superintendents, Printing Cell Coordinators, Invigilators, Observers, Flying

Staff are deputed for the fair and smooth conduct of Examinations. One teacher shall be appointed for the supervision as Invigilator for 30 candidates. Honorarium of all the deputed staff is processed via the online module.

- For Online examinations, Eligible students who got the admit cards can download the question paper and upload the answer sheets from the respective login IDs.
- For Practical Examinations, there shall be two examiners for each Practical/Viva Voce Examination at each examination centre, one internal and one external. The external examiner must have minimum of three years of teaching experience in a recognized college/University. Awards are being uploaded from the concerned faculty login ID.
- Cut list, Attendance Sheets, forwarding memo and award lists are generated on the basis of online submitted Examination Forms. Absentee Record, daily report and correspondence with Exam Centre staff occur through concerned login ID.
- Answer sheets are packed and then submitted in Established Nodal Centres and Nodal Centres submit the packed answer sheets to Secrecy Department.

Secrecy Branch: Evaluation of Answer Sheets

- For offline Examination, the answer sheets are evaluated at respective PIT/Constituent Campuses. After evaluation, the answers sheets are shown to the student by respective Class Incharge and after addressing the grievances/Queries regarding evaluation then final awards are sent to Result Branch for declaration of results.
- For online Examinations, handwritten Answer sheets are uploaded by the students in login IDs which are made available to the respective subject teacher of the PIT/Constituent Campuses. The evaluated answer sheets are shown to the students by respective Class Teachers. After addressing the grievances/Queries regarding evaluation then final awards are sent to Result Branch for declaration of results.

Result Branch: Processing of Results and Document delivery

- After processing of awards, the result of students is declared in Institute and Student Login Id as per norms approved by the University.
- Generation of result tabulation, Details Mark Card, Provisional Degree Certificate, Original Degree Certificate, Migration Certificate and Transcripts are delivered Online in the respective login IDs.



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Ref. No.: IKGPTU/COE/16377

Date: 24/9/24

Annual E-Governance Report

Year of Implementation	Name of the Services provided to stake holders
2023-24	<ul style="list-style-type: none">• Online availability result notification and Documents like Detail Marks card, Provisional degree certificate, Degree certificate and Migration certificate in respective login with QR bar code facility (after replacing 2-D barcode) for verification with smart phone.• Monitoring of Examination Centres with CCTV Cameras.• Online Tracking of Answer sheets for Manual Evaluation• Online Filling of Examination form and Online Fee deposition directly from respective login of Students.• Online query system for students.• Online Documents Delivery System through SFC for all stake holders.• Online verification, Attestation & transmission of Documents to foreign agencies.• E-file System for University affiliated institutes.• Preparation of Study Materials and Availability of same in Student's login.• Online Setting of Question Papers.• Online No-Dues system from institutes for Issuance of admit card directly to students in respective login.• Online Evaluation of Answer sheets through evaluation centres via login of evaluators.

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Screen Shots for User Interfaces

- Present Current status of automation of examination division including Screen Shots of Various Module of Software. Login of students' portal www.ptuexam.com

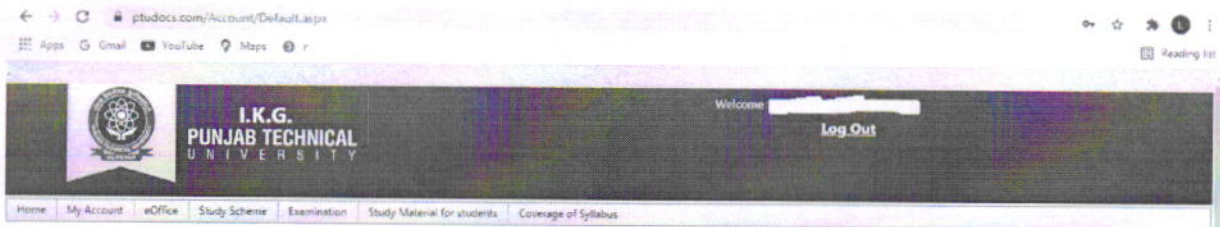
The screenshot shows the homepage of the IKGPTU student portal. The browser address bar displays "ptuexam.com/Webportal". The page features a dark header with the text "Welcome to IKGPTU". Below the header, there are several sections: a "Welcome" section with a profile picture placeholder and university details; a "Hot Links" section with "Postal Receipt upload" and "Question Paper Download and Answer Sheet Upload"; a "Latest Enquiry(s)" section showing "No Enquiry Found"; a "Latest Announcement(s)" section with two entries about examination forms; and a "Latest Document(s)" section with two entries for Bachelor of Business Administration semesters.

Facility available in login of students:

This screenshot shows the student portal with a sidebar menu on the left. The menu items are: Announcements, Student Documents, Student Profile, Bank Transactions, Student Enquiry, Contact Verification, Re-Evaluation Form, Verify Answer Sheet, Answer Sheet PDF Apply, and Old Question Paper. The main content area is identical to the previous screenshot, displaying the "Hot Links", "Latest Enquiry(s)", "Latest Announcement(s)", and "Latest Document(s)" sections.


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Login for Faculty members and University staff at www.ptudocs.com



Note: Please download updated Strength / Cut list tomorrow early Morning (08-03-2021).

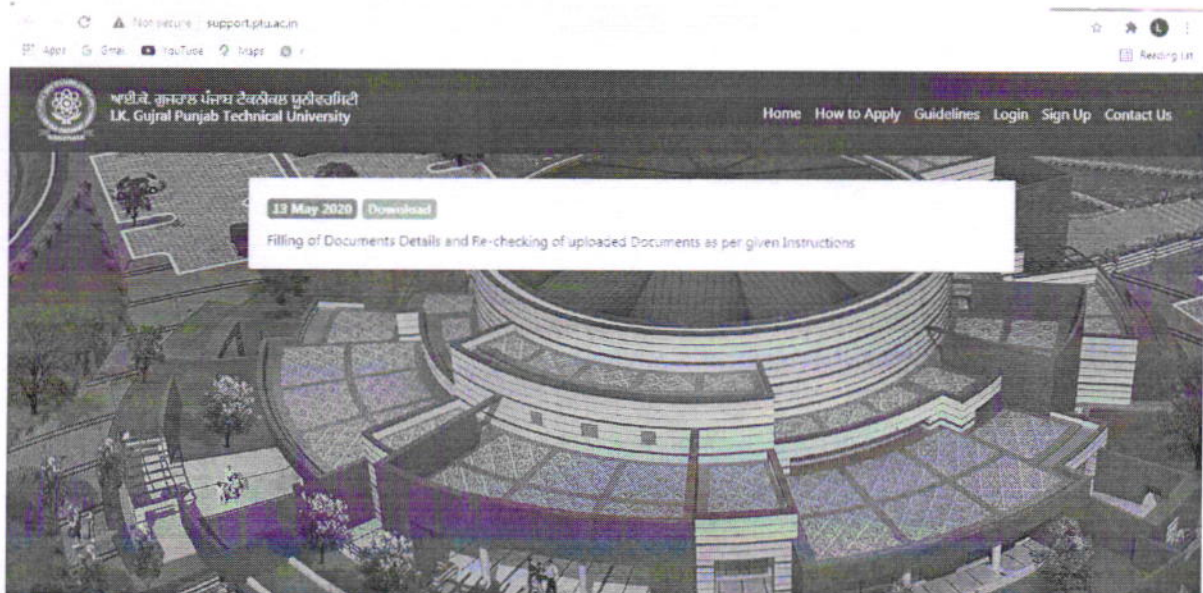
148 Login 8/15/2017 4:30:07 PM

[Examination FAQ](#) (Click Here)

In case of Admit Card downloading problem. Click here to know the Reasons

1. Regarding:- Special chance, Syllabus(study scheme), Date sheet correction, Examination Fees, Re-admission case, Forget password, duties in Conduct of exam (COE, Superintendent, observer), Guidance etc. Contact to -> Mr. Harpreet Singh email: harpreetptu@gmail.com
2. Regarding:- Result Pendency/Correction Contact to -> 01822-662513 email: ikgpturesults@gmail.com
3. Regarding:- Eligibility, Migration case (other university/ college), Branch Change, Branch Up-gradation Contact to -> Academic Branch Mr. Mittar Dev email: admissioncell@ptu.ac.in
4. Regarding:- Online Uploading Result, PDC, Migration, Transcript, DMC (correction etc.), Contact to -> Mr. Surjit Kumar email: surjitptu@gmail.com
5. Regarding:- Technical enquiry (Regular/re-appear examination form, website problem.) Contact to -> Mr. Harpreet Singh email: harpreetptu@gmail.com
6. Regarding:- Revaluation form, Contact to -> hardeep_ptu11@yahoo.in

Portal for stake holders for delivery of documents at support.ptu.ac.in



Controller of Examination
I.K.G. Punjab Technical University
Jalandhar

Nov-2023

(18)

GSTIN : 03AACCE6924E1Z1

GST Tax Invoice (Goods)

Phone: 0181-5005606

Mobile: 94172-32294, 94712-32295

E-mail : wusws1@gmail.com

ORIGINAL FOR RECIPIENT

CREDIT

EDUSOFT TECHNOCRATS (P) LTD

B-1-2258-B-11/67 OLD RAILWAY ROAD
JALANDHAR PUNJAB

Invoice No.: G-00016 Dated : 02/02/2024

E-Way Bill No.:

Tax is Payable On Reverse Charge (Yes/No)

Mode of Transport :

Vehicle No. :

Driver:

Goods Dispatch : JALANDHAR

Detail of Receiver (Billed To)

THE CONTROLLER (EXAMS) IKG PTU
JALANDHAR

Detail of Consignee (Shipped To)

THE CONTROLLER (EXAMS) IKG PTU
JALANDHAR

JALANDHAR
District : Jalandhar
State Punjab State Code

JALANDHAR
District : Jalandhar
State : Punjab State Code

P.O.S. 03-Punjab

Sr	Description of Goods	HSN/ SAC code	Qty.	UOM	Rate	Total Amount	Disc.	Taxable Amount	Within State Tax			Central Tax		
									Tax%	SGST 2	Tax%	CGST 3	Tax%	IGST 4
1	REGULAR EXAM	997331	85459.00		9.65	824679.35		824679.35	9.00	74221.14	9.00	74221.14	0.00	
2	REAPPEAR EXAM	997331	43675.00		9.65	421463.75		421463.75	9.00	37931.74	9.00	37931.74	0.00	

Certified that stock entry made in stock
Register of Confidential
at Page No. 18 Sr. No. 2

Store Keeper

Controller of Examination
I.K.G. Punjab Technical University
Jalandhar

TOTAL :

129134.0

1246143.19

0.00

1246143.1

Sub-Total (Jalandhar)

1470448.86

Order No

Transport

GR/Ret No.

