

Supporting Documents of Open and Distance Learning

2.3.4

- 1. Process Followed for Development of Self-learning Material (SLM)**
- 2. Screenshot of Website**
- 3. SOP for SLM Content Development**



Process followed for development of Self Learning Material

Each stream has a content development committee headed by the faculty of IKGPTU and is also member of the concerned BOS. Stream coordinator is the chairman of the concerned stream. Under each stream coordinator there are Subject Coordinators from IKGPTU and further down the line there are subject experts. These subject experts can be either from the university itself or can be from reputed institutes either affiliated to the university or from other universities. Industry experts can also be considered for the position of subject experts. First step in SLM development is approval of the Master plan of SLM development that includes activities like segmentation/ delimitation of syllabus into units and lessons. After that CDC will identify authors for script writing. Authors with experience are preferred. Once the script is submitted by author, CDC identifies reviewers who review the draft script and edit it wherever required and finalize it after due iterations. If needed the content is sent back to the author with reviewer comments and is asked to incorporate the changes wherever required. After the updated content is received back from the author, it is again sent for reviewing. Once the content has been reviewed and locked by the reviewer, it is sent for the approval of the CDC. CDC checks for the technical correctness of the content and also checks if the content is as per the format laid down by the UGC. If satisfied, it is approved, otherwise it can again be sent back for further improvement. The Content approved by the CDC is then placed for approval of the concerned BOS. The content approved from BOS is then approved from the Academic Council. The proceedings of Academic Council is finally approved by the highest governing body of the university, i.e BOG.

slm policy at following link

odl.ptu.ac.in/slm.php




Director
Department of Open & Distance Learning
I.K. Gujral Punjab Technical University
Kapurthala

2.3.4

Microsoft Office Home x Mail - Rajwinder Kaur - x (392 unread) - raj_kaur78 x Welcome to eOffice Solution x Google Translate x Self Learning Material x

https://edl.ptu.ac.in/slm.php

PTU
ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ
Directorate of Distance Education

PTU Act Contact Us **FAQ**

9am- 5pm TOLL FREE ENQUIRY NO. 1800 266 2501

Home About Us Organization Study Centre Student Zone Examination & Results Alumni Student Support

Self Learning Material

SLM Policy

- B.COM
- BSC.IT
- BAJMC
- BBA
- BCA
- DCA
- M.COM
- MAJMC
- MBA
- MCA
- MSC.IT
- PGDCA

Public Corner <ul style="list-style-type: none">▶ Notice Board▶ News At PTU▶ PTU Campus	Vistor Counter	Enquiry Centre <ul style="list-style-type: none">▶ PTU Enquiry Centre▶ View Enquiry Centre	Feedback <input type="text"/> <input type="text"/> <input type="text"/>
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14:53 26-10-2021

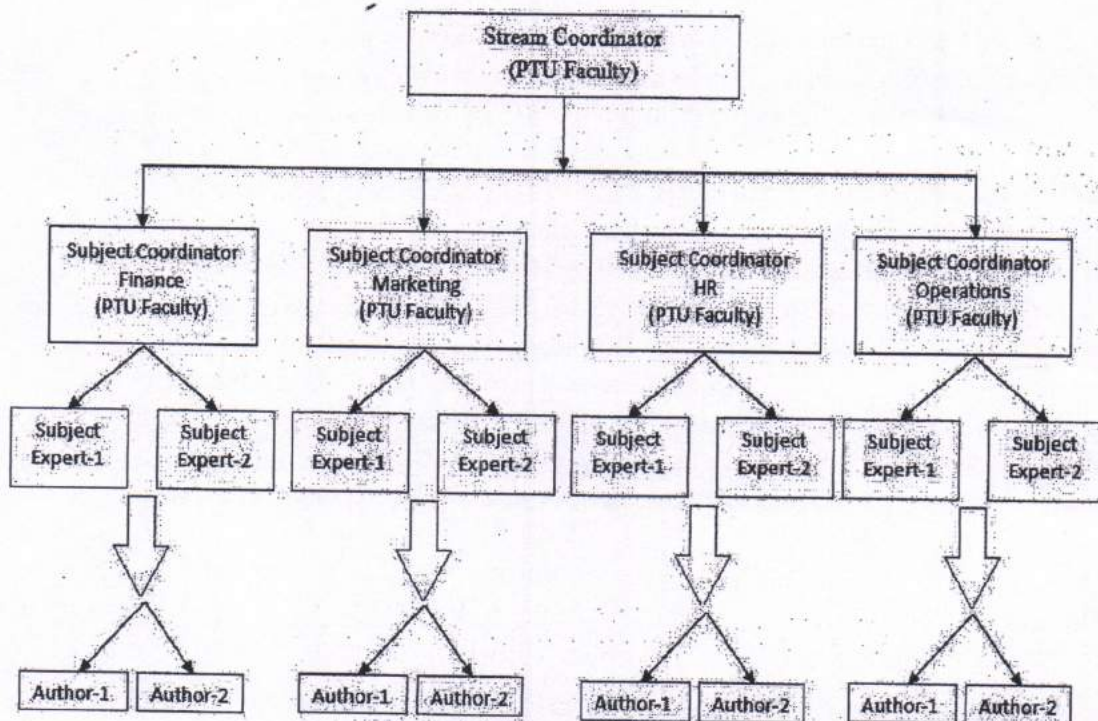
Handwritten signatures and stamps:

