

I.K. Gujral Punjab Technical University Main Campus, Punjab
DEPARTMENT OF ELECTRICAL ENGINEERING

Details of Remedial Measures Suggested/Taken

S.No	Shortfall	Remedial measures/Suggestions	Remarks
1	Bonafide Certificate Issued for Education Loan /Credit Card Scheme	Certificate Issued on dated 24/12/21	Issue Resolved
2	Bonafide Certificate Issued for Education Loan /Credit Card Scheme	Certificate Issued on dated 28/12/21	Issue Resolved
3	Bonafide Certificate Issued for Education Loan /Credit Card Scheme	Certificate Issued on dated 28/12/21	Issue Resolved
4	Regarding extension of date for fee deposit	Letter forwarded through E-Office to Dir(MC)	Issue Resolved
5	Regarding extension of date for fee deposit	Letter forwarded through E-Office to Dir(MC)	Issue Resolved
6	Request regarding Promotion Letter	Letter forwarded through E-Office to Dir(MC)	Issue Resolved
7	Regarding start online classes	Allowed by HOD as per govt. instruction for dual mode	Issue Resolved
8	requested to appear in March 2021 for pending practical Examination	Letter forwarded through E-Office to COE	Issue Resolved
9	Rechecking Answer sheets	Letter forwarded through E-Office to COE	Issue Resolved

Name of Mentor: *Gagandeep Kaur*
Narain K. Sharma

Name of Mentee: *All requested*

Signature of Mentor & Date

Gagandeep Kaur *Narain*

Signature of Mentee & Date

All

Head
 Department of Electrical Engineering
 I.K. Gujral Punjab Technical University
 Kapurthala-144006

I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY, KAPURTHALA
MAIN CAMPUS
Department of Electrical Engineering

I.K.G.P.T.U./EE/Gur/11
Sub: Minutes of Meeting

dated: 5/12/20

Regarding Request for Bonafide Certificate for Education Loan/ Credit Card Scheme request received on 05/12/2020.

Student Manish Sahani Batch 2020

The meeting regarding the same conducted on 05/12/2020 in office of HoD, following were present:

Dr. Gagandeep Kaur (HoD)

Dr. Naveen Kumar Sharma (AP & Mentor)

Mrs. Rita (SA)

It is decided in the meeting that students request may be considered and certificate be issued.

Dr. Gagandeep Kaur (HoD)



Dr. Naveen Kumar Sharma (AP & Mentor)



Mrs. Rita (SA)



Head

Head
Department of Electrical Engineering
I.K. Gujral Punjab Technical University
Kapurthala-144006

I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY, KAPURTHALA
MAIN CAMPUS
Department of Electrical Engineering

IKGPTU/EE/GA/12

dated 11/12/20

Sub: Minutes of Meeting

Regarding Request for Bonafide Certificate and Fee Structure for Education Loan from Bank received on 11/12/2020.

Student Kishan Menta Batch 2020

The meeting regarding the same conducted on 11/12/2020 in office of HoD, following were present:

Dr. Gagandeep Kaur (HoD)

Dr. Naveen Kumar Sharma (AP)

Mrs. Rita (SA)

It is decided in the meeting that students request may be considered and certificate be issued.

Dr. Gagandeep Kaur (HoD & Mentor)



Dr. Naveen Kumar Sharma (AP & Mentor)



Mrs. Rita (SA)



Head
Department of Electrical Engineering
I.K. Gujral Punjab Technical University
Kapurthala-144005

I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY, KAPURTHALA
MAIN CAMPUS
Department of Electrical Engineering

IKGPTU/EE/GIA/13

dated 12/12/20

Sub: Minutes of Meeting

Regarding Request for Bonafide Certificate for Education Loan/ Credit Card Scheme request received on 12/12/2020.

Student Aman Kumar Batch 2020

The meeting regarding the same conducted on 12/12/2020 in office of HoD, following were present:

Dr. Gagandeep Kaur (HoD)

Dr. Naveen Kumar Sharma (AP & Mentor)

Mrs. Rita (SA)

It is decided in the meeting that students request may be considered and certificate be issued.

Dr. Gagandeep Kaur (HoD)

Gagandeep

Dr. Naveen Kumar Sharma (AP & Mentor)

Naveen

Mrs. Rita (SA)

Rita

Gagandeep

Head
Department of Electrical Engineering
I.K. Gujral Punjab Technical University
Kapurthala-144006

I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY, KAPURTHALA
MAIN CAMPUS
Department of Electrical Engineering

R IKGPTU/EE/Gur/14

dated: 12/2/21

Sub: Minutes of Meeting of Regarding Extension of Fee Deposit for Jan-May 2021

Roll No. 1801769, Satyam Kumar request received on 12/2/2021

Roll No. 1801767, Rahul Kumar request received on 12/2/2021

The meeting regarding the same conducted on 12/2/2021 in office of HoD, following were present:

Dr. Gagandeep Kaur (HoD & Mentor)

Dr. Naveen Kumar Sharma (AP)

Mrs. Rita (SA)

It is decided in the meeting that keeping in view the pandemic situation of COVID 19 the students request may be forwarded and recommended to competent authority through e-office.

