I. K. Gujral Punjab Technical University, Jalandhar

Dr. Paramjit Singh
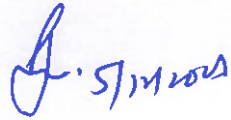**Controller of Examination**
E. Mail: coeptu@gmail.com

Estd. Under Punjab Technical University
Act.1996 (Punjab Act No.1 of 1997)
Jalandhar Kapurthala Highway,
Kapurthala-144603

Ref. No.: IKGPTU/COE/ 14686

Date:- 5/12/2023

Detail of Implementation e-governance

Areas of e-governance	Year of implementation	Name of the Vendor with contact details	Link to relevant website/document
Examination (To be filled by Examinations)	2018	M/s Edusoft Technocrats Pvt. Ltd. 0181-5005606	https://www.ptudocs.com https://www.ptuexam.com

(Dr. Paramjit Singh)
Controller of Examination
IKGPTU, Jalandhar
Controller of Examination
I.K. G. Punjab Technical University
Jalandhar

Supporting Documents

I. K. Gujral Punjab Technical University, Jalandhar

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Estd. Under Punjab Technical University
Act.1996 (Punjab Act No.1 of 1997)
**Jalandhar Kapurthala Highway,
Kapurthala-144603**
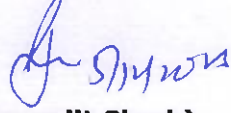
Ref. No.: IKGPTU/COE/14687

Date:- 5/12/2023

Expenditure Statement of E-governance

Sr.no	Exam Session	Expenditure for e-governance
1.	November-2022	1184202.00
2.	April-2023	1256669.00

Note: - Expenditure for e-governance of Examination of the University Campus/Constituent Campus and I.K.G.P.T.U. Affiliated Colleges.

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Date:- 5/12/2023

ERP Document

The job will involve following work

(A) under web-based online Module

1. Creating of Logins of new students and continuation of old logins.
2. Online submission of Examination Forms of Regular and reappear students
3. Issuing of online Admit Card as per University format
4. Creation of Examination Centres.
5. Creation of Logins for Superintendent, Observers, Flying Squad
6. Online submission of Daily Report by Superintendents, Observers, Flying Squads.
7. Online submission of Absentee, Detained students, and Damage/Missing Answer Books etc.
8. Online submission of UMC(Unfair Means Cases) of students.
9. Online Secrecy Memo for dispatch of Answer Books
10. Online Cut-list for Examination Centres.
11. Online filling of Internal Awards of Regular & Reappear students and Printing Reports as per University Format.
12. Online filling of External Practical Awards of Performa and Printing Reports as per University Format.
13. Online Re-evaluation Forms.
14. Assignment/work related to the above job as per requirement of Examination branch should be done.
15. Delivery of letters, Results and other documents to students, Faculty Members and Institutes through their logins.

(B) Offline Module for setup of EDP cell requires the following facility in system for compilation and process of results.

- Master of Branch, Semester and Subjects.
- Creation of Schemes as per Board/University Norms.

Regular Results:

- Facility of Filling of Examination form, from the online data by importing with excel files.
- Importing of Data of Examination forms with excel files.
- Uploading of absentee, UMC and Detainee by importing in excel files.
- Uploading of external theory awards by importing with excel files.
- Facility of pending awards by exporting in excels files.
- Facility to control/upheld of UMC results as per UMC regulations of the university.
- Auto facility of award of normal and adhoc grace marks as per norms of the University.

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- *Dropping facility in the system for in eligible students.*
- *Compilation of final results as per regulation of the University.*
- *Exporting of results for uploading of results on University website.*
- *Facility of revision of results is required in system for pending and revised results.*

Re-appear Results:

- *Filling of Re-appear forms and declaration of results according to regulation with same facility given in the system for declaration of regular results.*

Re-evaluation Results:

- *Filling of Re-evaluation forms by importing in excel files.*
- *Updating of awards by importing through excel files.*
- *Compilation of final results as per regulation of the University.*
- *Printing of Gazette for dispatch of results to the Institutes.*

Merit List:

- *Facility of Merit lists are required after complete declaration of result as per data of exam forms.*

Student's Ledger:

- *Facility of student's ledger which includes basic information, detail of each semester result in which students appeared in various examination is required on at the desk of officers.*

Mapping of subject's code:
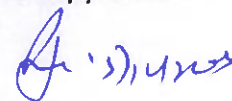
- *Implementation of mapping code of all subjects for the compatibility of web-based Module and offline Module of EDP Cell.*

Awards bank:

- *Implementation for declaration of result through Awards bank in offline Module of EDP Cell.*

Terms and conditions:

1. *The work will be carried out in the University premises under the supervision of concerned officer.*
2. *The firm should have to submit the undertaking to maintain the confidentiality of the work.*
3. *The payment will be made after the completion of whole work.*
4. *The firm will depute a technical person to execute the whole work and the person will work under the supervision of concerned officer/officials.*
5. *The hardware which includes Computers, Scanners and Printers will be provided by the University.*
6. *The server and web-space will be provided by the University as per requirement of the firm for smooth functioning of the whole work.*
7. *On the successful execution of work the university reserves the right to get the same work done at the same rate for the next examinations.*
8. *The payment will be made on the basis of students appeared in Regular as well as reappear examination.*

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Ref. No.: IKGPTU/COE/ 14689   Date:- 5/12/2023

Policy document on e-governance

Examination department is working in fully automated environment. Login Ids are created at www.ptudocs.com to fasten the facilitation of stakeholders with transparency, confidentiality and integrity. The main branches of Examination department are Conduct, Secrecy and Result Branch. The policy that prevails during functionality of each department using e-governance is as below:

Conduct Branch: Conduct of Examination

- The first step is generation of Roll number to the eligible candidates online. Then Semester upgradation of already studying students is done by the respective HOD of the department for already studying students after confirming their upgradation from previous semester to next semester. This option is provided at www.ptudocs.com in the login IDs of concerned HODs. Those students who fulfilled the attendance norms (minimum 75% and clear the previous semester) are upgraded and only upgraded students can fill their examination forms online.

- If a student is drop out or detained and is not upgraded by the HOD as per norms, then he/she is not eligible for filling the examination form. Examination forms of regular semester and reappear subjects as per declared result records of university are available in Login IDs of students. The students filled the subjects and deposited the notified fee by the University via online mode. The exam forms are confirmed by the concerned HODs after verifying No Dues. The students those are finally confirmed by the HODs are issued the admit cards as per notified schedule. Date sheet is also notified via the login Ids of stakeholders.

- If a candidate, after admission to an examination is found an illegal act or an act of serious indiscipline, in such cases the Login Ids of students are blocked for notified time as per norms of the University

- Online module is created for paper setters as per the university norms for paper setters.Question papers are transmitted online using a secure environment and student attempt the question paper within allotted time.

- For offline examinations, An examination centre set up in a college/institution only if the minimum number of examinees is 300 in that examination. The maximum strength of examinees allocated to an examination centre is 500. In institutions where the number of examinees is more than 500, more than one examination centres can be set up. Local Controller, Assistant to Controller, Superintendents, Printing Cell Coordinators, Invigilators, Observers, Flying

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Staff are deputed for the fair and smooth conduct of Examinations. One teacher shall be appointed for the supervision as Invigilator for 30 candidates. Honorarium of all the deputed staff is processed via the online module.
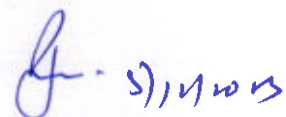
- For Online examinations, Eligible students who got the admit cards can download the question paper and upload the answer sheets from the respective login IDs.

- For Practical Examinations, there shall be two examiners for each Practical/Viva Voce Examination at each examination centre, one internal and one external. The external examiner must have minimum of three years of teaching experience in a recognized college/University. Awards are being uploaded from the concerned faculty login ID.

- Cut list, Attendance Sheets, forwarding memo and award lists are generated on the basis ofonline submitted Examination Forms. Absentee Record, daily report and correspondence with Exam Centre staff occur through concerned login ID.