Bags

Weight

Case

Cartn

Freight to Pay

Dated

Pvt Mark

Dated

Packages

Freight to Pay

Amount in Words : FOURTEEN LAKH SEVENTY THOUSAND FOUR HUNDRED FORTY NINE ONLY

Agent :

Note:

Certified that the Particulars given above are true and correct.

Our's

Bankers

Terms & Conditions:-

- All Disputes are Subject to JALANDHAR Jurisdiction.
- Goods Once Sold Never Taken Back
- Intt 24% p.a. will be charged if bill not paid within 30 days.
- F. & O.F

R/Off

NET AMOUNT :

1470449.00

For EDUSOFT TECHNOCRATS (P) LTD

Customer's Signature

Auth Signatory

GSTIN : 03AACCE6924E1Z1

GST Tax Invoice (Goods)

ORIGINAL FOR RECIPIENT

CREDIT

Mobile: 94172-32294, 94712-32295

E-mail : wusws1@gmail.com

EDUSOFT TECHNOCRATS (P) LTDB-1-2258-B-11/67 OLD RAILWAY ROAD
JALANDHAR PUNJAB

Invoice No.: G-00002

Dated : 01/07/2024

E-Way Bill No.:

Mode of Transport :

Vehicle No. :

Driver:

Tax is Payable On Reverse Charge (Yes/No)

Goods Dispatch : JALANDHAR

Detail of Receiver (Billed To)
THE CONTROLLER (EXAMS) IKG PTU
JALANDHAR**Detail of Consignee (Shipped To)**
THE CONTROLLER (EXAMS) IKG PTU
JALANDHARJALANDHAR
District : Jalandhar
State : Punjab State CodeJALANDHAR
District : Jalandhar
State : Punjab State Code

P.O.S. 03-Punjab

S	Description of Goods	HSN/ SAC code	Qty.	UOM	Rate	Total Amount	Disc.	Taxable Amount	Within State Tax			Central Tax		
									1 Tax%	SGST 2	Tax%	CGST 3	Tax%	IGST 4
1	REGULAR APRIL 2024	997331	81517.00	PCS	9.65	786639.05		786639.05	9.00	70797.51	9.00	70797.51	0.00	
2	REAPPEAR	997331	52254.00	PCS	9.65	504251.10		504251.10	9.00	45382.60	9.00	45382.60	0.00	
TOTAL :			133771.0			1290890.15	0.00	1290890.2		116180.1		116180.1		0.00

Controller of Examination
I.K.G. Punjab Technical University
Jalandhar

Order No. :

Dated :

Transport :
GR/RR No. :

Pvt.Mark :

Bags :

Case :

Cartn.:

Dated :

Weight :

Packages:
Freight to Pay :

Sub-Total (1+2+3+4) : 1523250.37

Amount in Words : FIFTEEN LAKH TWENTY THREE THOUSAND TWO HUNDRED FIFTY ONLY

Agent :

Note:

Certified that the Particulars given above are true and correct.

R/OFF -0.37

Our's
Bankers**NET AMOUNT : 1523250.00****Terms & Conditions:-**

- All Disputes are Subject to JALANDHAR Jurisdiction.
- Goods Once Sold Never Taken Back
- Intt 24% p.a. will be charged if bill not paid within 30 days.
- E.&O.E.

For EDUSOFT TECHNOCRATS (P) LTD

Customer's Signature

Auth. Signatory

Subject- Regarding submission of data Indicator 6.2.3.1.

As per email received from your department required data for Indicator 6.2.3.1 is attached.

Submitted Please


Clerk


Senior Assistant

~~DR-1 (F&A)~~

Finance Officer


Finance Officer
I.K. Gujral Punjab Technical University
Jalandhar

Director IOAC

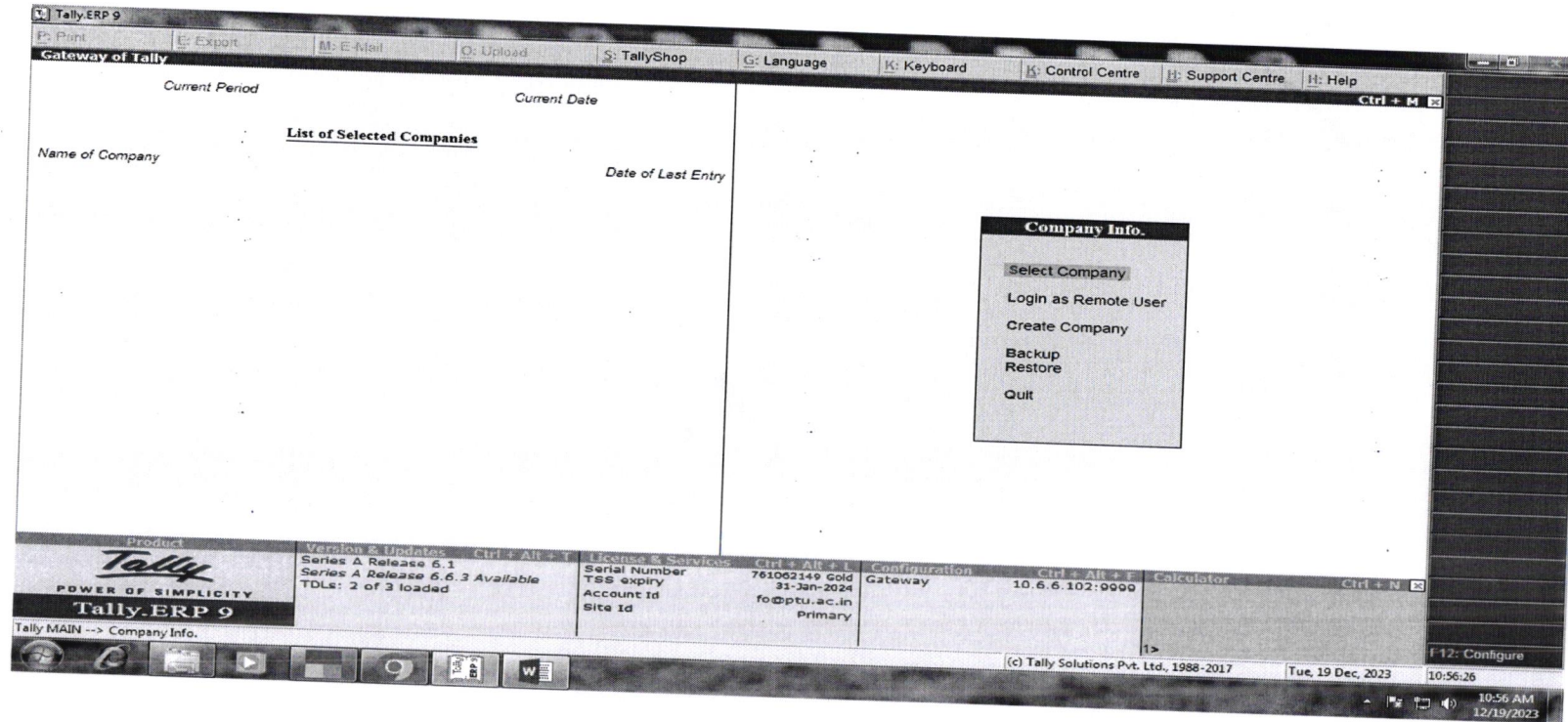
Indicator 6.2.3.1: E-governance implementation in the area of Finance and Accounts

Areas of e-governance	Year of Implementation	Name of the Vendor with contact details	Link to relevant website/document
E-Governance in Finance & Accounts:-			
1. With an object to maintain accounts in electronic mode in Finance and Accounts this department. The University uses the Software Tally ERP 9 for the transparent functioning. The same software is used to generate various reports like journal voucher, cash voucher, cash book, ledger, daily cash collection and Income & Expenditure report etc. Training to the existing staff and updating of the existing software is being done on requirement.	2001-02	Tally Software	For Internal Departmental us only
2. E-net system of Bank is used instant credit for salary & wages reimbursements and other related payments that enhances better accuracy and transparency. Moreover, it saves time and efforts spend on file processing.	2014-15	HDFC BANK LTD	www.hdfcbank.com/wholesale banking https://www.hdfcbank.com/wholesale ENet™ EPayments
3. Salary software from JSM technologies Pvt. Ltd. is being used by the Finance and Accounts department for the facility of salary counter and all staff members can access their salary slip, annual chart. Staff members can submit income tax saving declaration & proofs, and can also download form 16, and is hosted on server of F&A deptt.	2015-16	JSM TECHNOLOGIES PVT. LTD.	www.ptu.ac.in Administration Finance & Accounts Employee Salary Portal http://117.203.242.164/JSMeHRIS/Default.aspx
4. The University uses the Software Tally ERP 9 for the transparent functioning. Now Tally ERP 9 has been updated to Tally Prime Gold. Training to the existing staff and updating of the existing software has ben done as per their requirement.	2022-23	Tally Prime Gold	For Internal Departmental us only

[Handwritten signatures and initials in blue ink]

Finance Officer
I.K. Gujral Punjab Technical University
Jalandhar

Tally ERP9



[Handwritten signature]

[Handwritten signature]

Finance Officer
I.K. Gujral Punjab Technical University
Jalandhar

Tally.ERP 9

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

Gateway of Tally

Current Period: 1-4-2014 to 31-3-2015
 Current Date: Tuesday, 31 Mar, 2015

List of Selected Companies

Name of Company	Date of Last Entry
I.K.G. Punjab Technical University (Exam)	16-Mar-2016

Gateway of Tally

Masters

- Accounts Info
- Inventory Info

Transactions

- Accounting Vouchers
- Inventory Vouchers

Utilities

- Import Data
- Banking

Audit

- Audit & Compliance

Reports

- Balance Sheet
- Profit & Loss A/c
- Stock Summary
- Ratio Analysis

Display
 Multi Account Printing
 Quit

Product: Tally POWER OF SIMPLICITY Tally.ERP 9

Version & Updates: Series A Release 6.1, Series A Release 6.6.3 Available, TDLs: 2 of 3 loaded

License & Services: Serial Number: 761062149 Gold, TSS expiry: 31-Jan-2024, Account Id: fo@ptu.ac.in, Site Id: Primary

Configuration: Gateway, 10.6.6.102:9999

Calculator: Ctrl + N

Tally MAIN --> Gateway of Tally

(c) Tally Solutions Pvt. Ltd., 1988-2017 Tue, 19 Dec, 2023 10:59:10

10:59 AM 12/19/2023

[Handwritten Signature]

[Handwritten Signature]

