

Subject- Regarding submission of data Indicator 6.2.3.1.

As per email received from your department required data for Indicator 6.2.3.1 is attached.

Submitted Please


Clerk


Senior Assistant

~~DR-1 (F&A)~~

Finance Officer


Finance Officer

I.K. Gujral Punjab Technical University
Jalandhar

Director IOAC

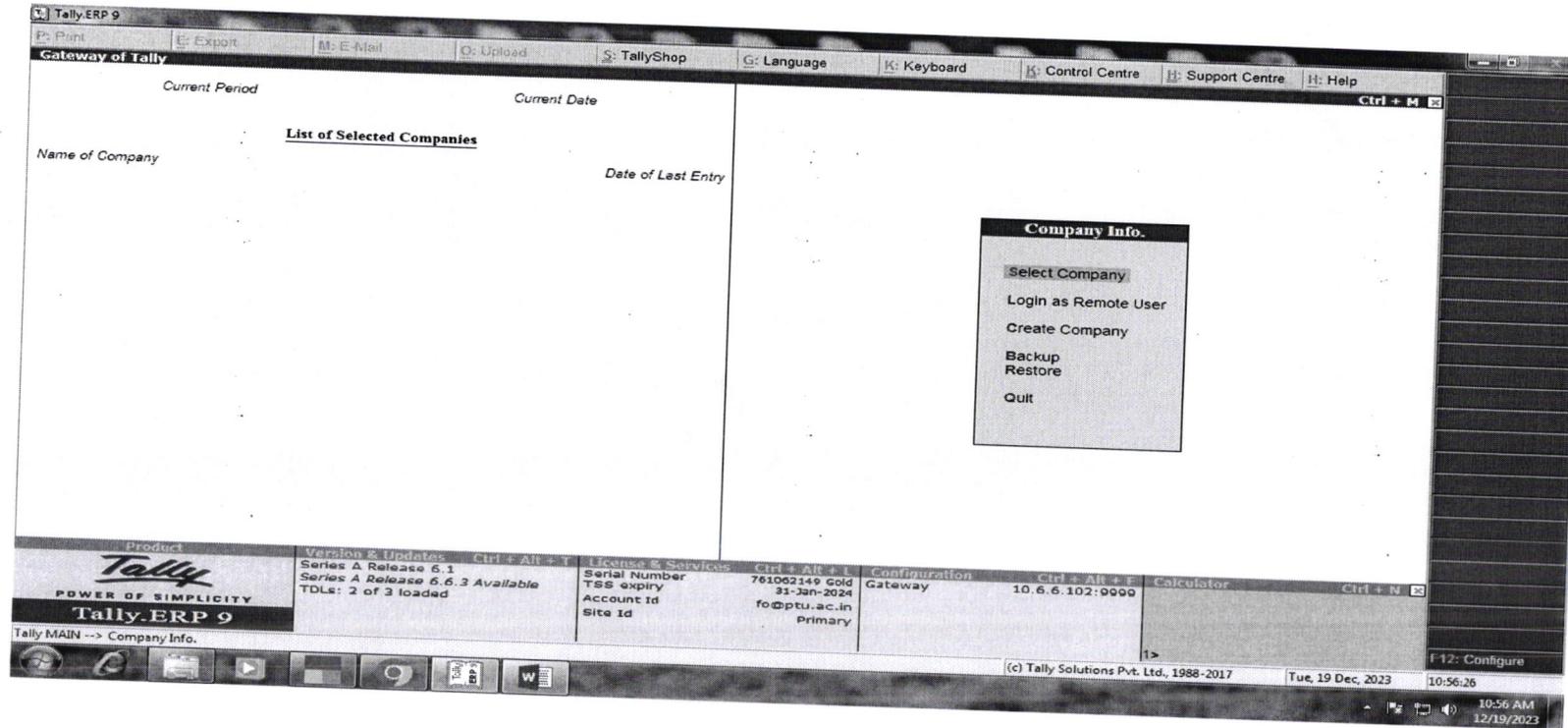
Indicator 6.2.3.1: E-governance implementation in the area of Finance and Accounts

Areas of e-governance	Year of Implementation	Name of the Vendor with contact details	Link to relevant website/document
E-Governance in Finance & Accounts:-			
1. With an object to maintain accounts in electronic mode in Finance and Accounts this department. The University uses the Software Tally ERP 9 for the transparent functioning. The same software is used to generate various reports like journal voucher, cash voucher, cash book, ledger, daily cash collection and Income & Expenditure report etc. Training to the existing staff and updating of the existing software is being done on requirement.	2001-02	Tally Software	For Internal Departmental us only
2. E-net system of Bank is used instant credit for salary & wages reimbursements and other related payments that enhances better accuracy and transparency. Moreover, it saves time and efforts spend on file processing.	2014-15	HDFC BANK LTD	www.hdfcbank.com wholesale banking https://www.hdfcbank.com/wholesale ENet™ EPayments
3. Salary software from JSM technologies Pvt. Ltd. is being used by the Finance and Accounts department for the facility of salary counter and all staff members can access their salary slip, annual chart. Staff members can submit income tax saving declaration & proofs, and can also download form 16, and is hosted on server of F&A deptt.	2015-16	JSM TECHNOLOGIES PVT. LTD.	www.ptu.ac.in Administration Finance & Accounts Employee Salary Portal http://117.203.242.164/JSMeHRIS/Default.aspx
4. The University uses the Software Tally ERP 9 for the transparent functioning. Now Tally ERP 9 has been updated to Tally Prime Gold. Training to the existing staff and updating of the existing software has ben done as per their requirement.	2022-23	Tally Prime Gold	For Internal Departmental us only

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Finance Officer
I.K. Gujral Punjab Technical University
Jalandhar

Tally ERP9



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Finance Officer
I.K. Gujral Punjab Technical University
Jalandhar

Tally.ERP 9

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

Gateway of Tally

Current Period: 1-4-2014 to 31-3-2015 Current Date: Tuesday, 31 Mar, 2015

List of Selected Companies

Name of Company	Date of Last Entry
I.K.G. Punjab Technical University (Exam)	16-Mar-2016