- Handwritten signature: H
- Handwritten signature: R
- Handwritten signature: R
- Stamp: Director, Department of Open & Distance Learning, I.K. Gujral Punjab Technical University, Jalandhar

SLM Content Development SOP is presented as follows:

- i. PTU will run limited number of courses in a total of Six Streams viz: IT, Management, Paramedical, Hotel Management, Media & Multimedia and Fashion.
- ii. Each Stream will have such courses as are being offered through regular mode also. So BOS as well as syllabi are to be same as for corresponding regular courses.
- iii. Each stream will have a Content Development Committee(CDC) which will be structured as under:

Content Development Committee (CDC)






- iv. CDC of every stream will be headed by a Stream Coordinator (PTU Faculty) who will be Chairman of his CDC as well as ex-officio DEP Member Coordinator in

[Signature]
[Signature]
 Director
 Department of Open & Distance Learning
 I. K. Gujral Punjab Technical University
 Kapurthala

respective BOS. This stream coordinator will be the pilot of his stream's content development project. He will coordinate with Subject Coordinators who again will be PTU Faculty from different specialization areas of the stream. Further down the line there will be Subject Experts drawn from same specialization area as of Subject Coordinator. These Subject Experts will be external faculty drawn from affiliated colleges of PTU/other reputed universities/institutes/Industry Experts/Members of concerned BOS and will be in order of preference;

- A. Professor or
 - B. Associate Professor or
 - C. Assistant Professor with Ph.D or
 - D. Assistant Professor with at least 10 years of teaching experience
- v. The Stream Coordinator, Subject Coordinators and Subject Experts will work in mutual consultation and prepare Master Plan of SLM development. This will include activities like Segmentation/Delineation of Syllabus into Units, then Units into Chapters. Logical sequencing of chapters in each Unit and then sequencing of all Units in the entire syllabus. Incorporation of Self Instructional features at all levels.
- vi. Since these people may not have sufficient ODL orientation, they will be imparted general ODL and specific SLM Content Development Training. This part will be undertaken by Directorate of Distance Education as well as SLM Steering Committee.
- vii. After finalizing the master plan of SLM development, CDC will identify authors for script writing. The identified authors will be shortlisted on the basis of reasonable screening criteria. After finalizing the authors, the CDC will get the scripts written in SLM/SIM format by working in tandem with the authors. CDC will then review the manuscripts/drafts submitted by authors, vet/edit it wherever needed and ultimately finalize after due iterations.
- viii. This way complete subject wise SLMs will be prepared and after approval from competent authority, these will be sent to selected Printers for hard copy printing as well as development of Tablet based interactive LMS.




Director
Department of Open & Distance Learning
I. K. Gujral Punjab Technical University
Kapurthala


Date: 23.06.15

Time: 10:30 AM

Venue: Office of Director DDE

Subject: Action plan for the development and chapterizaion of self Learning Material for BCA, MCA, PGDCA, M SC IT, B SC IT Programs (2nd and 3rd semester) of Distance education being run by PTU.

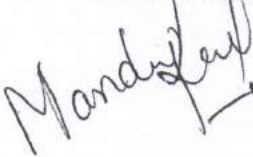
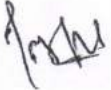


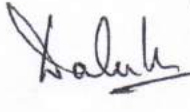



Following member were present:

1. Mr. Vishal Sharma, Assistant Professor, Department of CS, DAV College, Jalandhar.
2. Dr. Sandeep Sharma, Associate Professor and Head, Department of CSE, GNDU, Amritsar.
3. Dr. Mandeep Kaur, Assistant Professor, IKGPTU.
4. Er. Gurpreet Bains, Assistant Professor, PUSSGRC.
5. Mr. Vinay Arora, Assistant Professor, PUSSGRC.
6. Dr. M. Syamala Devi, Professor, Computer Science and Applications, Punjab University, Chandigarh.
7. Dr. Navdeep Kaur, Associate Professor and Head, Shri Guru Granth Sahib World University, Fatehgarh Sahib, Punjab
8. Mr. Dinesh Gupta, Assistant Professor, IKGPTU
9. Mr. Rajdeep Singh, Assistant Professor, IKGPTU
10. Dr. Dalveer Kaur, Assistant Professor, IKGPTU
11. ~~Sh. Sandeep Kaur, Director, DDE.~~ 

The Meeting of subject experts started with the brief orientation about distance education programs of PTU and SLMs. The syllabi of BCA, MCA, PGDCA, M SC IT, B SC IT Programs were studied for chapterization of various subject pertaining to development of SLMs were discussed. In light of the discussion made amongst the committee member, following process was followed and recommendation was made by the subject experts.