- Answer sheets are packed and then submitted in Established Nodal Centres and Nodal Centres submit the packed answer sheets to Secrecy Department.

Secrecy Branch: Evaluation of Answer Sheets

- For offline Examination, the answer sheets are evaluated at respective PIT/Constituent Campuses. After evaluation, the answers sheets are shown to the student by respective Class Incharge and after addressing the grievances/Queries regarding evaluation then final awards are sent to Result Branch for declaration of results.

- For online Examinations, handwritten Answer sheets are uploaded by the students in login IDs which are made available to the respective subject teacher of the PIT/Constituent Campuses. The evaluated answer sheets are shown to the students by respective Class Teachers. After addressing the grievances/Queries regarding evaluation then final awards are sent to Result Branch for declaration of results.

Result Branch: Processing of Results and Document delivery

- After processing of awards, the result of students is declared in Institute and Student Login Id as per norms approved by the University.

- Generation of result tabulation, Details Mark Card, Provisional Degree Certificate, Original Degree Certificate, Migration Certificate and Transcripts are delivered Online in the respective login IDs.

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Screen Shots for User Interfaces

- Present Current status of automation of examination division including Screen Shots of Various Module of Software.
Login of students' portal www.ptuexam.com

Facility available in login of students:

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Jalandhar

Login for Faculty members and University staff at www.ptudocs.com

I.K.G. PUNJAB TECHNICAL UNIVERSITY

Welcome   Log Out

Home | My Account | eOffice | Study Scheme | Examination | Study Material for students | Coverage of Syllabus

Note: Please download updated Strength / Cut list tomorrow early Morning (08-03-2021).

Last Login : 8/16/2017 4:00:07 PM

Examination FAQ (Click Here)

In case of Admit Card downloading problem, Click here to know the Reasons

1. **Regarding:-** Special chance, Syllabus(study scheme), Date sheet correction, Examination Fees,Re-admission case,Forget password, duties in Conduct of exam (COE,Superintendent. observer), Guidance etc. Contact to → Mr.Harpreet Singh email:harpreetptu@gmail.com

2. **Regarding:-** Result Pendency/Correction Contact to → 01822-662513 email:ikgpturesults@gmail.com

3. **Regarding:-** Eligibility, Migration case(other university/ college) , Branch Change,Branch Up-gradation Contact to → Academic Branch Mr.Mittar Dev email:admissioncell@ptu.ac.in

4. **Regarding:-** Online Uploading Result, PDC, Migration ,Transcript, DMC (correction etc.),Contact to → Mr. Surjit Kumar email:surjitptu@gmail.com

5. **Regarding:-** Technical enquiry (Regular/re-appear examination form,website problem.) Contact to → Mr.Harpreet Singh email: harpreetptu@gmail.com

6. **Regarding:-** Revaluation form,Contact to → hardeep_ptu11@yahoo.in

Portal for stake holders for delivery of documents at support.ptu.ac.in

I.K. Gujral Punjab Technical University

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13 May 2020   Download

Filling of Documents Details and Re-checking of uploaded Documents as per given Instructions

Controller of Examination
I.K. G. Punjab Technical University
Jalandhar

GST Tax Invoice (Goods)
ORIGINAL FOR RECIPIENT
CREDIT

EDUSOFT TECHNOCRATS (P) LTD APR-23

B-1-2258-B-11/67 OLD RAILWAY ROAD
JALANDHAR PUNJAB

Invoice No.: G-00007 Dated : 14/07/2023	Mode of Transport :
E-Way Bill No.:	Vehicle No. : Driver:
Tax is Payable On Reverse Charge (Yes/No)	Goods Dispatch : JALANDHAR

Detail of Receiver (Billed To)	**Detail of Consignee (Shipped To)**
THE CONTROLLER (EXAMS) IKG PTU	THE CONTROLLER (EXAMS) IKG PTU
JALANDHAR	JALANDHAR
JALANDHAR	JALANDHAR
District : Jalandhar	District : Jalandhar
State : Punjab State Code	State : Punjab State Code
P.O.S. 03-Punjab	