Gateway of Tally

Masters

- Accounts Info
- Inventory Info

Transactions

- Accounting Vouchers
- Inventory Vouchers

Utilities

- Import Data
- Banking

Audit

- Audit & Compliance

Reports

- Balance Sheet
- Profit & Loss A/c
- Stock Summary
- Ratio Analysis

Display
Multi Account Printing
Quit

Product
Tally
POWER OF SIMPLICITY
Tally.ERP 9

Version & Updates Ctrl + Alt + T
Series A Release 6.1
Series A Release 6.6.3 Available
TDLs: 2 of 3 loaded

License & Services Ctrl + Alt + I
Serial Number: 761062149 Gold
TSS expiry: 31-Jan-2024
Account Id: fo@ptu.ac.in
Site Id: Primary

Configuration Ctrl + Alt + F
Gateway: 10.6.6.102:9999

Calculator Ctrl + N

Tally MAIN --> Gateway of Tally

(c) Tally Solutions Pvt. Ltd., 1988-2017 Tue, 19 Dec, 2023 10:59:10

10:59 AM
12/19/2023

[Handwritten Signature]

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Finance Officer
I.K. Gujral Punjab Technical University
Jaiandhar

Tally ERP 9

Accounting Voucher Creation

Payment No 603

Account: XXXXXXXXXX

Our Bal: XXXXXXXXXX

Particulars

Amount

31-Mar-2015
Tuesday

FT: Accounting Vouchers
F1: Inventory Vouchers
F2: Date
F3: Company

F4: Contra
F5: Payment
F6: Receipt
F7: Journal
F8: Sales
F9: Credit Note
F9: Purchase
F9: Debt Note
F10: Reversing Journal
F10: Memos
S: Stat Payment

Bill No: _____
Narration: _____

Bill Date: _____

Quit Accept Delete Cancel

Tally ERP 9

(c) Tally Solutions Pvt. Ltd., 1988-2017

Tue, 19 Dec 2023 10:59:36

10:59 AM 12/19/2023

FT: Accounting Vouchers
F1: Inventory Vouchers
F2: Date
F3: Company
F4: Contra
F5: Payment
F6: Receipt
F7: Journal
F8: Sales
F9: Credit Note
F9: Purchase
F9: Debt Note
F10: Reversing Journal
F10: Memos
S: Stat Payment
I: Post-Dated
I: Optional
F11: Features
F12: Configure

Finance Officer
I.K. Gujral Punjab Technical University
Jalandhar

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Tally.ERP 9

Accounting Voucher Creation

Journal No. 24094

L.K.G. Punjab Technical University (Exam)

Particulars

By

Bill No. _____ Bill Date: _____

Voucher Entered BY _____

Narration: _____

List of Ledger Accounts

- Adarshpal, GNDU
- Adesh Inst of Engg & Tech Faridkot
- Adj of Adv 2006-07
- Adj of Adv 2007-08
- Adj of Adv 2008-09
- Adj of Adv 2009-10
- Adj of Adv 2010-11
- Admin Deptt
- Advance Examination 2012-13
- Advances (Examination)
- Advances Old
- ADVERTISEMENT EXPANCES
- Adv Exam May 2015
- Adv Given for Exam May 2014
- Adv Given for Exam Nov 2014
- AJET Faridkot
- AIMS Ch Edu Society Group of Colleges, Charuan
- Ajay Kumar(Att)
- Ajay Kumar Dogra BCET Gurdaspur
- Akal College of Pharmacy & Tech Edu Sangrur
- A.K Seihpal,
- A.K Seihpal, Advance A/c
- A.K Sharma
- A.K Tayagi, SBS Fzr
- Aman Bhatta Inst of Engg & Tech, Pathankot
- Amandeep Kaur . Chitkara
- Amandeep Kaur Dhalwal BGIMT
- Amandeep Kaur, SSJET Derabassi
- Amandeep Singh, RBIM Kharar
- Amar Dutt
- Amarinder Singh, Sr. Asst, PTU
- Amarjit Kumar BCET Bhutta
- Amar Jyoti Printing Press Jalandhar
- Amarpal Singh, BCET Gurdaspur

507 more ...

Ctrl + M

Ctrl + N

Tally MAIN --> Gateway of Tally --> Accounting Voucher Creation

(c) Tally Solutions Pvt. Ltd., 1988-2017

Tue, 19 Dec, 2023 11:00:27

11:00 AM
12/19/2023

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2

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Finance Officer
L.K. Gujral Punjab Technical University
Jalandhar

	F1: Accounts	F2: Inventory	F3: Statutory	F4: TSS	F5: Audit	F6: Add-Ons
Accounting Features						
General						
Maintain accounts only			?	No		
Integrate accounts and inventory			?	Yes		
Use Income and Expenses A/c instead of Profit and Loss A/c			?	No		
Enable multi-currency			?	No		
Outstanding Management						
Maintain bill-wise details			?	Yes		
For non-trading accounts also			?	No		
Activate interest calculation			?	No		
Use advanced parameters			?	No		
Cost/Profit Centres Management						
Maintain payroll			?	No		
Maintain cost centres			?	Yes		
Use cost centre for job costing			?	No		
Maintain more than one payroll or cost category			?	No		
Use pre-defined cost centre allocations in transactions			?	No		
Show opening balance for revenue items in reports			?	No		
Enable SMS Module			?	No		
Invoicing						
Enable invoicing			?	Yes		
Record purchases in invoice mode			?	No		
Use debit and credit notes			?	No		
Record credit notes in invoice mode			?	No		
Record debit notes in invoice mode			?	No		
Budgets and Scenario Management						
Maintain budgets and controls			?	Yes		
Use reversing journals and optional vouchers			?	No		
Banking Features						
Enable cheque printing			?	Yes		
Set/alter transaction types			?	No		
Set/alter banking features			?	No		
Set/alter post-dated transaction features			?	No		
Other Features						
Enable zero-valued transactions			?	No		
Maintain multiple mailing details for company and ledgers			?	No		
Set/alter company mailing details			?	No		
Enable company logo			?	No		

Finance Officer
 I.K. Gujral Punjab Technical University
 Jalandhar

Company: I.K.G. Punjab Technical University (Exam)

Enable Goods and Services Tax (GST)
 ? No
 ? No
 Enable Value Added Tax (VAT)
 ? No
 ? No
 Enable excise
 ? No
 ? No
 Enable service tax
 ? No
 ? No
 ? No