Dr. Gagandeep Kaur (HoD & Mentor) *Gagandeep*

Dr. Naveen Kumar Sharma (AP) *Naveen*

Mrs. Rita (SA) *Rita*

Gagandeep

Head

Head
Department of Electrical Engineering
I.K. Gujral Punjab Technical University
Kapurthala-144006

I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY, KAPURTHALA
MAIN CAMPUS

Department of Electrical Engineering

IKGPTU/EE/012/15

dated: 2/3/21

Sub: Minutes of Meeting

Regarding for promotion letter for Jan-May 2021

Regarding start of online classes for Jan-May 2021

Roll No. 1916565, Ravi Raj request received on 02/3/2021

Roll No. 1916548, Avinash Kumar request received on 02/3/2021

Roll No. 1916570, Sunny request received on 02/3/2021

Roll No. 1916556, Mehul Raj request received on 02/3/2021

Roll No. 1916537, Abhishek Kumar Gupta request received on 02/3/2021

Roll No. 1818663, Ruhi Kumari request received on 02/3/2021

Roll No. 1731885, Vishal Kumar request received on 02/3/2021

Roll No. 1801765, Abhishek Parocha request received on 02/3/2021

The meeting regarding the same conducted on 02/3/2021 in office of HoD, following were present:

Dr. Gagandeep Kaur (HoD & Mentor)

Dr. Naveen Kumar Sharma (AP & Mentor)

Mrs. Rita (SA)

It is decided in the meeting that promotion letter is required by students to apply for Bihar Govt. Scholarship scheme, but result of previous semester has not been declared, request may be forwarded and recommended to competent authority through e-office.

For student request to attend classes in online mode, though classes already running in offline mode, it is decided to have dual mode classes for welfare of student due to pandemic.

Dr. Gagandeep Kaur (HoD & Mentor)

Dr. Naveen Kumar Sharma (AP & Mentor)

Mrs. Rita (SA)

Head
Department of Electrical Engineering
I.K. Gujral Punjab Technical University
Kapurthala-144006

I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY, KAPURTHALA
MAIN CAMPUS
Department of Electrical Engineering

IKGPTU/EE/Gin/16

dated: 31/3/21

Sub: Minutes of Meeting

Regarding request to appear in March 2021 End semester examination for pending practical examination.

Batch 2019 22 students request received on 31/3/2021

The meeting regarding the same conducted on 31/3/2021 in office of HoD, following were present:

Dr. Gagandeep Kaur (HoD)

Dr. Naveen Kumar Sharma (AP & Mentor)

Mrs. Rita (SA)

It is decided in the meeting that students request may be considered due to pandemic situation 2nd wave of corona request may be forwarded and recommended to competent authority through e-office.

Dr. Gagandeep Kaur (HoD)



Dr. Naveen Kumar Sharma (AP & Mentor)



Mrs. Rita (SA)



Head
Department of Electrical Engineering
I.K. Gujral Punjab Technical University
Kapurthala-144005

I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY, KAPURTHALA
MAIN CAMPUS
Department of Electrical Engineering

I.K.G.P.T.U./EE/G.O./17

dated: 13/5/21

Sub: Minutes of Meeting

Regarding request for re-checking of answer sheets of end semester examination May
2021 request received on 13/5/2021.

Roll No. 1721881, Shivam Chauhan

The meeting regarding the same conducted on 13/5/2021 in office of HoD, following were
present:

Dr. Gagandeep Kaur (HoD & Mentor)

Dr. Naveen Kumar Sharma (AP)

Mrs. Rita (SA)

It is decided in the meeting that students request may be considered request may be
forwarded and recommended to competent authority through e-office.

Dr. Gagandeep Kaur (HoD & Mentor)

Dr. Naveen Kumar Sharma (AP)

Mrs. Rita (SA)



Head

Head
Department of Electrical Engineering
I.K. Gujral Punjab Technical University
Kapurthala-144006

I.K. Gujral Punjab Technical University Main Campus, Punjab
DEPARTMENT OF ELECTRICAL ENGINEERING

*Annexure 2.3.3: Ratio of students to mentor for academic and other related issues
(Data for the latest completed academic year data)*

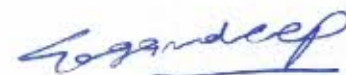
2.3.3.1: Number of mentors: 2

Number of students assigned to each Mentor: $132/2 = 66$

For UG latest completed academic year (Electrical Engineering)

Number of students	Batch 2017-21	24
	Batch 2018-22	27
	Batch 2019-23	48
	Batch 2020-24	33
Total Number of students		$(24+27+48+33) = 132$
Number of mentors		2
Mentor : Mentee ratio		2 : 132

Formula: Mentor : Mentee = 2 : 132



Head
HOD (EE)
Department of Electrical Engineering
I.K. Gujral Punjab Technical University
Kapurthala-144006

12



Rita Rani <ritaptu4@gmail.com>

Fwd: Regarding bonafide fee structure certificate for getting loan from bank.

3 messages

Gagandeep Kaur <gaganpitk@gmail.com>
To: rita ptu <ritaptu4@gmail.com>

Fri, Dec 11, 2020 at 2:03 PM

Do the needful.