Finance Officer
 I.K. Gujral Punjab Technical University
 Jalandhar

Tally ERP 9

Accounting Voucher Creation

Payment No 603

Account: XXXXXXXXXX

Our Bal: XXXXXXXXXX

Particulars

Amount

31-Mar-2015
Tuesday

FT: Accounting Vouchers
F1: Inventory Vouchers
F2: Date
F3: Company

F4: Contra
F5: Payment
F6: Receipt
F7: Journal
F8: Sales
F9: Credit Note
F9: Purchase
F9: Debt Note
F10: Reversing Journal
F10: Memos
S: Stat Payment

Bill No: _____
Narration: _____

Bill Date: _____

Quit Accept Delete Cancel

Tally ERP 9

(c) Tally Solutions Pvt. Ltd., 1988-2017

Tue, 19 Dec 2023 10:59:36

10:59 AM 12/19/2023

FT: Accounting Vouchers
F1: Inventory Vouchers
F2: Date
F3: Company
F4: Contra
F5: Payment
F6: Receipt
F7: Journal
F8: Sales
F9: Credit Note
F9: Purchase
F9: Debt Note
F10: Reversing Journal
F10: Memos
S: Stat Payment
I: Post-Dated
I: Optional
F11: Features
F12: Configure

Finance Officer
I.K. Gujral Punjab Technical University
Jalandhar

[Handwritten signature]

Tally.ERP 9

Accounting Voucher Creation

Journal No. 24094

L.K.G. Punjab Technical University (Exam)

Particulars

By

Bill No. _____ Bill Date: _____

Voucher Entered BY _____

Narration: _____

List of Ledger Accounts

- Adarshpal, GNDU
- Adesh Inst of Engg & Tech Faridkot
- Adj of Adv 2006-07
- Adj of Adv 2007-08
- Adj of Adv 2008-09
- Adj of Adv 2009-10
- Adj of Adv 2010-11
- Admin Deptt
- Advance Examination 2012-13
- Advances (Examination)
- Advances Old
- ADVERTISEMENT EXPANCES
- Adv Exam May 2015
- Adv Given for Exam May 2014
- Adv Given for Exam Nov 2014
- AJET Faridkot
- AIMS Ch Edu Society Group of Colleges, Charuan
- Ajay Kumar(Att)
- Ajay Kumar Dogra BCET Gurdaspur
- Akal College of Pharmacy & Tech Edu Sangrur
- A.K Seihpal,
- A.K Seihpal, Advance A/c
- A.K Sharma
- A.K Tayagi, SBS Fzr
- Aman Bhatta Inst of Engg & Tech, Pathankot
- Amandeep Kaur . Chitkara
- Amandeep Kaur Dhalwal BGIMT
- Amandeep Kaur, SSJET Derabassi
- Amandeep Singh, RBIM Kharar
- Amar Dutt
- Amarinder Singh, Sr. Asst, PTU
- Amarjit Kumar BCET Bhutta
- Amar Jyoti Printing Press Jalandhar
- Amarpal Singh, BCET Gurdaspur
- 507 more ...

Ctrl + M

Ctrl + N

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation

(c) Tally Solutions Pvt. Ltd., 1988-2017

Tue, 19 Dec, 2023 11:00:27

11:00 AM
12/19/2023

(Handwritten signature)

2

(Handwritten signature)

Finance Officer
I.K. Gujral Punjab Technical University
Jalandhar

Accounting Features		? No		? Yes	
General					
Maintain accounts only		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrate accounts and inventory		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Use Income and Expenses A/c instead of Profit and Loss A/c		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enable multi-currency		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Outstanding Management					
Maintain bill-wise details		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
For non-trading accounts also		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Activate interest calculation		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Use advanced parameters		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cost/Profit Centres Management					
Maintain payroll		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maintain cost centres		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Use cost centre for job costing		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maintain more than one payroll or cost category		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Use pre-defined cost centre allocations in transactions		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Show opening balance for revenue items in reports		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enable SMS Module		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Invoicing					
Enable invoicing		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Record purchases in invoice mode		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Use debit and credit notes		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Record credit notes in invoice mode		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Record debit notes in invoice mode		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Budgets and Scenario Management					
Maintain budgets and controls		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Use reversing journals and optional vouchers		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Banking Features					
Enable cheque printing		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Set/alter transaction types		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Set/alter banking features		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Set/alter post-dated transaction features		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Features					
Enable zero-valued transactions		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maintain multiple mailing details for company and ledgers		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Set/alter company mailing details		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enable company logo		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Finance Officer
 I.K. Gujral Punjab Technical University
 Jalandhar

Company: I.K.G. Punjab Technical University (Exam)

Statutory and Taxation

Enable Goods and Services Tax (GST)
 ? No
 ? No
 Enable Value Added Tax (VAT)
 ? No
 ? No
 Set/alter VAT details
 ? No
 ? No
 Enable excise
 ? No
 ? No
 Set/alter excise details
 ? No
 ? No
 Enable service tax
 ? No
 ? No
 Set/alter service tax details
 ? No
 ? No

Enable Tax Deducted at Source (TDS)
 ? Yes
 ? No
 Set/alter TDS details
 ? No
 ? No
 Enable Tax Collected at Source (TCS)
 ? No
 ? No
 Set/alter TCS details
 ? No
 ? No

Tax Information

PAN/Income tax no : AAAJ1130G
 Corporate Identity No. (CIN):

F1: Accounts

F2: Inventory

F3: Statutory

F4: TSS

F5: Audit

F6: Add-Ons

Q: Quit

A: Accept

Tally MAIN --> Gateway of Tally --> Company Features --> Company Operations: Alteration

(Handwritten signature)
(Handwritten initials)

Finance Officer
 I.K. Gujral Punjab Technical University
 Jalandhar

Tally Prime

TallyPrime GOLD

MANAGE
K: Company Y: Data Z: Exchange

Go To Import Export M: E-mail P: Print F1: Help

Select Company

Select Company

List of Companies

Data Path/Name	Number	Period
Data23:		
Group Company IKGPTU 2023-24	TALLYSERVER (100008)	
I.K.G. PTU (Academic)	(010008)	Group Company
I.K.G. PTU (Administrative)	(010009)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (Civil Work)	(010003)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (Const. Campuses)	(010007)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (DRIC)	(010004)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (Exam)	(010001)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (IQAC)	(010000)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (Investment)	(010006)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (ODL)	(010002)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (Student Affairs)	(010005)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (Teaching Deptt.)	(010010)	1-Apr-23 to 31-Mar-24
I.K.G. PTU Employee Group Gratuity Trust	(010012)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (GROUP)	(10011) Migration Required	Group Company

Quit

11:10 AM
12/19/2023

Finance Officer
I.K. Gujrat Punjab Technical University
Jalandhar

TallyPrime **GOLD** MANAGE
 K: Company Y: Data Z: Exchange G: Go To O: Import E: Export M: E-mail P: Print F1: Help

Gateway of Tally

CURRENT PERIOD 1-Apr-23 to 31-Mar-24	CURRENT DATE Monday, 18-Dec-2023
NAME OF COMPANY I.K.G. PTU (Administrative)	DATE OF LAST ENTRY 18-Dec-23

Gateway of Tally

MASTERS

Create
Alter
Chart of Accounts

TRANSACTIONS

Vouchers
Day Book

UTILITIES

Banking

REPORTS

Balance Sheet
Profit & Loss A/c
Stock Summary
Ratio Analysis

Display More Reports

Quit

F2: Date

F3: Company

J: Import PHD Journal

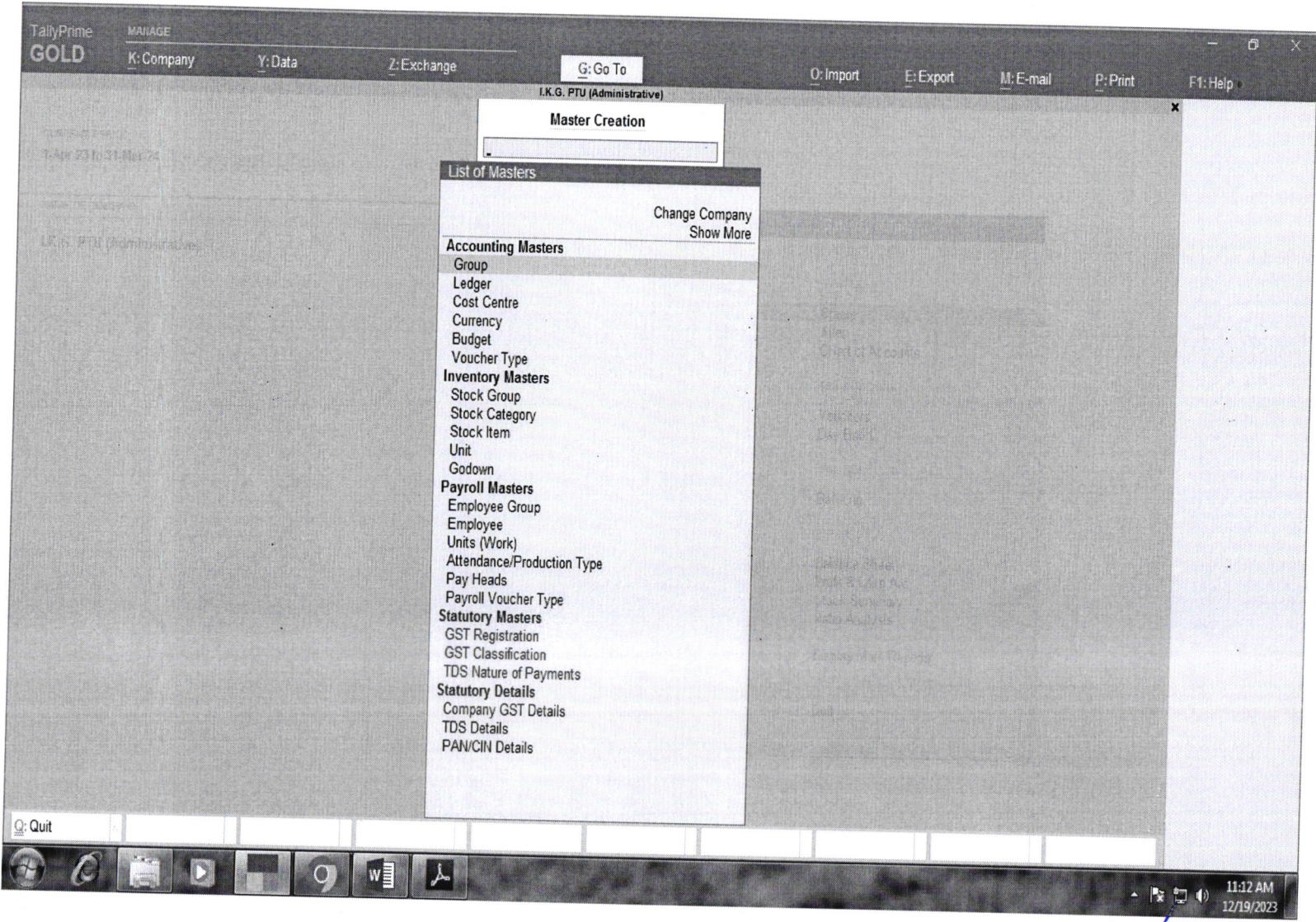
H: Import Journal

U: Upgrade to Latest Release

11:11 AM
12/19/2023

I.K.G.
AK
↓
AK

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 I.K. Gujral Punjab Technical University
 Jalandhar