Statutory and Taxation

Enable Tax Deducted at Source (TDS)
 ? No
 ? No
 Enable Tax Collected at Source (TCS)
 ? No
 ? No
 ? No

Tax Information

PAN/Income tax no : AAAJ1130G
 Corporate's Identity No. (CIN):

F1: Accounts

F2: Inventory

F3: Statutory

F4: TSS

F5: Audit

F6: Add-Ons

Tally MAIN --> Gateway of Tally --> Company Features --> Company Operations: Alteration

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11:07 AM 12/19/2023

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Finance Officer
 I.K. Gujral Punjab Technical University
 Jalandhar

Tally Prime

TallyPrime GOLD

MANAGE
K: Company Y: Data Z: Exchange

Go To Import Export M: E-mail P: Print F1: Help

Select Company

Select Company

List of Companies

Data Path/Name	Number	Period
Data23:		
Group Company IKGPTU 2023-24	TALLYSERVER (100008)	
I.K.G. PTU (Academic)	(010008)	Group Company
I.K.G. PTU (Administrative)	(010009)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (Civil Work)	(010003)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (Const. Campuses)	(010007)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (DRIC)	(010004)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (Exam)	(010001)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (IQAC)	(010000)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (Investment)	(010006)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (ODL)	(010002)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (Student Affairs)	(010005)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (Teaching Deptt.)	(010010)	1-Apr-23 to 31-Mar-24
I.K.G. PTU Employee Group Gratuity Trust	(010012)	1-Apr-23 to 31-Mar-24
I.K.G. PTU (GROUP)	(10011) Migration Required	Group Company

Quit

11:10 AM
12/19/2023

Finance Officer
I.K. Gujrat Punjab Technical University
Jalandhar

TallyPrime **GOLD** MANAGE
 K: Company Y: Data Z: Exchange G: Go To O: Import E: Export M: E-mail P: Print F1: Help

Gateway of Tally

CURRENT PERIOD 1-Apr-23 to 31-Mar-24	CURRENT DATE Monday, 18-Dec-2023
NAME OF COMPANY I.K.G. PTU (Administrative)	DATE OF LAST ENTRY 18-Dec-23

Gateway of Tally

MASTERS

Create
Alter
Chart of Accounts

TRANSACTIONS

Vouchers
Day Book

UTILITIES

Banking

REPORTS

Balance Sheet
Profit & Loss A/c
Stock Summary
Ratio Analysis

Display More Reports

Quit

F2: Date

F3: Company

J: Import PHD Journal

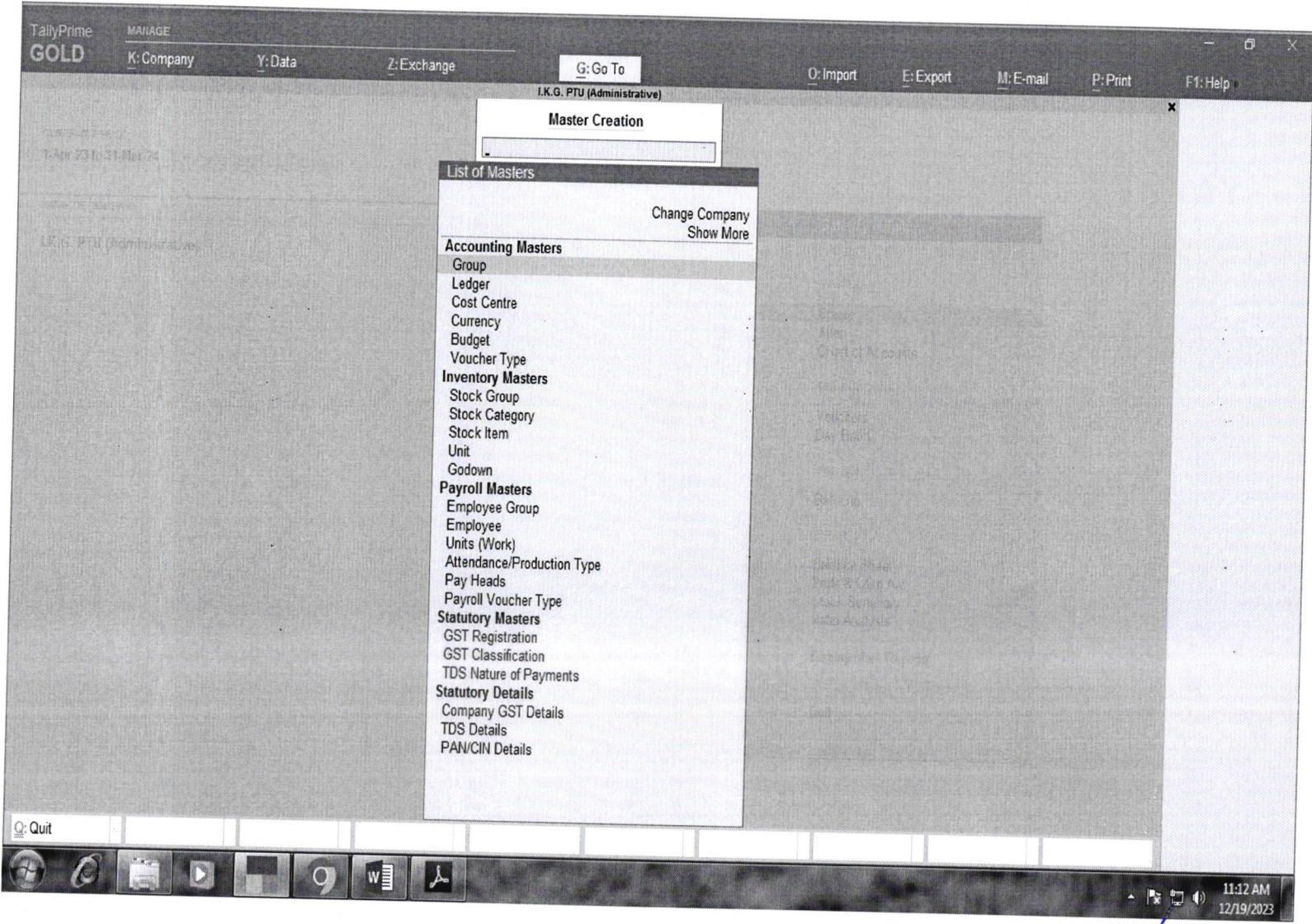
H: Import Journal

U: Upgrade to Latest Release

11:11 AM
12/19/2023

I.K.G.
AK
↓
AK

Finance Officer
 I.K. Gujral Punjab Technical University
 Jalandhar



A. S.
2
A

Finance Officer
I.K. Guiral Punjab Technical University
Jalandhar

Accounting Voucher Creation **Payment** No. 689

Account Current balance

Particulars

18-Dec-23
Monday
F2: Date
F3: Company
F4: Contra
F5: Payment
F6: Receipt
F7: Journal
F8: Sales
F9: Purchase
F10: Other Vouchers
F11: AutoFill
F12: Change Mode
F13: More Details
F14: Related Reports
F15: Optional
F16: Post-Dated
F17: Set Adjustment
F12: Configure