1. The proposed schemes of various subject under consideration for SLMs development for the 2nd and 3rd semester of BCA, MCA, PGDCA, M SC IT, B SC IT Programs was presented.
2. The subject experts Screened and revised the proposed schemes of chapterization of various subjects.
3. The scheme of chapterization of different subjects of BCA, MCA, PGDCA, M SC IT, B SC IT Programs Compliance of chapterization with syllabus was finalized by subject experts for further development of chapters.
4. The soft copy of final chapterization scheme will be e-mailed to subject experts present in the meeting.

5. Lab Manual for IT in BCA 1st semester and Math1 was also approved.

Director
Department of Open & Distance Learning
I. K. Gujral Punjab Technical University
Kamurthala

Date: 23.06.15

Time: 10:30 AM

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4. Er. Gurpreet Bains, Assistant Professor, PUSSGRC.
5. Mr. Vinay Arora, Assistant Professor, PUSSGRC.
6. Dr. M. Syamala Devi, Professor, Computer Science and Applications, Punjab University, Chandigarh.
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8. Mr. Dinesh Gupta, Assistant Professor, IKGPTU
9. Mr. Rajdeep Singh, Assistant Professor, IKGPTU
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11. ~~Sh. Sandeep Kaur, Director, DDE.~~ *[Signature]*


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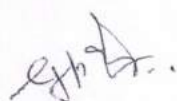
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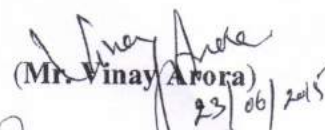
[Signatures of participants]

University of Punjab Technical Department of Distance Education I.K. Guleria

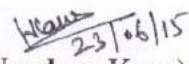
Submitted for approval please.


(Dr. Sandeep Sharma)



(Er. Gurpreet Bains)


(Mr. Vinay Arora) 23/06/15

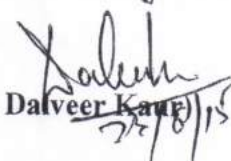
M. Syamala Devi
(Dr. M. Syamala Devi)


(Dr. Navdeep Kaur) 23/06/15

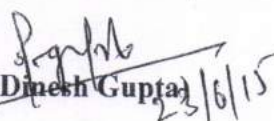

(Mr. Rajdeep Singh)

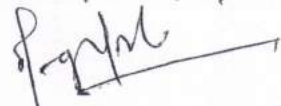

(Mr. Vishal Sharma)


(Sh. S.K. Katar)

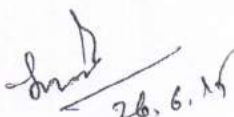

(Dr. Dalveer Kaur) 23/06/15

Mandeep Kaur
(Dr. Mandeep Kaur)


(Mr. Dinesh Gupta) 23/6/15


co-ordinator
IT STREAM

For your kind approval.

~~Director, DDE~~  26.6.15

Mr. Dinesh Gupta






Director
Department of Open & Distance Learning
I. K. Gujral Punjab Technical University
Kapurthala

Minutes of Meetings

Expert Committee (IT STREAM)

A meeting of Expert Committee of IT Stream was held on 09/11/15 at 10:30 AM in the Academic wing, IKG-PTU.

Following Members were Present at the meeting:

Mr. Dinesh Gupta, Asst. Professor, Deptt. of IT
Dr. Pankaj Deep Kaur, Asst. Professor, GNDU Regional Campus, Jalandhar
Mr. Vishal Sharma, Asst. Professor, DAV College, Jalandhar

Expert Committee approved the content of the following SLMS:

S. No.	Program	Course	Sem	Lessons approved	Lessons rejected	Plagiarism	Remarks
1	PGDCA	Web Technology	2	1-10, 14	0	Less than 15 %	Plagiarism was verified in turnitin software. Technical content is correct and clear. Grammar needs review by some language expert. Incorporate the changes suggested. Content is fit for printing.
2	BCA	OOPS	3	1-16	0	15% in total	
3	PGDCA	Web Technology	2	11, 12, 13	0	More than 15%	Reduce plagiarism and re-submit.

Mr. Dinesh Gupta



Mr. Vishal Sharma

Dr. Pankaj Deep Kaur

For Your Kind Information

Director, DDE

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27.11.15



Director
Department of Open & Distance Learning
I. K. Gujral Punjab Technical University
Kapurthala

Minutes of Meetings

Expert Committee (IT STREAM)

A meeting of Expert Committee of IT Stream was held on 12/4/16 at 01:30 PM in the Academic wing, IKG-PTU.

Following Members were Present at the meeting:

Mr. Dinesh Gupta, Asst. Professor, Deptt. of IT
Dr. Pankaj Deep Kaur, Asst. Professor, GNDU Regional Campus, Jalandhar
Mr. Vishal Sharma, Asst. Professor, DAV College, Jalandhar

Expert Committee approved the content of the following SLMS:

S. No.	Program	Course	Sem	Lessons approved	Lessons rejected
1	BSc IT	Programming in PHP	4	1-14	0
2	PGDCA	DCN	2	NIL	ALL

PDCA-204 (DCN) rejected on the following basis:

1. There is no flow of ideas and clarity of expressions in the lessons.
2. The content is difficult to understand. Considering the profile of distance education students, the material is not fit for printing.