A. S.
2
A
Finance Officer
I.K. Guiral Punjab Technical University
Jalandhar

Payment No. 689

Account Current balance

Particulars

18-Dec-23
Monday
F2:Date
F3:Company
F4:Contra
F5:Payment
F6:Receipt
F7:Journal
F8:Sales
F9:Purchase
F10:Other Vouchers
F11:Autofill
F12:Change Mode
F13:More Details
F14:Related Reports
F15:Optional
F16:Post-Dated
F17:Stat Adjustment
F12:Configure

Narration:

Q:Quit A:Accept D:Delete X:Cancel Vch

11:31 AM 12/19/2023

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Jalandhar

TallyPrime M: Manage
GOLD K: Company Y: Data Z: Exchange G: Go To O: Import E: Export M: E-mail P: Print F1: Help
 Accounting Voucher Creation I.K.G. PTU (Administrative)

Journal No. 1115

Particulars

Dr

Dr

Voucher Entered BY
 Narration:

List of Ledger Accounts

Create Show More



- 1015 Sunil Kumar DR Adv A/c
- 144601 (Punjab)
- 15% EPF Hold. Apex Fire Guard Engineers
- 1st Aid Fire India
- 2001 Tek Chand, Driver, Imprest
- 2002 Ashok Kumar, Driver, Imprest
- 2003 Sunil Dutt, Driver Imprest
- 2004 Suresh Kumar, Driver Imprest
- 2005 Jagmohan Lal, Driver Imprest
- 2006 Baljit Singh Driver Imprest
- 2007 Parveen Singh Driver Imprest
- 2008 Ram Krishan, Driver Imprest
- 20310 Satnam Singh, Driver Imprest
- 20311 Paramjit Singh, Driver, ADV A/c
- 20311 Paramjit Singh, Driver Imprest
- 20312 Rajinder Singh, Driver Imprest
- 3074 Gurpreet Singh Adv. A/c
- 3145 Rakesh Sood SA Imprest
- 5036 Jaswinder Kumar Clerk, Imprest
- 6th Pay Commission of Pb Govt
- 7001 Jasbir Singh OA
- 7001 Jasvir Singh, OA
- 7033 Bikramjit Singh OA Adv A/C
- 9008 Vinod Kumar, Driver Imprest
- Aanchal Sales
- ACE Traders
- AC (Floor Standing Split)
- Adj of Adv (Pre Year)
- Advance Against LTC
- Advance Against Medical Bills
- ADVANCE AGAINST SALARY
- Advance for Festival

945 ▾

F2: Date <
 F3: Company <
 F4: Contra <
 F5: Payment <
 F6: Receipt <
 F7: Journal <
 F8: Sales <
 F9: Purchase <
 F10: Other Vouchers <
 F: Autofill <
 H: Change Mode <
 J: More Details <
 R: Related Reports <
 L: Optional <
 T: Post-Dated <
 J: Stat Adjustment <
 F12: Configure <

Quit Accept Delets Cancel Vch

11:11 AM
 12/19/2023



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 Jalandhar

TallyPrime **GOLD** MANAGE
 K: Company Y: Data Z: Exchange G: Go To O: Import E: Export M: E-mail P: Print F1: Help
 Company Features Alteration I.K.G. PTU (Administrative)

Company: I.K.G. PTU (Administrative)

Show more features : Yes
 Show all features : Yes

Accounting	Taxation
Maintain Accounts : Yes	Enable Goods and Services Tax (GST) : Yes
Enable Bill-wise entry : No	Set/Alter Company GST Rate and Other Details : No
Enable Cost Centres : Yes	Enable Tax Deducted at Source (TDS) : Yes
Enable Interest Calculation : No	Enable Tax Collected at Source (TCS) : No
	Enable Value Added Tax (VAT) : No
	Enable Excise : No
	Enable Service Tax : No
Inventory	Online Access
Maintain Inventory : Yes	Enable Browser Access for Reports : Yes
Integrate Accounts with Inventory : Yes	Enable Tally.NET Services for Remote Access & Synchronisation : Yes
Enable multiple Price Levels : No	
Enable Batches : No	Payroll
Maintain Expiry Date for Batches : No	Maintain Payroll : Yes
Enable Job Order Processing : No	Enable Payroll Statutory : No
Enable Cost Tracking : No	
Enable Job Costing : Yes	Others
Use Discount column in invoices : No	Enable Payment Request to share payment link/QR code : No
Use separate Actual and Billed Quantity columns in invoices : No	Enable multiple addresses : No
	Mark modified vouchers : No

Q: Quit A: Accept F12: Configure

11:14 AM
12/19/2023

A. S.
[Signature]
 Finance Officer
 I.K. Gujral Punjab Technical University
 Jalandhar

TallyPrime **GOLD** MANAGE
 K: Company Y: Data Z: Exchange G: Go To O: Import E: Export M: E-mail P: Print F1: Help
 Voucher Configuration I.K.G. PTU [Administrative]

14 Dec 21
 11:15 AM
 12/19/2023

Configuration

Show more configurations : No

General Details		Bank Details	
Use Cr/Dr instead of To/By during voucher entry	: Yes	Use default Bank Allocations	: No
Preallocate bills for Payment/Receipt/Journal Vouchers	: Yes	Use Auto Cheque Numbering	: Yes
Use default Bill-wise details for Bill Allocation	: No	Select Cheque Range	: Yes
Show Inventory details	: Yes	Print Cheque after saving Voucher	: Yes
Select Cost Centre/Class	: No	Show Cheque details before printing	: Yes
Show list of Cost Centres	: No	GST Details	
Show list of Employees	: No	Provide Party details for GST	: No
Show list of Bills for selection	: Yes	Modify GST & HSN/SAC related details	: No
Show Final Balances for each Bill	: Yes	TDS Details	
Show Bill-wise Details	: Yes	Modify Tax details for TDS	: No
Show Bill-wise details in multiple lines	: Yes	Show TDS Bill Allocations	: No
Show Cost Centre/Employee details	: Yes	Show Tax Analysis details for TDS	: No

Quit Accept

[Handwritten Signature]
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Indicator 6.2.3 Screenshots ERP Salary Software Supporting Documents



PTU

ਆਈ. ਕੇ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ

Salary Software

I.K.G Punjab Technical University,
Kapurthala

The screenshot shows the JSM HR Ver. 9.10.0 software interface. The title bar reads "JSM PAYROLL(Ver. 22.12.24)". The menu bar includes: File, Recruitment, HR Transaction, Leave & Attendance, Payroll Transaction, Statutory, Reports, Security, Audit Trail, Utilities, Organization Structure, Company Policies, Central Govt Policies, Statutory Policies, and Central Govt. Statutory Policies. The main content area features a dark background with the text "JSM HR Ver. 9.10.0" and "An Advanced, Easy-to-Use, Robust, Flexible and Feature Rich HR Software." Below this is the "JSM Technologies" logo and the text "Designed Developed By: JSM Technologies Pvt. Ltd." with the website "www.jsmtechnologies.com" and email "info@jsmtechnologies.com". A copyright notice at the bottom states "Copyright © 2000-2009 JSM Technologies Pvt. Ltd. All Rights Reserved. Copying, republication or redistribution or usage of any content, design or concept is expressly prohibited without prior written consent." The Windows taskbar at the bottom shows the login time as 19/Dec/2023 11:39:35, user name as Admin, and version as 22.12.24.

www.ptu.ac.in

Administration

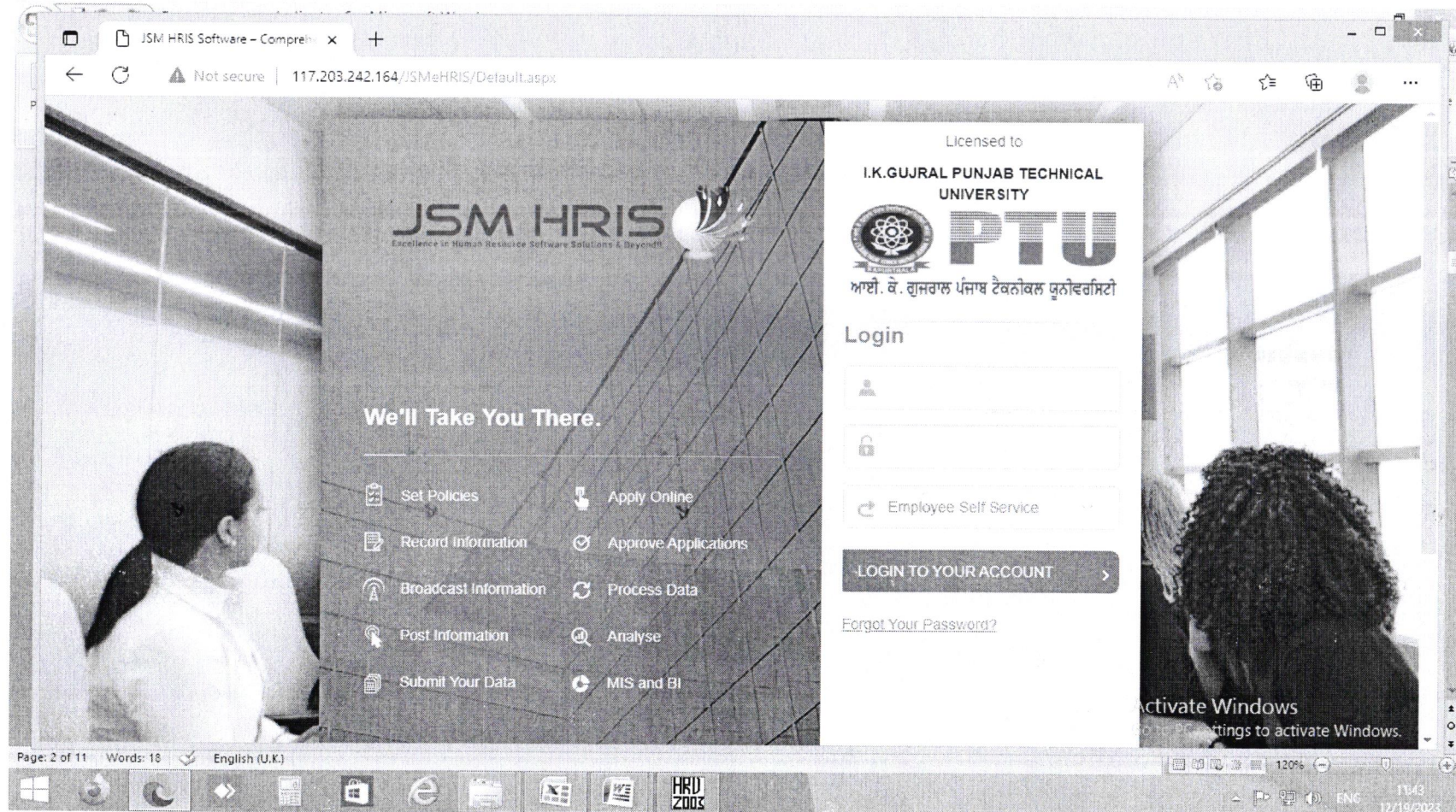
Finance & Accounts

Employee Salary Portal

<http://117.203.242.164/JSMeHRIS/Default.aspx>

Finance Officer
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Jalandhar

Indicator 6.2.3 :- Screen shots of the user interfaces of each module reflecting the name of the HEI.