Narration:

Q:Quit A:Accept D:Delete X:Cancel Vch F12:Configure

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I.K. Gural Punjab Technical University
Jalandhar

TallyPrime M: Manage
GOLD K: Company Y: Data Z: Exchange G: Go To O: Import E: Export M: E-mail P: Print F1: Help

Accounting Voucher Creation L.K.G. PTU (Administrative)

Journal No. 1115

Particulars

Dr

Dr

Voucher Entered BY
Narration:

List of Ledger Accounts

Create Show More

- 1015 Sunil Kumar DR Adv A/c
- 144601 (Punjab)
- 15% EPF Hold. Apex Fire Guard Engineers
- 1st Aid Fire India
- 2001 Tek Chand, Driver, Imprest
- 2002 Ashok Kumar, Driver, Imprest
- 2003 Sunil Dutt, Driver Imprest
- 2004 Suresh Kumar, Driver Imprest
- 2005 Jagmohan Lal, Driver Imprest
- 2006 Baljit Singh Driver Imprest
- 2007 Parveen Singh Driver Imprest
- 2008 Ram Krishan, Driver Imprest
- 20310 Satnam Singh, Driver Imprest
- 20311 Paramjit Singh, Driver, ADV A/c
- 20311 Paramjit Singh, Driver Imprest
- 20312 Rajinder Singh, Driver Imprest
- 3074 Gurpreet Singh Adv. A/c
- 3145 Rakesh Sood SA Imprest
- 5036 Jaswinder Kumar Clerk, Imprest
- 6th Pay Commission of Pb Govt
- 7001 Jasbir Singh OA
- 7001 Jasvir Singh, OA
- 7033 Bikramjit Singh OA Adv A/C
- 9008 Vinod Kumar, Driver Imprest
- Aanchal Sales
- ACE Traders
- AC (Floor Standing Split)
- Adj of Adv (Pre Year)
- Advance Against LTC
- Advance Against Medical Bills
- ADVANCE AGAINST SALARY
- Advance for Festival

945 ▾

Quit Accept Delets Cancel Vch F12: Configure

11:11 AM
12/19/2023



 Finance Officer
 L.K.G. Gurrai Punjab Technical University
 Jalandhar

TallyPrime **GOLD** MANAGE
 K: Company Y: Data Z: Exchange G: Go To O: Import E: Export M: E-mail P: Print F1: Help
 Company Features Alteration I.K.G. PTU (Administrative)

Company: I.K.G. PTU (Administrative)

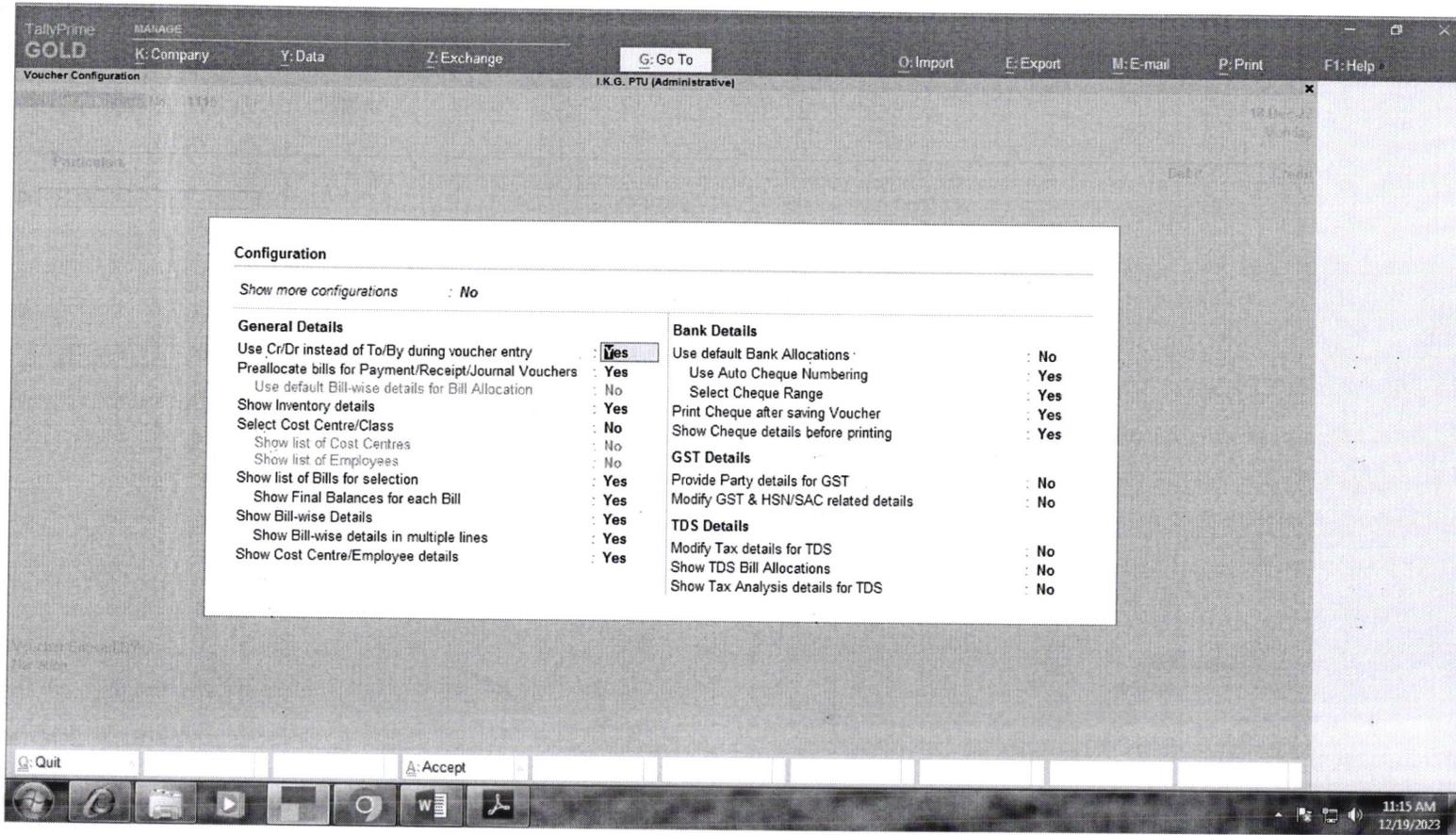
Show more features : Yes
 Show all features : Yes