Mr. Dinesh Gupta

Mr. Vishal Sharma

Dr. Pankaj Deep Kaur

For Your Kind Information

Director
Department of Open & Distance Learning
I. K. Gujral Punjab Technical University
Kapurthala

Minutes of Meetings

Expert Committee (IT STREAM)

A meeting of Expert committee of IT stream was held on 6/5/2016 at 10:30 A.M. in the Academic Wing, IKGPTU.

Following members were present in the meeting:

1. Dr. M. Syamala Devi, Professor, Deptt. of Computer Science, Panjab University, Chandigarh.
2. Dr. Navdeep Kaur, Associate Professor, Deptt. of Computer Science, SGGSWU, Fatehgarh Sahib.
3. Mr. Rajdeep Singh, Assistant Professor, IKGPTU, Kapurthala

Expert committee approved the content of the following SLMs:

S.No.	Program	Course	Sem	Lessons Approved	Lessons Rejected
1	MCA	Data Communication Networks	2	13	0
2	MCA	Software Engineering	3	15	0
3	MCA	Java Programming	3	15	0
4	PGDCA	Programming in Java	3	0	All

1. The content of Programming in Java (PGDCA-201) lacks flow of ideas and clarity in expressions. The content is difficult to understand. Considering the profile of distance education students, the material is not fit for printing.

M. Syamala Devi 6/5/2016

Dr. M. Syamla Devi

Hcaus
6/5/16
Dr. Navdeep Kaur

Mr. Rajdeep Singh 6/5/16

For your kind information

Director
Department of Open & Distance Learning
I. K. Gujral Punjab Technical University
Kapurthala

IKG Punjab Technical University **Minutes of Meeting**

Expert Committee (IT Stream)

A meeting of Expert committee of IT stream was held on 12/05/2016 at 10:30 A.M. in the Academic Wing, Room No.3. IKGPTU.

Following members were present in the meeting:

1. Dr. Pankaj Deep Kaur, Associate Professor, GNDU Regional Campus, Jalandhar.
2. Er. Gurpreet Singh Bains, Assistant Professor, PU SSGR Campus, Bajwara, Hoshiarpur.
3. Mr. Vishal Sharma, Assistant Professor, DAV College, Jalandhar.
4. Dr. Dalveer Kaur, Assistant Professor, ECE, IKG PTU, Kapurthala.
5. Mr. Dinesh Gupta, Assistant Professor, IT, IKG PTU, Kapurthala.

The Expert Committee approved the content of the following SLMs:

S.No.	Program	Course (code)	Sem	Lessons approved	Lessons Rejected
1.	BSc (IT)	Digital Circuits and Logic Designs (BSIT 204/ BSBC 303)	2	13	-
2.	BCA	Computer System Architecture (BSBC 204)	2	16	-
3.	MSc (IT)	Computer Graphics (MSIT 301)	3	12	-
4.	MCA	System Programming	3	14	-
5.	MCA	Information Security	3	14	-
6.	BCA	DWM	5	16	-

Comments:

The subject coordinators must assure that the following observations are incorporated by the authors/reviewers before final printing of the book.

1. DCLD- Proper references/sources must be mentioned for images (wherever needed). Also the tables should be typed (wherever needed) and plagiarism be checked again.
2. CSA- Proper references must be mentioned for images (wherever needed). Also the tables should be typed (wherever needed) and plagiarism be checked again.
3. System Programming- The content was approved.
4. IS- Recommended changes were incorporated by the authors. The content was approved.
5. DWM- Book should be sent back to reviewer for refinement.

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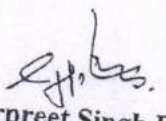
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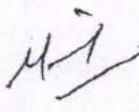
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Department of Open & Distance Learning
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Kapurthala

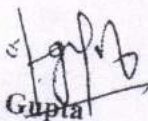
6. Computer Graphics MSIT 301 - Author be asked to either mention the reference for the images or make some changes in the images to overcome the copyright and plagiarism.


Dr. Pankaj Deep Kaur



Er. Gurpreet Singh Bains


Mr. Vishal Sharma


Dr. Dalveer Kaur


Mr. Dinesh Gupta

For your kind information


Director
Department of Open & Distance Learning
I. K. Gujral Punjab Technical University
Kapurthala

MINUTES OF MEETINGS

EXPERT COMMITTEE (IT STREAM)

A meeting of Expert committee of IT Stream was held on 29/6/16 at 10:30 AM, in the Academic Wing, 3rd Floor, PTU.