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3
Finance Officer
I.K. Gujral Punjab Technical University
Jalandhar

JSM HRIS Software - Compre x +

Not secure | 117.203.242.164/JSMeHRIS/Misc/Home.aspx

Employee Directory

JSM HRIS
Excellence in Human Resource Software Solutions & Beyond!

Deepak Jain(3069)
SENIOR ASSISTANT
ESS

PTU
ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ
ਆਈ. ਐੱਸ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ

Compensation & Benefits Statutory

Salary Slip +
Out Of Payroll +

December 19, 2023
12:09 Tuesday

117.203.242.164/JSMeHRIS/Misc/Home.aspx#

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Page: 1 of 10 Words: 18 English (U.K.)

Activate Windows
Go to Settings to activate Windows. Top

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11:44
12/19/2023

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117.203.242.164/JSMeHRIS/Misc/Home.aspx

Employee Directory

JSM HRIS
Excellence in Human Resource Software Solutions & Beyond!

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SENIOR ASSISTANT
ESS

PTU
श्री. व. गुमरल पंजाब टेक्नोलॉजि कालेज

Statutory

- My Tax Declaration
- My Tax Advice
- Submission of Proofs
- View Tax Details
- Income Tax Regime Selection
- Statutory Document

Compensation & Benefits

December 19, 2023
12:09
Tuesday

117.203.242.164/JSMeHRIS/Misc/Home.aspx#

Page: 2 of 11 Words: 18 English (U.K.)

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Activate Windows
Go to PC settings to activate Windows

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12/19/2023

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Jalandhar

Make New Investment Declaration | 117.203.242.164/JSMHRIS/Compensation%20and%20Benefits/UM/MakeNewInvestmentDeclaration.aspx

Employee Directory

JSM HRIS
 JSM HRIS (JSM HRIS) | 117.203.242.164/JSMHRIS/Compensation%20and%20Benefits/UM/MakeNewInvestmentDeclaration.aspx

Drasak J.S.M. 1009
 SENIOR ASSISTANT
 ESE

आपी. वी. गुजराल पुनजा टेक्निकल यूनिवर्सिटी

Back

Compensation & Benefits

Statutory

My Tax Declaration

My Tax Advice

Submission of Proofs

View Tax Details

Income Tax Regime Selection

Statutory Document

Date (MM/DD/YYYY): [12/19/2023]

Investment Declaration

Declaration of Investment
 Declaration of Investment for the Financial Year 2023-2024

Sno	Investments	Amount Invested (Rs)	Qualify Amount (Rs)	Max Limit (Rs)
1	24(1) OR 80EE		0	500000.00
1	INTEREST PAID ON HOUSING LOAN ON FULLY CONSTRUCTED ACCOMMODATION / SELF OCCUPIED HOUSE PROPERTY ONLY		0	300000.00
2	80 DD		0	125000.00
1	EXPENDITURE ON HANDICAPPED DEPENDENTS		0	125000.00
3	80 DDB		0	40000.00
1	MEDICAL EXPENSES		0	125000.00
4	80 U		0	40000.00
1	PERMANENT DISABILITY BENEFIT (SELF)		0	125000.00
5	80CCD(2)		0	125000.00
1	NEW PENSION SCHEME (NPS)		0	50000.00
6	80CC(1) OR 80CCD(1)		0	150000.00
	Total			150000.00

Page: 4 of 12 | Words: 18 | 11:45 | 12/19/2023

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 I.K. Gujral Punjab Technical University
 Jalandhar

Page: 5 of 12 Words: 18 11:46 12/19/2023

Home Insert Clipboard

Not secure | 117.203.242.164/JSMHRIS/Salary/SelectYear.aspx

Employees Directory

JSM HRIS
Gujarat State Machine Tools & Services

Deepa Jain (2023)
SENIOR ASSISTANT
BEE

આણંદ ઈન્જિનિયરિંગ ટેકનોલોજી પ્રાઇવેટ લિમિટેડ

My Salary Slip

Out Of Payroll

Financial Year: IT Financial Year

Financial Year: 2023-2024

Financial Year: 2023-2024

Select Months to View Salary Slip

April | May | June | July | August | September | October | November | December | January | February | March

Paroid

Apr 2023 - Mar 2024

Activate Windows
Go to Settings to activate Windows.

HRID ZONE

117.203.242.164/JSMHRIS/Salary/MySalarySlip.aspx

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I.K. Gujral Punjab Technical
University
Jalandhar

Tax Computation Sheet

Office: I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY Branch: I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY-JALANDHAR
 Division: I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY-JALANDHAR Department: I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY-JALANDHAR
 Grade: Level: Emp Catg.:
 App Type: Emp Catg.:
 Financial Year: 2023-2024 Ass.Year: 2024-2025
 Month: Dec, 2023 Employee Selection: From To Select Clear
 Ajay Kumar (7019)
 Aji Singh (3048)
 Alka Joshi (5045)

All Serving Separated

Gross Salary | Total Income | Perquisite | Deduction | Rebate | Fully Taxable Income | Tax Payable By Employer | Tax Deductible From Employee

Heads	Tot.Earning	Tot. Arrear	Gross Earning	Exemption Amt.	Net Total
Total					

Details

Note: Include heads that are applicable for Tax. These are Fixed, Variable Earnings (excluding which are taxable in same month), OT and Leave Encashment.

Add Modify Delete Exit Help

Login Time: 19/Dec/2023 11:39:35 User Name: Admin 0 Hour(s) 7 minute(s) Copyright © 2000 - 2023 JSM Technologies Pvt. Ltd. Version : 22.12.24

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[Handwritten signature]

Finance Officer
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 Jalandhar



Out of Payroll Payment Heads Transaction

Office: I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY Branch: I.K.G PTU MAIN CAMPUS KAPURTHALA
 I.K.G. PTU MAIN CAMPUS KAPURTHALA
 I.K.G PTU Amritsar Campus
 I.K.G.PTU Batala Campus

Optional Facility to Set Policy

Division: Department: Grade: Level: Designation: App Type: Emp Catg.:

Employee Filter Date: 19 / Dec / 2023 For the Month: Dec / 2023

Employee Name	Head	Amount
Akhil Gupta (1182)	OVERTIME	
Amandeep Singh (3018)	MEDICAL REIMBURSEMENT-TAXABLI	
Amit Bansal (1169)	MEDICAL REIMBURSEMENT-NON TAX	
Amit Dhinda (3012)	LEAVE TRAVEL CONCESSION-TAXA	
Amit Gupta (1144)	LEAVE TRAVEL CONCESSION-NON T	
Amit Sarin (1158)	HONORARIUM CET-2012	
	HONORARIUM CET 2013	
	HONORARIUM CET 2014	

Income Tax: Income: Edu.Cess:

Payment Details: Payment Mode: Bank: Branch: Cheque No.: DD No.: Date: 19/Dec/2023

OK Remove

Emp Code	Emp Name	For the Month	Out of Payroll Head	Amount	Issue Date	Remarks	Income Tax	Surcharge	ECess	Payment Mode

Add Modify Delete Exit

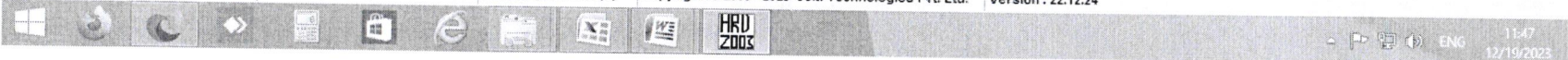
Login Time: 19/Dec/2023 11:39:35

User Name: Admin

0 Hour(s) 8 minute(s)

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Version : 22.12.24



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I.K. Gujral Punjab Technical U
Jalandhar

HRD
JSM PAYROLL(Ver. 22.12.24)

File Recruitment HR Transaction Leave & Attendance Payroll Transaction Statutory Reports Security Audit Trail Utilities Organization Structure Company Policies Central Govt Policies Statutory Policies

Central Govt. Statutory Policies

- Employee PF and VPF Contribution
- ESI Challan
- Professional Tax Direct Entry
- CGHS Direct Entry
- Income Tax
- ETDS
- Consultant TDS For Out of Payroll
- GPF
- PF
- Statutory Arrear Updation
- Income Tax Financial Year Rates and Slab Selection
- Employee Professional Tax Exemption

- Incentive TDS Entry
- Children Education Exemption Declaration Form
- Children Education Exemption Proof Submission
- Previous Employer
- House Rent
- Form 12 C
- Scheme Qualifying Amount
- TDS Computationsheet Ctrl-I
- Income Tax Direct Entry
- Tax Deposit Details
- ETDS Return Details
- Investment Declaration
- Investment Proof
- Taxable Perquisite Entry
- Income Tax Relief
- Employer Tax Direct Entry
- Consultant Tax Direct Entry
- Deduction Under 24(B)

An Advanced, Easy-to-use Payroll Software.

Designed Developed
JSM Technologies Pvt. Ltd.
www.jsmtechnologies.com Email: info@jsmtechnologies.com

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Login Time: 19/Dec/2023 11:39:35 User Name: Admin 0 Hour(s) 8 minute(s) Copyright © 2000 - 2023 JSM Technologies Pvt. Ltd. Version : 22.12.24

Go to PC settings to activate Windows.

11:47
12/19/2023

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[Handwritten signature]

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I.K. Gujral Punjab Technical University
Jalandhar



Statutory Document

Search Options
 Financial Year:

Statutory Doc Type:

View Tax Details
 Income Tax Regime Selection
 Statutory Document

My Tax Declaration
 My Tax Advice
 Submission of Proofs

Compensation & Benefits
 Statutory

... Select Document ...