----- Forwarded message -----

From: Kishan mehta <kishanmehta32@gmail.com>
Date: Fri, 11 Dec 2020, 12:03
Subject: Regarding bonafide fee structure certificate for getting loan from bank.
To: <gaganpitk@gmail.com>

Respected Mam,

I Kishan Kumar Mehta. I am student your university in electrical engineering department in Btech(leet) application id :201240620043. My financial condition is not good so i want loan for continue my studies. so i want bonafide fee structure for taking loan from bank. Kindly provide me fee structure as soon as possible so that i continue my studies without any interruption. I am very thankful to you.

Yours obediently
Kishan kumar mehta
Application id :201240620043

Kishan mehta <kishanmehta32@gmail.com>
To: ritaptu4@gmail.com

Tue, Dec 15, 2020 at 11:32 AM

[Quoted text hidden]

Deepika Bhalla <dbhalla@ptu.ac.in>
To: "ritaptu4@gmail.com" <ritaptu4@gmail.com>

Tue, Dec 15, 2020 at 6:23 PM

For NA please

From: Kishan mehta <kishanmehta32@gmail.com>
Sent: Tuesday, December 15, 2020 11:32 AM
To: Deepika Bhalla <dbhalla@ptu.ac.in>
Subject: Regarding bonafide fee structure certificate for getting loan from bank.

[Quoted text hidden]

Head
Department of Electrical Engineering
I.K.G.
Kapurthala

12



I.E.E. P.O. / E.E. / G.I.E. (11)
Rita Rani <ritaptu4@gmail.com>

Fwd: Bonafide Certificate issued for Educational Loan / Credit Card Scheme

1 message

Gagandeep Kaur <gaganpitk@gmail.com>
To: rita ptu <ritaptu4@gmail.com>

Sat, Dec 5, 2020 at 5:20 PM

Needful please

----- Forwarded message -----

From: **Manish Sahani** <manishsahani.fb@gmail.com>
Date: Sat, 5 Dec 2020, 15:17
Subject: Bonafide Certificate issued for Educational Loan / Credit Card Scheme
To: <gaganpitk@gmail.com>

Respect madam,
I Manish Sahani of Electrical Engineering batch have recently taken admission in your university, therefore I need a bonafide certificate for the issuance of educational loan.

I will be highly obliged if you please

Issue me so.
Thanking you
Manish Sahani

Gagandeep
Head
Department of Electrical Engineering
H. O. Office
J. K. Somaiya Institute of Technical Education



ਆਈ. ਕੇ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਕਪੂਰਠਲਾ
I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR, KAPURTHALA
DEPARTMENT OF ELECTRICAL ENGINEERING, MAIN CAMPUS, KAPURTHALA

Ref. No. IKGPTU/EE/1126

Dated 29/11/20

Subject: Bonafied Certificate issued for Educational Loan /Credit Card Scheme.

This is to certify that Mr. Manish Sahani S/o Mr. Ram Sewak Sahani is a bonafied student of B.Tech (Electrical Engineering) batch 2020-2024(semester 1st) in Department of Electrical Engineering at I.K. Gujral Punjab Technical University, Main Campus, Kapurthala.

The fee structure of B.Tech (Electrical Engineering) programme is given below:


Sr. No	Content	1st Sem. (In Rs.)	2nd Sem. (In Rs.)	3rd/ 5th /7th Sem. (In Rs.)	4th /6th / 8th Sem. (In Rs.)
1	Tuition Fee	30,000/-	30,000/-	30,000/-	30,000/-
2	Securities (Refundable)	8,000/-	--	--	--
3	Counselling Fee	2000/-	--	--	--
4	Other Charges	9750/-	7000/-	7350/-	7000/-
5	Examination Fee*	1000/-	1000/-	1000/-	1000/-
Total		50,750/-	38,000/-	38,550/-	38,000/-

*Examination Fee will be paid in every semester before start of end- semester examination.

It is further certified that Mr. Manish Sahani is getting as a scholarship Rs. Nil per semester based on 10+2 score. The scholarship will continue in upcoming semester. If he/she maintain minimum of 6.5 SGPA in End Semester Examinations.

In case students want to avail hostel facility, student shall bear following hostel expenses.

- | | |
|---|-------------------------|
| 1. Mess Security (One time in 1st sem.) | Rs.3000/- |
| 2. Room rent (including water & norm Electricity charges) | Rs.7500/- per semester |
| 3. Approximate Meal Charges @3000/per month) | Rs.18000/- per semester |


Head of Department


Head
Department of Electrical Engineering
I. K. Gujral Punjab Technical University,
Kapurthala-144603

CC:

1. Concerned Student
2. Personal file of student

Manish Sahani
Received
1/2/21

"Propelling Punjab to a prosperous Knowledge Society"



ਆਈ. ਕੇ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ, ਕਪੂਰਥਲਾ
I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR, KAPURTHALA
DEPARTMENT OF ELECTRICAL ENGINEERING, MAIN CAMPUS

Ref. No. IKGPTU/EE/127

Dated 28/12/2020

Subject: Bonafied Certificate issued for Educational Loan /Credit Card Scheme.

This is to certify that Mr. Krishankant S/o Mr. Ramesh Sah is a bonafied student of B.Tech (Electrical Engineering) batch 2020-2024(semester 1st) in Department of Electrical Engineering at I.K Gujral Punjab Technical University, Main Campus, Kapurthala.