Sr	Description of Goods	HSN/ SAC code	Qty.	UOM	Rate	Total Amount	Disc.	Taxable Amount 1	Within State Tax Tax%	SGST 2	Tax%	CGST 3	Central Tax Tax%	IGST 4
1	REGULAR EXAM APR-23	997331	76746.00		9.65	740598.90		740598.90	9.00	66653.90	9.00	66653.90	0.00	
2	REAPPEAR EXAM	997331	33614.00		9.65	324375.10		324375.10	9.00	29193.76	9.00	29193.76	0.00	
	TOTAL :		110360.0			1064974.00	0.00	1064974.0		95847.66		95847.66		0.00

Order No.	Dated	Sub-Total (1+2+3+4) : 1256669.32
Transport	Pvt.Mark	
GR/RR No.	Dated	
Bags Case Cartn	Packages	
Weight	Freight to Pay :	
Amount In Words : TWELVE LAKH FIFTY SIX THOUSAND SIX HUNDRED SIXTY NINE ONLY		

Agent :
Note:
Certified that the Particulars given above are true and correct.

R/Off   -0.32

NET AMOUNT :   1256669.00

Our's
Bankers

Controller of Examination
I.K.G. Punjab Technical University
Jalandhar
Customer's Signature

For EDUSOFT TECHNOCRATS (P) LTD

Auth.Signatory

GSTIN : 03AACCE6924E1Z1

Phone: 0181-5005606
Mobile: 94172-32294, 94712-32295
E-mail : wusws1@gmail.com

GST Tax Invoice (Goods)
ORIGINAL FOR RECIPIENT
CREDIT

EDUSOFT TECHNOCRATS (P) LTD
B-1-2258-B-11/67 OLD RAILWAY ROAD
JALANDHAR PUNJAB

Nov-22

Invoice No.: G-00014 Dated : 20/03/2023	Mode of Transport :
E-Way Bill No.:	Vehicle No. : Driver:
Tax is Payable On Reverse Charge (Yes/No)	Goods Dispatch : JALANDHAR

Detail of Receiver (Billed To)
THE CONTROLLER (EXAMS) IKG PTU
JALANDHAR

JALANDHAR
District : Jalandhar
State : Punjab   State Code

P.O.S. 03-Punjab

Detail of Consignee (Shipped To)
THE CONTROLLER (EXAMS) IKG PTU
JALANDHAR

JALANDHAR
District : Jalandhar
State : Punjab   State Code

Sr	Description of Goods	HSN/ SAC code	Qty.	UOM	Rate	Total Amount	Disc.	Taxable Amount 1	Tax%	SGST 2	Tax%	CGST 3	Tax%	IGST 4
1	REGULAR EXAM	997331	81065.00		9.65	782277.25		782277.25	9.00	70404.95	9.00	70404.95	0.00	
2	REAPPEAR EXAM	997331	23686.00		9.65	228569.90		228569.90	9.00	20571.29	9.00	20571.29	0.00	
	TOTAL :		104751.0			1010847.15	0.00	1010847.2		90976.24		90976.24		0.00

Regular Exam - 80530
Reappear Exam - 23466
Dead Bill Amount - Rs 1189202/-

Order No : Dated :	Sub-Total (1+2+3+4) : 1192799.63
Transport : Pvt Mark :	
GR/RR No : Dated :	
Bags Case Cartn. Packages :	
Weight Freight to Pay :	

Amount In Words :   ELEVEN LAKH NINETY TWO THOUSAND EIGHT HUNDRED ONLY

Agent :

Note:

R/Off   0.37

Certified that the Particulars given above are true and correct.

NET AMOUNT :   **1192800.00**

Our's
Bankers

Terms & Conditions:-
1. All Disputes are Subject to JALANDHAR Jurisdiction.
2. Goods Once Sold Never Taken Back
3. Intt 24% p.a. will be charged if bill not paid within 30 days.
4. E.&.O.E.

Controller of Examination
I.K.G. Punjab Technical University
Jalandhar

Customer's Signature

For EDUSOFT TECHNOCRATS (P) LTD

Auth.Signatory