Sl No.	Financial Year	Doc Name	View
1	2018-2020	FORM 16 PART A	View
2	2020	FORM 16 PART A	View
3	2019-2020	FORM 16 PART A	View
4	2022-2023	FORM 16 PART A	View
5	2021-2022	FORM 16 PART A	View
6	2018-2019	FORM 16 PART B	View
7	2019-2020	FORM 16 PART B	View
8	2020-2021	FORM 16 PART B	View
9	2022-2023	FORM 16 PART B	View
10	2021-2022	FORM 16 PART B	View

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Finance Officer
 I.K. Gujral Punjab Technical University
 Jalandhar



Deepak Jain (3000)
SENIOR ASSISTANT
- ESS



Consolidated Salary Slip Report

Financial Year IT Financial Year
Select financial year: 2023-2024
 Show Out Of Payroll

Submit

Activate Windows
Go to PC settings to activate Windows.

Handwritten signature

Handwritten signature

Finance Officer
I.K. Gujrat Punjab Technical University
Jalandhar

HRD 2003 JSM PAYROLL(Ver. 22.12.24)

File Recruitment HR Transaction Leave & Attendance Payroll Transaction Statutory Reports Security Audit Trail Utilities Organization Structure Company Policies Central Govt Policies Statutory Policies

Central Govt. Statutory Policies

An Advanced, E

Office

Optional Fa

Division

Grade

App Type

For The Mont

Income Tax

ETDS

Consultant TDS For Out of Payroll

GPF

PF

Statutory Arrear Updation

Income Tax Financial Year Rates and Slab Selection

Employee Professional Tax Exemption

Income Tax Direct Entry

Branch I.K.G.P.T.U. MAIN CAMPUS KAPURTHALA

Incentive TDS Entry

Children Education Exemption Declaration Form

Children Education Exemption Proof Submission

Previous Employer

House Rent

Form 12 C

Scheme Qualifying Amount

TDS Computationsheet Ctrl+I

Income Tax Direct Entry

Tax Deposit Details

ETDS Return Details

Investment Declaration

Investment Proof

Taxable Perquisite Entry

Income Tax Relief

Employer Tax Direct Entry

Consultant Tax Direct Entry

Deduction Under 24(B)

Attach Excel file

Select Emp. Code Emp. Name Auto Calculate

Fill Amount From Previous Month

Import Excel Sheet

Pages E Cess Remarks

Add Update Delete Exit Help

Login Time: 19/Dec/2023 11:39:35 User Name: Admin 0 Hour(s) 10 minute(s) Copyright © 2000 - 2023 JSM Technologies Pvt. Ltd. Version : 22.12.24

11:50 12/19/2023

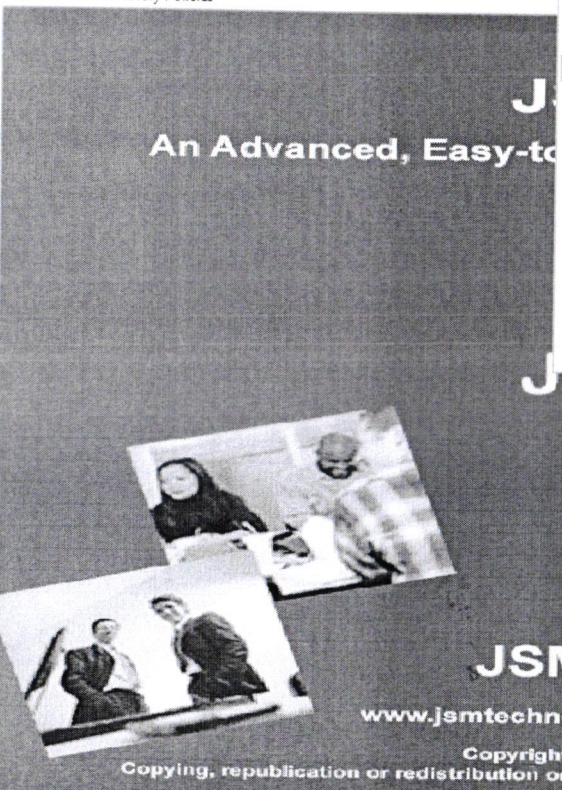
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- Employee PF and VPF Contribution
- ESI Challan
- Professional Tax Direct Entry
- CGHS Direct Entry
- Income Tax
- ETDS
- Consultant TDS For Out of Payroll
- GPF
- PF
- Statutory Arrear Update
- Income Tax Financial Year Rates and Slab Selection
- Employee Professional Tax Exemption

Professional Tax Direct Entry

Branch: IK.G.PTU MAIN CAMPUS KAPURTHALA

Department: _____

Designation: _____

Emp Catg.: _____

Employee Filter Date: Dec. 2023

Emp. Code	Emp. Name	Amount	Remarks
1182	Akhil Gupta		
3018	Amandeep Singh		
1169	Amit Bansal		
3012	Amit Dhinda		
1144	Amit Gupta		
1158	Amit Sarin		
1146	Amoljit Singh Gill		
1139	ANSHU BHASIN		
1046	Ashish Arora		
3047	Baliinder Singh		

Grand Total .00

Add/Update Delete Exit

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Employee Master

General | Benefits | Salary Structure | Payment Mode | Registration/Dependents | Attachments | Health | Vendor Benefit Bank Details | Flexi Heads | OT Eligibility

Office: [] Branch: []
 Division: [] Department: []
 Grade: [] Level: [] Designation: []
 Position: [] Emp Categ.: []
 State: [] City: []
 Location: [] Territory: []
 Req. ID: [] Pay Band: [] Range: []
 Level And Designation For Grade Pay Fixation: [] Pay Level: [] Pay Scale: []

Employee Code: [] Employee Name: [] Religion: [] Bid. Group: [] Nationality: []
 DOJ: 19/Dec/2023 DOL: 19/Dec/2023 Email (O): []
 Handicapped Handicap since: 19/Dec/2023 Disability Disabled Severely Disabled 19/Dec/2023

Approved Not Approved App. Type: []
 Probation Period: [] Probation Upto: 19/Dec/2023
 Extended To: 19/Dec/2023 Confirm Date: 19/Dec/2023
 Contract Period: [] Internship Upto: 19/Dec/2023 Internship Period: [] Days
 Service Oblg. Dt.: 19/Dec/2023 Retirement Date: 19/Dec/2023

Save Delete Exit Send For Approval

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File Recruitment HR Transaction Leave & Attendance Payroll Transaction Statutory Reports Security Audit Trail Utilities Organization Structure Company Policies Central Govt Policies Statutory Policies

Central Govt. Statut

- Employee Details Ctrl+E
- Joining Benefits Transaction
- Employee Group Configuration Master
- Employee Discipline Configuration
- Employee Nominee
- Employee Cost Centre Configuration
- Section Configuration
- Reporting Relationship
- Team Details
- Contract
- Salary Restructure
- Increment
- Transfer and Promotion
- Separation
- HMO Hospital Configuration
- Additional Responsibility
- Position
- Change Appointment Type
- Suspension
- Landlord Registration Details
- Lender Registration Details
- Employee Allowance Selection
- Internship

Adhoc Increment

Branch: [] Dept: []

Desg: [] App: []

Employee Filter Date: Dec, 2023

Increment Type: [] Declaration Date: 19/Dec/2023

Increment WEF Date: 19/Dec/2023

Arrear Giving Month: Dec / 2023

Arrear En: Dec / 20

Increment Amount: []

Cur Status	New Status	%	Amt. Hiked

Cur Status	New Status	%	Amt. Hiked

Order Received to Avail TA Rate for Not Availn Official Car.

Request Type: Modification Deletion

Approval Status: Approved Not Approved

CTC (Per Month) [] CTC (Per Annum) [] Scale (Per Month) []

Remarks: []

Page: 14 of 1

Increment Summary

Amounts in these rows are calculated automatic the basis of % defined in Remuneration Detail

Add Modify Delete Exit Order Details Send For Approval

ENG 11:52 12/19/2023

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Monthly Attendance

Office: I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY Branch: I.K.G.PTU MAIN CAMPUS KAPURTHALA

Division: Department: Grade: Level: Desg.: App Type: Emp Catg.:

For the month: December / 2023

Employee Details: All Employees

Akhil Gupts (1102)

Amandeep Singh (3018)

Amit Bansal (1169)

Amit Dhinda (3012)

Amit Gupta (1144)

Amit Sarin (1158)

Amojit Singh Gill (1145)

Edit Leave Balance

No of Days Worked:

No of LWP Days:

Leave Type	Opening Balance	Closing Balance	Edit LB

WeekDays	Date	Att. Type First Half	Att. Type Second Half	Reason




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Salary Processing

STEP - 1. Selection Criteria STEP - 2. Salary Process

Salary Process Month: **December, 2023**

Filter Criteria: All Serving Separated
 Process Waiting For Approval
 Approved Not Approved

Exclude Employee Retired in Previous Months

Employee Selection: Employee Selection From [] To [] Select Clear

Employee Details Search []

- Ajhil Gupta (1182)
- Amandeep Singh (3018)
- Amit Bansal (1169)
- Amit Dhinda (3012)
- Amit Gupta (1144)
- Amit Sain (1158)
- Amoljit Singh Gill (1145)
- ANSHU BHASIN (1139)
- Ashish Arora (1046)

Total No of Employees = 80

Employee Code	Employee Name
---------------	---------------

Net Pay: Overall Process

Current Process Remarks

Request Type: Process Re Process Negative Approval Status: [] Preview Export to Excel Process Clear Exit Send For Approval

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11:53 12/19/2023

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Report Menu

- HR Transaction
 - HR Transaction
 - Employee
 - Employee Section Detail
 - Reporting Relationship
 - Promotions and Transfe
 - Increment
 - Separation Details
 - Missing Employee Info.
 - Approver Details Report
 - City Classification Report
 - Restructure
 - LTC Eligibility Report
 - Current LTC Block Year
- Leave
- Attendance
- Payroll Transaction
 - Advance
 - Loan
 - Over Time Report
 - Bonus
 - Reimbursement
 - Misc Earnings and Dedu
 - Arrears
 - LTA Register
 - Electricity Consumption
 - Stop Salary
 - LWF Details
 - Salary Processing
 - Bank Transfer Letters
 - File Register
 - Full and Final Settlement
 - PaySheet Details
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 - Benefit Report
 - LOP Salary Report
 - Pending List of Employee
 - Salary JV Report

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- Income Tax
 - Contribution Fund Head Master
 - Contribution Fund Head Branch Configuration
 - Account Number Configuration
- PF
- ESI
- Labour Welfare Fund
- Professional Tax Parameter Master
- Professional Tax Slab
- Professional Tax Slab for Taxable Income
- Superannuation Slab
- Social Insurance
- Bonus
- Statutory Deductions Rounding Off Master
- Opening Balance
- Gratuity
- Statutory Number Rounding Off Master
- Leave Encashment Exemption