The fee structure of B.Tech (Electrical Engineering) programme is given below:

Sr. No	Content	1st Sem. (In Rs.)	2nd Sem. (In Rs.)	3rd/ 5th /7th Sem. (In Rs.)	4th /6th / 8th Sem. (In Rs.)
1	Tuition Fee	30,000/-	30,000/-	30,000/-	30,000/-
2	Securities (Refundable)	8,000/-	--	--	--
3	Counselling Fee	2000/-	--	--	--
4	Other Charges	9750/-	7000/-	7550/-	7000/-
5	Examination Fee*	1000/-	1000/-	1000/-	1000/-
	Total	50,750/-	38,000/-	38,550/-	38,000/-

*Examination Fee will be paid in every semester before start of end- semester examination.

In case students want to avail hostel facility, student shall bear following hostel expenses.

1. Mess Security (One time in 1st sem.) Rs.3000/-
2. Room rent (including water & norm Electricity charges) Rs.7500/- per semester
3. Approximate Meal Charges @3000/per month Rs.18000/- per semester


Head of Department
Department of Electrical Engineering
I. K. Gujral Punjab Technical University
Kapurthala-144006

CC

1. Concerned Student
2. Personal file of student


Head
Department of Electrical Engineering
I. K. Gujral Punjab Technical University
Kapurthala-144006

Clerk 28/12/2020

"Propelling Punjab to a prosperous Knowledge Society"

I. K. Gujral Punjab Technical University

Jalandhar Kapurthala Highway, Kapurthala-144603

Mobile : 94780-98118 Website : www.ptu.ac.in E-mail : hodee@ptu.ac.in

13



Rita Rani <ritaptu4@gmail.com>

Fwd: Regarding Bonafide fee Structure.

2 messages

Gagandeep Kaur <gaganpitk@gmail.com>
 To: rita ptu <ritaptu4@gmail.com>
 Cc: Deepika Bhalla <deepika.bhalla89@gmail.com>

Sat, Dec 12, 2020 at 11:20 AM

Rita madam do the needful.
 Gagandeep Kaur
 Associate Professor
 Electrical Engg. Deptt- Main Campus.
 IK Gujral Punjab Technical University
 Jalandhar-Kapurthala Highway, Kapurthala
 Contact: 9478098118

----- Forwarded message -----
 From: **Aman Kumar** <aman61665@gmail.com>
 Date: Fri, Dec 11, 2020 at 10:07 PM
 Subject: Regarding Bonafide fee Structure.
 To: <gaganpitk@gmail.com>

Respected Mam,

I Aman Kumar s/o shri kamleshwari mahto. I am student of your university in electrical engineering department b tech
 leet my application id: 201240620034. I want bonafide fee structure for taking loan from bank. I have humble request
 to you that please provide me fee structure as soon as possible so that i take loan from bank. I am very thankful to
 you.

Yours obediently
 Aman Kumar
 Application id: 201240620034

Deepika Bhalla <deepika.bhalla89@gmail.com>
 To: karanbeer1234 karan <ritaptu4@gmail.com>

Wed, Dec 16, 2020 at 6:40 PM

----- Forwarded message -----
 From: **Aman Kumar** <aman61665@gmail.com>
 Date: Wed, Dec 16, 2020 at 5:13 PM
 Subject: Fwd: Regarding Bonafide fee Structure.
 To: <deepika.bhalla89@gmail.com>

Respected Mam,

I Aman Kumar s/o shri kamleshwari mahto. I am student of your university in electrical engineering department b tech
 leet my application id: 201240620034. I want bonafide fee structure for taking loan from bank. I have humble request to
 you that please provide me fee structure as soon as possible so that i take loan from bank. I am very thankful to you.

Yours obediently
 Aman Kumar
 Application id: 201240620034

----- Forwarded message -----
 From: **Aman Kumar** <aman61665@gmail.com>
 Date: Fri 11 Dec, 2020, 10:07 PM

Gagandeep
 Head
 Department of Electrical Engineering
 I.K. Gujral Punjab Technical University
 Kapurthala-144006

Subject: Regarding Bonafide fee Structure.
To: <gaganpitk@gmail.com>

Respected Mam,

I Aman Kumar s/o shri kamleshwari mahto. I am student of your university in electrical engineering department b tech
let my application id: 201240620034. I want bonafide fee structure for taking loan from bank. I have humble request
to you that please provide me fee structure as soon as possible so that i take loan from bank. I am very thankful to
you.

Yours obediently
Aman Kumar
Application id: 201240620034


Head
Department of Electrical Engineering
I.K. Gujral Punjab Technical University
Kapurthala-144006



ਆਈ. ਕੇ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ, ਕਪੂਰਥਲਾ
I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR, KAPURTHALA
DEPARTMENT OF ELECTRICAL ENGINEERING, MAIN CAMPUS

Ref. No. IKGPTU/EE/128, _____

Dated 28/12/2020

Subject: Bonafied Certificate issued for Educational Loan /Credit Card Scheme.

This is to certify that Aman Kumar S/o Mr. Kamleshwari Mahto is a bonafied student of B.Tech (LEET) Electrical Engineering) batch 2020-2023 (semester 3rd) in Department of Electrical Engineering at I.K Gujral Punjab Technical University , Main Campus, Kapurthala.