Following members were present in the meeting:

1. Dr. Navdeep Kaur, Associate Professor, Computer Science Deptt., SGGSWU, Fatehgarh Sahib

2. Mr. Rajdeep Singh, Assistant Professor, IKGPTU, Kapurthala
3. Mr. Dinesh Gupta, Asst. Prof., IKGPTU.

Expert committee approved the content of the following SLMs:

S.No.	Program	Course	Sem	Lessons Approved	Lessons Rejected
1	PGDCA	Programming in Java	2	12	0
2	PGDCA	Software Engineering	2	12	0
3	PGDCA	Data Communication and Networks	2	13	0
4	MCA	Linux Operating System	2	13	0
5	BCA	Communication - II	2	10	0

Some of the common lessons of Programming in Java, Software Engineering and Data Communication and Networks have already been previously locked in other courses.

Navdeep Kaur
29/06/16
Dr. Navdeep Kaur

Er. Rajdeep Singh

Dinesh Gupta

For kind information

Director
Department of Open & Distance Learning
I.K. Gujral Punjab Technical University
Kapurthala

IKG Punjab Technical University

Minutes of Meeting

Expert Committee (IT Stream)

A meeting of Expert committee of IT stream is held on 29/07/2016 at 10:00A.M. in the Academic Wing, Room No.3, IKGPTU.

Following members were present in the meeting:

1. Dr. Satish Kumar, Associate Prof., Department of Computer Science and Applications, PU SSGR Campus, Bajwara, Hoshiarpur.
2. Er. Gurpreet Singh Bains, Assistant Professor, PU SSGR Campus, Bajwara, Hoshiarpur.
3. Dr. Dalveer Kaur, Assistant Professor, ECE, IKG PTU, Kapurthala.

The Expert Committee approved the content of the following SLMs:

S.No.	Program	Course name (course code)	Sem	Lessons approved	Lessons Rejected
1.	MCA	MCA 305C Embedded Systems	3	12	
2.	BCA	Microprocessors and Microcontrollers BSBC 402	4	12	
3.	MCA	Database Administration MCA 301	3	13	
4.	BScIT	System Analysis and Design BSIT 403/BSEC 301	4	09	

Comments:

- 1) Majority of figures are taken from e- contents available at Internet. The authors should redraw the figures of its own as far as possible.
- 2) Quality of diagrams printed on paper is poor. Even the contents of some figures are not visible. This may be due to color content or poor quality of image itself. Authors must check the quality of figures by taking hard copy of pages his/her self.
- 3) In some figures, the contents are overlapping in the hard copy but they are intact in soft copy. Authors are required to adjust the contents properly in the soft copy so that they are reflected as it is on the hard copy.
- 4) In some cases no proper references has been given about the figures.

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29/7/16

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IKG Punjab Technical University

- 5) In some chapters, the proper structure of lesson writing, as per PTU sample structure is not followed.
- 6) In some cases, the terminal and model questions are missing.
- 7) Authors are requested to go through the entire contents once again to check various above mentioned discrepancies and remove them.



Dr. Satish Kumar



Mr. Gurpreet Singh Bains



Dr. Dalveer Kaur

For your kind information



Director
Department of Open & Distance Learning
I. K. Gujral Punjab Technical University
Kapurthala

13

IK Gujral Punjab Technical University
Department of CSE

Ref...IKGPTU/CSE/185

Date...18/01/17

MINUTES OF MEETING

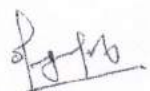
Following members were present in the meeting:


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3. Mr. Dinesh Gupta, Assistant Professor, IKGPTU
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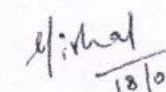
The meeting started with a brief description by Mr. Dinesh Gupta on the content developed by different authors. After careful study of the content, the committee approved the following content.

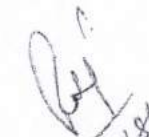
1. Web Technologies (M Sc IT 2nd Sem)
2. Information Security (B Sc IT 5th Sem)
3. E-commerce and Web Application Development (MCA 4th Sem)
4. DWM (BCA 5th Sem)
5. Object Oriented Analysis and Design with UML (MCA 5th Sem)

The committee appreciated the efforts of authors.


(Dinesh Gupta)



(Rajdeep Singh)


18/01/2017
(Vishal Sharma)


18/01/17
(Pankajdeep Kaur)

cc.

1. File.


Director
Department of Open & Distance Learning
I.K. Gujral Punjab Technical University
Kapurthala

12

IK Gujral Punjab Technical University
Department of CSE

Date : 17/3/17

MINUTES OF MEETING

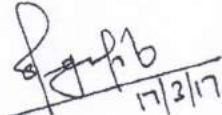
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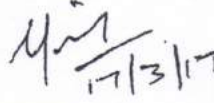
1. Dr. Pankajdeep Kaur, Assistant Professor, Department of CSE, GNDU Regional Campus, Jalandhar.
2. Mr. Vishal Sharma, Assistant Professor, Department of CS, DAV College, Jalandhar.
3. Mr. Dinesh Gupta, Assistant Professor, IKGPTU.
4. Dr. Mandeep Kaur, Assistant Professor, IKGPTU.

The meeting started with a brief description by Mr. Dinesh Gupta on the content developed by different authors. After careful study of the content, the committee approved the following content.