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Key Indicator: 6.2 Strategy Development and Deployment

Metric No. 6.2.3

(Year 2022-2023)

6.2.3.: *Institution Implements e-governance in its areas of operations*

Sr. No.	Product	Year of implementation	Name of the Vendor with contact details	Link to relevant website/ document
1.	Library Software & RFID	2012, 2018	Libsys Ltd., Gurgaon 0124-4894100	https://ptulib.lsease.in/ (Cloud base) https://ptuopac.lsease.in/

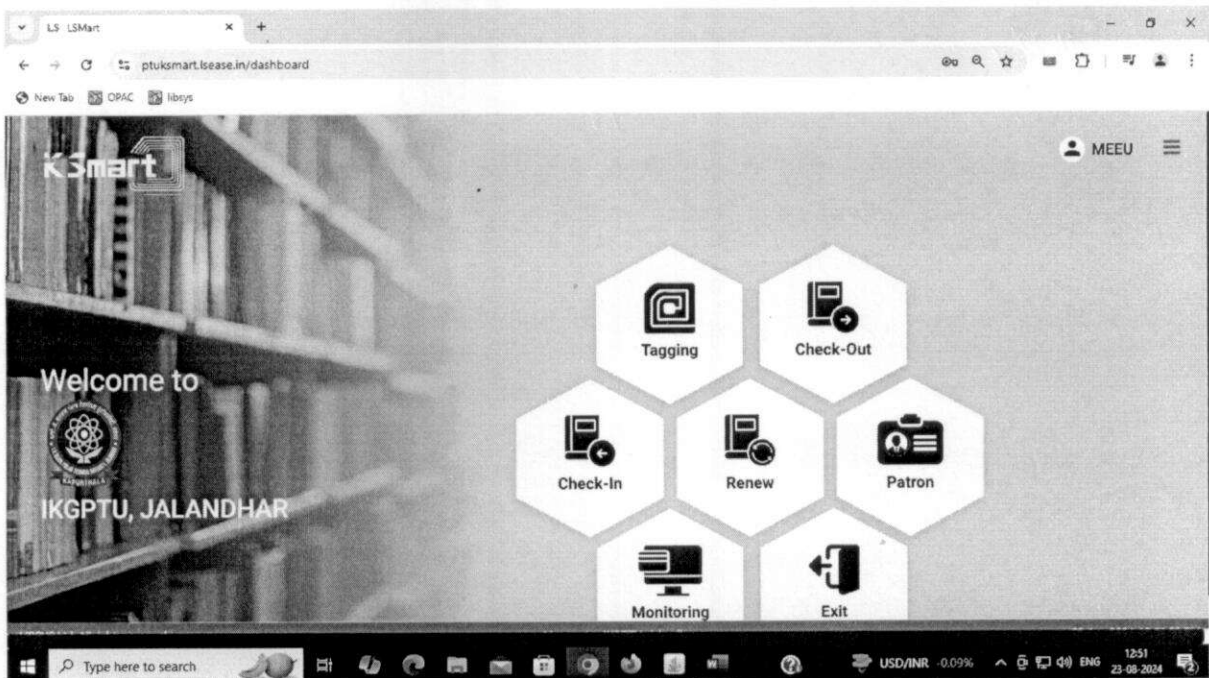
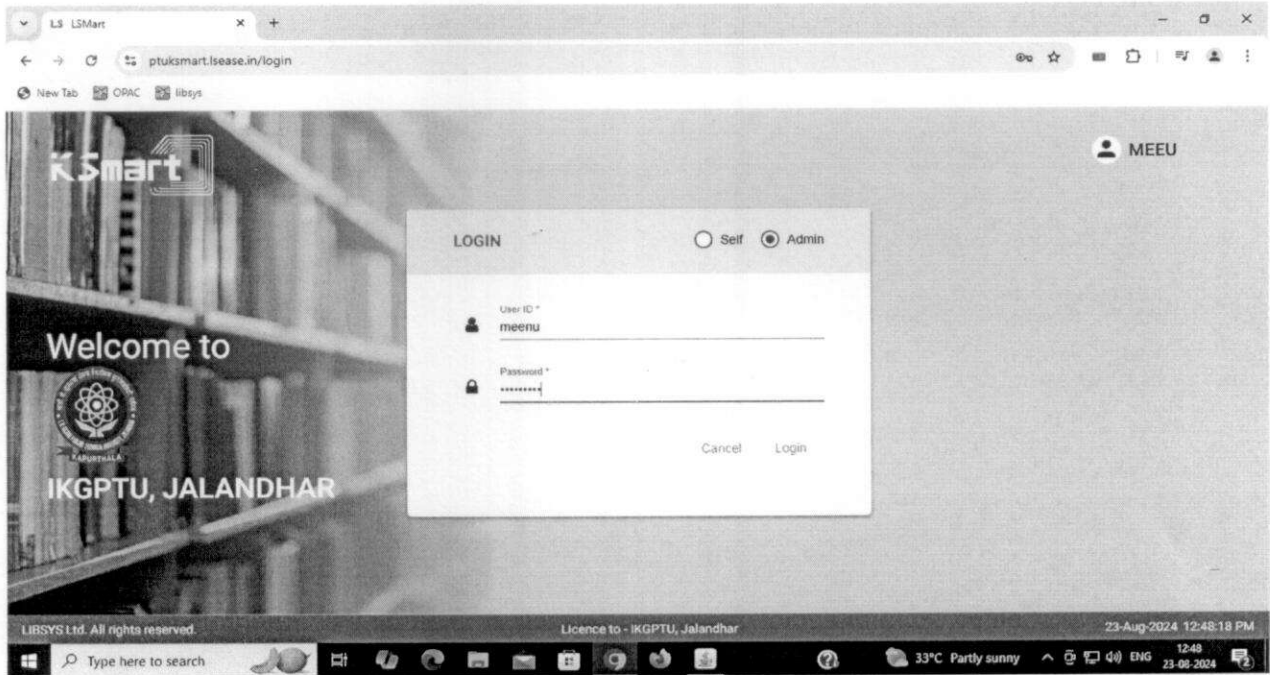

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Key Indicator: 6.2

Metric No. 6.2.3

Year 2023-2024



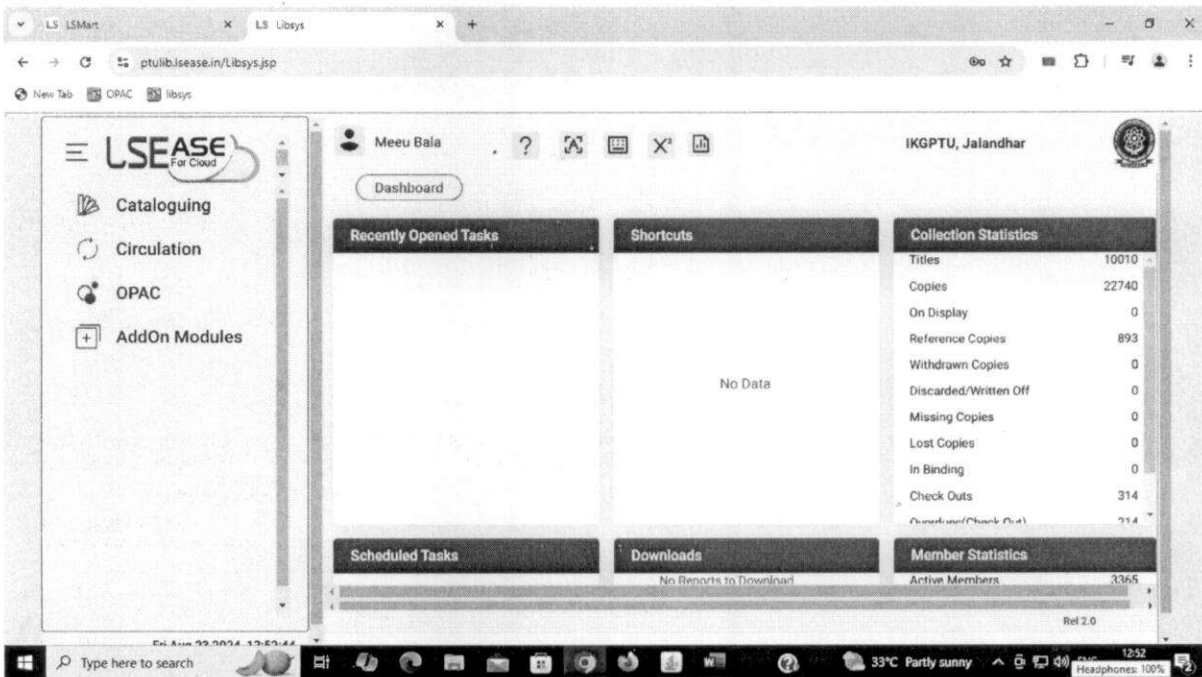
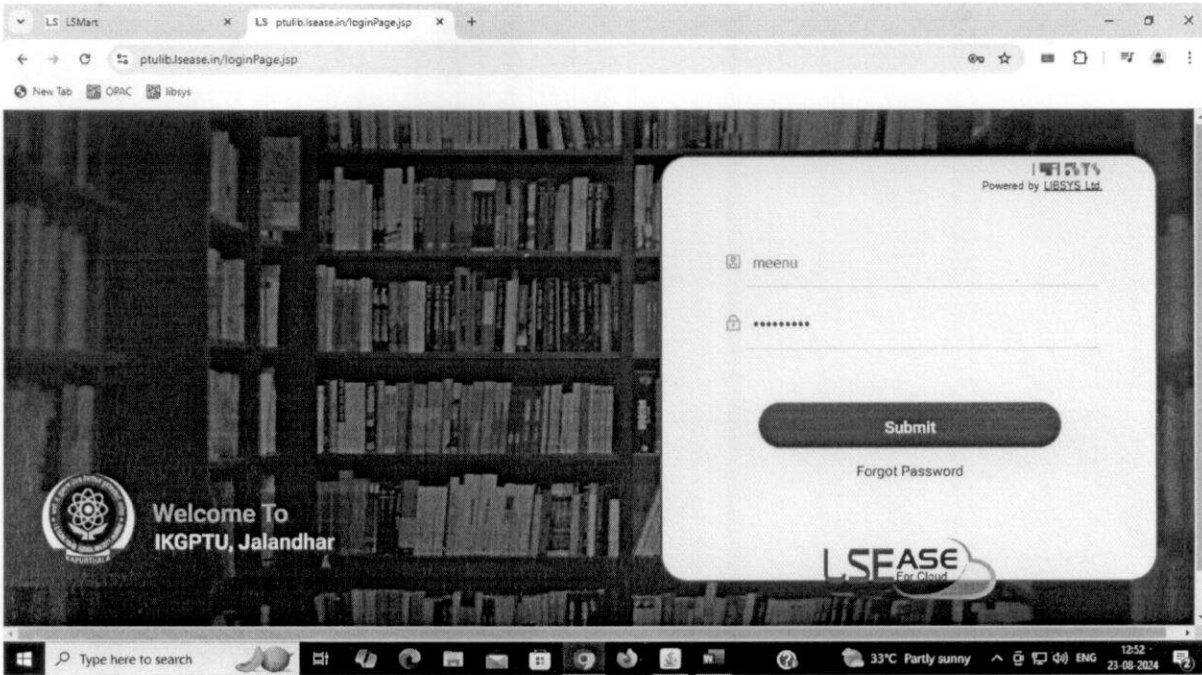
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MJ