The fee structure of B.Tech (Electrical Engineering) programme is given below:

Sr. No	Content	3rd Sem. (In Rs.)	4th /6th / 8th Sem. (In Rs.)	5th /7th Sem. (In Rs.)
1	Tuition Fee	30,000/-	30,000/-	30,000/-
2	Securities (Refundable)	8,000/-	--	--
3	Counselling Fee	2000/-	--	--
4	Other Charges	9750/-	7000/-	7550/-
5	Examination Fee*	1000/-	1000/-	1000/-
Total		50,750/-	38000/-	38,550/-


*Examination Fee will be paid in every semester before start of end- semester examination.

It is further certified Aman Kumar is getting as a scholarship Rs. 15000/-(50% TF on +2 bases) per semester based on 10+2 score. The scholarship will continue in upcoming semester. If he/she maintain minimum of 6.5 SGPA in End Semester Examinations.

In case students want to avail hostel facility, student shall bear following hostel expenses.

1. Mess Security (One time in 1st sem.) Rs.3000/-
2. Room rent (including water & norm Electricity charges) Rs.7500/- per semester
3. Approximate Meal Charges @3000/per month) Rs.18000/- per semester


Head of Department
Department of Electrical Engineering
I.K. Gujral Punjab Technical University
Kapurthala-144006


Head
Department of Electrical Engineering
I.K. Gujral Punjab Technical University
Kapurthala-144006


Clerk

CC:

1. Concerned Student
2. Personal file of student

"Propelling Punjab to a prosperous Knowledge Society"

I. K. Gujral Punjab Technical University

Jalandhar Kapurthala Highway, Kapurthala-144603

Mobile : 94780-98118 Website : www.ptu.ac.in E-mail : hodee@ptu.ac.in

To

The HOD Electrical engineering Department
I K Gujral Punjab Technical University

SUB:- Regarding fees

Respected mam,

most humbly respectfully i beg to say
that i am satyam kumar choudhary, Roll No. - 1801769
B.Tech (E-E) 3rd year. I had shifted from
B.H.S.B.I.E.T Lehraagaga to IKGPTU (main campus)
I had taken credit card from Bihar government,
there is some delay in fees transferring from
Bihar government side.

Therefore i requested to you
Please extend my fees deposit date.

Thank you

Name - Satyam K. Choudhary.

Roll No. - 1801769

Course - B.Tech (E-E)

Date - 12/02/2021

Head
Department of Electrical Engineering
I.K. Gujral Punjab Technical University
Kapurthala-141006

forwarded
Principal (mc)

12/2/2021

Note No. #1

Electrical Engineering Department has received a request regarding extension of date for fee deposit, from students Mr. Satyam Kumar Choudhary (1801769) and Rahul Kumar (1801767) transferred from B.H.S.B.I.E.T, Lehragaga to IKGPTU Main Campus. These students pay their fees on through Bihar State Credit Card Scheme. The students have to shift their Bihar State Credit Card Scheme from B.H.S.B.I.E.T, Lehragaga to IKGPTU Main Campus, due to which they have need some time to submit fees. Students has request to extend the date of submission of 6th semester fee.

The students request letter is attached in correspondence.

15/02/2021 3:33 PM

SURJEET SINGH
(CLERK(ELECTRICAL ENGINEERING))

Note No. #2

Forwarded to Director (MC) for consideration.

16/02/2021 11:08 AM

DR. GAGANDEEP KAUR
(AP(EE))

Note No. #3

Recommended and forwarded.

17/02/2021 4:28 PM

Note No. #4

DR. NEEL KANTH GROVER
(DIRECTOR MAIN CAMPUS)

Head
Department of Electrical Engineering
I.K. Gujral Punjab Technical University
Kapurthala-141005

For necessary action as per norms.

18/02/2021 10:54 AM

DR. VIKAS CHAWLA
(DEAN(ACADEMICS))

Note No. #5

18/02/2021 10:56 AM

RAJINDER KUMAR DOGRA
(DR(ACADEMICS))

Note No. #6

As per University Norms the students have to submit the semester fee within 7 days from the start of semester. For reference please go through the note mentioned at page no. 26 of Information Brochure 2018-19 uploaded at link <https://ptu.ac.in/wp-content/uploads/2020/09/Part-A-Information-about-IKGPTU.pdf>

The file may please be forwarded to concerned department for their kind information and record.

23/02/2021 12:30 PM

DHEERAJ KUMAR
(SA(ACADEMICS))

Note No. #7

Submitted for forward the same to the Director(Main campus).

24/02/2021 9:40 AM

RAJINDER KUMAR DOGRA
(DR(ACADEMICS))

Note No. #8

Forwarded as proposed for necessary action as per norms.

24/02/2021 9:52 AM

DR. VIKAS CHAWLA
(DEAN(ACADEMICS))

Note No. #9

The concerned students have been transferred from BHSBIET, Lehraagaga by the

Head
Department of Electrical Engineering
I.K. Gujral
Kapurthala-14006

deceion of competent authority. The said students have paid the fees through Bihar Credit Card Scheme in which they have submitted an undertaking that in case they shift the college, the scheme will be terminated. However, the students were transferred to IKGPTU due to closure of the college. Meanwhile, academic section of IKGPTU main campus is taking up the matter with Bihar Government so that the issue can be settled. That is why additional time is required till 31-03-2021. Recommended and forwarded.