1. Web Technologies (MCA503)- Lessons (1-3, 10)
2. Management Information System (BSBC503)- All Lessons (1-11)
3. Basic Accounting (BCA305/ BSIT405)- 2 lessons
 - ✓ Sources of finance
 - ✓ Bank Reconciliation Statement


The committee appreciated the efforts of authors.


(Dinesh Gupta)



(Vishal Sharma)

cc.


1. File.

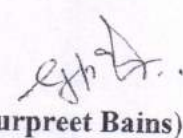

(Mandeep Kaur) 17/3/17

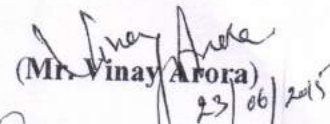

(Pankajdeep Kaur) 17/3/17


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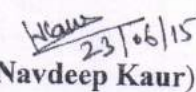
Submitted for approval please.


(Dr. Sandeep Sharma)

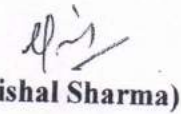

(Er. Gurpreet Bains)


(Mr. Vinay Arora) 23/06/2015

M. Syamala Devi
(Dr. M. Syamala Devi)


(Dr. Navdeep Kaur) 23/06/15

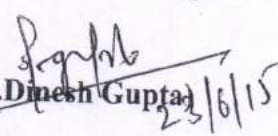

(Mr. Rajdeep Singh)

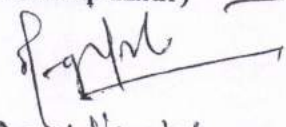

(Mr. Vishal Sharma)


(Sh. S.K. Katar)

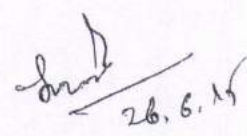

(Dr. Dalveer Kaur) 23/06/15

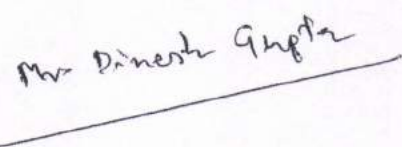
Mandeep Kaur
(Dr. Mandeep Kaur)


(Mr. Dinesh Gupta) 23/6/15


co-ordinator
IT STREAM

For your kind approval.


Director, DOE 26.6.15


Mr. Dinesh Gupta



Director
Department of Open & Distance Learning
I. K. Gujral Punjab Technical University
Kapurthala

Minutes of Meetings

Expert Committee (IT STREAM)

A meeting of Expert Committee of IT Stream was held on 09/11/15 at 10:30 AM in the Academic wing, IKG-PTU.

Following Members were Present at the meeting:

Mr. Dinesh Gupta, Asst. Professor, Deptt. of IT
Dr. Pankaj Deep Kaur, Asst. Professor, GNDU Regional Campus, Jalandhar
Mr. Vishal Sharma, Asst. Professor, DAV College, Jalandhar

Expert Committee approved the content of the following SLMS:

S. No.	Program	Course	Sem	Lessons approved	Lessons rejected	Plagiarism	Remarks
1	PGDCA	Web Technology	2	1-10, 14	0	Less than 15 %	Plagiarism was verified in turnitin software. Technical content is correct and clear. Grammar needs review by some language expert. Incorporate the changes suggested. Content is fit for printing.
2	BCA	OOPS	3	1-16	0	15% in total	
3	PGDCA	Web Technology	2	11, 12, 13	0	More than 15%	

Mr. Dinesh Gupta

Mr. Vishal Sharma

Dr. Pankaj Deep Kaur

For Your Kind Information

Director, DDE

27.11.15

Director
Department of Open & Distance Learning
I. K. Gujral Punjab Technical University
Kapurthala

Minutes of Meetings

Expert Committee (IT STREAM)

A meeting of Expert Committee of IT Stream was held on 12/4/16 at 01:30 PM in the Academic wing, IKG-PTU.

Following Members were Present at the meeting:


Mr. Dinesh Gupta, Asst. Professor, Deptt. of IT
 Dr. Pankaj Deep Kaur, Asst. Professor, GNDU Regional Campus, Jalandhar
 Mr. Vishal Sharma, Asst. Professor, DAV College, Jalandhar

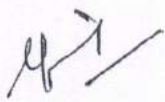
Expert Committee approved the content of the following SLMS:


S. No.	Program	Course	Sem	Lessons approved	Lessons rejected
1	BSc IT	Programming in PHP	4	1-14	0
2	PGDCA	DCN	2	NIL	ALL

PDCA-204 (DCN) rejected on the following basis:

1. There is no flow of ideas and clarity of expressions in the lessons.
2. The content is difficult to understand. Considering the profile of distance education students, the material is not fit for printing.


 Mr. Dinesh Gupta


 Mr. Vishal Sharma


 Dr. Pankaj Deep Kaur

For Your Kind Information


 Director
 Department of Open & Distance Learning
 L.K. Gujral Punjab Technical University
 Kapurthala

Minutes of Meetings

Expert Committee (IT STREAM)

A meeting of Expert committee of IT stream was held on 6/5/2016 at 10:30 A.M. in the Academic Wing, IKGPTU.