Accounting		Taxation	
Maintain Accounts	: Yes	Enable Goods and Services Tax (GST)	: Yes
Enable Bill-wise entry	: No	Set/Alter Company GST Rate and Other Details	: No
Enable Cost Centres	: Yes	Enable Tax Deducted at Source (TDS)	: Yes
Enable Interest Calculation	: No	Enable Tax Collected at Source (TCS)	: No
Inventory		Enable Value Added Tax (VAT)	: No
Maintain Inventory	: Yes	Enable Excise	: No
Integrate Accounts with Inventory	: Yes	Enable Service Tax	: No
Enable multiple Price Levels	: No	Online Access	
Enable Batches	: No	Enable Browser Access for Reports	: Yes
Maintain Expiry Date for Batches	: No	Enable Tally.NET Services for Remote Access & Synchronisation	: Yes
Enable Job Order Processing	: No	Payroll	
Enable Cost Tracking	: No	Maintain Payroll	: Yes
Enable Job Costing	: Yes	Enable Payroll Statutory	: No
Use Discount column in invoices	: No	Others	
Use separate Actual and Billed Quantity columns in invoices	: No	Enable Payment Request to share payment link/QR code	: No
		Enable multiple addresses	: No
		Mark modified vouchers	: No

Q: Quit A: Accept F12: Configure

11:14 AM
12/19/2023

A. S.
[Signature]
 Finance Officer
 I.K. Gujral Punjab Technical University
 Jalandhar



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Finance Officer
I.K. Gujral Punjab Technical University
Jalandhar

Indicator 6.2.3 Screenshots ERP Salary Software Supporting Documents



PTU

ਆਈ. ਕੇ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ

Salary Software

I.K.G Punjab Technical University, Kapurthala

The screenshot shows the JSM HR Ver. 9.10.0 software interface. The title bar reads "JSM PAYROLL (Ver. 22.12.24)". The menu bar includes: File, Recruitment, HR Transaction, Leave & Attendance, Payroll Transaction, Statutory, Reports, Security, Audit Trail, Utilities, Organization Structure, Company Policies, Central Govt Policies, Statutory Policies, and Central Govt. Statutory Policies. The main content area features a dark background with the text "JSM HR Ver. 9.10.0" and "An Advanced, Easy-to-Use, Robust, Flexible and Feature Rich HR Software." Below this is the "JSM Technologies" logo and the text "Designed Developed By: JSM Technologies Pvt. Ltd." with the website "www.jsmtechnologies.com" and email "info@jsmtechnologies.com". A copyright notice states "Copyright © 2000-2009 JSM Technologies Pvt. Ltd. All Rights Reserved. Copying, republication or redistribution or usage of any content, design or concept is expressly prohibited without prior written consent." The Windows taskbar at the bottom shows the login time as 19/Dec/2023 11:39:35, user name as Admin, and version as 22.12.24.