24/02/2021 11:42 AM

DR. NEEL KANTH GROVER
(DIRECTOR(MAIN CAMPUS))

Note No. #10

Please discuss.

24/02/2021 11:55 AM

DR. VIKAS CHAWLA
(DEAN(ACADEMICS))

Note No. #11

Discussed. As per the recommendations made by the Director(Main Campus), it is recommended that the additional time may be given to the above students to deposit their fees upto 31.02.2021.

Submitted for the approval please.

24/02/2021 12:35 PM

RAJINDER KUMAR DOGRA
(DR(ACADEMICS))

Note No. #12

Recommended and forwarded as proposed for kind approval please.

24/02/2021 12:59 PM

DR. VIKAS CHAWLA
(DEAN(ACADEMICS))

Note No. #13

Approved as proposed

25/02/2021 12:17 PM

(Signature)
DR. AJAY KUMAR SHARMA
(VICE CHANCELLOR)
Head
Department of Electrical Engineering
I.K. Gujral Punjab Technical University
Kapurthala-146005

Note No. #14

For necessary action as per norms.

25/02/2021 1:45 PM

**DR. VIKAS CHAWLA
(DEAN(ACADEMICS))**

Note No. #15

25/02/2021 2:02 PM

**DR. NEEL KANTH GROVER
(DIRECTOR(MAIN CAMPUS))**

Note No. #16

25/02/2021 3:11 PM

**DR. GAGANDEEP KAUR
(AP(EE))**

Note No. #17

14/07/2021 12:47 PM

Gagandeep
**RITA RANI
(SA(EE))**
Head
Department of Electrical Engineering
I.K. Gujral Punjab Technical University
Kapurthala-141006

The HOD Electrical Engineering Department
J. K. Gujral P.T.U. Kapurthala (114603)

Sub :- Regarding fees.

Respected Man,

Most humbly and respectfully
I beg to state that I am Rahul Kumar
Roll No:- 1801767. under Electrical Engineering
branch 3rd year student. I had shifted from
B.H.S.B.E.T. Bhagalpur to J. K. Gujral P.T.U. main
Campus. I had taken credit card from
Bihar Government. There is some delay in
fees transferring from Bihar government side.
because some issues in college transfer.

Therefore I requested to
you please see my above mention and
Extend my fees payment date.

Forwarded
Director (me)

12/12/21

Rajma P
Head
Department of Electrical Engineering
J.K. Gujral Punjab Technical University
Kapurthala-144006

Thank you

Rahul Kumar
Roll No:- 1801767
Sem:- 6th
Branch:- E.E
Date:- 12/12/21

To,

The Head of Department

Electrical Engineering

I.K. Gujral Punjab Technical University, Kapurthala, Punjab
Date: -

Subject: - Regarding payment of semester fee and Examination fee through Bihar student credit card scheme.

Respected Mam,


we are the students of Electrical Engineering. we are unable to submit our semester fee because Bihar Government has been demanded us promotion letter or ~~privo~~ previous semester results. we have already submitted our Bonafide from which is secured. but it was rejected by the Bihar government.

"Therefore", we are requested to you please grant us promotion letter to submit our semester fee and Examination fee.

Thank you!
Your obedient pupils

- Ravinder
- Anish Kumar
- Somy Kumar
- Mehul Kumar
- Abhishek Kr. Gupta
- Rishi Kumar
- Nihal Kumar

✓ SA for needful (immediate action)

Swijit Singh (clerk) 
2/3/21

02/3/24
Head
Department of Electrical Engineering
I.K. Gujral Punjab Technical University
Kapurthala-144006

Note No. #1

Regarding Promotion letter to submit semester fee and examination Fee.

This is in reference to the joint application receive from students (copy attached). They have requested for promotion letter to submit semester fee and Examination fee.

Submitted for further action.

02/03/2021 4:05 PM

RITA RANI
(SA(EE))

Note No. #2

Put the draft of promotion cum bonafide letter for approval from Director (MC) Office.

03/03/2021 10:05 AM

DR. GAGANDEEP KAUR
(AP(EE))

Note No. #3

Draft put regarding promotion cum bonafide.

03/03/2021 12:38 PM

RITA RANI
(SA(EE))

Note No. #4

DFA for promotion cum bonafide is placed in draft. Requested for approval please.

04/03/2021 9:32 AM

DR. GAGANDEEP KAUR
(AP(EE))

Note No. #5

Please examine.

04/03/2021 9:52 AM

DR. NEEL KANTH GROVER
(DIRECTOR(MAIN CAMPUS))


Head
Department of Electrical Engineering
I.K. Gujral Punjab Technical University
Kapurthala-144006

Note No. #6

Examine and discuss.

04/03/2021 9:57 AM

NARESH KUMAR
(AR(MAIN CAMPUS))

Note No. #7

As per note #1, draft of Promotion-cum-bonafide letter is right for newly admitted students. However, for issuance of promotion letter to existing students, draft has been modified and is attached as DFA/2521.

File may be forwarded to Department of Electrical Engineering for information and further necessary action please.

