

# I. K. Gujral Punjab Technical University, Jalandhar

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## 2.5.3 IT integration and reforms in examination procedures and processes includes following work:

### *under web-based online Module*

1. *Creating of Logins of new students and continuation of old logins.*
2. *Online submission of Examination Forms of Regular and reappear students*
3. *Issuing of online Admit Card as per University format*
4. *Creation of Examination Centres.*
5. *Creation of Logins for Superintendent, Observers, Flying Squad*
6. *Online submission of Daily Report by Superintendents, Observers, Flying Squads.*
7. *Online submission of Absentee, Detained students, and Damage/Missing Answer Books etc.*
8. *Online submission of UMC (Unfair Means Cases) of students.*
9. *Online Secrecy Memo for dispatch of Answer Books*
10. *Online Cut-list for Examination Centres.*
11. *Online filling of Internal Awards of Regular & Reappear students and Printing Reports as per University Format.*
12. *Online filling of External Practical Awards of Performa and Printing Reports as per University Format.*
13. *Online Re-evaluation Forms.*
14. *Assignment/work related to the above job as per requirement of Examination branch should be done.*
15. *Delivery of letters, Results and other documents to students, Faculty Members and Institutes through their logins.*
16. *Master of Branch, Semester and Subjects.*
17. *Creation of Schemes as per Board/University Norms.*

### **Regular Results:**

- *Facility of Filling of Examination form, from the online data by importing with excel files.*
- *Importing of Data of Examination forms with excel files.*
- *Uploading of absentee, UMC and Detainee by importing in excel files.*
- *Uploading of external theory awards by importing with excel files.*
- *Facility of pending awards by exporting in excels files.*

- Facility to control/upheld of UMC results as per UMC regulations of the university.
- Auto facility of award of normal and adhoc grace marks as per norms of the University.
- Dropping facility in the system for in eligible students.
- Compilation of final results as per regulation of the University.
- Exporting of results for uploading of results on University website.
- Facility of revision of results is required in system for pending and revised results.

**Re-appear Results:**

- Filling of Re-appear forms and declaration of results according to regulation with same facility given in the system for declaration of regular results.

**Student's Ledger:**

- Facility of student's ledger which includes basic information, detail of each semester result in which students appeared in various examination is required on at the desk of officers.

**Mapping of subject's code:**

- Implementation of mapping code of all subjects for the compatibility of web-based Module.

**Awards bank:**

- Implementation for declaration of result through Awards bank in online Module of EDP Cell.



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