www.ptu.ac.in

Administration

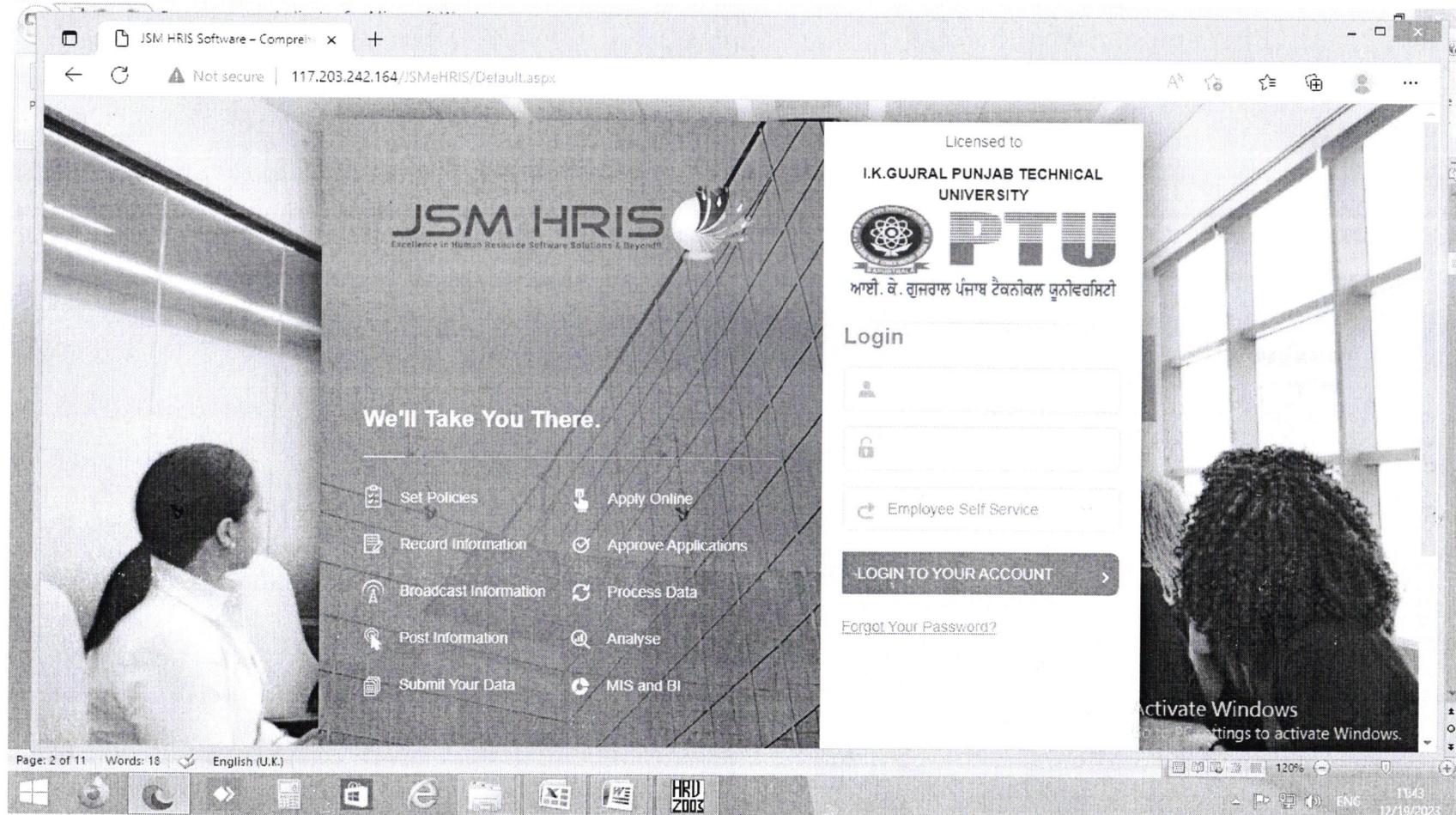
Finance & Accounts

Employee Salary Portal

<http://117.203.242.164/JSMeHRIS/Default.aspx>

Finance Officer
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Jalandhar

Indicator 6.2.3 :- Screen shots of the user interfaces of each module reflecting the name of the HEI.



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3
Finance Officer
I.K. Gujral Punjab Technical University
Jalandhar

JSM HRIS Software - Compre x +

Not secure | 117.203.242.164/JSMeHRIS/Misc/Home.aspx

Employee Directory

JSM HRIS
Excellence in Human Resource Software Solutions & Beyond!

Deepak Jain(3069)
SENIOR ASSISTANT
ESS

PTU
ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ
ਆਈ. ਐੱਸ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ

Compensation & Benefits | Statutory

Salary Slip +
Out Of Payroll +

December 19, 2023
12:09 Tuesday

117.203.242.164/JSMeHRIS/Misc/Home.aspx#

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Page: 1 of 10 | Words: 18 | English (U.K.)

Activate Windows
Go to Settings to activate Windows.

120% | ENG | 11:44 | 12/19/2023

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Finance Officer
I.K. Gujral Punjab Technical University
Jalandhar

Employee Directory

117.203.242.164/JSMeHRIS/Misc/Home.aspx

Not secure

JSM HRIS Software - Complete x

JSM HRIS
Excellence in Human Resource Software Solutions & Beyond!

Deepak Jain (3069)
SENIOR ASSISTANT
ESS

PTU
ਪ੍ਰੋ. ਡਾ. ਗੁਰਗਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ

Statutory

- My Tax Declaration
- My Tax Advice
- Submission of Proofs
- View Tax Details
- Income Tax Regime Selection
- Statutory Document

Compensation & Benefits

December 19, 2023
12:09
Tuesday

117.203.242.164/JSMeHRIS/Misc/Home.aspx#

Page: 2 of 11 Words: 18 English (U.K.)

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Activate Windows
Go to PC settings to activate Windows

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12/19/2023

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I.K. Gujral Punjab Technical University
Jalandhar

Make New Investment Declaration | 117.203.242.164/JSM/HRIS/Compensation%20and%20Benefits/UM/MakeNewInvestmentDeclaration.aspx

Employee Directory

JSM HRIS
 JSM HRIS (JSM HRIS) | 117.203.242.164/JSM/HRIS/Compensation%20and%20Benefits/UM/MakeNewInvestmentDeclaration.aspx

Drasak J.S.M. 1009
 SENIOR ASSISTANT
 ESE

आ.पी. वे. गुजरात प्रान्त टेक्निकल यूनिवर्सिटी

Back

Compensation & Benefits

Statutory

My Tax Declaration

My Tax Advice

Submission of Proofs

View Tax Details

Income Tax Regime Selection

Statutory Document

Date (MM/DD/YYYY): [12/19/2023]

Investment Declaration

Declaration of Investment
 Declaration of Investment for the Financial Year 2023-2024

Sno	Investments	Amount Invested (Rs)	Qualify Amount (Rs)	Max Limit (Rs)
1	24(1) OR 80EE		0	500000.00
1	INTEREST PAID ON HOUSING LOAN ON FULLY CONSTRUCTED ACCOMMODATION / SELF OCCUPIED HOUSE PROPERTY ONLY		0	300000.00
2	80 DD		0	125000.00
1	EXPENDITURE ON HANDICAPPED DEPENDENTS		0	125000.00
3	80 DDB		0	40000.00
1	MEDICAL EXPENSES		0	125000.00
4	80 U		0	40000.00
1	PERMANENT DISABILITY BENEFIT (SELF)		0	125000.00
5	80CCD(2)		0	125000.00
1	NEW PENSION SCHEME (NPS)		0	50000.00
6	80CC(1) OR 80CCD(1)		0	150000.00
	Total		0	150000.00

Page: 4 of 12 | Words: 18 | 11:45 | 12/19/2023

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Finance Officer
 I.K. Gujral Punjab Technical University
 Jalandhar

Page: 5 of 12 Words: 18 11:46 12/19/2023

Home Insert Clipboard

Not secure | 117.203.242.164/JSMHRIS/Salary/SelectYear.aspx

Employees Directory

JSM HRIS
Employee Information System

PTU
पंजाब विश्वविद्यालय

Deepa Jain (2023)
 SENIOR ASSISTANT
 ESE

My Salary Slip

Out Of Payroll

Financial Year: IT Financial Year

Financial Year: 2023-2024

Financial Year: 2023-2024

Select Months to View Salary Slip

April | May | June | July | August | September | October | November | December | January | February | March

Amount

Apr 2023 - Mar 2024

Page 5 of 12 Words: 18 11:46 12/19/2023

117.203.242.164/JSMHRIS/Salary/MySalarySlip.aspx

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HRID ZONE

Activate Windows
 Go to Settings to activate Windows.