24/03/2021 1:51 PM

ARVINDER SINGH
(DEO(MAIN CAMPUS))

Note No. #8

As per note note #7, DFA/2521 recommended for approval pl. further file may forwarded to Department of Electrical Engineering for information and further necessary action please.

24/03/2021 3:01 PM

NARESH KUMAR
(AR(MAIN CAMPUS))

Note No. #9

Forwarded as proposed for necessary action as per norms.

25/03/2021 10:54 AM

DR. VIKAS CHAWLA
(DIRECTOR(MAIN CAMPUS))

Note No. #10

As per norms
Head
Department of Electrical Engineering,
I.K. Gujral Punjab Technical University
Kapurthala-144006

25/03/2021 3:58 PM

DR. GAGANDEEP KAUR
(AP(EE))

Note No. #11

12/04/2021 12:10 PM

SURJEET SINGH
(CLERK(ELECTRICAL ENGINEERING))

Aganded
Head
Department of Electrical Engineering
J. J. Group of Institutions
Kapurthala-144206

To

The head of department
Electrical Engg.
IKGPTU Main campus

R/Mam

Sub → Regarding start online classes

I beg to say that I am student of Elect B.Tech
Electrical Engg. and semester 6th, IKGPTU and I want
online classes in this semester I could not travel long
distance so please allow the online classes in mid 6th
semester.

Thank you

02/03/2021

Allowed as per
Govt. instructions.
for dual mode.

✓ Academic coord.
✓ SA to inform all
concerned teachers.

Head
Department of Electrical Engineering
I.K. Gujral Punjab Technical University
Kapurthala-144005

Yours Sincerely
Abhishek Procha
1801765

Phone no. 7876620662

①

TO,
the Head of Department,
Electrical Engineering, I.K.G. Punjab Technical University,
Kapurthala.

Sub :- Regarding Pending practical examination of
analog electronics and electrical machine.

Respected mam,

We want to say that we had choosed the option
of march for the practical examination of two
subjects which are analog electronics and electrical
machine of 3rd semester. but our names are not
sent by the examination controller to the examiner.

therefore I request you to take a action for it
so that we may appear for the examination.
we will be thankful to you.

Your obediant puppl

Akhshay Kumar Gupta 1916537

Adarsh Raj 1916540

Diwakar Kumar 1916551

Mehul Raj - 1916556

Sanjay kr - 1916569

Sachin Kumar - 1916568

Rahul Kumar 1916560

About 22 students are pending
for practical exams and suppose
to appear in March 2021 (Nov
2020 lot2)
but Rollno.'s are not showing
in list available at ptudoes.
Kindly submitted these students
are on scholarship and it will be
great loss for them.

Requested to allow them

COE through Director (MC)

Gagandeep
31/3/2021
Head
Department of Electrical Engineering
I.K.G. Punjab Technical University
14006

Timestamp	Name:-	Roll.no:-	Analog Electronic practice	Electrical Machines 1 pra	Summer Training
18/03/2021 23:56:16	Raushan kumar	1916564	Pending	Pending	Pending
18/03/2021 23:56:55	Rajnish Kumar	1916562	Appeared	Pending	Pending
18/03/2021 23:58:44	Sanjay kumar	1916569	Pending	Appeared	Appeared
18/03/2021 23:59:12	VAIBHAV kumar	1916572	Pending	Pending	Pending
19/03/2021 00:04:20	Rahul Kumar	1916560	Pending	Pending	Pending
19/03/2021 00:16:38	Abhishek kumar Gupta	1916537	Pending	Pending	Pending
19/03/2021 00:22:43	Mehul raj	1916556	Pending	Appeared	Appeared
19/03/2021 00:24:05	DIWAKAR KUMAR	1916551	Pending	Pending	Pending
19/03/2021 00:45:19	Ansh kumar	1916544	Pending	Pending	Pending
19/03/2021 01:08:39	Sachin Kumar	1916568	Pending	Appeared	Appeared
19/03/2021 07:54:13	Avinash Kumar	1916548	Pending	Pending	Pending
19/03/2021 08:05:59	Sanny kumar	1916570	Pending	Pending	Pending
19/03/2021 08:26:58	Sanjay kumar	1916569	Pending	Appeared	Appeared
19/03/2021 08:39:58	ASHISH TRIPATHI	2022783	Pending	Pending	Pending
19/03/2021 08:42:57	Kishan Kumar Mehta	2022786	Pending	Pending	Pending
19/03/2021 08:53:59	Purujit Chaturvedi	2022787	Pending	Pending	Pending
19/03/2021 08:59:56	Sahil Choudhary	2022788	Pending	Pending	Pending
19/03/2021 09:01:50	Rajneesh kumari	1916561	Pending	Pending	Pending
19/03/2021 09:01:52	Davindervir Singh Mann	2022785	Pending	Pending	Pending
19/03/2021 10:01:32	Adarsh Raj	1916540	Pending	Appeared	Appeared
19/03/2021 10:31:52	Abhishek Yadav	1916539	Pending	Pending	Pending
19/03/2021 10:39:13	Vikash pal	1916573	Pending	Pending	Appeared

Nishan singh

1916557

Pending

Pending

Handwritten signature

Head
Department of Electrical Engineering
Gujrat Punjab Technical University
Kapurthala-144006

Note No. #1

A joint request letter (Correspondence) has been received on dated 31/03/21 at 11:00 AM from 23 students of 2019 batch B. Tech (EE) Regular.

