

**I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY**  
**(DEPARTMENT OF STUDENT WELFARE)**

*Estd. Under Punjab Technical University Act, 1996 (Punjab Act No. 1 of 1997)*

Ref. No. IKGPTU/SW/DO/410

Dated: 05.09.2022

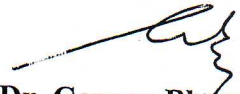
**Notification**

**Subject: Constitution of Student Council in the IKGPTU Main Campus, Kapurthala.**

Following Student Council is hereby constituted in the IKGPTU Main Campus, Kapurthala:

Post	Candidate Name	Contact No.	Program (Branch)
President	Hardik Bajaj	9690955020	B.Tech (CE)
Vice President (Academic and Mentoring)	Nitya Thakur	9501208045	B.Sc (FST)
Vice President (Discipline)	Aditya	9805109250	B.Tech (CSE)
Vice President (Events)	Tamanna Masih	7696261071	BBA
Vice President (Alumni)	Neha Kumari	9914099319	B.Tech (CSE)
Vice President (Physical Fitness and CSR)	Amanpreet Singh	6006639228	B.SC (Mathematics)

Roles and responsibilities of students council will be the same as earlier notified by notification No.IKGPTU/SW/DO/149 dated 23.12.2021.

  
(Dr. Gaurav Bhargava)  
Dean Student Welfare

**CC:**

1. Secretary to Hon'ble Vice Chancellor: For kind information of Hon'ble Vice Chancellor
2. Registrar, IKGPTU (for information please)
3. Dean (Academics) (for information please)
4. All HoDs (Teaching and Non-Teaching)
5. Assistant Director (Youth Affairs)
6. All Concerned
7. File



**I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY**  
(Office of Dean, Student Welfare)

Prof. (Dr.) Neel Kanth Grover  
(Dean, Student Welfare)

Contact : 01822-282506  
Email : deanswoffice@ptu.ac.in

Ref. No.: IKGPTU/SW/DO/149

Dated: 23.12.2021

## NOTIFICATION

**Sub: Roles and Responsibilities of Student Council in the IKGPTU Main Campus, Kapurthala.**

Following roles and responsibilities of the student council in the IKGPTU Main Campus, Kapurthala are hereby notified:


### Roles of the Student Council

1. To officially represent all the students in the institute.
2. To identify and help in solving problems encountered by the students in the Institute.
3. To communicate its opinion to the Institute administration on any subject that concerns students and on which the council wishes to be consulted.
4. To promote and encourage the involvement of students in organizing Institute activities.

### Responsibilities of the Student Council

1. To promote the interests of students among the institute administration, staff and parents.
2. To inform students about any subject that concerns them.
3. To consult fellow students on any issue of importance.
5. To organize educational and recreational activities for students.
6. To participate in developing the Institute Educational Projects and to promote it among students.
7. To organize an event to recognize the efforts of students involved in organizing student activities.
8. To propose activities to the institute administration that would improve the quality of life of students in the institute.
9. To maintain good relations, out of mutual respect, with the Institute staff (the Director, teaching and non-teaching personnel) and parents.

QW

  
Assistant Director  
Youth Affairs  
I.K. Gujral Punjab Technical University  
Kapurthala







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**Roles of the Members of the Student Council**

**(i) President**

1. Act as an official spokesperson for the council on behalf of students while interacting with the Institute administration.
2. Call meetings of the council and prepare the agenda.
3. Chair the meetings of the council.
4. Supervise the tasks of the council members.
5. Take part in all special committees formed by the council or send a representative to such committees.
6. Represent the students on official occasions.

**(ii) Vice President (Academics & Mentoring)**

1. Coordinate and plan activities in consultation with students for extra inputs required.
2. Communicate timely, documented, and true feedback of the students regarding extra inputs required to the management.

**(iii) Vice President (Discipline)**

1. Monitor and review the attendance in the class as well as when the students attend functions and programmes in the Institute and outside the Institute.
2. Ensure that the students adhere to the disciplinary policies of the Institute at all times.

**(iv) Vice President (Events)**

1. Arrange Intra-College events and ensure participation of students in Intra-college and Inter-college events.

**(v) Vice President (Alumni & E-cell)**

1. Establish a network with the alumni through various activities conducted by the institute and interact with the alumni at various forums and always maintain an updated database of the alumni.
2. Host various workshops, speaker sessions, innovative games, competitions for aspiring entrepreneurs and support them by providing necessary resources such as mentoring, consultancy and networking.

Assistant Director  
Youth Affairs  
I.K. Gujral Punjab Technical University  
Kapurthala