Following members were present in the meeting:

1. Dr. M. Syamala Devi, Professor, Deptt. of Computer Science, Panjab University, Chandigarh.
2. Dr. Navdeep Kaur, Associate Professor, Deptt. of Computer Science, SGGSWU, Fatehgarh Sahib.
3. Mr. Rajdeep Singh, Assistant Professor, IKGPTU, Kapurthala

Expert committee approved the content of the following SLMs:

S.No.	Program	Course	Sem	Lessons Approved	Lessons Rejected
1	MCA	Data Communication Networks	2	13	0
2	MCA	Software Engineering	3	15	0
3	MCA	Java Programming	3	15	0
4	PGDCA	Programming in Java	3	0	All

1. The content of Programming in Java (PGDCA-201) lacks flow of ideas and clarity in expressions. The content is difficult to understand. Considering the profile of distance education students, the material is not fit for printing.

M. Syamala Devi 6/5/2016

Dr. M. Syamla Devi

Hcaus
6/5/16
Dr. Navdeep Kaur

Mr. Rajdeep Singh 6/5/16

For your kind information

Director
Department of Open & Distance Learning
L.K. Gujral Punjab Technical University
Kapurthala

7

IKG Punjab Technical University
Minutes of Meeting

Expert Committee (IT Stream)

A meeting of Expert committee of IT stream was held on 12/05/2016 at 10:30 A.M. in the Academic Wing, Room No.3, IKGPTU.

Following members were present in the meeting:

1. Dr. Pankaj Deep Kaur, Associate Professor, GNDU Regional Campus, Jalandhar.
2. Er. Gurpreet Singh Bains, Assistant Professor, PU SSGR Campus, Bajwara, Hoshiarpur.
3. Mr. Vishal Sharma, Assistant Professor, DAV College, Jalandhar.
4. Dr. Dalveer Kaur, Assistant Professor, ECE, IKG PTU, Kapurthala.
5. Mr. Dinesh Gupta, Assistant Professor, IT, IKG PTU, Kapurthala.

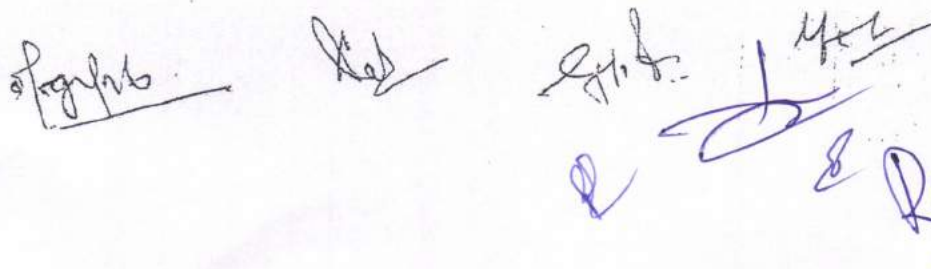
The Expert Committee approved the content of the following SLMs:

S.No.	Program	Course (code)	Sem	Lessons approved	Lessons Rejected
1.	BSc (IT)	Digital Circuits and Logic Designs (BSIT 204/ BSBC 303)	2	13	-
2.	BCA	Computer System Architecture (BSBC 204)	2	16	-
3.	MSc (IT)	Computer Graphics (MSIT 301)	3	12	-
4.	MCA	System Programming	3	14	-
5.	MCA	Information Security	3	14	-
6.	BCA	DWM	5	16	-

Comments:

The subject coordinators must assure that the following observations are incorporated by the authors/reviewers before final printing of the book.

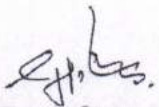
1. DCLD- Proper references/sources must be mentioned for images (wherever needed). Also the tables should be typed (wherever needed) and plagiarism be checked again.
2. CSA- Proper references must be mentioned for images (wherever needed). Also the tables should be typed (wherever needed) and plagiarism be checked again.
3. System Programming- The content was approved.
4. IS- Recommended changes were incorporated by the authors. The content was approved.
5. DWM- Book should be sent back to reviewer for refinement.


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 Department of Q&A & Design
 IKG Punjab Technical University
 Kapurthala

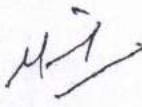
6. Computer Graphics MSIT 301 - Author be asked to either mention the reference for the images or make some changes in the images to overcome the copyright and plagiarism.



Dr. Pankaj Deep Kaur



Er. Gurpreet Singh Bains



Mr. Vishal Sharma




Dr. Dalveer Kaur



Mr. Dinesh Gupta

For your kind information



Director
Department of Open & Distance Learning
I. K. Gujral Punjab Technical University
Kapurthala

MINUTES OF MEETINGS

EXPERT COMMITTEE (IT STREAM)

A meeting of Expert committee of IT Stream was held on 29/6/16 at 10:30 AM, in the Academic Wing, 3rd Floor, PTU.