(Handwritten signatures)

Finance Officer
 I.K. Gujral Punjab Technical University
 Jalandhar

Tax Computation Sheet

Office: I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY Branch: I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY-JALANDHAR
 Division: I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY-JALANDHAR Department: I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY-JALANDHAR
 Grade: Level: Emp Catg.:
 Financial Year: 2023-2024 Ass.Year: 2024-2025
 Month: Dec, 2023 Employee Selection: From To Select Clear
 All Serving Separated

Ajay Kumar (7019)
 Ajit Singh (3048)
 Alka Joshi (5045)

Gross Salary	Total Income	Perquisite	Deduction	Rebate	Fully Taxable Income	Tax Payable By Employer	Tax Deductible From Employee
Heads							
	Tot.Earning	Tot. Arrear	Gross Earning	Exemption Amt.	Net Total		
Total							

Details

Note: Include heads that are applicable for Tax. These are Fixed, Variable Earnings (excluding which are taxable in same month), OT and Leave Encashment.

Login Time: 19/Dec/2023 11:39:35 User Name: Admin 0 Hour(s) 7 minute(s) Copyright © 2000 - 2023 JSM Technologies Pvt. Ltd. Version : 22.12.24

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Finance Officer
 I.K. Gujral Punjab Technical University
 Jalandhar



Out of Payroll Payment Heads Transaction

Office: I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY Branch: I.K.G PTU MAIN CAMPUS KAPURTHALA

Optional Facility to Set Policy

Division: Department: Grade: Level: Designation: App Type: Emp Catg.:

Employee Filter Date: 19 / Dec / 2023 For the Month: Dec / 2023

Employee Name	Head	Amount
Akhil Gupta (1182)	OVERTIME	
Amandeep Singh (3018)	MEDICAL REIMBURSEMENT-TAXABLE	
Amit Bansal (1169)	MEDICAL REIMBURSEMENT-NON TAX	
Amit Dhinda (3012)	LEAVE TRAVEL CONCESSION-TAXA	
Amit Gupta (1144)	LEAVE TRAVEL CONCESSION-NON T	
Amit Sarin (1158)	HONORARIUM CET-2012	
	HONORARIUM CET 2013	
	HONORARIUM CET 2014	

Income Tax: Income: Edu.Cess:

Payment Details: Payment Mode: Bank: Branch: Cheque No.: DD No.: Date: 19/Dec/2023

Emp Code	Emp Name	For the Month	Out of Payroll Head	Amount	Issue Date	Remarks	Income Tax	Surcharge	ECess	Payment Mode

Add Modify Delete Exit

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HRD
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File Recruitment HR Transaction Leave & Attendance Payroll Transaction Statutory Reports Security Audit Trail Utilities Organization Structure Company Policies Central Govt Policies Statutory Policies

Central Govt. Statutory Policies

Employee PF and VPF Contribution
ESI Challan
Professional Tax Direct Entry
CGHS Direct Entry
Income Tax
ETDS
Consultant TDS For Out of Payroll
GPF
PF
Statutory Arrear Updation
Income Tax Financial Year Rates and Slab Selection
Employee Professional Tax Exemption

Incentive TDS Entry
Children Education Exemption Declaration Form
Children Education Exemption Proof Submission
Previous Employer
House Rent
Form 12 C
Scheme Qualifying Amount
TDS Computationsheet
Income Tax Direct Entry
Tax Deposit Details
ETDS Return Details
Investment Declaration
Investment Proof
Taxable Perquisite Entry
Income Tax Relief
Employer Tax Direct Entry
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Deduction Under 24(B)

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11:47
12/19/2023

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Deepak Jain (3000)
SENIOR ASSISTANT
- BSS



Consolidated Salary Slip Report

Financial Year IT Financial Year
Select financial year: 2023-2024
 Show Out Of Payroll

Submit

Activate Windows
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Central Govt. Statutory Policies

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Office

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Division

Grade

App Type

For The Mont

Income Tax

ETDS

Consultant TDS For Out of Payroll

GPF

PF

Statutory Arrear Updation

Income Tax Financial Year Rates and Slab Selection

Employee Professional Tax Exemption

Income Tax Direct Entry

Branch I.K.G.P.T.U. MAIN CAMPUS KAPURTHALA

Incentive TDS Entry

Children Education Exemption Declaration Form

Children Education Exemption Proof Submission

Previous Employer

House Rent

Form 12 C

Scheme Qualifying Amount

TDS Computationsheet Ctrl+I

Income Tax Direct Entry

Tax Deposit Details

ETDS Return Details

Investment Declaration

Investment Proof

Taxable Perquisite Entry

Income Tax Relief

Employer Tax Direct Entry

Consultant Tax Direct Entry

Deduction Under 24(B)

Attach Excel file

Import Excel Sheet

Select	Emp. Code	Emp. Name	Auto Calculate

Add Update Delete Exit Help

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11:50 12/19/2023

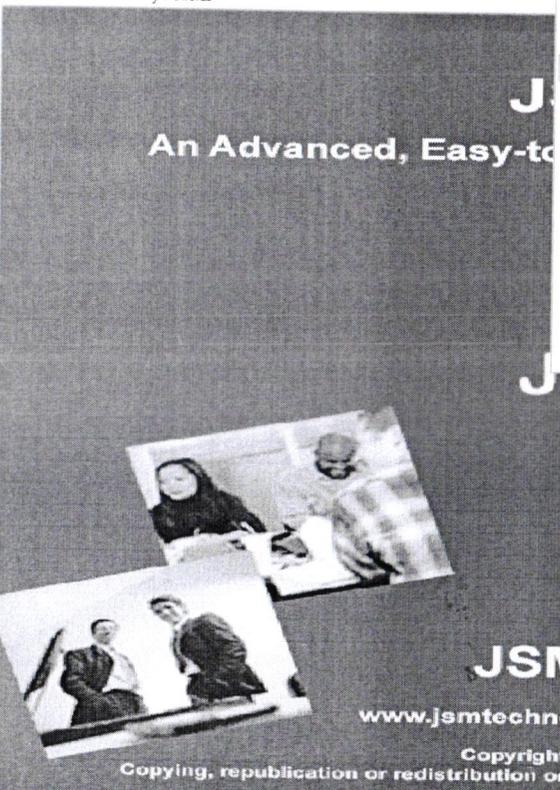
D *sh*

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- Income Tax
- ETDS
- Consultant TDS For Out of Payroll
- GPF
- PF
- Statutory Arrear Update
- Income Tax Financial Year Rates and Slab Selection
- Employee Professional Tax Exemption