Students are requested to allow them to appear in March 2021 practical exams (Nov.2020 lot 2) as due to corona pandemic ,they were not able to appear in January 2021(suddenly got fever, cough, cold, +ve cases in hostel).

Students humbly requesting to consider their request as most of them are studying on university/Bihar Government scholarship.

31/03/2021 3:27 PM

RITA RANI
(SA(EE))

Note No. #2

Recommended for consideration please.

31/03/2021 3:58 PM

DR. GAGANDEEP KAUR
(AP(EE))

Note No. #3

Please forward to Examination Department to consider the request in the interest of students.


01/04/2021 12:45 PM

DR. SATVIR SINGH
(DEPUTY DEAN(ENGINEERING))

Note No. #4

Recommended and Forwarded as proposed for necessary action as per norms.

01/04/2021 1:11 PM


DR. VIKAS CHAWLA
(DIRECTOR(MAIN CAMPUS))
Head
Department of Electronic Engineering
I.K. Gujral Punjab Technical University
Kapurthala-144006

Note No. #5

FNA

01/04/2021 3:12 PM

DR.PARAMJIT SINGH

(COE)

Note No. #6

i think wrongly sent

01/04/2021 4:09 PM

DR. S.S WALIA
(FINANCE OFFICER)

Note No. #7

FNA

01/04/2021 5:58 PM

DR.PARAMJIT SINGH
(COE)

Note No. #8

02/04/2021 8:16 AM

DR. VANEETA BALA
(AR(CONDUCT))

Note No. #9

As decided in this matter that if any student opt for giving exam in January (either full or partial then such student is supposed to be appearing in practical in January itself).

06/04/2021 12:26 PM

HARPREET SINGH
(SA(CONDUCT))

Note No. #10

Comments given at Note# 9 are endorsed.
The file may be forwarded to Director (Main Campus) for further necc action

06/04/2021 3:57 PM

Respected
Head
Department of Electrical Engineering
Jalandhar Punjab Technical University
Jalandhar-144001
DR. VANEETA BALA
(AR(CONDUCT))

Note No. #11

For information.

06/04/2021 5:01 PM

DR.PARAMJIT SINGH
(COE)

Note No. #12

For necessary action as per norms.

07/04/2021 1:05 PM

DR. VIKAS CHAWLA
(DIRECTOR(MAIN CAMPUS))

Note No. #13

07/04/2021 4:14 PM

DR. SATVIR SINGH
(DEPUTY DEAN(ENGINEERING))

Note No. #14

Inform the concerned students (e-mail and telephonic communication) regarding the decision against their application.

09/04/2021 10:33 AM

Gagandeep
Head
Department of Electrical Engineering
J.N. Gujral Punjab Technical University
Kapurthala-144006
DR. GAGANDEEP KAUR
(AP(EE))

The Head of department of EE

IKGPTU, Main Campus

Subject :- Requesting for rechecking of Answersheet.

Respected Mam,

My name is Shivam Chauhan and my registration no is 1731881. I am currently pursuing Btech in Electrical Engg from IKGPTU Main Campus. In the month of Jan, I had given written examination of 7th semester in KMS College Deraun. On 12th May 2021, result is declared of this examination. I got less than 24 marks in all 3 subject namely PSA-1 (801), MVE (802), POMC (805)A. I am completely sure that i could've score more than 24 marks in all 3 subject.

Kindly proceed my application for rechecking of all the three subject. I would be very glad for your concern and help.

Your respectful
Shivam Chauhan

1731881

Date → 13-5-2021

Ms. Ritasa for
needful

Respected

Head
Department of Electrical Engineering
I.K. Gujral Technical University
Kapurthala-141006

File put in office
@

13/5/21

Note No. #1

Regarding request letter for rechecking answer sheets .

A request letter (Correspondence) has been received on dated 13/05/21 from Shivam Chauhan student, roll no. 1731881,sem,7th of B.Tech(EE) Regular.

Student had given written exams of 7th semester in KMS college of IT & Management Dasuya (Other Centre) .Result of 7th semester has been declared on dated 12/05/21. Student got reappear in subjects Power System Analysis(BTEE-801), High Voltage Engineering(BTEE-802), Power Quality and Monitoring & Conditioning (BTEE-805).

Now he has requested for checking answer sheets above said subjects .

It is submitted for further action.

13/05/2021 4:19 PM

**RITA RANI
(SA(EE))**

Note No. #2

Forwarded for consideration please.

14/05/2021 11:08 AM

**DR. GAGANDEEP KAUR
(HOD(EE))**

Note No. #3

Forwarded for necessary action please.

17/05/2021 4:20 PM

**DR.PARAMJIT SINGH
(COE)**

Note No. #4

Answer sheet shown to student, kindly close the file.

22/06/2021 11:18 AM

Gagandeep
Head
Department of Electrical Engineering
J.K. Gujral Punjab Technical University
Kapurthala-144001

**HARDEEP SINGH
(AR(SECRECY))**

Note No. #5

for needful please.

22/06/2021 12:39 PM

DR. GAGANDEEP KAUR
(HOD(EE))

Gagandeep
Head
Department of Electrical Engineering
Gyandurga
Punjab Technical University
Mohali-140015