Following members were present in the meeting:

1. Dr. Navdeep Kaur, Associate Professor, Computer Science Deptt., SGGSWU, Fatehgarh Sahib

2. Mr. Rajdeep Singh, Assistant Professor, IKGPTU, Kapurthala
3. Mr. Dinesh Gupta, Asst. Prof., IKGPTU.

Expert committee approved the content of the following SLMs:

S.No.	Program	Course	Sem	Lessons Approved	Lessons Rejected
1	PGDCA	Programming in Java	2	12	0
2	PGDCA	Software Engineering	2	12	0
3	PGDCA	Data Communication and Networks	2	13	0
4	MCA	Linux Operating System	2	13	0
5	BCA	Communication - II	2	10	0

Some of the common lessons of Programming in Java, Software Engineering and Data Communication and Networks have already been previously locked in other courses.

Navdeep
29/06/16
Dr. Navdeep Kaur

Er. Rajdeep Singh

Dinesh Gupta

For kind information

Director
Department of Open & Distance Learning
I. K. Gujral Punjab Technical University
Kapurthala

IKG Punjab Technical University

Minutes of Meeting

Expert Committee (IT Stream)

A meeting of Expert committee of IT stream is held on 29/07/2016 at 10:00A.M. in the Academic Wing, Room No.3, IKGPTU.

Following members were present in the meeting:

1. Dr. Satish Kumar, Associate Prof., Department of Computer Science and Applications, PU SSGR Campus, Bajwara, Hoshiarpur.

2. Er. Gurpreet Singh Bains, Assistant Professor, PU SSGR Campus, Bajwara, Hoshiarpur.

3. Dr. Dalveer Kaur, Assistant Professor, ECE, IKG PTU, Kapurthala.

The Expert Committee approved the content of the following SLMs:

S.No.	Program	Course name (course code)	Sem	Lessons approved	Lessons Rejected
1.	MCA	MCA 305C Embedded Systems	3	12	
2.	BCA	Microprocessors and Microcontrollers BSBC 402	4	12	
3.	MCA	Database Administration MCA 301	3	13	
4.	BScIT	System Analysis and Design BSIT 403/BSBC 301	4	09	

Comments:

- 1) Majority of figures are taken from e- contents available at Internet. The authors should redraw the figures of its own as far as possible.
- 2) Quality of diagrams printed on paper is poor. Even the contents of some figures are not visible. This may be due to color content or poor quality of image itself. Authors must check the quality of figures by taking hard copy of pages his/her self.
- 3) In some figures, the contents are overlapping in the hard copy but they are intact in soft copy. Authors are required to adjust the contents properly in the soft copy so that they are reflected as it is on the hard copy.
- 4) In some cases no proper references has been given about the figures.

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29/7/16

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5) In some chapters, the proper structure of lesson writing, as per PTU sample structure is not followed.

6). In some cases, the terminal and model questions are missing.

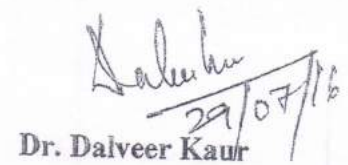
7) Authors are requested to go through the entire contents once again to check various above mentioned discrepancies and remove them.



Dr. Satish Kumar



Mr. Gurpreet Singh Bains


29/07/16

Dr. Dalveer Kaur

For your kind information


Director
Department of Open & Distance Learning
I.K. Gujral Punjab Technical University
Kapurthala

2

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Department of CSE

Ref. IKGPTU/CSE/185

Date 18/01/17

MINUTES OF MEETING

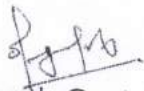
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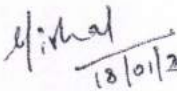
The meeting started with a brief description by Mr. Dinesh Gupta on the content developed by different authors. After careful study of the content, the committee approved the following content.


1. Web Technologies (M Sc IT 2nd Sem)
2. Information Security (B Sc IT 5th Sem)
3. E-commerce and Web Application Development (MCA 4th Sem)
4. DWM (BCA 5th Sem)
5. Object Oriented Analysis and Design with UML (MCA 5th Sem)

The committee appreciated the efforts of authors.


(Dinesh Gupta)





(Rajdeep Singh)


18/01/2017
(Vishal Sharma)


18/1/17
(Pankajdeep Kaur)

cc.

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Director
Department of Open & Distance Learning
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IK Gujral Punjab Technical University

Department of CSE

Date : 17/3/17

MINUTES OF MEETING

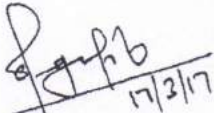
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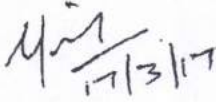
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3. Mr. Dinesh Gupta, Assistant Professor, IKGPTU.
4. Dr. Mandeep Kaur, Assistant Professor, IKGPTU.

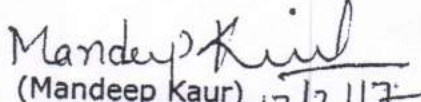
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 - ✓ Sources of finance
 - ✓ Bank Reconciliation Statement

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(Dinesh Gupta)





(Vishal Sharma)


(Mandeep Kaur) 17/3/17


(Pankajdeep Kaur) 17/3/17

cc.

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Kapurthala