Professional Tax Direct Entry

Branch: IK.G.PTU MAIN CAMPUS KAPURTHALA

Department: _____

Designation: _____

Emp Catg.: _____

Employee Filter Date: Dec. 2023

Emp. Code	Emp. Name	Amount	Remarks
1182	Akhil Gupta		
3018	Amandeep Singh		
1169	Amit Bansal		
3012	Amit Dhinda		
1144	Amit Gupta		
1158	Amit Sarin		
1146	Amoljit Singh Gill		
1139	ANSHU BHASIN		
1046	Ashish Arora		
3047	Baliinder Singh		

Grand Total .00

Add/Update Delete Exit

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Employee Master

General | Benefits | Salary Structure | Payment Mode | Registration/Dependents | Attachments | Health | Vendor Benefit Bank Details | Flexi Heads | OT Eligibility

Office: [Dropdown] Branch: [Dropdown]
 Division: [Dropdown] Department: [Dropdown]
 Grade: [Dropdown] Level: [Dropdown] Designation: [Dropdown]
 Position: [Dropdown] Emp Categ.: [Dropdown]
 State: [Dropdown] City: [Dropdown]
 Location: [Dropdown] Territory: [Dropdown]
 Req. ID: [Dropdown] Pay Band: [Dropdown] Range: [Dropdown]
 Level And Designation For Grade Pay Fixation Pay Level: [Dropdown] Pay Scale: [Dropdown]

Employee Code: [Dropdown] Employee Name: [Text] Religion: [Dropdown] Bid. Group: [Dropdown] Nationality: [Dropdown]
 DOJ: [Dropdown] DOL: [Dropdown] Email (O): [Text] Send

Handicapped Handicap since: 19/Dec/2023 Disability Disabled Severely Disabled 19/Dec/2023

Approved Not Approved App. Type: [Dropdown]
 Probation Period: [Text] Probation Upto: 19/Dec/2023
 Extended To: 19/Dec/2023 Confirm Date: 19/Dec/2023
 Contract Period: [Text] Internship Upto: 19/Dec/2023 Internship Period: [Text] Days
 Service Oblg. Dt.: 19/Dec/2023 Retirement Date: 19/Dec/2023

Save Delete Exit Send For Approval

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Central Govt. Statut

- Employee Details Ctrl+E
- Joining Benefits Transaction
- Employee Group Configuration Master
- Employee Discipline Configuration
- Employee Nominee
- Employee Cost Centre Configuration
- Section Configuration
- Reporting Relationship
- Team Details
- Contract
- Salary Restructure
- Increment
- Transfer and Promotion
- Separation
- HMO Hospital Configuration
- Additional Responsibility
- Position
- Change Appointment Type
- Suspension
- Landlord Registration Details
- Lender Registration Details
- Employee Allowance Selection
- Internship

Adhoc Increment

Branch: [] Dept: []

Desg: [] App: []

Approved Not Approved Employee Filter Date: Dec, 2023

Increment Type: [] Declaration Date: 19/Dec/2023

Increment WEF Date: 19/Dec/2023

Arrear Giving Month: Dec/2023

Arrear En: Dec/20

Increment Amount: []

Cur Status	New Status	%	Amt. Hiked

Cur Status	New Status	%	Amt. Hiked

Order Received to Avail TA Rate for Not Availn Official Car.

Request Type: Modification Deletion

Approval Status: Approved Not Approved

CTC (Per Month) [] CTC (Per Annum) [] Scale (Per Month) []

Remarks: []

Page: 14 of 1

Increment Summary

Amounts in these rows are calculated automatic the basis of % defined in Remuneration Detail

Add Modify Delete Exit Order Details Send For Approval

11:52 12/19/2023




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Monthly Attendance

Office: I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY Branch: I.K.G.P.T.U. MAIN CAMPUS KAPURTHALA

Division: Department: Grade: Level: Desg.: App Type: Emp Catg.:

For the month: December / 2023

All Employees

Employee Details

- Akhil Gupts (1102)
- Amandeep Singh (3018)
- Amit Bansal (1169)
- Amit Dhinda (3012)
- Amit Gupta (1144)
- Amit Sarin (1158)
- Amojit Singh Gill (1145)

Balance As On April 2011

Leave Type	Opening Balance	Closing Balance	Edit LB

No of Days Worked:

No of LWP Days:

WeekDays	Date	Att. Type First Half	Att. Type Second Half	Reason




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Report Menu

- HR Transaction
 - HR Transaction
 - Employee
 - Employee Section Detail
 - Reporting Relationship
 - Promotions and Transfe
 - Increment
 - Separation Details
 - Missing Employee Info.
 - Approver Details Report
 - City Classification Report
 - Restructure
 - LTC Eligibility Report
 - Current LTC Block Year
- Leave
- Attendance
- Payroll Transaction
 - Advance
 - Loan
 - Over Time Report
 - Bonus
 - Reimbursement
 - Misc Earnings and Dedu
 - Arrears
 - LTA Register
 - Electricity Consumption
 - Stop Salary
 - LWF Details
 - Salary Processing
 - Bank Transfer Letters
 - File Register
 - Full and Final Settlement
 - PaySheet Details
 - Central Govt. Payroll
 - Benefit Report
 - LOP Salary Report
 - Pending List of Employee
 - Salary JV Report

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- Income Tax
 - Contribution Fund Head Master
 - Contribution Fund Head Branch Configuration
 - Account Number Configuration
- PF
- ESI
- Labour Welfare Fund
- Professional Tax Parameter Master
- Professional Tax Slab
- Professional Tax Slab for Taxable Income
- Superannuation Slab
- Social Insurance
- Bonus
- Statutory Deductions Rounding Off Master
- Opening Balance
- Gratuity
- Statutory Number Rounding Off Master
- Leave Encashment Exemption

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