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Key Indicator: 6.2

Metric No. 6.2.3

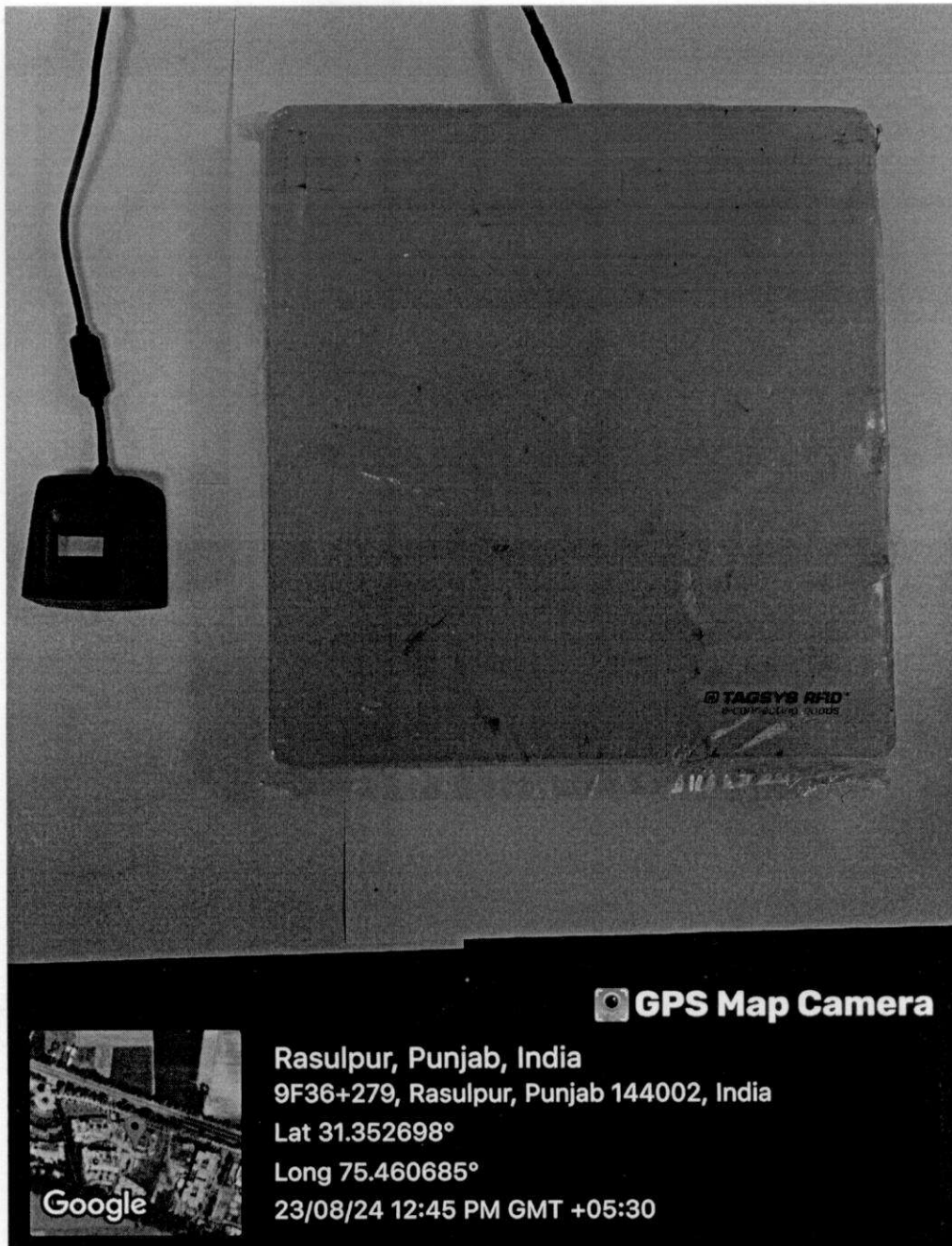


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Metric No. 6.2.3



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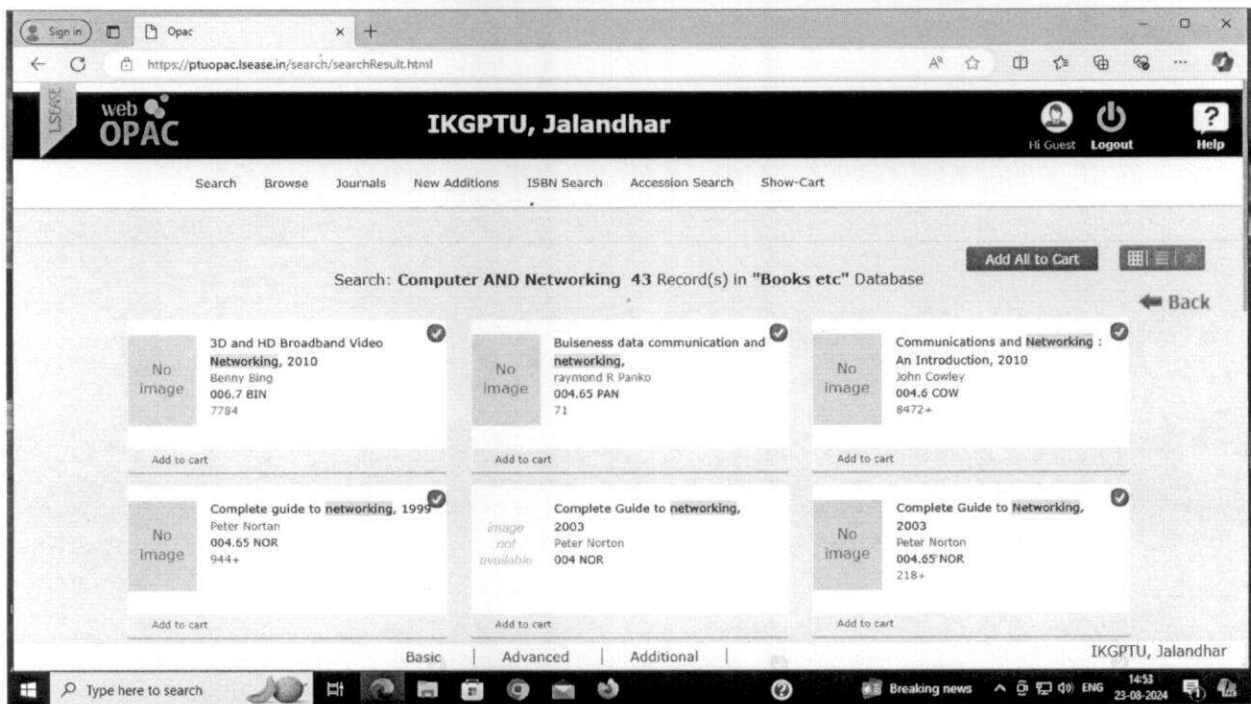
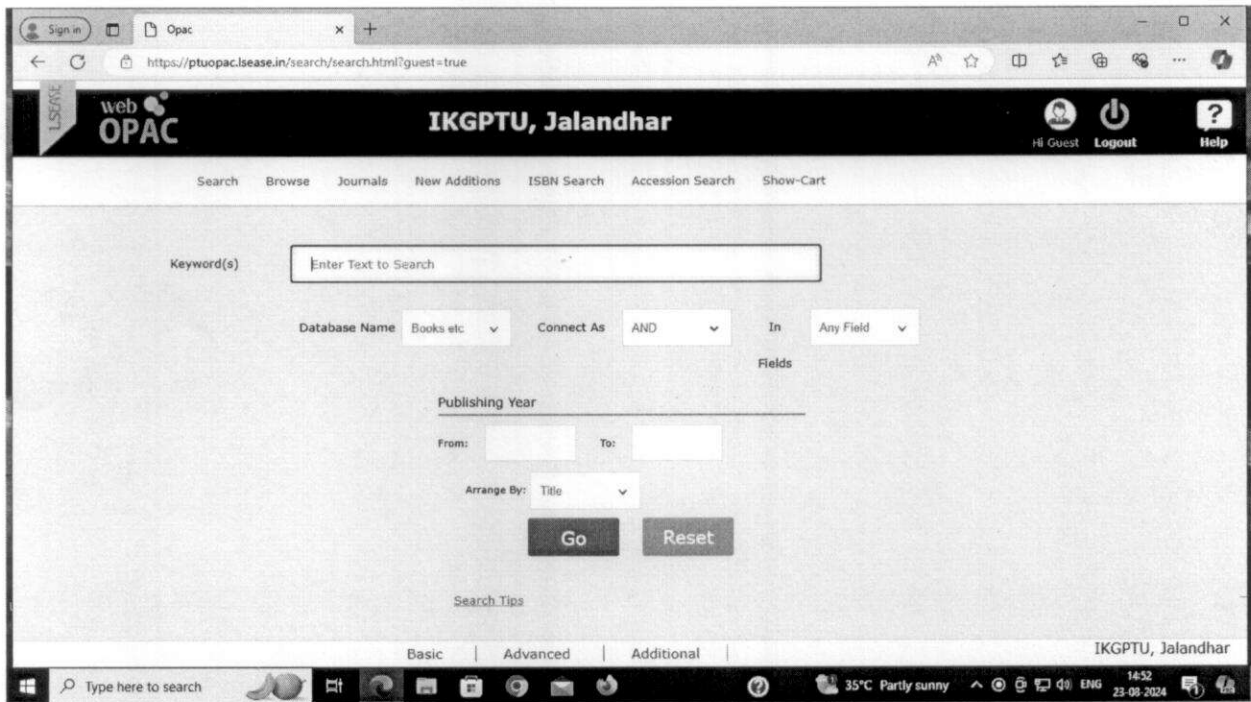


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Pre Thesis RAC meeting Circular of Mr Narender kumar reg no. 1800011	14-Jan-2025



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Mobile*:

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